



## Homeless Services Consortium Board of Directors Meeting

January 20, 2023  
9:00-11:00 AM

Zoom.us – Meeting ID: 824 6400 2764  
Passcode: 552514  
1-877-853-5257

The HSC Board strives to prevent and end homelessness, by advancing Housing as a Human Right. We provide leadership, advocacy, planning, and management of program funding in order to promote accessible and equitable housing and homeless services.

### AGENDA (Amended 1/18/23)

- Call to Order and Welcome – Brenda Konkel
- Introductions

Board members in attendance: Michelle Hemp, Catherine Reiersen, Patrick Duffie, Courtney Spears, Brenda Konkel, Rachel Danielle Litchman, Shanita Lawrence, Arree Macon, Andrea Gaines, Patti La Cross, Chara Taylor, Dana Stokes, Rachel Kasier, Taylor Rozman, Robin Sereno

Board members not in attendance: Sara Allee Jatta

Staff: Torrie Kopp Mueller

Guests: Linette Rhodes – one of the managers in CDD, Shar-Ron Buie – Just Dane and Porchlight Veterans program and Marquette University, Jeremy Schmidt - CAC, Kyle VonRuden – The Road Home, Kristina Dux – County HAA, Marjorie Lewis – CFC and E&A committee, Amanda Sedlacek, Heidi Wegleitner – Attorney with Legal Action, Takisha - LEC, Alicia, Melissa Menning – Dane County, Sarah Lim - City, Aurey

- **Vote to approve Minutes from November 18, 2022**—Brenda Konkel
  - Minutes approved
- Treasurer's Report – Courtney Spears
  - Requested a 2022 summary – will share this if/when available
  - Balance \$1041.25
- Updates City, County, United Way
  - Phishing Scam – please do not ever send money to anyone requesting it from the HSC, we do have a process
  - City: there is a current RFP open 1. Is a tax credit to housing developers working with WHEDDA the requirement is that they must work with Social Services agencies, there are plans to do some workshops/listening sessions. Within in this RFP a conversion about reconversion of an existing building (this would be a set aside). 2. There is a RFP that is for a Youth centered development, specifically youth aging out of the foster care system, city does own vacant land, the City is scheduled to meet with Youth action board.
  - United Way was unable to attend today. They did not have any updates on funding.
  - County: [HSC Board Jan 2023 updates.pdf](#)

## Isolation/Quarantine Center (IQC)

- ▶ Daily Average: 17 guests
- ▶ Dec high: 36 (12/1/22)
  - ▶ March 11, April 14, May 46, June 39, July 57, Aug 38, Sept 33, Oct 18, Nov 30
- ▶ Dec low: 5 (12/26/22)
  - ▶ March 7, April 7, May 4, June 16, July 20, Aug 5, Sept 3, Oct 2, Nov 3

Update: Routing an amendment to extend the IQC through April



## Hotels to Housing (H2H)

- ▶ As of Dec 31st, 2022
  - 234 total households enrolled currently
    - 203 currently housed: 109 LSS, 53 The Salvation Army (TSA) & 41 EQUUS)
    - 31 enrolled & searching for housing (24 singles & 7 families)
      - ◆ Majority of slots to be enrolled yet are for TSA families
  - 259 Total housed to date
    - 41 housed exits for various reasons (voucher, deceased, assisted living, etc.)
    - 29 have been non-renewed/asked to leave (average of 11%):
      - ◆ 15 rehoused/to be housed, 12 have/need to leave/searching, & 2 exits

NOTE: Goal was for program to serve a total of 297 households. To date, H2H has served a total 329 households including 54 households enrolled (did not find housing) and exited due to various reasons. Placement into housing is an average of 78.6%.



## Dane CORE 2.0

- ▶ Since September 2021, Dane CORE 2.0 has distributed almost \$57 million in rental arrears, utilities, forward rent, and security deposits to 8,725 households in Dane County.

[www.danecore.org](http://www.danecore.org)

- ▶ County contact:  
Ashley Ballweg, Housing Program Specialist  
(o) 608-338-4420, [ballweg.ashley@countyofdane.com](mailto:ballweg.ashley@countyofdane.com)

- **Election of Board Officers** – Torrie Kopp Mueller
  - President, Vice President, Secretary, Treasurer
  - This will be a “Yay or Nay”
    - Country Spears - President
    - Chara Taylor – Vice President
    - Michelle Hemp - Secretary
    - Shanita Lawrence - Treasurer
      - Unanimous – above will be the board officers
- Presentation: Men’s Shelter Update & Next Steps – Linette Rhodes

- [Bartillon Shelter | Engineering, City of Madison, Wisconsin](#)
  - Above project web page for the purpose built Men's Shelter
    - this will be something that the City owns and they will partner with other agencies and focus on service needs
    - Shop Works is putting together data that has been collected for recommendations on building the building.
- History of Men's Overnight shelter has been Church basements, Warner Park, Fleet building, building on Zeier Road (current location) and (future) permanent building will be built at Bartillon Drive

