



2022

Executive Budget

Operating Budget



Satya Rhodes-Conway
Mayor

CITY OF MADISON, WISCONSIN

Satya Rhodes-Conway, Mayor

FINANCE DEPARTMENT

David Schmiedicke, Finance Director

FINANCE COMMITTEE

Satya Rhodes-Conway, Mayor

Syed Abbas, Common Council President

Sheri Carter, Common Council Member

Jael Currie, Common Council Member

Yannette Figueroa Cole, Common Council Member

Keith Furman, Common Council Member

Michael E. Verveer, Common Council Member

COMMON COUNCIL

Barbara Harrington-McKinney, District 1

Patrick W. Heck, District 2

Lindsay Lemmer, District 3

Michael E. Verveer, District 4

Regina M. Vidaver, District 5

Brian Benford, District 6

Nasra Wehelie, District 7

Juliana R. Bennett, District 8

Nikki Conklin, District 9

Yannette Figueroa Cole, District 10

Arvina Martin, District 11, Vice President

Syed Abbas, District 12, President

Tag Evers, District 13

Sheri Carter, District 14

Grant Foster, District 15

Jael Currie, District 16

Gary Halverson, District 17

Charles Myadze, District 18

Keith Furman, District 19

Christian A. Albouras, District 20



Section Artwork: Ryan Jonely



Table of Contents

Section 1. Overview and Summaries

Vision	4
Operating Budget Overview and Policies	5
City Tax Rate Computation	7
General Fund Revenues.....	8
Expenditure Summaries	11
General Obligation Debt Service Summary	13
Statement of Indebtedness and Debt Service.....	14

Section 2. Special Fund Statements

Room Tax Fund.....	17
Special Assessment Revolving Fund.....	20
Insurance Fund.....	21
Workers Compensation Fund.....	23

Section 3. Agency Operating Budgets

Assessor.....	25
Attorney	31
Building Inspection	39
CDA Housing Operations	49
CDA Redevelopment	58
Civil Rights	65
Clerk.....	71
Common Council	77
Community Development Division.....	83
Debt Service	95
Direct Appropriations	99
Economic Development Division.....	103
Employee Assistance Program	111
Engineering Division	117
Finance	129
Fire Department.....	140
Fleet Service	148
Golf.....	156
Human Resources.....	164
Information Technology.....	172
Insurance.....	179
Landfill.....	185
Library.....	192
Mayor	204
Metro Transit.....	212
Monona Terrace.....	222
Municipal Court.....	230
Office of Independent Monitor	236
Parking Division	241
Parks Division	253
PCED Office of the Director	266
Planning Division	272

Section 3. Agency Operating Budgets (continued)

Police Department.....280
Public Health290
Room Tax Commission306
Sewer Utility310
Stormwater Utility.....319
Streets Division.....329
Traffic Engineering.....342
Transportation Department.....356
Water Utility361
Workers Compensation.....375

Glossary

Glossary.....381



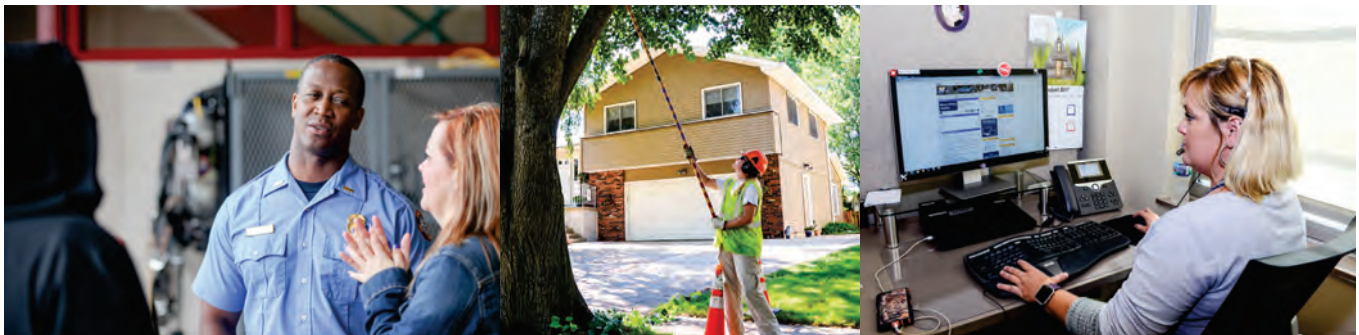
Introduction & Summaries

2022 Operating Budget:
Executive Budget

OUR MADISON

INCLUSIVE, INNOVATIVE & THRIVING

OUR MISSION is to provide the highest quality service for the common good of our residents and visitors.



OUR VALUES



Equity

We are committed to fairness, justice, and equal outcomes for all.



Civic Engagement

We believe in transparency, openness, and inclusivity. We will protect freedom of expression and engagement.



Well-Being

We are committed to creating a community where all can thrive and feel safe.



Shared Prosperity

We are dedicated to creating a community where all are able to achieve economic success and social mobility.



Stewardship

We will care for our natural, economic, fiscal, and social resources.



OUR SERVICE PROMISE

I have the highest expectations for myself and my fellow employees. Every day, I will:

- Serve coworkers and members of the public in a kind and friendly manner.
- Listen actively and communicate clearly.
- Involve those who are impacted before making decisions.
- Collaborate with others to learn, improve, and solve problems.
- Treat everyone as they would like to be treated.



CITY OF
MADISON

Operating Budget Overview and Policies

What is included in the Operating Budget?

The City of Madison's Operating Budget is a planning and financial document that pays for daily services for City residents. The Operating Budget appropriates funding to City Agencies to pay for expenses, including but not limited to staff salaries, funding community-based organizations that delivery services on behalf of the City, and other costs such as supplies and equipment. Services included in the operating budget include library and park programs, job training and childcare services, garbage and recycling collection, and public health and public safety.

Guidelines for Agency Operating Budgets

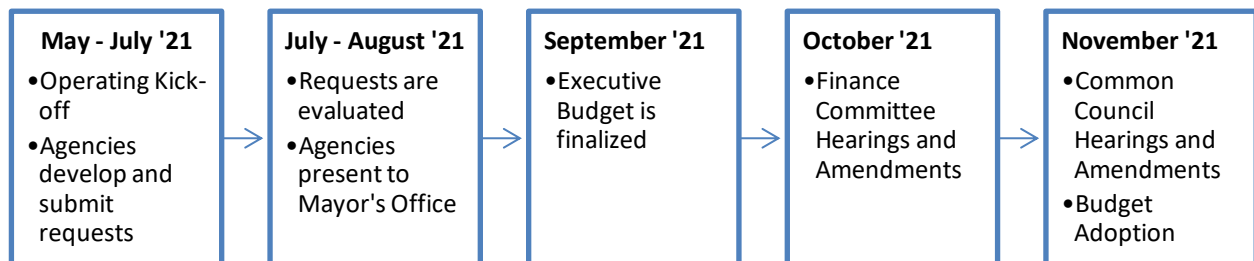
Base Budget: Agency operating budgets start with a "cost to continue" projection, which is the cost to provide the same level of services in the upcoming year. This projection accounts for factors such as planned salary adjustments (step and longevity increases), changes to interdepartmental billings and cost allocations, updated insurance and workers' compensation expenses, and other agency specific adjustments. From this base budget, agencies were allowed to reallocate funding across services so long as the overall amount was consistent with the budget target.

Reduction Scenarios: In order to address an anticipated deficit of \$18 million in 2022, General and Library Fund agencies were asked to develop 5% reduction scenarios (with the exception of Public Health and Community Development Division). Agencies were encouraged to think creatively about how to reduce costs while prioritizing core services, increase coordination and create efficiencies in service delivery, and offer other innovative approaches to cost savings. All reduction proposals were carefully reviewed by an interdisciplinary team for equity, feasibility and impact on services. Proposed reductions are described in the summaries for each impacted agency (Section 3), and additional details are available in the Executive Summary.

Supplemental Requests: Agencies were permitted to submit up to one supplemental request for additional funding to address key priorities and service needs. Agencies were instructed to 1) consider reallocating funds within their base budget before requesting additional funding and 2) include ways to phase in or scale up programs over time, and 3) describe the implications for ongoing increases in the next five years. As with reduction scenarios, supplemental proposals were carefully considered for impact. Proposed supplemental requests are described in the summaries for each impacted agency (Section 3), and additional details are available in the Executive Summary.

Racial Equity and Social Justice: In addition to the above guidance, a new section on racial equity and social justice (RESJ) was added to 2022 Operating Request form. All agencies were required to articulate how their services would impact RESJ goals, specifically, "how Black, Indigenous, and People of Color, people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)." Agency requests were submitted to the Finance Department on Tuesday, July 9, 2021, and can be found here: <https://www.cityofmadison.com/finance/budget/2022/operating>

Operating Budget Development Timeline



How to Read Agency Budgets

Section 3 includes all agency budgets, which is organized in alphabetical order by Agency name. The presentation of each agency's budget includes 2020 actuals, 2021 adopted budget and projected amounts (based on the 2nd quarter projections), and 2022 agency request and executive budget

Each agency section includes the following components:

1. **Agency Overview:** High level summary of the agency including mission, overview, and key highlights for the 2022 budget.
2. **Budget Overview:** A summary of the agency's budget by fund, service, and major category of expenditure. Revenues presented for General Fund agencies only include revenue budgeted within the General Fund; expenditure amounts represent all funds.
3. **Service Overview:** Presentation of the agency's budget by service. Each service includes the following:
 - a. **Service Description:** High level overview of the service and its objectives
 - b. **Major Budget Changes:** Description of significant changes at the service level
 - c. **Activities Performed by Service:** Description of activities that make of the service's body of work
 - d. **Service Budget:** Presentation of the service's budget by fund and expenditure type. Note, in cases where services are funded by multiple sources, only revenues from the General Fund are presented.
4. **Position Detail:** Includes the count and salary of full-time equivalent (FTE) positions funded included in the Executive Budget.
 - a. **Note:** The 2022 Executive Operating Budget includes a 1% wage increase for general municipal employees. This increase is currently budgeted in Direct Appropriations and is not reflected in positions at the agency level.
5. **Line Item Detail**
 - a. Outlines line item expenditures within the agency's primary fund.

TIP: Refer to the Glossary at the end of the budget book for definitions of key budget terms. Common words like "fund," "major," and "service" have specific meanings in the budget book.

Internal Service Funds

The Executive Budget includes three Internal Service Funds: Fleet Service, Insurance, and Workers Compensation. An Internal Service Fund is used to account for enterprise-like operations that provide services, on a user fee basis, primarily or exclusively to City agencies. The Agency Billings budgets for these funds are presented as a separate table in the Budget Overview to highlight the full expenditure cost of the Agency.

