



## Homeless Services Consortium Board of Directors Meeting

October 21, 2022  
10:00 A.M. - Noon

Zoom.us – Meeting ID: 824 1736 1145  
Passcode: 174870  
1-312-626-6799

The HSC Board strives to prevent and end homelessness, by advancing Housing as a Human Right. We provide leadership, advocacy, planning, and management of program funding in order to promote accessible and equitable housing and homeless services.

### AGENDA

- Call to Order and Welcome
- Introductions

Board Members in attendance: Courtney Spears, Patrick Duffie, Arree Macon, Robin Sereno, Michelle Hemp, Patti La Cross, Brenda Konkel, Catherine Reiersen, Chara Taylor, Rachel Litchman

Board members not in attendance: Shanita Lawrence, Sara Alle Jatta, Joel Girard

Staff: Torrie Kopp Mueller

Guests: Tom Flitter – interested in being an at-large member, Darcie Bradley - LSS, Melissa Menning – Dane County, Kristina Dux – Dane County, Sarah Lim - City, Marjorie Lewis – CFC and Chair of E&A committee, Michael Basford - State, RaShanna Ross, Alicia Spry

- **Vote to approve Minutes from October 3, 2022** – Brenda Konkel
  - Minutes approved
- Updates:
  - County: IQC has moved to the Microtel, to enter in for Money Pox either public health or a health agency have to complete the intake, average has been 16 with a high of 33 and low of 3 today there are 21 and 1 VPH guest, next week Meshan Adams and Melissa Menning will work with “Shop Works” they will be holding focus groups Monday and Tuesday, to gather information on design and services, from there Shop Works will put together the data, Shop Works is a new niche on how to make spaces safe and welcoming, what design elements are needed (sounds, lights), they take this information and advise the architect, H2H not taking any more referrals at this time last payment will be made on 11/2024 there 234 in the program and 177 have been housed, the budget had a 9% increase for non-profits.
  - City: Capital and Operating budget 10/11/22, hoping for council adoption on 11/15/22, Men’s Shelter moved from First Street to Zeier Road, Porchlight Staff worked very hard to make this happen, first night 170 guests, many like the new temporary building as it was very thoughtfully put together.
  - United Way: no one here or assigned.
  - State: nothing shared at this time.
- Presentation of nominees for Mid-term Vacancy of At-Large Seat – Torrie Kopp Mueller & Brenda Konkel
  - **Action Item: Vote to fill Mid-term Vacancy** - vacancy is through 2023 – Tom Flitter is present, proposals are for Tom Flitter and Taylor Rozman
  - Based on votes Taylor is elected to the board
- Presentation & Discussion of Education & Advocacy Protocols – Education & Advocacy Committee (Marjorie Lewis)
  - **Action Item: Approve Education & Advocacy Protocols** – just having it written down – priorities – request for some sort of monthly minutes or bullet points to be posted (struggle is who is to do this work...)

- <https://docs.google.com/document/d/14DzuTO1dfS4OGIFHJjuxO3zq1NLrrmvXCCqvWSaILRo/edit> - this is the drafted document listing priorities
  - 8 like, 1 can live, 0 concerns, 0 objections
    - Passed
  - Currently working on the 2023 Advocacy Agenda, advocacy platform
- Presentation of State ESG-CV Reallocation Plan – Sarah Lim
  - **Action Item: Approve the State ESG-CV Unspent Funds Reallocation Plan**
    - Powerpoint on covid funds, funds have almost all been spent, end date was 4/30/22 and there were communities that were not able to spend, extensions were requested extension through 12/31/22, many funds were returned, our CoC did not return any funds, we did a mini application process and reallocated flexibility in admin funds and this will be the last request to reallocate, trying our best to spend the funds and not return to the state

## Salvation Army's Unspent Funds

Talking: Sarah Lim (she) - City of...

- Salvation Army closed out their State ESG-CV Rapid Rehousing expansion program on April 30, 2022, the original contract end date. They moved families who were still enrolled in the program to the County's Hotel to Housing program which allowed longer period of assistance and more flexible terms. They have \$78,330 unspent funds in the program.
- CDD requests that \$78,330 of unspent funds be transferred to their family shelter costs. Salvation Army saw an increase in operating cost with the move to Milwaukee Street building and expects a significant funding gap in 2023. This transfer of funds will allow the Salvation Army to use some other source of funds in 2023, reducing the funding gap.
  - 9 likes – proposal passes

## Building in Some Extra Flexibilities - *Just in Case*

Talking: Sarah Lim (she) - City of...

- At the last Board meeting, the Board approved the CDD's proposal to allow some flexibilities to move funds within admin funds -- if LEC does not expend all funds allocated to them, the funds can be spent by YAB.
- **JUST IN CASE** agencies have unexpected leftover funds at the end of the grant period and CDD doesn't have enough time to get an approval from the Board, CDD would like to have the Board's pre-approval to allocate unspent funds to two City supported shelter programs (Salvation Army family shelter and Porchlight men's shelter) instead of returning the funds to the State. CDD will contact the Board via email if a meeting schedule does not work out.
  - Move the funds if needed and not have the funds returned to the state and would keep us updated if this were to happen.
  - 9 likes – proposal passes

**\*\*November 2<sup>nd</sup> at the State Capital – ribbon tree, ceremony at 11:30AM, Rachel Litchman and Arree Macon will be speaking**

**\*\*Youth Action Board November 17<sup>th</sup> 1700 to 2000 will be hosting an event for Homelessness Awareness Month, watch for an email**

Adjourn

Future Board Meetings, All meetings are 10AM-Noon

November 18 <sup>th</sup>	December 16 <sup>th</sup>
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If you have topics you think the HSC Board should discuss, please email them to [hsc@cityofmadison.com](mailto:hsc@cityofmadison.com).