## Project Overview

Oct. 14, 2022: The City of Madison is collaborating with Dane County to plan for and design a purpose-built shelter facility that will serve primarily men in our community who experience homelessness. The facility, to be built at 1902 Bartillon Drive, will be Madison's first purpose-built shelter. We are gathering feedback to ensure that it best meets the needs of those who will use it and the community more broadly. We know how important it is to engage folks with lived experience, service providers, and the neighborhood on shelter design and supportive service needs. The City will use this feedback to help inform decisions. In particular, this survey (closed Nov. 4, 2022) is designed to collect input from three specific groups:

- Persons who have experienced homelessness and who are currently using overnight shelter services, have used shelter services in the past, or have chosen not to use shelter services.
- Service providers and other community stakeholders who have, or do work with, unhoused populations and want to share their perspectives regarding the service needs they see in the community.
- People who live, own, or operate businesses in or near the area where the shelter is planned to be built.

The survey was structured so that the questions it asks are different depending on which of the three groups you identify with. However, if you identify with more than one group (e.g. a service provider with lived experience) please consider taking the survey more than once so we can gather your feedback on all relevant questions.

If you are interested in tracking the development progress you can get up to date information at the City's project website: <https://www.cityofmadison.com/engineering/projects/bartillon-shelter>

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## Project Schedule

City User Agency: Community Development Division (CDD)

RFP for Architectural Design Services Advertisement: April 20, 2022

RFP for Architectural Design Services Due Date: May 19, 2022 @ 2:00 p.m.

RFP documents can be found on [Vendor Net](#) and [DemandStar](#)

Planning and Design: 2022-2023

- Pre Design: Q1 2023
- Schematic Design: Q2 2023
- Design Development: Q3 2023
- Construction Documents: Q4 2023

1st Advertisement of Bid: Q1 2024

Bid Due Date: TBD

Construction Start Date: TBD

Expected Completion Date: Q2 2025

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- Currently on **Pre-Design: Q1 2023** –
  - collecting feedback, these are tough conversations, every month there will be 2 meetings, purpose-built shelter discussions will be on - quality/safety, budget and fundraising, basic level of services and what else can be built on, then the design of the building can be discusses, then smaller spaces and then the needs for staffing. The goal is by end of March to have the basics, then receive community feedback, identify highest priorities. This is a community effort, with the understanding that this shelter is not going to solve everything
  - Note: current cost to run the temporary shelter on Zeier Road is \$2.4 million,
- Questions: Heidi: safety/separate spaces, are there capital costs still needed? Linette: The City/County have \$21 million secured, there are zero designs so not able to answer this question at this time. We have learned a lot with through the temporary shelters about safety and separate spaces.
- Presentation: Community Plan to Prevent & End Homelessness, Next Steps – Linette Rhodes
  - Consultant has been hired – Homebase

## Proposed Timeline

- ▶ January 1, 2023- December 1, 2023
- ▶ Phase 1: Project Launch, Data Collection, and Analysis (Jan-March 2023)
  - January
    - ▶ Homebase & Primary Local Contact Responsibilities
      - ▶ Initial launch meetings (virtual format suggested) with primary project contacts for the strategic planning process, to finalize contract and project management work plan, identify equity and inclusive engagement goals, review stakeholder engagement plans, make initial requests for data an information
      - ▶ Regular virtual check-in meetings with primary project contacts on a monthly or bi-weekly basis throughout the duration of the planning process
    - ▶ Homebase Responsibilities, cont.
      - ▶ Review the State of Wisconsin's Plan to End Homelessness and 2016 Community Plan and 2019 Updates
      - ▶ Analysis local data
    - ▶ HSC, City of Madison staff
      - ▶ Work with local stakeholders and Homebase to collect requested data

- - January-March – collecting data, what does our community look like, getting to know our community, our housing availability
  - April-August Steering Group – called the Community Plan Committee – this is a leadership training opportunity; they will be discussing why are we doing this that or another
  - November-December – final draft
- Questions: none
- Porchlight – Veteran Transitional Housing Program, Support Letter Request – Shar-Ron Buie
  - **Proposal – Approve support letter for Porchlight’s funding application for VTHP**
    - Veteran Transitional Housing Program – is a last resort program, a place that truly cares for our Veterans, the individual likely doesn’t have the credit or funds, maybe coming out of prison, it is a 24 bed unit on 1102 Spring St – it is now a Beacon when provided with the support that is need, it is a grant per diem program some funds from the VA, at this time they need a letter of support from the HSC
    - Questions: none
    - Voting Shanita recuses self, likes: 12, live: 0, uncertain: 0, uncomfortable: 0
      - Passes – letter of support will be provided
- Community Action Coalition – Supportive Services for Veteran Families, Support Letter Request – CAC Staff

