

Community Development Division

Capital Improvement Plan

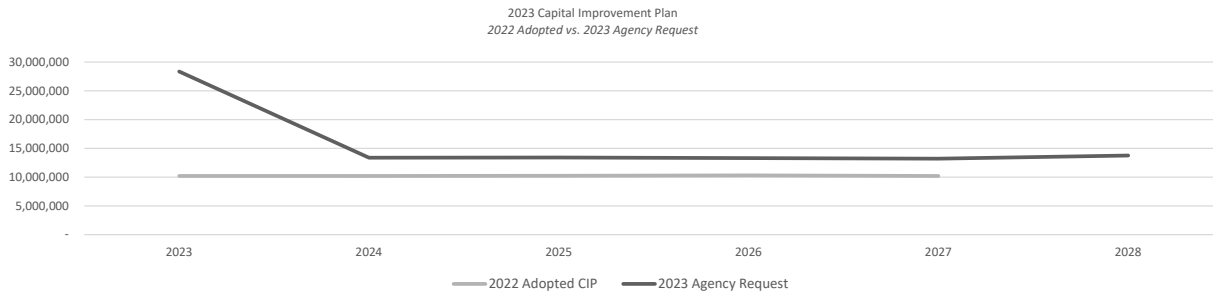
| | 2022 Adopted | 2023 Request | Change |
|--------------------------------|--------------|--------------|------------|
| 2023 Capital Budget | 10,204,000 | 28,354,000 | 18,150,000 |
| 2023 Capital Improvement Plan* | 51,172,000 | 81,622,000 | 30,450,000 |

*Years 2023 to 2027 used for comparison.

| | 2022 | 2023 |
|--------------------|------|------|
| Number of Projects | 9 | 7 |

Project Summary: Agency Request

| | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Accessory Dwelling Units Lending Program | 500,000 | - | - | - | - | - |
| Affordable Housing-Consumer Lending | 3,157,000 | 3,157,000 | 3,207,000 | 3,207,000 | 3,207,000 | 3,257,000 |
| Affordable Housing-Development Projects | 12,500,000 | 10,000,000 | 10,000,000 | 10,000,000 | 10,000,000 | 10,500,000 |
| Community Facilities Improvements | 1,000,000 | - | - | - | - | - |
| Permanent Men's Shelter | 11,000,000 | - | - | - | - | - |
| Reserve Fund to Maintain Temporary Shelter Facilities | 150,000 | 150,000 | 150,000 | - | - | - |
| Senior Center Building Improvements | 47,000 | 52,000 | 40,000 | 98,000 | - | - |
| Total | 28,354,000 | 13,359,000 | 13,397,000 | 13,305,000 | 13,207,000 | 13,757,000 |



Major Changes/Decision Points

Accessory Dwelling Units Lending Program

- Increase program budget by \$500k of GF GO Borrowing in 2023 compared to the 2022 Adopted Budget
- 2022 Adopted Budget only included one year of funding (\$400k in 2022); the request seeks to continue the program for a second year at a higher level of funding to meet anticipated demand

Affordable Housing-Development Projects

- In 2023, increase program budget by \$5.5m in GF GO borrowing for a total budget of \$12.5m; the increase will support \$10m of affordable housing development projects and will create a \$2.5m reserve fund, utilizing TIF proceeds, to fund administrative staff costs to implement the program over 10 years
- In 2023 - 2027, increase annual program budget by \$3m per year (from \$7m to \$10m), to support more development proposals and more types of development

Community Facilities Improvements

- Increase program budget by \$1m of GF GO Borrowing in 2023 compared to the 2022 Adopted Budget
- 2022 Adopted Budget only included one year of funding (\$1m in 2022); the request seeks to continue the program for a second year

Permanent Men's Shelter

- Increase project budget by \$9m in GF GO borrowing and \$2m in federal sources, bringing the total project budget to \$20m to align with a recent cost estimate completed by the City Engineering Division
- The total amount of GF GO borrowing may be reduced if Dane County makes additional budget commitments to the project in its 2023 budget process.

Reserve Fund to Maintain Temporary Shelter Facilities

- New program; request includes \$150k in GF GO borrowing in 2023, 2024, and 2025



Department of Planning and Community & Economic Development

Community Development Division

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www.cityofmadison.com/cdd

**Child Care
Community Resources
Community Development Block Grant
Madison Senior Center**

TO: Dave Schmiedicke, Finance Department

FROM: Jim O'Keefe, Community Development Division

DATE: April 25, 2022

SUBJECT: CDD's 2023 Capital Budget Recommendations

Goals of Agency's Capital Budget

The Community Development Division's 2023 Capital Budget centers on advancing the goals of the City's Housing Forward Initiative. That plan calls for accelerating efforts to add housing options available to Madison residents, both in numbers and variety. It also commits the City to work collaboratively to establish safe and dignified spaces that will support people in our community who experience homelessness. Though Housing Forward adopts a City-wide perspective, its emphasis, and that of this capital budget, is on meeting the needs of households with more modest incomes and for whom housing instability is an immediate challenge.

The need for quality, affordable housing in Madison has never been greater. While its impact touches many households, it is most pronounced among members of our community who have long been marginalized and who continue to face systemic barriers to achieve what so many take for granted — access to housing choices in amenity-rich neighborhoods, the chance to own a home, or just a safe and dignified place at which to find emergency shelter if confronted with homelessness. To avoid increased housing insecurity we should continue and, where possible, expand successful initiatives, like the Affordable Housing Fund. It has added 1,600 affordable housing units in the seven years since its creation. But it has mostly supported a narrow band of development types. And while developers continue to propose those kinds of projects, they are also pursuing other models. It is time for us to adjust our method of providing financial incentives to continue developing affordable units.

Prioritized List of Capital Requests

In prioritizing its capital budget requests, the CDD placed highest value on the level of vulnerability of those most likely to benefit from a proposed project or program, and the relative number of people likely to benefit. Project readiness is not much of a factor as these represent either ongoing programs or projects that enjoy support among policy makers.

In order of priority, the CDD's 2023 capital budget includes these items:

1. **Permanent Men's Shelter** – prepare for construction of a purpose-built men's shelter, which received unanimous approval by Council, at 1902 Bartillon Drive.

2. **Affordable Housing – Development** – expand the capacity of the Affordable Housing Fund, enabling CDD to respond to a broader range of development opportunities that emerge within the City.
3. **Affordable Housing – Consumer Lending** – resume and improve loan programs designed to help households gain and maintain home ownership, with particular emphasis on reaching households of color, and undertake needed repairs and improvements to existing owner and rental housing stock
4. **Senior Center Improvements** – continue with a series of small improvements at the Madison Senior Center needed to maintain a safe environment for guests and staff.
5. **Reserve Fund to Maintain Temporary Shelter Facilities** – establish a small reserve fund from which to finance extraordinary maintenance or repair costs at three properties set up by the City to provide temporary shelter to persons experiencing homelessness.
6. **Community Facilities** – extend for a second year a small loan program offered to community partners to help finance non-residential capital improvement projects that provide public benefit.
7. **Accessory Dwelling Unit Lending Program** – extend for a second year a loan program created in the 2021 Capital Budget to help eligible property owners finance the development of Accessory Dwelling Units.

