



## Homeless Services Consortium Board of Directors Meeting

June 7, 2023  
1:00-3:00 PM

Zoom.us – Meeting ID: 897 8794 1796  
Passcode: 066341  
1-877-853-5257

The HSC Board strives to prevent and end homelessness, by advancing Housing as a Human Right. We provide leadership, advocacy, planning, and management of program funding in order to promote accessible and equitable housing and homeless services.

### AGENDA

- Call to Order and Welcome – Robin Sereno 1309
- Introductions

Board members in attendance: Michelle Hemp, Patrick Duffie, Rachel Litchman, Francesca Atkinson, Patricia La Cross, Taylor Rozman, Robin Sereno, Sara Allee-Jatta, Rachel Kaiser, Shanita Lawrence, Brenda Konkel, Chara Taylor

Board members not in attendance: Heather Andreson, Arree Macon, Andrea Gaines, Deja Mays

Staff: Torrie Kopp Mueller

Guests: Jodie Haas (LSS), Takisha Jordan, Sarah Lim (City of Madison), Meghan Mietchen (CAC), Darcie Bradley (LSS), Kristina Dux (County), Meshan Adams (City of Madison), Aurey Leslie (LEC), Melissa Mennig (County), Leah Gubin (LSS), Sarah Churchill (Tellurian), Alicia Spry

- **Vote to approve Minutes from May 3, 2023**—Chara Taylor 1331
  - Minutes approved
- Treasurer’s Report – Shanita Lawrence
  - Report shared from C4CS (report is only through the end of April 2023)
    - the HSC needs funds
    - ESG/ESCG funding is included in this report, City reports that there are still flexible funds available...it is unclear what this amount is
    - Some questions are: Do we have annual budget? Who is spending our money? Private funds flexible funds?
- Updates City, County, United Way
  - City: Permanent Men’s Shelter development community engagement on the ground, the City/County are speaking with the neighborhood and meeting with the architects’ twice a week and hoping for some initial drafts, YHDP/YAB drop in shelter had a soft opening last week (306 Wilson Street) which means no services at this time, Heartland Housing issues – Rethke and Tree Lane are not owned by the City, Heartland Housing was selected during the RFP and Heartland Housing folded (they have housing in Madison, Milwaukee, and Chicago), the City was not able to find a buyer, so the 2 Madison locations are not currently not being managed it is believed things will get better, vouchers and leases will continue to be honored, 0.1% was owned by Heartland, Tellurian will continue to provide services at Rethke and Kabba at Tree Lane, it is the investment banks responsibility working with the lawyers to work on management.
  - County: [CoC Board June 2023 HAA Updates.pdf](#), highlights: H2H assistance (funding) will be ending between now and the end of the year, as this program ends there will be a mix of outcomes EHV (vouchers)/stay and self-pay/back to homelessness, CORE 2.0 portal closed 5/31/23 continuing to process until money is gone, Eviction Diversion and Defense (EDDP) headed by Tara with the County, Doubled up Household RFP \$1.2 million expected to start 9/30/23, deadlines of RFPs and ARP funding timelines
  - United Way: no updates at this time

- Election for Mid-term Vacancies – Lived Experience and At-Large Seats – Chara Taylor
  - No candidates at this time
- Review of 2023 WI HMIS Governance documents – Torrie Kopp Mueller
  - **Proposal: Approve 2023 WI HMIS Governance documents.**
    - **Likes unanimously**
- Discussion of FY 2023 CoC Funding Competition – Torrie Kopp Mueller
  - Collaborative Applicant, Application type for new projects, Reallocation of low performing projects, Use of CoC Planning Grant

▶ Department of Housing and Urban Development requires CoC's to designate a Collaborative Applicant

▶ The Collaborative Applicant is the eligible applicant designated by the Continuum of Care (CoC) to collect and submit the CoC Registration, CoC Consolidated Application (which includes the CoC Application and CoC Priority Listing), and apply for CoC planning funds on behalf of the CoC during the CoC Program Competition. The CoC may assign additional responsibilities to the Collaborative Applicant so long as these responsibilities are documented in the CoC's governance charter.

▶ City of Madison currently serves in this role

**COLLABORATIVE APPLICANT**

- - **Proposal: Approve City of Madison as the Collaborative Applicant.**
    - **Likes 11 unanimously**
  - **Action: Determine if new projects will be required to complete application in E-snaps.** Complete an application outside of E-snaps and then will need to complete within 2 weeks.
    - **Make completing the E-snaps mandatory at the time of the Board Meeting application reviewing/voting**
      - **Likes 7**
      - **Live with 5**
        - **Proposal passes**
  - **Action: Determine if any funds will be available for reallocation in FY23 CoC Competition.**
  - **Proposal: Approve us of CoC Planning Grant funds for CoC Coordinator position.**

- ▶ Continuum of Care planning activities. (CFR 578.39)
- ▶ (a) In general, Collaborative applicants may use up to 3 percent of their FPRN, or a maximum amount to be established by the NOFA, for costs of:
  - ▶ (1) Designing and carrying out a collaborative process for the development of an application to HUD;
  - ▶ (2) Evaluating the outcomes of projects for which funds are awarded in the geographic area under the Continuum of Care and the Emergency Solutions Grants programs; and
  - ▶ (3) Participating in the consolidated plan(s) for the geographic area(s). (b) Continuum of Care planning activities.
  - ▶ Eligible planning costs include the costs of:
    - ▶ (1) Developing a communitywide or regionwide process involving the coordination of nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless individuals;
    - ▶ (2) Determining the geographic area that the Continuum of Care will serve;
    - ▶ (3) Developing a Continuum of Care system;
    - ▶ (4) Evaluating the outcomes of projects for which funds are awarded in the geographic area, including the Emergency Solutions Grants program;
    - ▶ (5) Participating in the consolidated plan(s) of the jurisdiction(s) in the geographic area; and
    - ▶ (6) Preparing and submitting an application to HUD on behalf of the entire Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.
  - ▶ (c) Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.

## COC PLANNING GRANT

- Likes 8
- **Renewal spot has to be at 60%, performance improvement plan both CAC and LSS, board decided not to put those funds up for reallocations, today will the board put those funds up for reallocations?**

- ▶ Projects not meeting 60% Threshold
  - ▶ Housing Initiatives – Permanent Housing for Chronically Homeless
  - ▶ The Road Home – Foundations
  - ▶ Community Action Coalition – Dane County RRH
  - ▶ Lutheran Social Services – LSS Housing First
- ▶ Will set up meetings to create Performance Improvement Plans
  - ▶ Include Executive Committee of the Board
  - ▶ Send out updates via email

## REALLOCATION

- - **Option A (no reallocation, will complete a PIP) Likes 0, Live with 5, Uncertain 0, Uncomfortable 0**
  - **Option B (reallocation, current projects can apply & will still complete a PIP while new agencies can also apply for these funds) likes 7, live with 0, uncertain 0, uncomfortable 0**
  - **Option B Passes**
- Presentation of updates to Rapid Rehousing Written Standards – Torrie Kopp Mueller – This will be forwarded to next months Board Meeting.
  - **Proposal: Approve updates to the Rapid Rehousing Written Standards.**

Adjourn

Future Board Meetings, All meetings are 1-3PM

July 5 <sup>th</sup>	October 4 <sup>th</sup>
August 2 <sup>nd</sup>	November 1 <sup>st</sup>
September 6 <sup>th</sup>	December 6 <sup>th</sup>

If you have topics you think the HSC Board should discuss, please email them to [hsc@cityofmadison.com](mailto:hsc@cityofmadison.com).