- **Proposal – Approve support letter for CAC’s funding application for SSVF**
  - Support services for Veteran Families, affordable and safe housing – provides deposit and 1<sup>st</sup> month’s rent, past due rent assistance up to 3 months, resources to increase income, looking for support and continued support, this has been a successful program 150 households helped
  - Questions: none
  - Voting Chara recuses self, Catherine requests clarification on CAC programs, CAC has multiple programs Dane RRH and SSVF RRH this letter is a request of support for Veterans HUD wash voucher, and that CAC does have a housing navigator currently working with their organization.
  - likes: 12, live: 0, uncertain: 0, uncomfortable: 0
    - unanimous pass – letter of support will be provided
- 2023 Advocacy Platform – Marjorie Lewis, Education & Advocacy Committee
  - **Proposal – Approve 2023 Advocacy Platform as presented**
    - [2023 EAC Advocacy Platform - Google Docs](#)

**DRAFT**

### Dane County Homeless Services Consortium 2023 Education and Advocacy Platform

The Homeless Services Consortium Education and Advocacy Committee proposes that the Homeless Services Consortium advocate for the following in 2023 to support those experiencing sheltered, unsheltered, and doubled-up homelessness, and self-paying in hotels:

1. Increased number of units of **affordable housing** in Dane County, especially the number of units designated for individuals at or below 30% of area median income, as well as for policies that reduce barriers and increase access to affordable housing for those experiencing homelessness.
2. Increased funding for **eviction prevention** services in Dane County.
3. Increased funding to expand and improve **shelter services**, including case management and housing navigation. Address gaps in shelter services including but not limited to shelter for families, couples without children and for parents under age 18.
4. Funding for homeless services agencies to **build capacity** within their organizations to enable them to innovate, expand, and improve efficacy.
5. Reduced carceral responses to behaviors related to homelessness, mental health symptoms and/or substance use and increased funding for **mental health and substance use treatment** options that are accessible to individuals experiencing homelessness.
6. Expanded **partnerships with community businesses and institutions** to increase and diversify funding for programs and services that will make homelessness brief, rare and non-recurring.

The Homeless Services Consortium Education and Advocacy Committee further proposes that the Homeless Services Consortium educate its members and the public on the following in 2023:

1. The **Housing First** model and its benefits to the entire community.
  2. Effective strategies to **prevent overdose and substance-use-related deaths**.
  3. **Decriminalization** of homelessness.
- **Questions:**
    - Would like to add the School Districts definition of homelessness – the goal of this document was to provide a very broad idea of what can be pursued not excluding specific types of homelessness.
    - electronic votes are a no go at this time due to the bylaws and concern that this is an open forum and electronic voting changes this
    - the reason for this documented platform was due to the limited capacity of E&A to have to go back and forth to the board and be impactful, this document if approved would allow E&A committee to be able to pursue these avenues without having to come back to the board for approval

- does E&A have specific plans to engage at this time – no, are there specific priorities – E&A is still discussing opportunities, what is most important, where should the budget go to support, prioritization, E&A continue to keep their eyes and ears open for opportunity to positively impact our homeless community
  - Vote likes: 15 live: 0, uncertain: 0, uncomfortable: 0
    - Documented platform passes
- Written Standards – Coordinated Entry – Torrie Kopp Mueller
  - **Proposal – Approve change to automatic removal from CE list if haven't accessed services in 6 months**

## What are the Written Standards?

- ▶ Department of Housing & Urban Development (HUD) Requirement
  - ▶ Continuum of Care (CoC)
  - ▶ Emergency Solutions Grant (ESG)
  - ▶ State EHH (Emergency Solutions Grant, Homeless Prevention Program, Housing Assistance Program)
- ▶ Guide operations that align with the HSC Community Plan to Prevent and End Homelessness and will:
  - ▶ Establish community-wide expectations on the operations of projects within the community;
  - ▶ Ensure the system is transparent to users and operators
  - ▶ Establish a minimum set of standards and expectations in terms of the quality of expected projects

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## Proposed Change to Coordinated Entry (CE) Section

- ▶ CE section of the Written Standards contains guidance about when to remove someone from the CE list
- ▶ P. 37, Section B, Paragraph 3, last sentence:
  - ▶ "Households that do not use emergency shelter or outreach services within the HSC for two years, will be removed from the priority list."
  - ▶ Propose changing the two years to six months. All other language remains.
- ▶ Why?
  - ▶ To assist with accuracy of CE list

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- Questions: this is a prioritization list not the time they were added, this may in getting more update information
  - Vote likes: 14 live: 1 uncertain: 0, uncomfortable: 0
    - passes

Adjourn

Future Board Meetings, All meetings are 1-3PM

February 1 <sup>st</sup>	August 2 <sup>nd</sup>
March 1 <sup>st</sup>	September 6 <sup>th</sup>
April 5 <sup>th</sup>	October 4 <sup>th</sup>
May 3 <sup>d</sup>	November 1 <sup>st</sup>
June 7 <sup>th</sup>	December 6 <sup>th</sup>
July 5 <sup>th</sup>	

If you have topics you think the HSC Board should discuss, please email them to [hsc@cityofmadison.com](mailto:hsc@cityofmadison.com).