Summary of Changes from 2022 Capital Improvement Plan

The following budget proposals differ from those approved in the 2022 CIP:

1. **Permanent Men's Shelter**

The 2023 request establishes a total estimated project cost of \$21 million. This estimate, which includes about \$1 million of land acquisition cost financed through the General Land Acquisition Fund, was developed by City Engineering staff within the past month and, thus, was not available when the 2022 CIP was prepared. The request also reflects receipt of a \$2 million Congressional earmark secured last month by Congressman Pocan. Finally, it seeks \$9 million of City GO borrowing to cover the gap in current project cost estimates. It is the difference between the \$21 million cost estimate and the already committed \$12 million which includes \$9 million contained in the 2022 capital budget, the \$2 million Congressional earmark and \$855,000 contributed by the General Land Acquisition Fund to acquire the property. The \$9 million addition is expected to decline to the extent that Dane County increases its current \$3 million contribution to the project.

2. **Affordable Housing Fund – Development**

The 2023 request seeks to increase funding available for development loans, by \$3 million annually, to \$10 million. The increase will give CDD the means to support projects that don't fit the typical 9% tax credit profile including, for example, those financed with WHEDA's non-competitive application for 4% credits, potentially increasing the number of affordable units able to be brought on line.

This request also seeks to create a reserve fund from which to pay for administrative (staff) costs needed to maintain the program. CDD proposes drawing on the cash proceeds from closing tax increment financing districts (TIDs) for that fund. The 2022 CIP anticipates closing TIDs will produce \$4.5 million in 2023 and \$2.4 million in 2024. This request seeks a total of \$2.5 million for a reserve fund that will cover administrative costs over the next 10 years. That

will require an offsetting \$2.5 million increase in GO Borrowing in order to sustain available loan funds at the desired \$10 million level.

3. Reserve Fund to Maintain Temporary Shelter Facilities

This is a new request for 2023, not included in the 2022 CIP. Funding is sought to provide the means to finance any significant repairs or maintenance expenses that might arise at any of three temporary shelter facilities the City has established in the past year (the former Karmenta Nursing Home and Dairy Drive campground), or will establish later this year (the men's shelter at Zeier Road). Those facilities are expected to operate in those locations for the next 2-3 years, hence the 3-year request.

4. Community Facilities

This request seeks authorization to extend the Community Facilities Program, created in the 2021 Capital Budget, a second year. CDD has not yet begun soliciting requests for program funding, as staff that will administer the program have not yet been brought on. However, there has been considerable expression of interest about the program on the part of local community partners whom it is intended to help.

5. ADU Lending Program

Similar to the Community Facilities request, the ADU Lending Program seeks authorization for a second year of funding for an initiative created in the 2021 Capital Budget but not yet operational. CDD will begin accepting funding requests in mid-May. A modest funding increase (from \$400,000 to \$500,000) is thought necessary to accommodate expected demand.

Potential for Scaling Capital Requests

There are items in CDD's capital request that could be reduced.

Most notable, is the request for the men's shelter. The CDD request assumes City responsibility for all of the gap that exists between the current total project cost estimate and funds that have already been authorized or secured. This project represents a collaboration between the City and Dane County. Thus far, the County has committed \$3 million toward construction. It is reasonable to think that conversations with County policy makers will lead to a more balanced sharing of that cost between the City and County. Should the County increase its commitment to the project, there would be a corresponding reduction in needed City funding.

The request for funds to cover repair/maintenance costs at temporary shelter spaces might also be able to be pared back. The request is not intended to cover routine maintenance, rather, it is proposed as a safeguard against extraordinary events, like the potential failure of an aging boiler at Karmenta, or issues with the roof at Zeier Road. These are, to a great extent, unpredictable and it is possible funds may not be needed. But it is prudent to be prepared.

The other requests generally involve funding levels for ongoing programs. The number and scale of projects programs can support is a direct function of available funds. . Much of the rationale for the request to increase funding available to affordable housing developments is anticipation of several larger scale development proposals planned for areas of the city believed attractive for affordable housing. They represent opportunities to add significant numbers of affordable units that might not otherwise occur.

2023 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------|--|----------------------|---|
| Agency | <input type="text" value="Community Development Divisio"/> | Proposal Name | <input type="text" value="Accessory Dwelling Units Lending Program"/> |
| Project Number | <input type="text" value="13943"/> | Project Type | <input type="text" value="Program"/> |
| Project Category | <input type="text" value="Other"/> | Priority: | <input type="text" value="7"/> |
| 2023 Project Number | <input type="text"/> | | |

Description

This program provides loans to property owners for the development of accessory dwelling units (ADUs) as a strategy for increasing housing supply and housing choice for residents. There is currently limited private financing available to assist homeowners with developing ADUs (e.g., converting a garage into a backyard cottage). The goal of this program is to fill the gap by providing loans directly to homeowners, focusing on those without access to full financing through traditional means. Common Council amendment #1 added the funding to 2022, which is estimated to help finance five to seven ADUs. Specific eligibility requirements, loan terms, and other operational details will be developed prior to implementation.

Does the project/program description require updates? If yes, please include below.

This program, authorized in the 2022 Capital Budget and launched mid-year, is intended to finance loans to property owners interested in creating accessory dwelling units. The program is one element of strategies designed to further the goals of Housing Forward to expand housing choices in Madison. The CDD does not yet have direct experience implementing the program, therefore this proposal seeks only to extend it for a second year, after which its impact can be assessed.

Alignment with Strategic Plans and Citywide Priorities

Citywide Element:

Strategy

Describe how this project/program advances the Citywide Element:

This program is focused on expanding housing options within the City. As currently structured, the program is not designed to address the affordability of the housing units it helps bring about.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

This program address Housing Forward strategy of increasing housing choice.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

For projects/programs that are not specifically focused on maintenance and repair, what specific inequities does this program intend to address? How and for whom?

This program was specifically developed to address financial barriers current homeowners face when attempting to construct ADUs. While Madison is an equal opportunity lender and the program is open to all homeowners, only 18% of Black households in Madison are homeowners. The program is not developed explicitly to target these homeowners, or to support the creation of ADU units for the benefit of any particular tenant group. CDD will be sure to market the program in diverse neighborhoods.