Enterprise Funds

The operating budget includes revenue and expenditure information pertaining to Madison's enterprise funds including:

- Golf Enterprise
- Monona Terrace
- Parking Utility
- Transit Utility (Metro Transit)
- Sewer Utility
- Stormwater Utility
- Water Utility

With the exception of Monona Terrace and Transit Utility, enterprise funds do not receive a subsidy from local sources. Monona Terrace receives a subsidy through the Room Tax Fund as authorized by the Room Tax Commission. The Transit Utility also receives a General Fund subsidy outlined in the proposed budget for Metro Transit. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

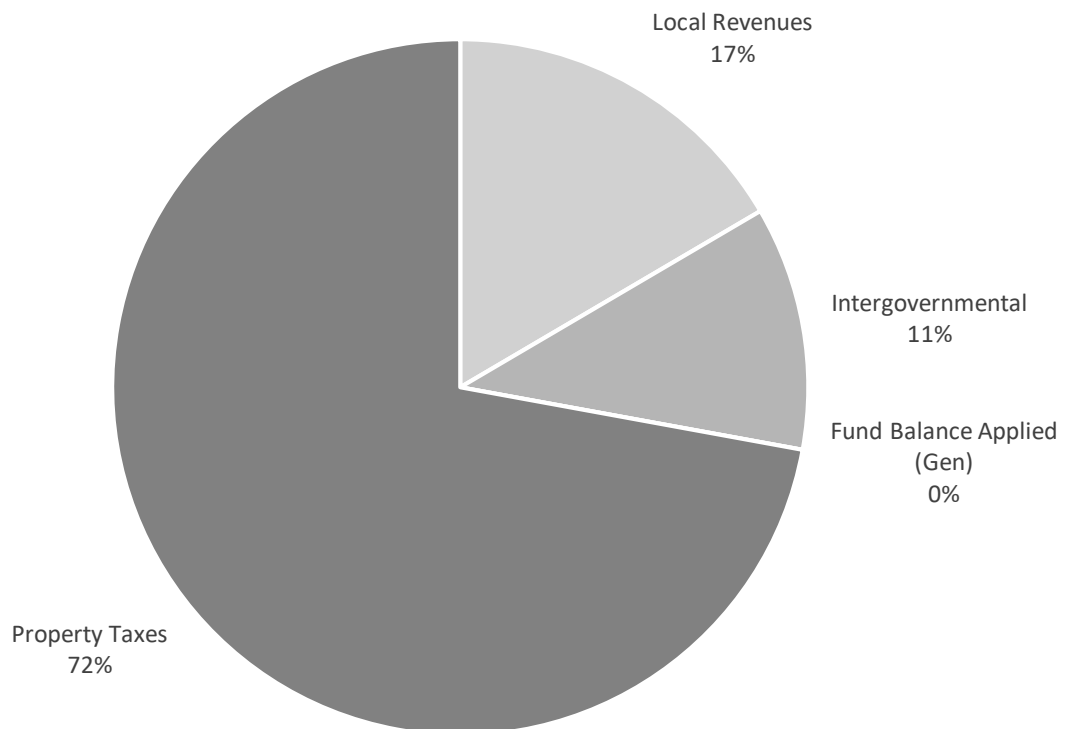
CITY TAX RATE COMPUTATION

	2021 Adopted	2022 Executive	2022 Adopted	\$ Change	Percent Change
ASSESSED VALUE					
Real Property:					
Residential	18,786,680,000	20,124,649,700	-	1,337,969,700	7.12%
Commercial	11,097,402,600	11,555,679,600	-	458,277,000	4.13%
Agricultural	14,681,700	18,372,000	-	3,690,300	25.14%
Manufacturing	362,245,300	387,949,700	-	25,704,400	7.10%
Total Real Property	\$ 30,261,009,600	\$ 32,086,651,000	\$ -	\$ 1,825,641,400	6.03%
Personal Property:					
Locally Assessed	588,444,500	597,692,200	-	9,247,700	1.57%
Manufacturing	68,688,400	74,073,800	-	5,385,400	7.84%
	657,132,900	671,766,000	-	14,633,100	2.23%
Manufacturing Adjustments	-	-	-	-	n/a
Board of Review Adjustments	-	(10,000,000)	-	(10,000,000)	n/a
Total Assessable Property	30,918,142,500	32,748,417,000	-	1,830,274,500	5.92%
Less TIF Increment Value	(1,433,996,900)	(1,448,176,400)	-	(14,179,500)	0.99%
Net Taxable Property	\$ 29,484,145,600	\$ 31,300,240,600	\$ -	\$ 1,816,095,000	6.16%
BUDGETED REVENUES AND EXPENDITURES					
General Fund Expenditures	330,649,229	339,674,208	-	9,024,979	2.73%
Net Library Fund Expenditures	18,849,564	18,948,759	-	99,195	0.53%
Total Budgeted Expenditures	349,498,793	358,622,967	-	9,124,174	2.61%
Net Expenditures	\$ 349,498,793	\$ 358,622,967	\$ -	\$ 9,124,174	2.61%
Total Revenues	85,565,221	99,972,076	-	14,406,855	16.84%
Fund Balance Applied	8,000,000	-	-	(8,000,000)	n/a
Total Revenues and Fund Balance	93,565,221	99,972,076	-	6,406,855	6.85%
PROPERTY TAX LEVY	\$ 255,933,573	\$ 258,650,891	\$ -	\$ 2,717,319	1.06%
MILL RATE					
	<u>8.6804</u>	<u>8.2636</u>		<u>-0.4168</u>	-4.80%
General Fund Portion	8.0410	7.6582		-0.3828	-4.76%
Library Portion	0.6394	0.6054		-0.0340	-5.32%
Average Home Value	315,200	335,200		20,000	6.35%
Taxes on Average Home	2,736.06	2,769.96		33.90	1.24%

GENERAL FUND FUNDING SOURCE BY MAJOR CATEGORY

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Payments in Lieu of Tax/Transfer In	9,740,442	13,603,898	12,283,200	13,933,898	26,963,200
Other Local Taxes	1,698,281	1,409,800	1,562,796	1,566,200	1,566,200
Fines And Forfeitures	3,902,016	5,350,000	4,243,588	6,350,000	5,650,000
Licenses And Permits	6,404,296	7,616,920	8,157,698	7,639,120	8,039,120
Ungrouped Revenues	4,670,316	2,285,000	872,365	2,510,000	2,010,000
Charges for Services	12,566,752	15,233,015	14,505,772	14,717,015	15,117,015
<i>Local Revenues</i>	\$ 38,982,103	\$ 45,498,633	\$ 41,625,419	\$ 46,716,233	\$ 59,345,535
Intergovernmental	40,784,304	40,066,587	40,054,797	39,766,587	40,626,541
Total Revenues	\$ 79,766,406	\$ 85,565,220	\$ 81,680,216	\$ 86,482,820	\$ 99,972,076
Fund Balance Applied (Gen)	(2,674,161)	8,000,000	8,000,000	-	
Total Revenue & Fund Bal	77,092,245	93,565,220	89,680,216	86,482,820	99,972,076
Property Taxes	249,641,265	255,933,573	255,933,573	260,020,302	258,650,891
Total Sources	\$ 326,733,510	\$ 349,498,793	\$ 345,613,789	\$ 346,503,122	\$ 358,622,967

General Fund Budget by Funding Source



GENERAL FUND REVENUES

Payments in Lieu of Tax/Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Room Tax	-	4,020,698	2,700,000	4,250,698	4,275,000
CDA	221,933	295,000	295,000	295,000	225,000
Water Utility	7,328,178	7,600,000	7,600,000	7,700,000	7,700,000
Parking Utility	1,660,514	1,150,000	1,150,000	1,150,000	1,150,000
Monona Terrace	338,200	338,200	338,200	338,200	338,200
Grants Fund (ARPA)	-	-	-	-	13,075,000
Golf Enterprise	191,617	200,000	200,000	200,000	200,000
Total	\$ 9,740,442	\$ 13,603,898	\$ 12,283,200	\$ 13,933,898	\$ 26,963,200

Other Local Taxes

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Penalties on Delinquent Taxes	524,945	450,000	450,000	450,000	450,000
Prior Year Taxes	83,509	40,000	78,124	80,000	80,000
Payment in Lieu of Taxes	928,545	834,800	949,672	890,200	890,200
Mobile Home Tax	120,857	85,000	85,000	106,000	106,000
Muni Svc Fee	40,425	-	-	40,000	40,000
Other	-	-	-	-	-
Total	\$ 1,698,281	\$ 1,409,800	\$ 1,562,796	\$ 1,566,200	\$ 1,566,200

Fines And Forfeitures

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Moving Violations	378,591	500,000	277,000	500,000	500,000
Uniform Citations	912,424	900,000	897,694	900,000	900,000
Parking Violations	2,602,313	3,950,000	3,068,868	4,950,000	4,250,000
Other	8,687	-	25	-	-
Total	\$ 3,902,016	\$ 5,350,000	\$ 4,243,588	\$ 6,350,000	\$ 5,650,000

Licenses And Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Animal Licenses	159,816	110,000	140,000	125,000	125,000
Bicycle Licenses	16,546	20,000	930	-	-
Clerks Licenses	775,347	1,100,000	719,995	1,000,000	1,000,000
Other Licenses	(7,960)	29,000	(1,254)	29,000	29,000
Building Permits	4,476,104	5,300,000	6,186,950	5,400,000	5,800,000
Street Occupancy Permits	380,021	352,800	390,651	380,000	380,000
Weights and Measures Permits	167,295	225,000	202,000	225,000	225,000
Street Opening Permit	389,460	420,000	458,000	420,000	420,000
Fire Permit	14,075	21,000	22,759	21,000	21,000
Other Permits	33,594	39,120	37,668	39,120	39,120
Total	\$ 6,404,296	\$ 7,616,920	\$ 8,157,698	\$ 7,639,120	\$ 8,039,120

Ungrouped Revenues

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest on Investments	1,691,232	1,000,000	378,328	1,500,000	1,000,000
Other Interest	2,007,410	-	(569,319)	-	-
P-Card Rebates	315,661	325,000	325,000	325,000	325,000
Encroachment Revenue	366,895	370,000	411,000	370,000	370,000
Easement Revenue	8,000	15,000	17,500	15,000	15,000
Sale of Surplus Property	46,824	75,000	42,857	50,000	50,000
TIF Reimbursements	-	-	-	-	-
Miscellaneous Revenues	234,294	500,000	267,000	250,000	250,000
Total	\$ 4,670,316	\$ 2,285,000	\$ 872,365	\$ 2,510,000	\$ 2,010,000

