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Paul Williams

**Olbrich Botanical Society
Board of Directors Virtual Meeting**

Date: Tuesday, April 19, 2022

Time: 4:00 p.m.

Place: Meeting to be held via Zoom video conference platform: either join by video conference or join by phone. To join by Zoom, click ->

<https://cityofmadison.zoom.us/j/81026292843?pwd=Z2NqZzY2cmk2WHNJSm13czA0QzdQQT09>

Passcode: olbrich

Please note that all Zoom meetings require a password, per new City and Zoom requirements.

To join by phone, dial 1-312-626-6799 and enter Meeting ID: **810 2629 2843**

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

I. Call to Order – by President Philip Bradbury

II. Approval of the March 15, 2022 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Reports

A. President’s Report – by President Philip Bradbury

a. The Nominations Committee and OBS Executive Committee recommends the following to begin term May 2022:



Elect **Bill Patek** to a three-year term on the Board of Directors.

Bill Patek is the recently retired Director of SmithGroup JJR’s Madison office, a national environmental consulting and architectural firm. JJR has done extensive work in Madison, in Wisconsin and across the country, including preparing and implementing the master plan for the UW Madison campus and the design and

implementation of the Epic Campus. Bill's expertise encompasses all project phases from master planning, schematic design, and design guideline preparation to construction documentation and administration.

Bill received his Bachelor of Science degree in landscape architecture from the University of Wisconsin – Madison in 1995.

Bill was recommended for Board service by Susan Goodwin.

Motion

- B. Financial Report
 - a. Financial Coordinator Introduction
 - b. Presentation of the 2021 OBS/OBSF Consolidated Financial Statements (Audit) by Baker Tilly US, LLP– by Ryan Lay and Tom Grabow from Baker Tilly. Supporting audit materials will be emailed when they become available from Baker Tilly.

Motion

- C. Director's Report – by Tanya Zastrow
INFORMATIONAL

Staff Written Reports

The "Numbers" Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)

Horticulture (Jeff Epping)

Conservatory & Greenhouse (Colten Blackburn)

Volunteers (Marty Petillo)

Programs & Exhibits (Missy Jeanne & Mike Gibson)

Gift Shop (Sarah Wilcox)

Education (Kim North)

Marketing & Public Relations Report (Katy Nodolf & Tom Fullmer)

- D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report (Joe Vande Slunt)

- V. New Business
- VI. Announcements
- VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.