What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

While ADUs are now a permitted use in Madison, the construction of these units has not materialized. Inquiries to interested homeowners suggest that financing has posed a barrier to construction.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)? Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

Budget Information

Prior Appropriation*

\$0

2016-2021 Actuals

\$0

2022 Budget \$400,000

*Based on Fiscal Years 2019-2021

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------|------------------|------------|------------|------------|------------|------------|
| Borrowing - GF GO | 500,000 | | | | | |
| Total | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|------------------|------------|------------|------------|------------|------------|
| Loans | 500,000 | | | | | |
| Total | \$500,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

The budget amendment authorizing this program provided funds only for 2022. As of the date of this submission, program parameters have been approved by the Common Council, however, the program is not scheduled to receive applications until mid-May. This request seeks to continue the program for a second year at a slightly higher level so that sufficient experience can be gained to assess the program's impact.

Project Schedule & Location

Can this project be mapped?

Yes No

What is the location of the project?

(could be mapped as individual ADU sites are identified)

2023 Projects

| Project Name | Est Cost | Location |
|--------------|-----------|--|
| 4-5 loans | \$500,000 | These funds will be deployed through an open (non-competitive) application process, similar to CDD's housing rehabi... |

Insert item

2024 Projects

| Project Name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2025 Projects

| Project name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2026 Projects

| Project name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2027 Projects

| Project name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2028 Projects

| Project Name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?

Yes No

Software (either local or in the cloud)?

Yes No

A new website or changes to an existing sites?

Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form?

Yes No

[IT New Software Request Form](#)

Have you submitted an IT project request form?

Yes No

[IT Project Request Form](#)

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder.

Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative?

Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder?

Yes No

[Agency Capital Materials](#)

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in

Yes No

[MGO Sec. 23.63\(2\)](#).

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder?

Yes No

[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Yes No

Vehicle setup or maintenance costs?

Yes No

External management or consulting contracts?

Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

Save

Submit

2023 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------|---------------------------------|----------------------|---------------------------------------|
| Agency | Community Development Divisio ▾ | Proposal Name | Affordable Housing-Consumer Lending ▾ |
| Project Number | 62010 | Project Type | Program |
| Project Category | Other | Priority: | 3 ▾ |
| 2023 Project Number | <input type="text"/> | | |

Description

This program supports several direct consumer lending programs administered by the Community Development Division (CDD), including the Home Purchase Assistance (i.e., Home-Buy the American Dream), Housing Rehabilitation Services, and Property Tax Financing for Eligible Seniors programs. The goals of these programs are to help eligible City residents acquire homes, finance home repairs and pay their property taxes. City funds complement, or are occasionally combined with, available federal and state funding to help residents purchase homes and/or secure rehabilitation loans. These programs contribute to the City's Housing Forward Initiative's objectives of increasing homeownership levels among households of color and helping ensure that senior homeowners can stay in their homes and other homeowners can make needed repairs. Projects planned in 2022 include placing greater emphasis on households of color in the down payment assistance program and adjusting subsidies for lower-income households to make ownership more accessible in the face of rising housing prices. In addition, CDD will expand the Rehabilitation Program to support proposals that involve purchase and rehabilitation of small scale multi-family properties with the goal of preserving and improving naturally occurring affordable housing options for lower-income households.

Does the project/program description require updates? If yes, please include below.

This program supports several direct consumer lending programs administered by the Community Development Division (CDD), including the Home Purchase Assistance (i.e., Home-Buy the American Dream), Housing Rehabilitation Services, and Property Tax Financing for Eligible Seniors programs. The goals of these programs are to help eligible City residents acquire homes, finance home repairs and pay their property taxes. City funds complement, or are occasionally combined with, available federal and state funding to help residents purchase homes and/or secure rehabilitation loans. These programs contribute to the City's Housing Forward Initiative's objectives of increasing homeownership levels among households of color and helping ensure that senior homeowners can stay in their homes and other homeowners can make needed repairs. Projects planned include placing greater emphasis on households of color in the down payment assistance program and adjusting subsidies for lower-income households to make ownership more accessible in the face of rising housing prices. In addition, CDD will expand the Rehabilitation Program to support proposals that involve purchase and rehabilitation of small scale multi-family properties with the goal of preserving and improving naturally occurring affordable housing options for lower-income households.

Alignment with Strategic Plans and Citywide Priorities

| | |
|--------------------------|--|
| Citywide Element: | Neighborhoods and Housing ▾ |
| Strategy | Support the rehabilitation of existing housing stock, particularly for first-time homebuyers and people living with lower incomes. ▾ |

Describe how this project/program advances the Citywide Element:

This project includes financing for a first-me homebuyer assistance program, a housing rehabilitation program and property tax financing to seniors. The goal is to ensure low- to moderate-income households have access to affordable, sustainable housing.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

This program supports multiple goals in Housing Forward including "Combat Displacement and Segregation", and "Ensure Seniors and Others Can Stay in Their Homes". Homeownership programs can contribute to neighborhood stabilization and are often focused on neighborhoods in transition where renters might wish to establish a longer term presence. Loans for rehab services and for assistance with property taxes are tools used to help older adults age in place.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

For projects/programs that are not specifically focused on maintenance and repair, what specific inequities does this program intend to address? How and for whom?

Though housing discrimination is illegal in the United States, persons of color have continued to be excluded or otherwise disadvantaged when it comes to homeownership. Since 2016, the number of Black homeowners in the City of Madison has declined by over 200 households, with a homeownership rate of less than 15% in 2018. Similarly, the number of other non-White homeowners in Madison has declined by approximately 300 households. This alarming trend must be reversed in order to ensure that Madison residents of any race or ethnicity are able to choose whether they want to own or rent their homes. While non-White households comprise approximately 26% of Madison's total households, they make up less than 12% of owner-occupied households in the City (with Black households accounting for under 2% of Madison homeowners). While it is illegal to target housing assistance exclusively to members of a specific race or ethnicity, the City can and must do more to better market and improve access to assistance to under-represented households and reduce the disparity in homeownership rates and open access to all neighborhoods in Madison.

What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census

tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

Analysis of Impediments to Fair Housing
 (https://www.cityofmadison.com/cdbg/documents/AISummaryFINAL.pdf)

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

If yes, describe how.

The City's Housing Rehabilitation program encourages energy efficiency improvements for homeowners.

Budget Information

Prior Appropriation* 2016-2021 Actuals 2022 Budget

*Based on Fiscal Years 2019-2021

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Federal Sources | 1,130,000 | 1,130,000 | 1,130,000 | 1,130,000 | 1,130,000 | 1,130,000 |
| Borrowing - GF GO | 1,015,000 | 1,015,000 | 1,315,000 | 1,315,000 | 1,315,000 | 1,365,000 |
| Loan Repayment | 560,000 | 560,000 | 560,000 | 560,000 | 560,000 | 560,000 |
| Miscellaneous Revenue | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Reserves Applied | 250,000 | 250,000 | 0 | 0 | 0 | 0 |
| State Sources | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Total | \$3,157,000 | \$3,157,000 | \$3,207,000 | \$3,207,000 | \$3,207,000 | \$3,257,000 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Loans | 3,157,000 | 3,157,000 | 3,207,000 | 3,207,000 | 3,207,000 | 3,257,000 |
| Total | \$3,157,000 | \$3,157,000 | \$3,207,000 | \$3,207,000 | \$3,207,000 | \$3,257,000 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

Funding for years 2023 through 2027 have been kept consistent with CDD's 2022 CIP submission. A very modest (\$50k) increase for the housing rehabilitation program is being proposed for 2028.