Intergovernmental Revenues

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
St Municipal Aid Program	4,763,269	4,403,359	4,403,359	4,403,359	4,758,359
St Utility Aid Payment	1,395,712	1,395,711	1,395,711	1,395,711	1,412,200
St Video Service Provider Aid	248,363	492,901	492,901	492,901	492,901
St Expenditure Restraint	6,886,978	6,707,774	6,707,774	6,707,774	6,568,366
St Pmt for Municipal Services	8,366,922	8,021,257	7,805,984	7,721,257	7,891,257
St Gen Transportation Aid	11,767,834	11,768,000	11,960,315	11,768,000	12,024,875
St Connecting Highway Aid	564,417	560,000	566,868	560,000	567,806
St Recycling Aid	804,705	805,000	809,300	805,000	805,000
St Exempt Computer Reimb	3,725,756	3,725,756	3,725,756	3,725,756	3,725,756
St Personal Property Exempt Aid	987,284	794,092	794,092	794,092	987,284
Fire Insurance Dues Pmt	1,272,972	1,392,737	1,392,737	1,392,737	1,392,737
Other	92	-	-	-	-
Total	\$ 40,784,304	\$ 40,066,587	\$ 40,054,797	\$ 39,766,587	\$ 40,626,541

Charges for Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Court Fees	(7,926)	-	166,613	-	-
Misc Charges	52,012	50,000	29,904	50,000	50,000
Fire Service	854,444	1,704,184	1,704,184	1,568,184	1,568,184
Ambulance Conveyance Fees	7,356,768	9,200,000	8,377,875	8,400,000	8,800,000
Police Service Fees	18,807	70,000	5,634	25,000	25,000
Engineering Service Charges	1,047,141	850,000	850,000	1,000,000	1,000,000
Inspection Fees	20,474	45,000	7,830	45,000	45,000
Cemetery Fees	290,354	265,000	275,184	300,000	300,000
Parks Use Charges	59,834	332,376	399,321	632,376	632,376
Program Principal/Appreciation	7,834	-	-	-	-
Reimbursement of Expenses	4,559	40,000	2,896	20,000	20,000
Application Fees	123,655	135,000	100,588	135,000	135,000
Cable Franchise Fees	2,167,501	2,001,455	2,036,319	2,001,455	2,001,455
Broadband Franchise Fees	106,892	90,000	87,499	90,000	90,000
Rental of City Property	464,403	450,000	461,926	450,000	450,000
Total	\$ 12,566,752	\$ 15,233,015	\$ 14,505,772	\$ 14,717,015	\$ 15,117,015

Operating Budget by Function

General & Library Funds

Budget by Function-General & Library Funds

	2021 Adopted	2022 Executive	Change	% Change
Administration	23,541,560	27,021,802	3,480,242	14.78%
Debt Service	55,912,825	56,108,323	195,498	0.35%
General Government	2,231,197	2,281,297	50,100	2.25%
Misc & Dir Approp to Cap	5,991,042	10,071,090	4,080,048	68.10%
Planning & Development	26,282,339	25,564,376	(717,963)	-2.73%
Public Facilities	18,849,564	18,948,759	99,195	0.53%
Public Safety & Health	151,363,015	154,465,273	3,102,258	2.05%
Public Works	47,984,025	46,490,402	(1,493,623)	-3.11%
Transportation	17,343,227	17,671,645	328,418	1.89%
TOTAL	349,498,793	358,622,967	9,124,174	2.61%

Operating Budget by Function

General & Library Funds

Budget by Function & Agency-General & Library Funds

	2021 Adopted	2022 Agency Request			2022 Executive			Overall Change	
	Amount	Amount	Δ from Adopted	% Δ	Amount	Δ from Request	% Δ	Δ (Adopted to Exec)	% Δ
Administration	23,541,560	27,180,406	3,638,846	15%	27,021,802	(158,604)	-1%	3,480,242	15%
Assessor	2,790,146	2,761,790	(28,356)	-1%	2,845,799	84,009	3%	55,653	2%
Attorney	2,920,682	2,916,433	(4,249)	0%	2,954,028	37,595	1%	33,346	1%
Civil Rights	2,024,298	2,077,482	53,184	3%	2,097,398	19,916	1%	73,100	4%
Clerk	2,070,391	3,611,184	1,540,793	74%	3,534,595	(76,589)	-2%	1,464,204	71%
Employee Assistance	454,307	458,653	4,346	1%	469,257	10,604	2%	14,950	3%
Finance	3,744,979	4,000,091	255,112	7%	4,086,385	86,294	2%	341,406	9%
Human Resources	1,672,442	1,747,625	75,183	4%	1,690,298	(57,327)	-3%	17,856	1%
Information Technology	7,864,314	9,607,148	1,742,834	22%	9,344,042	(263,106)	-3%	1,479,728	19%
Debt Service	55,912,825	58,612,825	2,700,000	5%	56,108,323	(2,504,502)	-4%	195,498	0%
Gen Fund Debt Service	55,912,825	58,612,825	2,700,000	5%	56,108,323	(2,504,502)	-4%	195,498	0%
General Government	2,231,197	2,269,467	38,270	2%	2,281,297	11,830	1%	50,100	2%
Common Council	876,144	932,456	56,312	6%	923,140	(9,316)	-1%	46,996	5%
Mayor	1,123,505	1,099,232	(24,273)	-2%	1,130,891	31,659	3%	7,386	1%
Municipal Court	231,548	237,779	6,231	3%	227,266	(10,513)	-4%	(4,282)	-2%
Misc & Dir Approp to Cap	5,991,042	10,534,042	4,543,000	76%	10,071,090	(462,952)	-4%	4,080,048	68%
Capital Projects	905,000	905,000	-	0%	915,000	10,000	1%	10,000	1%
Citywide Miscellaneous	5,086,042	9,629,042	4,543,000	89%	9,156,090	(472,952)	-5%	4,070,048	80%
Planning & Development	26,282,339	26,068,135	(214,204)	-1%	25,564,376	(503,759)	-2%	(717,963)	-3%
Building Inspection	5,015,456	5,044,903	29,447	1%	4,895,829	(149,074)	-3%	(119,627)	-2%
Community Development	15,016,693	14,628,508	(388,185)	-3%	14,432,539	(195,969)	-1%	(584,154)	-4%
Economic Development	2,178,957	2,213,405	34,448	2%	2,165,693	(47,712)	-2%	(13,264)	-1%
PCED Office of Director	527,617	597,699	70,082	13%	618,727	21,028	4%	91,110	17%
Planning	3,543,616	3,583,620	40,004	1%	3,451,588	(132,032)	-4%	(92,028)	-3%
Public Facilities	18,849,564	19,196,114	346,550	2%	18,948,759	(247,355)	-1%	99,195	1%
Library	18,849,564	19,196,114	346,550	2%	18,948,759	(247,355)	-1%	99,195	1%
Public Safety & Health	151,363,015	152,464,648	1,101,633	1%	154,465,273	2,000,625	1%	3,102,258	2%
Fire	61,180,396	61,786,949	606,553	1%	62,720,668	933,719	2%	1,540,272	3%
Police	82,794,221	82,983,412	189,191	0%	84,011,952	1,028,540	1%	1,217,731	1%
Independent Monitor	450,769	454,346	3,577	1%	459,308	4,962	1%	8,539	2%
Public Health	6,937,629	7,239,941	302,312	4%	7,273,345	33,404	0%	335,716	5%
Public Works	47,984,025	48,769,034	785,009	2%	46,490,402	(2,278,632)	-5%	(1,493,623)	-3%
Engineering	4,585,951	4,559,009	(26,942)	-1%	4,487,688	(71,321)	-2%	(98,263)	-2%
Parks	15,585,153	15,351,878	(233,275)	-1%	15,424,022	72,144	0%	(161,131)	-1%
Streets	27,812,921	28,858,147	1,045,226	4%	26,578,692	(2,279,455)	-8%	(1,234,229)	-4%
Transportation	17,343,227	17,861,428	518,201	3%	17,671,645	(189,783)	-1%	328,418	2%
Metro Transit	8,511,315	8,766,654	255,339	3%	8,766,654	-	0%	255,339	3%
Traffic Engineering	8,345,220	8,593,516	248,296	3%	8,375,795	(217,721)	-3%	30,575	0%
Transportation	486,692	501,258	14,566	3%	529,196	27,938	6%	42,504	9%

GENERAL OBLIGATION DEBT SERVICE SUMMARY

	2021 ADOPTED			2022 EXECUTIVE		
	Principal	Interest	Total	Principal	Interest	Total
TYPE OF DEBT						
Promissory Notes	74,098,000	13,681,897	87,779,897	63,292,500	12,137,149	75,429,649
General Obligation Bonds	7,910,000	3,008,110	10,918,110	20,725,000	3,152,090	23,877,090
Paying Agent Fees	-	10,000	10,000	-	10,000	10,000
TOTAL	82,008,000	16,700,006	98,708,006	84,017,500	15,299,239	99,316,739
SOURCE OF FUNDS						
Transit Utility	1,662,197	402,293	2,064,490	3,137,297	685,777	3,823,073
Golf Courses	39,108	5,658	44,765	39,797	4,653	44,451
TIF Districts	7,922,451	1,088,068	9,010,519	7,423,630	801,170	8,224,800
Impact Fee Funds	195,245	19,996	215,241	118,906	890	119,796
Madison Public Library	2,188,293	767,207	2,955,500	2,184,152	620,267	2,804,419
Room Tax	89,688	23,382	113,070	113,489	22,983	136,472
CDBG	11,567	143	11,711	12,277	129	12,406
Fleet Service	7,474,097	1,825,655	9,299,752	8,160,216	1,769,677	9,929,892
Stormwater Utility	6,737,227	1,281,928	8,019,154	6,540,645	1,095,368	7,636,013
Water Utility	137,232	1,701	138,933	142,101	1,522	143,623
Monona Terrace	50,596	627	51,223	52,265	562	52,826
CDA Housing Operations	55,140	683	55,823	57,131	612	57,742
*CDA Redevelopment	452,506	100,100	552,606	656,728	114,822	771,550
Madison/Dane Co Health	277,881	67,816	345,697	271,551	55,899	327,450
Special Revenue Fund	100,000	-	100,000	100,000	-	100,000
Special Assessment Fund	199,981	33,868	233,848	207,987	1,946	209,933
*Debt Service Fund Reserves	1,267,351	37,457	1,304,808	168,202	(44,948)	123,254
General Debt Reserves	6,572,696	1,305,346	7,878,042	7,033,198	1,257,518	8,290,716
Interest Earnings	-	400,000	400,000	-	400,000	400,000
TOTAL NON-GENERAL FUND	35,433,254	7,361,927	42,795,182	36,419,569	6,788,846	43,208,415
General Fund Portion	46,574,746	9,338,079	55,912,825	47,597,931	8,510,393	56,108,324

* The Debt Service Fund is paying the Villager debt on the 10 year amortization schedule and CDA Redevelopment is reimbursing the Debt Service Fund on a 20 year amortization schedule.