Project Schedule & Location

Can this project be mapped? Yes No

What is the location of the project?

2023 Projects

| Project Name | Est Cost | Location |
|---|-------------|---|
| Home Purchase Assistance | \$1,430,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| Housing Rehabilitation Services | \$1,502,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| Property Tax Financing for Eligible Seniors | \$225,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |

Insert item

2024 Projects

| Project Name | Est Cost | Location |
|---|-------------|---|
| Home Purchase Assistance | \$1,430,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| Housing Rehabilitation Services | \$1,502,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| Property Tax Financing for Eligible Seniors | \$225,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |

Insert item

2025 Projects

| Project name | Est Cost | Location |
|---------------------------------|-------------|---|
| Home Purchase Assistance | \$1,480,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| Housing Rehabilitation Services | \$1,502,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|--|
| Property Tax Financing for Eligible Seniors | \$22,500 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific ... |
| <input type="checkbox"/> Insert item | | |
| 2026 Projects | | |
| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
| Home Purchase Assistance | \$1,480,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Housing Rehabilitation Services | \$1,502,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Property Tax Financing for Eligible Seniors | \$225,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| <input type="checkbox"/> Insert item | | |
| 2027 Projects | | |
| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
| Home Purchase Assistance | \$1,480,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Housing Rehabilitation Services | \$1,502,... | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Property Tax Financing for Eligible Seniors | \$225,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| <input type="checkbox"/> Insert item | | |
| 2028 Projects | | |
| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
| Home Purchase Assistance | 1,510,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Housing Rehabilitation Services | 1,502,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| Property Tax Financing for Eligible Seniors | 225,000 | Project locations are entirely a function of the addresses of eligible applicants. The program does not target specific neighborhoods. |
| <input type="checkbox"/> Insert item | | |

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.? Yes No

Software (either local or in the cloud)? Yes No

A new website or changes to an existing sites? Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form? Yes No

[IT New Software Request Form](#)

Have you submitted an IT project request form? Yes No

[IT Project Request Form](#)

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder. Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative? Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder? Yes No

[Agency Capital Materials](#)

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in Yes No

[MGQ Sec. 23.63\(2\).](#)

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder? Yes No

[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

Facilities/land maintenance? Yes No

Vehicle setup or maintenance costs?

Yes No

External management or consulting contracts?

Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| <i>Major</i> | <i>Annual Cost</i> | <i>Description</i> |
|----------------------|----------------------|--|
| <input type="text"/> | <input type="text"/> | Current (2022) staffing billed to the consumer lending program includes portions of three positions: 1 Housing Rehab Specialist (0.24 FTE), 1 CD Specialist (0.15 FTE) and 1 CD Technician (0.20 FTE). CDD is currently reviewing potential modifications in terms of shifts to existing CDD staff payroll allocations for 2023 and beyond, so these figures may be subject to change. |

Insert item

2023 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------|---------------------------------|----------------------|---|
| Agency | Community Development Divisio ▾ | Proposal Name | Affordable Housing-Development Projects ▾ |
| Project Number | 17110 | Project Type | Program |
| Project Category | Other | Priority: | 2 ▾ |
| 2023 Project Number | <input type="text"/> | | |

Description

This program continues a major initiative to expand and improve the supply of affordable housing in Madison. Since 2015, the Community Development Division (CDD) has used these funds to leverage other public and private resources for projects that improve and expand the supply of quality, affordable housing accessible to low- and moderate-income households. To date, the program has assisted projects that, collectively, have added nearly 1,430 affordable (i.e., at or below 60% of Dane County's median household income) rental units to the Madison market. CDD, as it has since the program's inception, will conduct its next competitive request for proposals (RFP) process in 2021 to solicit development proposals seeking to secure federal Low Income Housing Tax Credits (LIHTCs). Proposals offered City assistance will learn of tax credit decisions in early 2022. More recently, program funds have been used to support a range of housing activities beyond tax credit developments. In 2021, for example, \$1.68 million was committed to cooperative housing projects and homeownership opportunities, including a land trust model for permanently affordable housing. CDD will issue a separate RFP in 2022 to solicit other, non-tax credit proposals that support a fuller range of housing opportunities (e.g. smaller scale developments, homeownership opportunities). Finally, CDD will collaborate with the Economic Development Division to apply program funds toward affordable housing opportunities that emerge on properties owned, controlled or acquired by the City/CDA.

Does the project/program description require updates? If yes, please include below.

This program continues and expands a major initiative created to expand and improve the supply of affordable housing in Madison. Since 2015, the CDD has used these funds to leverage other public and private resources for projects that improve and expand the supply of quality, affordable housing accessible to low- and moderate-income households. To date, the program has assisted projects that, collectively, have added nearly 1,600 rental units to the Madison market that are deemed affordable for households earning not more than 60% of the Dane County median income. Still, the need for more affordable housing options is considerable. CDD will conduct its next competitive request for proposals (RFP) process this summer to solicit development proposals seeking federal Low Income Housing Tax Credits (LIHTCs). Proposals offered City assistance will learn in early 2022 whether they receive tax credits. To position the City to increase the number of affordable units brought online, including those that will support lower-income households, and support Housing Forward's call for a broader range of housing choices, CDD seeks to expand this program's capacity. That will allow the program to continue to offer support, for example, for non-traditional models like co-op housing and land trusts, for homeownership initiatives, for developments that take advantage of City- or CDA-controlled properties, and for development proposals that emerge in highly desirable locations.

Alignment with Strategic Plans and Citywide Priorities

| | |
|--------------------------|--|
| Citywide Element: | Neighborhoods and Housing ▾ |
| Strategy | Integrate lower priced housing, including subsidized housing, into complete neighborhoods. ▾ |

Describe how this project/program advances the Citywide Element:

The Affordable Housing Fund increases affordable housing options and/or preserves existing affordability in targeted neighborhoods.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

This program advances the goals of the City's 5-year Consolidated Plan, submitted to the U.S. Department of Housing and Urban Development. The Plan, similar to the City's Housing Forward Initiative, seeks to improve and expand the supply of housing in Madison that is available, and affordable, to households with more modest incomes, generally those at or below 60% of the county median income.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

For projects/programs that are not specifically focused on maintenance and repair, what specific inequities does this program intend to address? How and for whom?

The lack of housing opportunities in Madison fall disproportionately on BIPOC members of our community. CDD's experience administering the Affordable Housing Fund suggests the program is benefiting those very groups. Specifically, surveys of households living in housing units assisted with City AHF funds indicate that approximately 44% of those households are persons of color, compared to 36% of all low-income households Citywide.

What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

If yes, describe how.

Developments that secure AHF are encouraged to construct with higher sustainability standards than a private development may consider. Sustainability measures are considered in the evaluation of the developer's application.

Budget Information

Prior Appropriation* 2016-2021 Actuals 2022 Budget

*Based on Fiscal Years 2019-2021

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Borrowing - GF GO | 8,000,000 | 7,600,000 | 10,000,000 | 10,000,000 | 10,000,000 | 10,500,000 |
| TIF Increment | 4,500,000 | 2,400,000 | | | | |
| | | | | | | |
| Total | \$12,500,000 | \$10,000,000 | \$10,000,000 | \$10,000,000 | \$10,000,000 | \$10,500,000 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Loans | 10,000,000 | 10,000,000 | 10,000,000 | 10,000,000 | 10,000,000 | 10,500,000 |
| Other | 2,500,000 | | | | | |
| Total | \$12,500,000 | \$10,000,000 | \$10,000,000 | \$10,000,000 | \$10,000,000 | \$10,500,000 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

The CDD is seeking two changes to the 2022 CIP for this program. The first is to expand authorization levels and, thus, program capacity by \$3 million per year, to \$10 million. The additional capacity seeks to enhance CDD's ability to pursue the goals set forth in Housing Forward to increase the City's inventory of affordable housing and expand housing options available to residents. It will allow CDD to support not just more development proposals, but a greater range of development types. CDD will use both an annual competitive Request for Proposals (RFP) process and an open application process to solicit different types of development proposals and present recommendations to the Council for approval. CDD will work closely with EDD to identify City-owned or -controlled properties well-situated for affordable housing developments.

The second proposed change seeks to utilize a portion of the cash proceeds generated by closing Tax Increment Financing Districts (TIDs), and available under State law to benefit affordable housing, to offset a portion of the costs incurred to administer this program. CDD proposes reserving up to \$250,000 annually for administrative costs and drawing from TIF Increment revenues to meet those commitments over the next ten years (represented in the chart above by creation of a \$2.5 million administrative reserve in 2023). Doing so will have a corresponding impact on the level of GO Borrowing necessary to sustain the program at desired levels.

Project Schedule & Location

Can this project be mapped? Yes No

What is the location of the project?

2023 Projects

| Project Name | Est Cost | Location |
|---|-------------|---|
| 3-4 housing development projects to be identified by end of 2022 | \$5,000,... | Development projects are selected through an annual, competitive RFP process that steers developers to locations w... |
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | \$5,000,... | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application ... |

Insert item

2024 Projects

| Project Name | Est Cost | Location |
|--|-------------|---|
| 3-4 housing development projects to be identified by end of 2023 | \$5,000,... | Development projects are selected through an annual, competitive RFP process that steers developers to locations w... |

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|--|
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | \$5,000,... | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application ... |

Insert item

2025 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|---|
| 3-4 housing development projects to be identified by end of 2024 | \$5,000,... | Development projects are selected through an annual, competitive RFP process that steers developers to locations w... |
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | \$5,000,... | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application ... |

Insert item

2026 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|---|
| 3-4 housing development projects to be identified by end of 2025 | \$5,000,... | Development projects are selected through an annual, competitive RFP process that steers developers to locations well-served by public transit and other amenities. These projects will also seek WHEDA LIHTCs. |
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | \$5,000,... | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application process that will steer developments to locations well-served by public transit and other amenities. |

Insert item

2027 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|---|
| 3-4 housing development projects to be identified by end of 2026 | \$5,000,... | Development projects are selected through an annual, competitive RFP process that steers developers to locations well-served by public transit and other amenities. These projects will also seek WHEDA LIHTCs. |
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | \$5,000,... | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application process that will steer developments to locations well-served by public transit and other amenities. |

Insert item

2028 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|---|-----------------|---|
| 3-4 housing development projects to be identified by end of 2027 | 5,000,000 | Development projects are selected through an annual, competitive RFP process that steers developers to locations well-served by public transit and other amenities. These projects will also seek WHEDA LIHTCs. |
| Combination of multiple strategies to address Housing Forward Initiative based on the housing market, including applications for proposals seeking WHEDA 4% non-competitive tax credits, Housing Forward RFP and City-/CDA-sponsored development. | 5,500,000 | Projects seeking funds for Housing Forward RFP or 4% WHEDA LIHTCs will be selected through an RFP or application process that will steer developments to locations well-served by public transit and other amenities. |

Insert item

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.? Yes No

Software (either local or in the cloud)? Yes No

A new website or changes to an existing sites? Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form? Yes No
[IT New Software Request Form](#)

Have you submitted an IT project request form? Yes No
[IT Project Request Form](#)

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder. Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative? Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder? Yes No
[Agency Capital Materials](#)

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in [MGO Sec. 23.63\(2\)](#). Yes No

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder? Yes No
[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

Facilities/land maintenance? Yes No

Vehicle setup or maintenance costs? Yes No

External management or consulting contracts? Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

Save

Submit

2023 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------|---|----------------------|-------------------------------------|
| Agency | Community Development Divisio ▾ | Proposal Name | Community Facilities Improvements ▾ |
| Project Number | 13672 | Project Type | Program |
| Project Category | Other | Priority: | 6 ▾ |
| 2023 Project Number | <input style="width: 100%;" type="text"/> | | |

Description

This program funds support for smaller capital projects proposed by non-profit partners to meet facility needs that serve or benefit specific neighborhoods or populations. A Community Facilities Capital Reserve Fund can be a flexible resource to be deployed, with Council and Mayoral oversight, in support of projects of varying size and scope, e.g., renovating or expanding a community center, expanding child care or other spaces designed to serve low-to-moderate income households. The fund will supplement CDD's existing Community Development Block Grant (CDBG)-funded Acquisition/Rehab Reserve Fund. It will add a degree of flexibility and predictability to that resource, which is often hampered by regulatory burdens that add cost and complexity to small projects and a lack of predictability. Funds will be available for projects that are not CDBG-eligible. Funds will be deployed through a request for proposals process in 2022.

Does the project/program description require updates? If yes, please include below.

The 2022 capital budget created a new program resource to offer support for smaller capital projects proposed by non-profit partners to meet facility needs that serve or benefit specific neighborhoods or populations. The Community Facilities Capital Reserve Fund will be available to help community partners finance the development, expansion or renovation of properties that benefit residents, and help build community and neighborhood identity. This fund supplements the Community Development Block Grant (CDBG)-funded Acquisition/Rehab Reserve Fund. It adds a degree of flexibility and predictability to that resource, which is often hampered by regulatory burdens that add cost and complexity to small projects and a lack of predictability (the fund is largely dependent upon income from loan repayments that are unplanned/unscheduled), and would be available for projects that are not CDBG-eligible. Funds will be deployed through a Request for Proposals process.