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2022		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2022
General Fund G.O. Promissory Notes, G.O. Bonds & G.O. Refunding Bonds				
Streets	\$ 207,478,200	\$ 30,118,373	\$ 177,359,827	\$ 5,903,438
Parks Improvements	38,937,743	6,221,943	32,715,800	1,084,698
Land Acquisition	6,958	2,198	4,760	23
Public Buildings	25,277,591	4,994,819	20,282,772	756,164
Equipment Purchase	37,979,069	4,218,573	33,760,496	919,077
Planning & Development	25,480,554	3,230,191	22,250,363	615,211
Refuse Reduction & Landfill	2,779,977	397,338	2,382,639	99,286
Police	13,560,898	2,381,823	11,179,075	427,866
Fire	13,295,773	3,065,870	10,229,903	352,150
Total General Purposes	\$ 364,796,763	\$ 54,631,128	\$ 310,165,635	\$ 10,157,913
Other Funds G.O. Promissory Notes				
TIF Districts	29,796,535	6,401,538	23,394,997	792,601
Library	5,517,439	874,394	4,643,045	177,400
Golf Enterprise	147,727	24,621	123,106	4,493
Fleet Service	35,881,308	5,568,142	30,313,166	1,074,253
Transit Utility	11,138,336	1,790,786	9,347,549	354,611
Stormwater Utility	36,374,993	5,153,935	31,221,058	1,086,328
Public Health of Madison and Dane County	1,636,463	252,672	1,383,791	55,766
CDA Redevelopment	824,107	224,228	599,880	29,122
Room Tax	732,574	92,690	639,884	22,788
Brownfield Remediation Revolving Fund	900,000	100,000	800,000	-
Debt Service Reserves	1,246,564	408,234	838,330	39,470
General Debt Reserves	-	7,033,198	-	1,257,518
Interest Earnings	-	-	-	400,000
Total Other Funds G.O. Promissory Notes	\$ 124,196,045	\$ 27,924,437	\$ 103,304,806	\$ 5,294,350
Other Funds G.O. Bonds				
Library	6,900,439	1,101,136	5,799,304	441,102
Fleet Service	26,890,471	1,454,748	25,435,723	686,417
Transit Utility	12,409,089	674,116	11,734,973	324,282
Total Other Funds G.O. Bonds	\$ 46,200,000	\$ 3,230,000	\$ 42,970,000	\$ 1,451,800

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2022		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2022
Other Funds G.O. Refunding Bonds				
TIF Districts	2,746,677	1,022,093	1,724,584	8,568
Impact Fees	296,389	118,906	177,484	890
Library	8,292,900	208,622	8,084,278	1,766
Monona Terrace	168,368	52,265	116,103	562
Golf Enterprise	48,271	15,176	33,095	160
Fleet Service	2,939,981	1,137,325	1,802,656	9,007
Transit Utility	2,085,380	672,395	1,412,986	6,884
Stormwater Utility	3,171,398	1,386,709	1,784,689	9,041
Water Utility	456,772	142,101	314,671	1,522
Public Health of Madison and Dane County	45,178	18,880	26,298	132
CDBG	38,862	12,277	26,584	129
CDA Housing Operations	183,542	57,131	126,411	612
Room Tax	60,134	20,799	39,336	195
Debt Service Reserve	446,494	192,468	254,027	1,283
Special Assessments	601,344	207,987	393,357	1,946
Total Other Funds G.O. Refunding Bonds	<u>\$ 21,581,691</u>	<u>\$ 5,265,132</u>	<u>\$ 16,316,559</u>	<u>\$ 42,696</u>
Total Non-General Purposes	<u>\$ 191,977,736</u>	<u>\$ 36,419,569</u>	<u>\$ 162,591,365</u>	<u>\$ 6,788,846</u>
TOTAL G.O. Debt	<u>\$ 556,774,499</u>	<u>\$ 91,050,698</u>	<u>\$ 472,756,999</u>	<u>\$ 16,946,759</u>
Paying Agent Fees	-	-	-	10,000
	<u>\$ 556,774,499</u>	<u>\$ 91,050,698</u>	<u>\$ 472,756,999</u>	<u>\$ 16,956,759</u>
Revenue Debt	<u>244,680,000</u>	<u>16,815,000</u>	<u>227,865,000</u>	<u>8,376,189</u>
TOTAL	<u>\$ 801,454,499</u>	<u>\$ 107,865,698</u>	<u>\$ 700,621,999</u>	<u>\$ 25,332,948</u>



Special Fund Statements

2022 Operating Budget:
Executive Budget

ROOM TAX FUND

	2020 Actual	2021 Budget	2021 Projected	2022 Executive	2022 Adopted
Fund Balance, January 1	1,745,492	421,003	(1,417,686)	556,811	-
Restricted for Bond Requirements	-	-	-	-	-
Reserved for Monona Terrace Capital Projects	(983,785)	-	-	(100,000)	-
Committed for Event Booking Assistance	(406,275)	(406,275)	(379,905)	(379,905)	-
Balance of Unassigned Funds, January 1	\$ 355,432	\$ 14,728	\$ (1,797,591)	\$ 76,906	\$ -

SOURCES

Estimated Total Room Tax Receipts	5,862,255	13,402,327	9,000,000	14,250,000	-
Transfer in from TID 25	-	-	2,400,000	-	-
Interest Revenue	1,954	7,590	2,182	2,850	-
TOTAL SOURCES	\$ 5,864,209	\$ 13,409,917	\$ 11,402,182	\$ 14,252,850	\$ -

USES

Tangible Municipal Development (s. 66.0615 (1) (fm) 3., Wis. Stats.)

Monona Terrace:

Debt Service Payment-Revenue Bond Issue (a)	272,275	-	-	-	-
Debt Service Payment-Gen'l Obligation Bond Issue (a)	-	23,198	112,883	137,900	-
Capital Purchases	478,645	167,500	167,500	-	-
Operating Subsidy	4,295,016	3,559,302	3,559,302	3,962,100	-
Reserves (b)	-	-	-	-	-
Net Operating Subsidy	4,295,016	3,559,302	3,559,302	3,962,100	-
Subtotal Monona Terrace	\$ 5,045,936	\$ 3,750,000	\$ 3,839,685	\$ 4,100,000	\$ -
Monona Terrace Share of Room Tax Revenues	86%	28%	43%	29%	
<u>Henry Vilas Zoo and Olbrich Gardens (j)</u>	\$ -	\$ -	\$ -	\$ -	\$ -

Overture Center Subsidy from Room Tax

	\$ 1,200,000	\$ 1,500,000	\$ 1,500,000	\$ 1,600,000	\$ -
Subtotal Tangible Municipal Development	\$ 6,245,937	\$ 5,250,000	\$ 5,339,685	\$ 5,700,000	\$ -
Tangible Municipal Development Share of Room Tax Revenues	107%	39%	59%	40%	

ROOM TAX FUND

	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Projected</u>	<u>2022 Executive</u>	<u>2022 Adopted</u>
Tourism Marketing (s. 66.0615 (1) (fm) 1., Wis. Stats.)					
<u>Greater Madison Convention and Visitors Bureau:</u>					
Destination Marketing (c)	2,651,202	3,750,000	3,750,000	3,900,000	-
Estimated Event Booking Assistance Subsidy	50,000	150,000	150,000	200,000	-
Additional Funding (b)	-	-	-	-	-
Subtotal GMCVB	<u>\$ 2,701,202</u>	<u>\$ 3,900,000</u>	<u>\$ 3,900,000</u>	<u>\$ 4,100,000</u>	<u>\$ -</u>
<u>City Tourism Marketing Activities</u>					
Support for Fireworks Events (d)	-	-			
Sister Cities Program	13,500	18,000	18,000	20,000	-
Civic Conferences / Fairs / Festivals / Summer Concerts	66,750	125,000	125,000	110,000	-
Civic Conferences (e)	-	5,000	5,000	5,000	-
Civic Promotion (e)	12,250	15,000	15,000	15,000	-
Dane Dances (g)	10,000	10,000	10,000	15,000	-
Make Music Madison (g)	10,000	10,000	10,000	15,000	-
Songwriting Conference (g)	10,000	10,000	10,000	-	-
Music Tourism Study	-	45,000	45,000	25,000	-
Fairs / Festivals / Summer Concerts (f)	6,250	15,000	15,000	15,000	-
Downtown Temporary Art Installations (g)	18,250	15,000	15,000	20,000	-
WIAA Basketball Tournament (h)	-	15,000	15,000	15,000	-
Subtotal City Tourism Marketing	<u>\$ 80,250</u>	<u>\$ 158,000</u>	<u>\$ 158,000</u>	<u>\$ 145,000</u>	<u>\$ -</u>
Subtotal Tourism Marketing	<u>\$ 2,781,452</u>	<u>\$ 4,058,000</u>	<u>\$ 4,058,000</u>	<u>\$ 4,245,000</u>	<u>\$ -</u>
Share of Room Tax Revenues	47%	30%	45%	30%	
Room Tax Commission Administration	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Room Tax Commission Enforcement of Transient Tourist Room Tax	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ -</u>
Share of Room Tax Revenues	0.0%	0.2%	0.3%	0.2%	
Reserves					
Share of Room Tax Revenues					
Room Tax Commission	<u>\$ 9,027,389</u>	<u>\$ 9,338,000</u>	<u>\$ 9,427,685</u>	<u>\$ 9,975,000</u>	<u>\$ -</u>
Tourism-Related Share of Room Tax	154%	69%	104%	70%	
Room Tax Retained for General Purposes					
General Purposes (b)	-	3,941,698	-	4,195,999	-
Arts Grants	-	79,000	-	79,001	-
Subtotal Retained for Other Purposes	<u>\$ -</u>	<u>\$ 4,020,698</u>	<u>\$ -</u>	<u>\$ 4,275,000</u>	<u>\$ -</u>
Share of Room Tax Revenues	0%	30%	0%	30%	
TOTAL USES	<u>\$ 9,027,389</u>	<u>\$ 13,358,698</u>	<u>\$ 9,427,685</u>	<u>\$ 14,250,000</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ (1,417,688)</u>	<u>\$ 472,222</u>	<u>\$ 556,811</u>	<u>\$ 559,661</u>	<u>\$ -</u>
Transfer to Monona Terrace Operations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Committed for Monona Terrace Capital Projects	-	-	(100,000)	(100,000)	-
Committed for Event Booking Assistance	<u>(406,275)</u>	<u>(406,275)</u>	<u>(379,905)</u>	<u>(400,000)</u>	<u>-</u>
Balance of Unassigned Funds, December 31 (b)	<u>\$ (1,823,963)</u>	<u>\$ 65,947</u>	<u>\$ 76,906</u>	<u>\$ 59,661</u>	<u>\$ -</u>

The presentation of the Room Tax Fund has been modified from prior years to reflect changes to state law and to reflect the requirement, first effective in 2017, that 70 percent of room tax revenues be transferred for allocation by a Room Tax Commission created by the City.