Alignment with Strategic Plans and Citywide Priorities

| | |
|--------------------------|--|
| Citywide Element: | Neighborhoods and Housing ▾ |
| Strategy | Create complete neighborhoods across the city where residents have access to transportation options and resources needed for daily livir ▾ |

Describe how this project/program advances the Citywide Element:

Community facilities provide stable places in the neighborhood for services.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

For projects/programs that are not specifically focused on maintenance and repair, what specific inequities does this program intend to address? How and for whom?

The creation of a Community Facilities Fund in the Capital Improvement Plan, akin to the Affordable Housing Fund, responds to requests frequently made by residents in areas with NRTs, residents who are often Black, Indigenous, or other People of Color and largely living with lower incomes. The need for, and potential impact of, community facilities in areas served by NRTs or others that share similar demographics has long been advocated by the NRTs. This fund responds to these community requests, offering a more flexible resource for small capital projects that serve identified neighborhood or community needs.

Residents of areas with NRTs and other areas with similar demographics – meaning residents with higher concentrations of Black, Indigenous or other People of Color, people living with lower incomes and people who are more likely to be renters – are the primary beneficiaries of this fund.

What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

CDD has received many inquiries from community partners about the availability of capital funds to help create or expand programming space for serving residents of Madison.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

Yes No

If so, please identify the specific NRT and recommendation. Be as specific as possible.

NRTs advocated for the creation of this fund which, again, is meant to be responsive to clearly and consistently voiced needs of residents as carried forth by the NRTs. Common requests include the expansion of Child Care Centers and Neighborhood Centers.

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

Budget Information

Prior Appropriation* 2016-2021 Actuals 2022 Budget

*Based on Fiscal Years 2019-2021

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------|-------------|------|------|------|------|------|
| Borrowing - GF GO | 1,000,000 | | | | | |
| Total | \$1,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|-------------|------|------|------|------|------|
| Loans | 1,000,000 | | | | | |
| Total | \$1,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

The 2022 Capital Budget authorized funds only for 2022. While inquiries about the program from community partners suggest that strong interest exists, the lack of staff resources has delayed CDD's ability to solicit proposals until mid-year. This proposal seeks to authorize a second year of funding, in which to assess its impact.

Project Schedule & Location

Can this project be mapped? Yes No

What is the location of the project?

2023 Projects

| Project Name | Est Cost | Location |
|---|-------------|--|
| 2-3 development projects will be sought via a Request for Proposals process in 2023 | \$1,000,... | Locations will be determined through an application process. |

Insert item

2024 Projects

| Project Name | Est Cost | Location |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

2025 Projects

| Project name | Est Cost | Location |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

2026 Projects

| Project name | Est Cost | Location |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

2027 Projects

| Project name | Est Cost | Location |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

2028 Projects

| Project Name | Est Cost | Location |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.? Yes No

Software (either local or in the cloud)? Yes No

A new website or changes to an existing sites? Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form? Yes No

[IT New Software Request Form](#)

Have you submitted an IT project request form? Yes No

[IT Project Request Form](#)

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder. Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative? Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder? Yes No

[Agency Capital Materials](#)

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in Yes No

[MGO Sec. 23.63\(2\)](#).

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder? Yes No

[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

Facilities/land maintenance? Yes No

Vehicle setup or maintenance costs? Yes No

External management or consulting contracts? Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Save

Submit

2023 Capital Improvement Plan Project Budget Proposal

Identifying Information

| | | | |
|-------------------------|---------------------------------|----------------------|---------------------------|
| Agency | Community Development Divisio ▾ | Proposal Name | Permanent Men's Shelter ▾ |
| Project Number | 13344 | Project Type | Project |
| Project Category | Facility | Priority: | 1 ▾ |

Description

This project funds property acquisition, architecture and engineering services, and renovation and construction for a permanent facility for shelter services for men experiencing homelessness. It will replace spaces previously made available in the basements of churches located in downtown Madison. The constraints of these spaces limited the scope of services that could be provided, and prompted the adoption of policies and protocols that served to discourage, or limit, their use by those needing shelter. COVID-19 forced the displacement of the shelter into temporary, public locations that could more safely provide services in a congregate setting. Now, the need to vacate temporary spaces in favor of other planned uses requires a site for a new, permanent shelter. A specific site for the permanent shelter has not yet been identified. The county sources funding listed in the project budget is the same \$3 million that was included in Dane County's 2021 adopted budget. The City's 2022 adopted budget will bring the current total project budget to \$9 million.

Does the project/program description require updates? If yes, please include below.

This project includes property acquisition, architecture and engineering services, and construction costs associated with building a permanent facility for shelter services for men experiencing homelessness. This facility will replace the shelter previously housed in the basements of churches in downtown Madison and later moved to temporary quarters in City-owned properties in the wake of the COVID-19 pandemic. The project is being undertaken in collaboration with Dane County. The Madison Common Council recently approved a property at 1902 Bartillon Drive as the site for the permanent shelter. The City acquired the property in 2021. The City will partner with Dane County to build and operate the shelter. Final service and design detail are pending, and will be informed by input and feedback gained through community engagement. Design work is scheduled to be completed in Q2 2023, with construction slated to begin in Q4 2023 and end by Q2 2025.

Alignment with Strategic Plans and Citywide Priorities

Citywide Element: Neighborhoods and Housing ▾

Strategy Provide housing options with health and social services for residents who need it most, including residents experiencing homelessness ▾

Describe how this project/program advances the Citywide Element:

This project will support some of the most vulnerable Madison residents experiencing homelessness, by partnering with the County and service providers to develop full-service purpose-built shelter facilities that help move people into stable housing.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

This project will support Housing Forward strategy to Work to End Homelessness. A specific action item within that strategy is to partner with Dane County and service providers to develop full-service, purpose-built shelter facilities that help move people into stable housing.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

For projects/programs that are not specifically focused on maintenance and repair, what specific inequities does this program intend to address? How and for whom?

This proposal seeks to develop a shelter facility that will better support men in Madison and Dane County who experience homelessness. That support is currently provided at a temporary location made necessary by the closure of the longstanding shelter, out of public health and safety concerns raised by COVID-19. Men of color, particularly Black men, comprise a disproportionate number of those experiencing homelessness in Madison/Dane County.