(a) The CDA lease revenue bonds issued to finance the construction of Monona Terrace will be retired in 2020; the amount shown above is net of applying the debt service reserve fund to pay a portion of the final year of debt service. The General Obligation bonds initially issued as part of the original Monona Terrace financing were retired in 2014. New GO bonds have been issued for renovation projects at Monona Terrace.

(b) Under state law, 70% of room taxes are distributed by the Room Tax Commission and 30% are retained by the City. The Room Tax Commission anticipates allocating sufficient room tax revenues on a permanent basis to eliminate the reliance on Monona Terrace reserves, as well as providing additional room tax subsidy to Monona Terrace to help reach the goal that reserves are at least 20% of expenditures. The Monona Terrace Board has stated that the Monona Terrace Reserve Fund is to be used to cover Monona Terrace's unexpected operating and capital shortfalls as well as to help support a future renovation. Due to economic impacts brought on by the global pandemic, Monona Terrace reserves were exhausted by the end of 2020. In July 2020, the Room Tax Commission amended its 2020 adopted budget to reduce allocations by 50% in response to the impact of the global pandemic on City room tax collections. The Room Tax Fund has retained 100% of room tax revenues that were budgeted for general purposes in 2020 and 2021, resulting in \$0 transferred to the City's General Fund for 2020 and 2021. The "Balance of Unassigned Funds" represent the unspent portion of the 70% of room taxes allocated to the Room Tax Commission. As room tax revenues recover from the impacts of the global pandemic, the Room Tax Commission will continue to review and seek to set-aside reserves.

(c) In 2020, the contract with Destination Madison, Inc., was amended to provide a fixed amount of funding based on much lower room tax revenues brought on by the impacts of the global pandemic.

(d) In 2021, no funding is provided to help support fireworks events.

(e) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor that are designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(f) This includes funds for events as determined by the Arts Commission that result in tourism and hotel room nights in the City. In 2022, \$25,000 is allocated for a study that will be carried out by the Planning Division of ways to support and expand the diversity of music tourism in Madison.

(g) This includes funding for Dane Dances (\$15,000); Make Music Madison, a summer solstice festival (\$15,000); and Downtown Temporary Art Installations (\$20,000).

(h) In 2021, \$15,000 is continued to support the WIAA Tournament.

(i) Allocation of funding for enforcement of state laws and City ordinances related to tourism rooming houses is subject to approval by the Room Tax Commission.

(j) Allocation of funding to support an operating subsidy to the Overture Center (\$1,600,000) is authorized by the Room Tax Commission, consistent with state law. The Overture Center subsidy is reduced from prior years due to the impacts of the global pandemic. Prior year subsidies from the Room Tax Commission to the Henry Vilas Zoo and Olbrich Gardens are funded by the City's general fund in 2022 due to the impacts of the global pandemic on room tax revenues.

By the adoption of this budget, the City Council hereby incorporates the decisions of the Room Tax Commission into the 2022 operating budget in accordance with state law. An increase in the room tax rate from 9% to 10% for the Room Tax Fund was first adopted in the 2018 budget.

SPECIAL ASSESSMENT REVOLVING FUND

	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Projected</u>	<u>2022 Executive</u>	<u>2022 Adopted</u>
Fund Balance, January 1	\$ 5,069,297	\$ 4,523,317	\$ 6,760,714	\$ 6,840,015	\$ -
SOURCES					
Special Assessment Repayment					
Principal Repayment	3,602,951	5,500,000	4,768,373	5,000,000	-
General Obligation Borrowing	-	-	-	-	-
Interest on Repayments	279,555	525,000	234,800	450,000	-
Investment Income	-	52,000	-	50,000	-
Other	30,000	-	-	-	-
TOTAL SOURCES	<u>\$ 3,912,506</u>	<u>\$ 6,077,000</u>	<u>\$ 5,003,173</u>	<u>\$ 5,500,000</u>	<u>\$ -</u>
USES					
Transfer to Capital Projects	1,901,171	6,657,000	4,580,390	5,000,000	-
Transfer out to Debt Service	239,977	235,000	231,978	220,000	-
Other	79,941	72,000	111,504	100,000	-
TOTAL USES	<u>\$ 2,221,089</u>	<u>\$ 6,964,000</u>	<u>\$ 4,923,872</u>	<u>\$ 5,320,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ 1,691,417</u>	<u>\$ (887,000)</u>	<u>\$ 79,301</u>	<u>\$ 180,000</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 6,760,714</u>	<u>\$ 3,636,317</u>	<u>\$ 6,840,015</u>	<u>\$ 7,020,015</u>	<u>\$ -</u>

The Special Assessment Revolving Fund is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

In 2014, the Council authorized \$2 million in funds from General Obligation borrowing to provide additional working capital for the Fund, as recent economic conditions have deferred principal repayments to the Fund. The funding will be recovered over time, but borrowing is required in the short term.

INSURANCE FUND

	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 YTD</u>	<u>2021 Projected</u>	<u>2022 Executive</u>
Cash and Other Assets	4,731,452	5,571,522	5,462,071	5,462,071	5,468,840
Claims Payable and Other Liabilities	(4,006,590)	(4,006,590)	(3,529,838)	(3,529,838)	(3,529,838)
Net Assets: January 1	<u>\$ 724,862</u>	<u>\$ 1,564,932</u>	<u>\$ 1,932,233</u>	<u>\$ 1,932,232</u>	<u>\$ 1,939,001</u>
REVENUES					
Billings to Departments	3,350,000	2,850,002	1,187,501	2,850,002	2,750,000
Interest Income	11,561	12,000	1,510	6,000	12,000
Appropriation from Other Funds	997	-	-	-	-
Insurance Recoveries	280,752	200,000	(9,205)	180,000	200,000
Miscellaneous Revenue	225	10,000	416	1,000	-
WMMIC Dividend	154,905	120,000	120,998	121,100	120,000
Total Revenues	<u>\$ 3,798,440</u>	<u>\$ 3,192,002</u>	<u>\$ 1,301,220</u>	<u>\$ 3,158,102</u>	<u>\$ 3,082,000</u>
EXPENSES					
Liability Premium	727,042	870,000	791,805	791,805	885,000
Property Premium	660,752	733,125	734,395	734,395	803,000
Other Premiums	71,674	87,000	90,543	95,000	98,000
Claims	514,902	950,000	131,177	950,000	800,000
Reserve Adjustment	-	-	-	-	-
Interest Expense	-	-	-	-	-
Loss Payments to Departments	300,576	200,000	203,705	300,000	200,000
Emergency Management	-	-	-	-	-
Driver Simulator	-	-	-	-	-
Administrative Expense	316,123	280,133	118,317	280,133	289,321
Total Expenses	<u>\$ 2,591,069</u>	<u>\$ 3,120,258</u>	<u>\$ 2,069,942</u>	<u>\$ 3,151,333</u>	<u>\$ 3,075,321</u>
Net Assets: December 31	1,932,233	1,636,676	1,163,511	1,939,001	1,945,680
Net Asset Goal	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>
Surplus (Deficiency)	<u>\$ 382,233</u>	<u>\$ 86,676</u>	<u>\$ (386,489)</u>	<u>\$ 389,001</u>	<u>\$ 395,680</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

On December 3, 2013, the Common Council authorized an additional appropriation of \$1,000,000 to the Insurance Fund from the City General Fund (Legistar #32182, RES-13-00882).

On December 2, 2014, the Common Council authorized an additional appropriation of \$150,000 to the Insurance Fund from the City General Fund (Legistar #36230, RES-14-00873).

On January 5, 2016, the Common Council authorized an additional 2015 appropriation of \$500,000 to the Insurance Fund from the City General Fund (Legistar #40817, RES-16-00012).

The City of Madison aggregate SIR for 2015 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be above its net asset goal by \$278,430 at the end of 2015. Claims are reserved at a 95% confidence level.

In 2017, the confidence level at which claims are reserved is changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

In 2016, premiums in the Insurance Fund are increasing for two primary reasons. First, significant rate increases were expected in the Local Government Property Insurance Fund (LGPIF) due to past changes by the Legislature and incurred losses. As an alternative, the City sought a proposal from the newly formed Municipal Property Insurance Corporation (MPIC). This proposal was \$100,000 less than the LGPIF, but still represents an increase of \$50,000. However, MPIC does not cover auto physical damage. The City also worked with the Transit Mutual Insurance to secure that coverage. On the liability side, the City is facing a liability premium increase of approximately \$45,000 for 2016. Second, the fund is also in the midst of defending a larger number of litigated files than in past years resulting in increases in the reserve adjustment. Administrative costs are also increasing due to additional staff support for the program and other salary and benefit adjustments.

In 2017, billings to agencies are increased by \$650,000.

In 2017, \$16,000 was added for Emergency Management. These funds include money for training, plan development, active shooter exercises and supplies. Madison Police Department will supply Risk Management with a report detailing goals and progress of active shooter training and a plan for cost recovery of training to outside entities.

In 2018, WMMIC dividend was reduced by \$300,000 based on projections; billings to agencies increased by \$250,000.

In 2019, premiums and insurance claims increased by \$291,000; billings to agencies increased by \$150,000.

In 2020, billings to agencies for Workers Compensation decreased by \$900,000 and increased by \$950,000 for Insurance in order to improve the Insurance fund balance without affecting agency budgets. Budgeted Insurance premiums increased by \$129,000.