What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

The source of this data is information collected through twice-annual Point in Time surveys, events in which volunteers go out into the community to locate and count people staying on that particular evening in shelters, transitional housing, on the streets, in parks or other places not meant for human habitation.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)? Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

Budget Information

Prior Appropriation* **2016-2022 Actuals**
*Based on Fiscal Years 2016-2022

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--|--------------|------|------|------|------|------|
| Borrowing - GF GO <input type="text" value="v"/> | 9,000,000 | | | | | |
| Federal Sources <input type="text" value="v"/> | 2,000,000 | | | | | |
| Total | \$11,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|---|--------------|------|------|------|------|------|
| Building <input type="text" value="v"/> | 11,000,000 | | | | | |
| Total | \$11,000,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

The Common Council has approved a location for this project. The property, at 1902 Bartillon Drive, was acquired by the City in 2021 for \$855,000 using funds drawn from the General Land Acquisition Fund. The City Engineering Division estimates a \$21 million project cost, including land acquisition, though facility design decisions are not complete. That is the first cost estimate prepared for the project and was not available when the 2022 Capital Budget was finalized. The 2022 CIP includes \$4 million of City GO Borrowing. It also reflects a contribution of \$2 million from City-administered American Rescue Plan Act (ARPA) funds and \$3 million committed to the project and authorized in Dane County's 2021 Capital Budget. Subsequently, U.S. Congressman Mark Pocan secured \$2 million of federal funds to contribute to the project. The CDD capital budget identifies an additional \$9 million in GO Borrowing to complete this project, however, that sum will be reduced to offset any additional commitments made by Dane County in its 2023 budget process.

Project Schedule & Location

Can this project be mapped? Yes No

What is the location of the project?

2023 Status

| Status/Phase | Est Cost | Description |
|---|-------------|--|
| Construction/Implement <input type="text" value="v"/> | \$5,000,000 | Complete design work, finalize construction contract and commence construction |

Insert item

2024 Status

| Status/Phase | Est Cost | Description |
|---|-------------|--------------------------|
| Construction/Implement <input type="text" value="v"/> | \$6,000,000 | Construction in progress |

Insert item

2025 Status

| Status/Phase | Est Cost | Description |
|---|----------|------------------------|
| Construction/Implement <input type="text" value="v"/> | \$0 | Construction completed |

Insert item

2026 Status

| Status/Phase | Est Cost | Description |
|--------------------------------|----------|-------------|
| <input type="text" value="v"/> | | |

Insert item

2027 Status

| Status/Phase | Est Cost | Description |
|--------------------------------|----------|-------------|
| <input type="text" value="v"/> | | |

Insert item

2028 Status

| Status/Phase | Est Cost | Description |
|--------------------------------|----------|-------------|
| <input type="text" value="v"/> | | |

Insert item

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

- Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.? Yes No
- Software (either local or in the cloud)? Yes No
- A new website or changes to an existing sites? Yes No

For projects/programs requesting new software/hardware:

- Have you submitted a Software/Hardware Request form? Yes No
[IT New Software Request Form](#)
- Have you submitted an IT project request form? Yes No
[IT Project Request Form](#)
- Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder. Yes No

Changes to existing hardware/ software:

- Will any existing software or processes need to be modified to support this project/program or initiative? Yes No
- If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder? Yes No
[Agency Capital Materials](#)

Surveillance Technology:

- Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in [MGO Sec. 23.63\(2\)](#). Yes No
- If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder? Yes No
[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

- Facilities/land maintenance? Yes No
- Vehicle setup or maintenance costs? Yes No
- External management or consulting contracts? Yes No
- How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

Save

Submit

2023 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------|---|----------------------|---|
| Agency | Community Development Divisic ▾ | Proposal Name | Reserve Fund to Maintain Temporary Shelter Facilities ▾ |
| Project Number | TBD | Project Type | Program |
| Project Category | Other | Priority: | 5 ▾ |
| 2023 Project Number | <input style="width: 100%;" type="text"/> | | |

Description

In the wake of the COVID-19 pandemic, the City has been instrumental in establishing temporary venues from which to support people in our community experiencing homelessness. These include the acquisition and conversion of the former Karmenta Nursing Home for use by the Salvation Army to shelter homeless families with children; the acquisition and conversion of a former big box retail property on Zeier Road for use as a temporary men's shelter; and the establishment of the City's first sanctioned campground, which supports up to 30 persons at a site on Dairy Drive. Each of these properties is expected to continue its current use for a period of 2-3 years. This proposal seeks up to \$150,000 for each of the next 3 years to finance extraordinary maintenance or repair expenses that might be necessary to sustain these operations.

Does the project/program description require updates? If yes, please include below.

Alignment with Strategic Plans and Citywide Priorities

Citywide Element:

Strategy

Describe how this project/program advances the Citywide Element:

This project will support vulnerable Madison residents who are experiencing homelessness and are served by one of three temporary facilities set up by the City.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Yes No Climate Forward, Housing Forward, Metro Forward, Vision Zero)?

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

The use of these temporary shelters while development of purpose-built shelters are created is important to support the Housing Forward goal of Working to End Homelessness.

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

Describe how routine maintenance and/or scheduled repair considers equity and quality of life for residents. Describe how you use an equity lens to prioritize maintenance and/or repair projects.

People of color are disproportionately more likely than White people in Madison, and across the country, to experience homelessness. Systemic discrimination and racism fuel housing instability and add to the disparities within the homeless population. When people of color experience homelessness, trauma, substance use, and mental health challenges, their housing stability is further undermined by racism, discrimination, and stigma. These temporary shelters are one part of the City's strategy to support people experiencing homeless and provide them with needed services.

The U.S. Department of Housing and Urban Development (HUD) 2019 Annual Homelessness Assessment Report shows people of color experience homelessness at rates disproportionate to their share of the population. According to HUD, Black and African American people comprise 40% of those facing homelessness, though they are only 13% of the U.S. population. Hispanic and Latinx people make up 18.5% of the population but 22% of homeless count. And Native Americans face homelessness at about three times the rate their numbers would suggest. More locally, 2020 Point in Time survey data revealed that while Blacks comprise just 5.5% of Dane County's population, more than half of the men found to be homeless were Black.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)? Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

Budget Information

Prior Appropriation*

*Based on Fiscal Years 2016-2021

2016-2021 Actuals

2022 Budget

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------|------------------|------------------|------------------|------------|------------|------------|
| Borrowing - GF GO | 150,000 | 150,000 | 150,000 | | | |
| Total | \$150,000 | \$150,000 | \$150,000 | \$0 | \$0 | \$0 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|------------------|------------------|------------------|------------|------------|------------|
| Building | 150,000 | 150,000 | 150,000 | | | |
| Total | \$150,000 | \$150,000 | \$150,000 | \$0 | \$0 | \$0 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

This is a new request, not included in the 2022 CIP. It is sought to provide funds to cover repair or maintenance costs that might arise at three newly established, City-owned temporary shelters. They are expected to remain in place for 2-3 years.