In 2021, billings to agencies for the Insurance Fund decreased by \$500,000, and increased by \$500,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2022, billings to agencies for the Insurance Fund decreased by \$100,000 and increased by \$100,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

WORKERS COMPENSATION FUND

	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 YTD</u>	<u>2021 Projected</u>	<u>2022 Executive</u>
Cash and Other Assets	16,677,950	15,861,268	16,104,567	16,104,567	15,693,008
Claims Payable and Other Liabilities	<u>(11,916,254)</u>	<u>(11,916,255)</u>	<u>(11,260,261)</u>	<u>(11,260,261)</u>	<u>(11,260,261)</u>
Net Assets: January 1	<u>\$ 4,761,696</u>	<u>\$ 3,945,013</u>	<u>\$ 4,844,306</u>	<u>\$ 4,844,306</u>	<u>\$ 4,432,747</u>
REVENUES					
Billings to Departments	3,153,254	3,650,000	1,825,000	3,650,000	3,750,000
Appropriation from Other Funds	3,600	-	-	-	-
Misc. Revenue (3rd Party Subrogation)	<u>37,686</u>	<u>75,000</u>	<u>9,378</u>	<u>30,000</u>	<u>75,000</u>
Total Revenue	<u>\$ 3,194,540</u>	<u>\$ 3,725,000</u>	<u>\$ 1,834,378</u>	<u>\$ 3,680,000</u>	<u>\$ 3,825,000</u>
EXPENSES					
Workers' Compensation Losses Paid	2,493,163	3,350,000	1,267,164	3,350,000	3,250,000
Actuarial Reserve Adjustment	-	-	-	-	-
Debt and Other Financing	-	-	-	-	-
Legal Services	45,359	60,000	4,442	60,000	110,000
Outside Services	139,549	180,000	55,292	180,000	180,000
Administrative Expense	132,883	151,559	104,818	151,559	155,323
Insurance	<u>300,975</u>	<u>340,000</u>	<u>345,994</u>	<u>350,000</u>	<u>375,000</u>
Total Expenses	<u>\$ 3,111,929</u>	<u>\$ 4,081,559</u>	<u>\$ 1,777,710</u>	<u>\$ 4,091,559</u>	<u>\$ 4,070,323</u>
Net Assets: December 31	4,844,307	3,588,454	4,900,974	4,432,747	4,187,424
Net Asset Goal	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>
Surplus (Deficiency)	<u>\$ 4,194,307</u>	<u>\$ 2,938,454</u>	<u>\$ 4,250,974</u>	<u>\$ 3,782,747</u>	<u>\$ 3,537,424</u>

Notes on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. In 2015, the SIR is increased to \$650,000. Claims are reserved at a 95% confidence level.

In 2017, the confidence level at which claims are reserved was changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

On December 3, 2013, the Common Council authorized an appropriation of \$750,000 to the Workers Compensation Fund from the City General Fund (Legistar #32182, RES-13-00882). In 2015, billings to agencies were increased by \$125,000. Additional appropriations from the General Fund, as well as increased billings to agencies, may be required in the future if fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.

In 2017, billings to agencies increased by \$150,000.

In 2018, billings to agencies increased by \$250,000 to meet budgeted increase in losses paid.

In 2019, billings to agencies decreased by \$200,000 to meet budgeted decrease in losses paid.

In 2020, billings to agencies for Workers Compensation decreased by \$900,000 and increased by \$950,000 for Insurance in order to improve the Insurance fund balance without affecting agency budgets. Budgeted Workers Compensation losses increased by \$50,000.

In 2021, billings to agencies for the Insurance Fund decreased by \$500,000, and increased by \$500,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2022, billings to agencies for the Insurance Fund decreased by \$100,000, and increased by \$100,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.



Agency Operating Budgets

2022 Operating Budget:
Executive Budget

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real and personal property and to maintain complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real and personal property and maintains complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes. The Assessor's Office advances this goal by maintaining maps with accurate parcel and improvement data, maintaining accurate ownership records, and valuing all taxable property on an annual basis.

2022 Budget Highlights

The Executive Budget includes \$79,500 for the Town of Madison Final Attachment on October 31, 2022

- An Appraiser and an Assessment Technician (2.0 FTE), which will start in July 2022 (2022 cost: \$79,500, ongoing cost: \$159,000).

Assessor**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,853,615	2,790,146	2,779,328	2,761,790	2,845,799
TOTAL	\$ 2,853,615	\$ 2,790,146	\$ 2,779,328	\$ 2,761,790	\$ 2,845,799

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Assessor	2,853,615	2,790,146	2,779,328	2,761,790	2,845,799
TOTAL	\$ 2,853,615	\$ 2,790,146	\$ 2,779,328	\$ 2,761,790	\$ 2,845,799

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,903,218	1,902,022	1,860,947	1,878,476	1,957,971
Benefits	710,859	616,599	670,720	604,246	608,760
Supplies	77,927	48,000	41,626	51,000	51,000
Purchased Services	141,165	195,823	178,332	200,366	200,366
Inter Depart Charges	20,446	27,702	27,702	27,702	27,702
TOTAL	\$ 2,853,615	\$ 2,790,146	\$ 2,779,328	\$ 2,761,790	\$ 2,845,799

Service Overview

Service: Assessor

Citywide Element: Effective Government

Service Description

This service discovers, lists, and values all taxable property within the City of Madison. Activities performed by the service include: (1) assessing residential, personal, and commercial properties; (2) listing real property, preparing tax rolls; (3) conducting Boards of Review and Boards of Assessment; and (4) property tax litigation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

Major Budget Changes

- Includes funding for 2.0 FTE, including an Appraiser and an Assessment Technician, which will start in July 2022 to support the Final Attachment of the Town of Madison (\$79,500)
- Restores a \$3,000 reduction in postage and a \$5,000 reduction in mileage from the 2021 Adopted Budget. These items were reduced due to fewer in-person assessments in 2021 because of COVID-19.
- Provides \$2,000 to support escalating contract costs of the City's commercial real estate software subscription

Activities Performed by this Service

- Discover Property: Maintain accurate maps identifying each parcel of land in the city, ensure that the data is accurate and up-to-date, and monitor businesses that sell, move, or are created in the City to ensure all property receives an equitable assessment.
- List Property: Maintain accurate records of ownership, including contact information, property description, legal description, and the correct classification—Residential, Commercial, Agricultural, Agricultural Forest, Undeveloped, Forest, and Other.
- Value Property: Value all taxable property in the City on an annual basis including personal property (ex. office equipment and fixtures). There are over 75,000 parcels in the City that require accurate valuation each year.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,853,615	2,790,146	2,779,328	2,761,790	2,845,799
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,853,615	\$ 2,790,146	\$ 2,779,328	\$ 2,761,790	\$ 2,845,799

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	2,614,077	2,518,621	2,531,667	2,482,722	2,566,731
Non-Personnel	219,092	243,823	219,959	251,366	251,366
Agency Charges	20,446	27,702	27,702	27,702	27,702
TOTAL	\$ 2,853,615	\$ 2,790,146	\$ 2,779,328	\$ 2,761,790	\$ 2,845,799

Line Item Detail

Agency Primary Fund: General

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	1,863,303	1,906,178	1,819,493	1,894,443	1,894,443
Salary Savings	-	(19,305)	-	(37,889)	(37,889)
Pending Personnel	-	-	-	6,773	86,268
Premium Pay	3,842	-	4,426	-	-
Compensated Absence	13,729	15,149	29,321	15,149	15,149
Hourly Wages	20,707	-	-	-	-
Overtime Wages Permanent	608	-	7,147	-	-
Election Officials Wages	1,029	-	559	-	-
TOTAL	\$ 1,903,218	\$ 1,902,022	\$ 1,860,947	\$ 1,878,476	\$ 1,957,971

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	125,711	-	81,828	-	-
Health Insurance Benefit	292,135	323,561	304,662	312,848	321,728
Wage Insurance Benefit	6,446	5,579	7,652	7,822	7,822
WRS	128,510	128,665	122,021	127,875	123,142
FICA Medicare Benefits	139,721	142,098	135,391	139,005	139,372
Post Employment Health Plans	18,337	16,696	19,167	16,696	16,696
TOTAL	\$ 710,859	\$ 616,599	\$ 670,720	\$ 604,246	\$ 608,760

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	4,510	6,000	263	6,000	6,000
Copy Printing Supplies	4,683	5,000	1,746	5,000	5,000
Furniture	2,639	-	360	-	-
Hardware Supplies	10,429	-	130	-	-
Software Lic & Supplies	26,317	-	4,776	-	-
Postage	26,306	27,000	31,937	30,000	30,000
Books & Subscriptions	1,969	1,000	1,000	1,000	1,000
Work Supplies	1,075	9,000	1,415	9,000	9,000
TOTAL	\$ 77,927	\$ 48,000	\$ 41,626	\$ 51,000	\$ 51,000

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	3,106	1,809	784	2,148	2,148
Cellular Telephone	3,951	2,796	3,309	-	-
Systems Comm Internet	2,086	-	1,770	-	-
Custodial Bldg Use Charges	48,398	55,842	55,842	55,842	55,842
Equipment Mntc	35	100	5,000	100	100
System & Software Mntc	767	5,000	35,340	5,000	5,000
Recruitment	300	-	828	-	-
Mileage	7,961	15,000	2,115	20,000	20,000
Conferences & Training	9,103	10,000	5,000	10,000	10,000
Memberships	1,135	400	1,400	400	400
Legal Services	-	-	35,000	-	-
Storage Services	1,207	1,000	224	1,000	1,000
Consulting Services	14,117	34,000	3,434	36,000	36,000
Transcription Services	-	500	-	500	500
Other Services & Expenses	20,770	44,990	209	44,990	44,990
Taxes & Special Assessments	28,228	24,386	28,077	24,386	24,386
TOTAL	\$ 141,165	\$ 195,823	\$ 178,332	\$ 200,366	\$ 200,366

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	9,355	16,429	16,429	16,429	16,429
ID Charge From Workers Comp	11,091	11,273	11,273	11,273	11,273
TOTAL	\$ 20,446	\$ 27,702	\$ 27,702	\$ 27,702	\$ 27,702

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	2.00	109,493	2.00	109,918	2.00	109,918
ASSESS TECH 2-16	16	1.00	64,049	1.00	63,561	2.00	127,122
ASSESSMENT BUSINESS SYS MGR-18	18	1.00	108,838	1.00	100,870	1.00	100,870
ASSESSMENT OPERATIONS MGR-18	18	1.00	113,842	1.00	118,406	1.00	118,406
CITY ASSESSOR-21	21	1.00	127,362	1.00	130,499	1.00	130,499
PROGRAM ASST 1-20	20	1.00	59,277	1.00	58,827	1.00	58,827
PROPERTY APPRAISER 2-16	16	1.00	61,083	1.00	60,618	1.00	60,618
PROPERTY APPRAISER 3-16	16	9.00	736,826	9.00	721,028	9.00	721,028
PROPERTY APPRAISER 4-16	16	5.00	399,849	5.00	405,571	6.00	486,685
PROPERTY LISTER 2-20	20	1.00	59,940	1.00	60,025	1.00	60,025
PROPERTY LISTER 3-20	20	1.00	65,619	1.00	65,120	1.00	65,120
TOTAL		24.00	1,906,178	24.00	1,894,443	26.00	2,039,118

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Attorney

Agency Overview

Agency Mission

The mission of the Attorney's Office is to provide legal services and representation to the City of Madison, including ordinance enforcement, legislative counsel services, and general counsel services.