Project Schedule & Location

2023 Projects

| Project Name | Est Cost | Location |
|---------------------------|-----------|--|
| repairs & maintenance TBD | \$150,000 | the 3 addresses above, as needs arise at the three temporary homeless support venues |

Insert item

2024 Projects

| Project Name | Est Cost | Location |
|---------------------------|-----------|--|
| repairs & maintenance TBD | \$150,000 | the 3 addresses above, as needs arise at the three temporary homeless support venues |

Insert item

2025 Projects

| Project name | Est Cost | Location |
|---------------------------|-----------|--|
| repairs & maintenance TBD | \$150,000 | the 3 addresses above, as needs arise at the three temporary homeless support venues |

Insert item

2026 Projects

| Project name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2027 Projects

| Project name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

2028 Projects

| Project Name | Est Cost | Location |
|--------------|----------|----------|
| | | |

Insert item

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Yes No

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?
 Yes No

Software (either local or in the cloud)?
 Yes No

A new website or changes to an existing sites?
 Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form?
[IT New Software Request Form](#) Yes No

Have you submitted an IT project request form?
[IT Project Request Form](#) Yes No

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder. Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative? Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder?
[Agency Capital Materials](#) Yes No

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in [MGO Sec. 23.63\(2\)](#). Yes No

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder?
[Surveillance Budget Request Attachment](#) Yes No

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following? Yes No

Facilities/land maintenance? Yes No

Vehicle setup or maintenance costs? Yes No

External management or consulting contracts? Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item

Notes

Notes:

2023 Capital Improvement Plan Project Budget Proposal

Identifying Information

| | | | |
|-------------------------|---------------------------------|----------------------|---------------------------------------|
| Agency | Community Development Divisio ▾ | Proposal Name | Senior Center Building Improvements ▾ |
| Project Number | 12434 | Project Type | Project |
| Project Category | Facility | Priority: | 4 ▾ |

Description

This project funds multiple building improvements to the Madison Senior Center to address safety and other concerns. Building improvements include, but are not limited to: flooring repair, movable airwall replacement & exterior drive painting/sealing (2022); door replacement and patio & rooftop repair (2023-2024); door swipe access system upgrades, exterior locks replacement, and exterior brick tuckpointing (2025); and elevator modernization & safety upgrades (2025-2026). Earlier work components of this project included smoke pollution mitigation in 2020 and external lighting improvements in 2021.

Does the project/program description require updates? If yes, please include below.

This project funds multiple building improvements to the Madison Senior Center to address safety and other concerns. Building improvements include, but are not limited to: door replacement and patio & rooftop repair (2023-2024); door swipe access system upgrades, exterior locks replacement, and exterior brick tuckpointing (2025); and elevator modernization & safety upgrades (2025-2026). Earlier work components of this project included smoke pollution mitigation in 2020, external lighting improvements in 2021, and flooring repair, movable airwall replacement & exterior drive painting/sealing in 2022.

Alignment with Strategic Plans and Citywide Priorities

Citywide Element: Culture and Character ▾

Strategy Create safe and affirming community spaces that bring people together and provide social outlets for underrepresented groups. ▾

Describe how this project/program advances the Citywide Element:

These building improvements will help ensure that the Madison Senior Center is maintained as a safe and inviting community space for area seniors.

Other Strategic Plans:

Does the project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)? Yes No

Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair? Yes No

Describe how routine maintenance and/or scheduled repair considers equity and quality of life for residents. Describe how you use an equity lens to prioritize maintenance and/or repair projects.

Scheduled repairs and routine maintenance of the facility consider equity and quality of life for residents by continuing to provide a safe, accessible and inviting environment in which under-represented older adults can gather and participate in healthy aging activities.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)? Yes No

Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations? Yes No

Budget Information

Prior Appropriation*

\$106,000

2016-2022 Actuals

\$0

*Based on Fiscal Years 2016-2022

Budget by Funding Source

| Funding Source | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------|-----------------|-----------------|-----------------|-----------------|------------|------------|
| Borrowing - GF GO | 47,000 | 52,000 | 40,000 | 98,000 | 0 | |
| Total | \$47,000 | \$52,000 | \$40,000 | \$98,000 | \$0 | \$0 |

Insert Funding Source

If TIF or Impact Fee funding source, which district(s)?

Budget by Expenditure Type

| Expense Type | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------|-----------------|-----------------|-----------------|-----------------|------------|------------|
| Building | 47,000 | 52,000 | 40,000 | 98,000 | 0 | |
| Total | \$47,000 | \$52,000 | \$40,000 | \$98,000 | \$0 | \$0 |

Insert Expense Type

Explain any changes from the 2022 CIP in the proposed funding for this project/program.

Project Schedule & Location

Can this project be mapped?

Yes No

What is the location of the project?

330 W Mifflin Street

2023 Status

| Status/Phase | Est Cost | Description |
|------------------------|----------|--|
| Construction/Implement | \$47,000 | repair/replacement of doors;begin patio/rooftop repair |

Insert item

2024 Status

| Status/Phase | Est Cost | Description |
|------------------------|----------|-------------------------------|
| Construction/Implement | \$52,000 | complete patio/rooftop repair |

Insert item

2025 Status

| Status/Phase | Est Cost | Description |
|------------------------|----------|--|
| Construction/Implement | \$40,000 | door swipe access system, exterior locks brick tuckpointing; Phase 1 of elevator modernization |

Insert item

2026 Status

| Status/Phase | Est Cost | Description |
|------------------------|----------|------------------------------------|
| Construction/Implement | \$98,000 | Phase II of elevator modernization |

Insert item

2027 Status

| Status/Phase | Est Cost | Description |
|--------------|----------|-------------|
| | | |

Insert item

2028 Status

| Status/Phase | Est Cost | Description |
|--------------|----------|-------------|
| | | |

Insert item

Operating Costs

Projects/Programs with a technological component will be required to follow City of Madison information technology policies and procedures for software/hardware acquisition and project support by IT staff. Answer the following questions below and upload relevant supplemental materials to your agency's SharePoint folder.

Over the next six years, will the project/program require any of the following IT resources?

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?

Yes No

Software (either local or in the cloud)?

Yes No

A new website or changes to an existing sites?

Yes No

For projects/programs requesting new software/hardware:

Have you submitted a Software/Hardware Request form?

Yes No

[IT New Software Request Form](#)

Have you submitted an IT project request form?

Yes No

[IT Project Request Form](#)

Have you worked with IT to complete an IT Budget Analysis form? If yes, please upload your agency's capital SharePoint folder.

Yes No

Changes to existing hardware/ software:

Will any existing software or processes need to be modified to support this project/program or initiative?

Yes No

If yes, have you uploaded a plan for incorporating those changes to your agency's capital SharePoint folder?

Yes No

[Agency Capital Materials](#)

Surveillance Technology:

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in [MGO Sec. 23.63\(2\)](#).

Yes No

If yes, have you submitted the surveillance request form to your agency's capital SharePoint folder?

Yes No

[Surveillance Budget Request Attachment](#)

Other Operating Costs

In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Yes No

Vehicle setup or maintenance costs?

Yes No

External management or consulting contracts?

Yes No

How many additional FTE positions required for ongoing operations of this project/program?

Estimate the project/program annual operating costs by major.

| Major | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Insert item