Agency Overview

The Agency is responsible for drafting, revising, and enforcing City ordinances; providing legislative counsel to the City, Common Council, City Boards, Committees and Commissions; and providing representation to the City in legal matters. The goal of the Attorney's Office is to increase City-wide efficiency through its legal services. The Attorney's Office will advance this goal through the application of the City's Performance Excellence and Results Madison initiatives.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$10,000 (or 0.3%) from the Attorney Office's cost-to-continue to executive budget. These reductions are achieved through reduced supplies and purchased service costs.
- Lowers billings to Enterprise Agencies by \$45,700 based on the City's annual cost allocation plan.

Attorney**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	3,118,646	2,920,682	2,931,581	2,916,433	2,954,028
TOTAL	\$ 3,118,646	\$ 2,920,682	\$ 2,931,581	\$ 2,916,433	\$ 2,954,028

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Counsel And Representation	2,082,416	1,863,639	1,939,842	1,838,735	1,882,701
Legislative Services	123,608	153,280	116,904	143,806	142,821
Ordinance Enforcement	912,622	903,763	874,835	933,892	928,506
TOTAL	\$ 3,118,646	\$ 2,920,682	\$ 2,931,581	\$ 2,916,433	\$ 2,954,028

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Revenue	(1,927)	-	(1,153)	-	-
Transfer In	(136,934)	-	-	-	-
TOTAL	\$ (138,861)	\$ -	\$ (1,153)	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	2,422,072	2,260,602	2,316,444	2,264,286	2,264,286
Benefits	787,668	627,616	623,028	617,613	619,446
Supplies	24,636	22,011	12,036	22,011	18,539
Purchased Services	138,927	183,143	153,916	185,213	178,685
Inter Depart Charges	7,526	6,690	6,690	6,690	6,690
Inter Depart Billing	(123,322)	(179,380)	(179,380)	(179,380)	(133,618)
TOTAL	\$ 3,257,507	\$ 2,920,682	\$ 2,932,734	\$ 2,916,433	\$ 2,954,028

Service Overview

Service: Counsel And Representation

Citywide Element: Effective Government

Service Description

This service assists City officials and agencies with implementing their policies in compliance with legal requirements by preparing, publishing, and distributing formal opinions and reports on legal issues affecting City policy. Specific functions of the service include (1) informing officials and agencies of current legal developments, (2) preparing and presenting formal and informal training sessions for City officials and staff, (3) answering informal legal questions from City officials, staff, and committees, (4) attending meetings of staff teams and public bodies to provide legal advice, and (5) assuring courts uphold the decisions of the Mayor and the Council and of authorized policy decisions made by City agencies that may result in potential liability. The goal of this service is to reduce the City's risk of legal liabilities.

Major Budget Changes

- Reduction of \$2,700 across office/printing supplies, furniture costs, and conference expenses represents the service's share of the agency-wide \$10,000 reduction in the budget for supplies and purchased services

Activities Performed by this Service

- Legal Advice: Provide legal advice to City staff regarding service delivery
- City Training: Provide training to employees on various topics such as public records, open meetings, and how to conduct employee investigations
- Contract Development and Review: Assist agencies in drafting of contracts and continuous review of City contracting
- Labor Law/Equal Employment Opportunity/Affirmative Action: Attend to all aspects of any complaint filed against the City with the Equal Opportunities Commission, Equal Rights Division or Affirmative Action and advise departments regarding the discipline process
- Public Records: Work with agency records coordinators regarding open records requests
- Common Council and Mayor's Office Liaison: Attend Common Council, Board, committee and subcommittee meetings as needed
- City Litigator: Attend to all aspects of lawsuits involving the City of Madison
- Oversee Outside Counsel: Review documents filed by outside counsel, attend meetings and depositions regarding litigation matters, and assist with strategy

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,082,416	1,863,639	1,939,842	1,838,735	1,882,701
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,082,416	\$ 1,863,639	\$ 1,939,842	\$ 1,838,735	\$ 1,882,701

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(20,801)	-	-	-	-
Personnel	2,130,673	1,932,433	2,015,874	1,906,123	1,907,076
Non-Personnel	93,359	108,356	101,117	109,762	107,013
Agency Charges	(120,814)	(177,150)	(177,150)	(177,150)	(131,388)
TOTAL	\$ 2,082,416	\$ 1,863,639	\$ 1,939,842	\$ 1,838,735	\$ 1,882,701

Service Overview

Service: Legislative Services

Citywide Element: Effective Government

Service Description

This service ensures that Madison ordinances accurately express Mayoral and Common Council policies, ensures public access to ordinances, advises City officials on legal issues with existing or proposed legislation, and provides parliamentary and procedural advice to the Common Council and other City bodies. The goal of this service is to reduce the City’s risk of legal liabilities and improve accessibility to online ordinances.

Major Budget Changes

- Reduction of \$1,300 across office/printing supplies, furniture costs, and conference expenses represents the service’s share of the agency-wide \$10,000 reduction in the budget for supplies and purchased services

Activities Performed by this Service

- Write and Review Ordinances: Assist City departments with drafting ordinances
- Maintain the Code of Ordinances: Provide ordinances for the online tracking system service
- Legistar Data Entry: Enter legislative data in Legistar for committee and Common Council approval
- Procedures: Train and advise City staff on proper procedures
- Research and Analysis: Research ordinance history and provide drafter’s analysis on proposed ordinance changes

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	123,608	153,280	116,904	143,806	142,821
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 123,608	\$ 153,280	\$ 116,904	\$ 143,806	\$ 142,821

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	97,010	122,730	95,908	113,047	113,385
Non-Personnel	24,088	28,320	18,767	28,529	27,206
Agency Charges	2,509	2,230	2,230	2,230	2,230
TOTAL	\$ 123,608	\$ 153,280	\$ 116,904	\$ 143,806	\$ 142,821

Service Overview

Service: Ordinance Enforcement

Citywide Element: Health & Safety

Service Description

This service seeks to improve the quality of life for residents by helping enforcement agencies deter conduct that is dangerous or interferes with public health and welfare. Specific functions of this service include (1) prosecuting civil enforcement actions, including nuisance and injunctive actions, (2) providing advice and training to enforcement staff, (3) researching legal issues raised by new enforcement techniques, (4) reviewing recent case law developments and changes in state law, (5) identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments, and (6) conducting appellate proceedings. The goal of this service is to reduce the City’s risk of legal liabilities and to maintain City services.

Major Budget Changes

- Reduction of \$3,100 in printing services costs as more forms can be accessed electronically
- Reduction of \$1,500 in conferences and training and a \$1,300 reduction in supplies as part of the agency-wide \$10,000 reduction in the budget for supplies and purchased services

Activities Performed by this Service

- Alcohol Enforcement: Advise Alcohol License Review Committee and appear in Municipal and Circuit Court on alcohol related matters
- Prosecution of Ordinance Violations: Attend to all aspects of prosecuting City of Madison ordinance violations in Municipal and Circuit Court
- Diversion Programs: Appear in Homeless and Juvenile Courts and attend diversion program meetings

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	912,622	903,763	874,835	933,892	928,506
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 912,622	\$ 903,763	\$ 874,835	\$ 933,892	\$ 928,506

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(118,060)	-	(1,153)	-	-
Personnel	982,057	833,055	827,691	862,729	863,271
Non-Personnel	46,116	68,478	46,067	68,933	63,005
Agency Charges	2,509	2,230	2,230	2,230	2,230
TOTAL	\$ 912,622	\$ 903,763	\$ 874,835	\$ 933,892	\$ 928,506

Attorney

Function:

Administration

Line Item Detail

Agency Primary Fund: General

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(1,927)	-	(1,153)	-	-
TOTAL	\$ (1,927)	\$ -	\$ (1,153)	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(136,934)	-	-	-	-
TOTAL	\$ (136,934)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,345,635	2,264,655	2,277,510	2,269,605	2,269,605
Salary Savings	-	(44,126)	-	(45,392)	(45,392)
Furlough Savings	-	-	(1,139)	-	-
Compensated Absence	45,213	16,073	16,073	16,073	16,073
Hourly Wages	27,680	24,000	24,000	24,000	24,000
Overtime Wages Permanent	25	-	-	-	-
Election Officials Wages	3,519	-	-	-	-
TOTAL	\$ 2,422,072	\$ 2,260,602	\$ 2,316,444	\$ 2,264,286	\$ 2,264,286

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	155,547	-	-	-	-
Health Insurance Benefit	264,034	281,634	260,218	272,402	280,133
Wage Insurance Benefit	6,205	5,766	6,407	6,131	6,131
WRS	160,009	152,869	153,811	149,668	144,124
FICA Medicare Benefits	172,762	160,821	173,697	162,886	162,532
Moving Expenses	2,798	-	4,754	-	-
Post Employment Health Plans	26,311	26,526	24,142	26,526	26,526
TOTAL	\$ 787,668	\$ 627,616	\$ 623,028	\$ 617,613	\$ 619,446

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	329	-	-	-	-
Office Supplies	2,819	5,000	932	5,000	3,611
Copy Printing Supplies	3,733	7,000	4,602	7,000	5,611
Furniture	242	3,011	-	3,011	2,317
Hardware Supplies	1,896	3,000	1,100	3,000	3,000
Postage	2,696	3,000	2,489	3,000	3,000
Books & Subscriptions	12,710	1,000	2,914	1,000	1,000
Food And Beverage	210	-	-	-	-
TOTAL	\$ 24,636	\$ 22,011	\$ 12,036	\$ 22,011	\$ 18,539

Attorney

Function:

Administration*Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	3,550	2,044	944	1,964	1,964
Cellular Telephone	1,926	1,000	2,340	-	-
Systems Comm Internet	26,554	27,000	16,581	28,350	28,350
Custodial Bldg Use Charges	49,031	56,573	56,573	56,573	56,573
Comm Device Mntc	-	200	-	200	200
System & Software Mntc	26,364	36,200	40,895	38,000	38,000
Conferences & Training	2,199	20,000	7,100	20,000	16,528
Memberships	11,934	14,226	17,471	14,226	14,226
Legal Services	4,729	8,300	2,793	8,300	8,300
Delivery Freight Charges	74	500	82	500	500
Storage Services	2,638	4,200	437	4,200	4,200
Advertising Services	1,477	500	230	500	500
Printing Services	-	4,400	-	4,400	1,344
Transcription Services	5,865	3,000	3,470	3,000	3,000
Other Services & Expenses	2,587	5,000	5,000	5,000	5,000
TOTAL	\$ 138,927	\$ 183,143	\$ 153,916	\$ 185,213	\$ 178,685

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	6,288	5,223	5,223	5,223	5,223
ID Charge From Workers Comp	1,238	1,467	1,467	1,467	1,467
TOTAL	\$ 7,526	\$ 6,690	\$ 6,690	\$ 6,690	\$ 6,690

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Monona Terrace	(38,408)	(60,656)	(60,656)	(60,656)	(64,192)
ID Billing To Parking	(11,717)	(48,614)	(48,614)	(48,614)	(16,541)
ID Billing To Sewer	(3,447)	(6,088)	(6,088)	(6,088)	(4,193)
ID Billing To Stormwater	(7,505)	(7,610)	(7,610)	(7,610)	(4,892)
ID Billing To Transit	(47,212)	(42,645)	(42,645)	(42,645)	(32,671)
ID Billing To Water	(15,033)	(13,767)	(13,767)	(13,767)	(11,129)
TOTAL	\$ (123,322)	\$ (179,380)	\$ (179,380)	\$ (179,380)	\$ (133,618)

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	67,912	1.00	71,548	1.00	71,548
ASST CITY ATTY-23	23	13.75	1,711,831	13.75	1,734,949	13.75	1,734,948
ATTY CITY-21	21	1.00	175,069	1.00	158,116	1.00	158,116
CLERK-TYP 2-20	20	1.00	55,200	1.00	54,780	1.00	54,780
DEPUTY CITY ATTY-18	18	1.00	162,854	1.00	161,612	1.00	161,612
LEGAL ADMIN ASST 2-20	20	3.00	175,842	3.00	166,784	3.00	166,784
LEGAL OFFICE ASST-20	20	1.00	54,262	1.00	55,418	1.00	55,418
LITIGATION ASST 1-17	17	1.00	75,900	1.00	75,322	1.00	75,322
ORD REVISIONS SPEC-20	20	1.00	68,933	1.00	65,364	1.00	65,364
TOTAL		23.75	2,547,803	23.75	2,543,893	23.75	2,543,892

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Building Inspection

Agency Overview

Agency Mission

The mission of Building Inspection is to ensure the wellbeing of people through ensuring the safety of property. The agency seeks to maintain public trust and confidence by improving the construction and maintenance of structures and property, administering codes and ordinances, continually improving codes, procedures, and regulations, providing information to its customers, and providing high quality services.

Agency Overview

The Agency is responsible for inspection, zoning and code enforcement, and consumer protection. The goal of Building Inspection is to ensure services are efficiently delivered and accessible to residents. Building Inspection will advance this goal by reviewing and updating Madison General Ordinances, proactively completing field observations of blighted areas, maximizing capacity by utilizing inspectors for less traditional roles, and standardizing processes.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$149,000 (or 3%) from Building Inspection's cost-to-continue to executive budget. Changes include:
 - Holding two currently vacant Code Enforcement Officer positions (2.0 FTE) vacant for all of 2022 (One-time reduction: \$223,819).
 - Transfer of a vacant Administrative Clerk position (1.0 FTE) from the Planning Division to Building Inspection to better align the budget with service delivery (Ongoing increase: \$68,904).

Building Inspection**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	4,847,217	5,015,456	5,015,740	5,044,903	4,895,829
TOTAL	\$ 4,847,217	\$ 5,015,456	\$ 5,015,740	\$ 5,044,903	\$ 4,895,829

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Consumer Protection	259,708	268,175	267,869	273,780	273,736
Health & Welfare	442,349	556,276	450,592	485,335	486,200
Inspection	2,405,249	2,196,684	2,510,192	2,409,761	2,481,477
Systematic Code Enforcement	979,011	1,194,233	1,021,368	1,104,996	882,461
Zoning & Signs	760,900	800,088	765,719	771,031	771,955
TOTAL	\$ 4,847,217	\$ 5,015,456	\$ 5,015,740	\$ 5,044,903	\$ 4,895,829

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(30,430)	(76,000)	(31,930)	(76,000)	(76,000)
Licenses & Permits	(12,672)	(10,000)	(12,672)	(10,000)	(10,000)
Transfer In	(13,052)	-	-	-	-
TOTAL	\$ (56,154)	\$ (86,000)	\$ (44,602)	\$ (86,000)	\$ (86,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	3,322,529	3,333,852	3,322,394	3,370,915	3,207,662
Benefits	1,110,700	1,117,452	1,116,696	1,109,238	1,123,527
Supplies	43,069	71,273	50,349	71,273	71,273
Purchased Services	157,294	202,578	194,601	204,798	204,798
Inter Depart Charges	269,779	382,301	382,301	380,679	380,569
Inter Depart Billing	-	(6,000)	(6,000)	(6,000)	(6,000)
TOTAL	\$ 4,903,371	\$ 5,101,456	\$ 5,060,342	\$ 5,130,903	\$ 4,981,829

Service Overview

Service: Consumer Protection

Effective
Citywide Element: Government

Service Description

This service is responsible for inspecting packaging, weighing, and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. The goal of this service is to complete full inspection and licensure of every business and commerce operation under the City’s authority in order to ensure Madison consumers receive the correct amount of product for which they pay.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Scanner Inspection: Annual review of scanners at the point of sale throughout Madison to ensure products are billed at the advertised price and totals calculated represent the correct amount.
- Gas Pump Inspection: Annual review of gas pumps throughout Madison to ensure pumps are delivering correct quantity of fuel and operating in a proper and secure manner.
- Weighing Scale Inspection: Annual review of scales for trade throughout Madison to ensure products weighed for sale are functioning correctly and within appropriate tolerance to be used for trade.
- Packaging Inspection: Continual review of packaging methods throughout establishments in Madison verifying store packaged products on site conform to the appropriate labeling and distribution standards.
- Miscellaneous: Respond to consumer complaints regarding products purchased and method of sale business operations. Interact with state and federal bodies to ensure uniformity in code regulation and enforcement.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	259,708	268,175	267,869	273,780	273,736
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 259,708	\$ 268,175	\$ 267,869	\$ 273,780	\$ 273,736

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(8,042)	-	-	-	-
Personnel	246,548	201,117	203,486	208,061	208,127
Non-Personnel	3,122	8,203	5,528	8,486	8,486
Agency Charges	18,079	58,855	58,855	57,233	57,123
TOTAL	\$ 259,708	\$ 268,175	\$ 267,869	\$ 273,780	\$ 273,736

Service Overview

Service: Health & Welfare

Citywide Element: Health & Safety

Service Description

This service provides assistance to residents requiring help with property maintenance to ensure a pleasant setting for City residents and visitors. Responsibilities include enforcement and education efforts regarding sidewalk snow removal, trash, junk, and debris removal, tall grass and weed mitigation, and graffiti removal. This service provides property maintenance inspection services for all buildings, including owner-occupied, rental, and commercial properties. The goal of this service is to enhance the public and private benefits resulting from safe and sanitary maintenance of properties.

Major Budget Changes

- The Executive Budget maintains the current level of service while holding two Code Enforcement Officer positions (#3772 and #4002) vacant for all of 2022. The two Code Enforcement Officer positions are partially allocated to this service (0.30 FTE).

Activities Performed by this Service

- **Snow Enforcement:** Inspect and issue tickets for violations of the snow removal ordinance, MGO 10.28. Coordinate snow and ice removal when the violation persists, resulting in the billing of the property owner.
- **Tall Grass and Weeds Enforcement:** Inspect and issue an official notice for violations of tall grass and noxious weeds ordinances, MGO’s 27.05 (2)(f) and 23.29. Coordinate grass cutting on vacant properties when the violation persists, resulting in the billing of the property owner.
- **Erosion Control Enforcement:** Ensure compliance with MGO Chapter 37 and SPS 321.125 to prevent disturbed soils from leaving a construction site.
- **Junk, Trash, and Debris Enforcement:** Inspect and issue an official notice for violations of junk, trash, and debris ordinance, MGO’s 27.05 (2)(c). Continue with enforcement actions until the violation is corrected.
- **Miscellaneous:** Enforce vision clearance issues, tree concerns, graffiti, inoperable cars, and the abatement of public nuisances.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	442,349	556,276	450,592	485,335	486,200
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 442,349	\$ 556,276	\$ 450,592	\$ 485,335	\$ 486,200

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,100)	(1,000)	(2,600)	(1,000)	(1,000)
Personnel	383,585	447,442	356,217	376,323	377,188
Non-Personnel	14,066	29,052	16,192	29,230	29,230
Agency Charges	45,799	80,782	80,782	80,782	80,782
TOTAL	\$ 442,349	\$ 556,276	\$ 450,592	\$ 485,335	\$ 486,200

Service Overview

Service: Inspection

Citywide Element: Effective Government

Service Description

This service ensures compliance with Madison's building and mechanical system ordinances by reviewing and inspecting construction projects, contractor licensing, permit records, sales surveys, preoccupancy inspections, and underground utilities. The process ensures buildings are constructed according to all applicable codes (zoning, building, plumbing, heating, and electrical) and the building is safe to occupy when the project is complete. This service also ensures digital copies of all building floor and elevation plans are attached to the building archives and provides access to digital plans for external customers, including home and building owners, builders, and realtors.

Major Budget Changes

- The Executive Budget maintains the current level of service while holding two Code Enforcement Officer positions (#3772 and #4002) vacant for all of 2022. The two Code Enforcement Officer positions are partially allocated to this service (0.68 FTE). A 2021 adopted resolution transferred an administrative Clerk position (#619) from the Planning Division to this service to better align the budget with service delivery. The addition of this position explains the increase in this service's budget authority.

Activities Performed by this Service

- Plan Review and Approval: Review proposed construction projects for compliance with building code and issue permits for work to be completed.
- Building, Electrical, Plumbing, and HVAC Component Inspection: Inspect permitted work to verify construction is in accordance with the approved plans and conforms to applicable codes.
- Contractor Training: Provide contractors the ability to obtain continuing education credits required for maintaining state issued licenses and create a forum for educating individuals about developing industry practices.
- Complaint and Public Inquiry Response: Investigate and answer public questions regarding applicable code and construction practices.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,405,249	2,196,684	2,510,192	2,409,761	2,481,477
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,405,249	\$ 2,196,684	\$ 2,510,192	\$ 2,409,761	\$ 2,481,477

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(42,047)	(85,000)	(42,002)	(85,000)	(85,000)
Personnel	2,191,928	2,070,873	2,320,111	2,282,216	2,353,932
Non-Personnel	160,647	135,818	157,090	137,552	137,552
Agency Charges	94,721	74,993	74,993	74,993	74,993
TOTAL	\$ 2,405,249	\$ 2,196,684	\$ 2,510,192	\$ 2,409,761	\$ 2,481,477

Service Overview

Neighborhoods and

Service: Systematic Code Enforcement

Citywide Element: Housing

Service Description

This service inspects commercial and residential properties and provides routine building services, ensuring properties and buildings are in compliance with the City's Minimum Housing and Property Maintenance Code (MGO Chapter 27). Inspection activities are scheduled through the Community Development Authority (CDA) using data gathered by Building Inspection staff and input from the Neighborhood Resource Teams. This service is also responsible for heating and water leakage corrections, infestation eradication, repair of broken railings, windows, and doors, and dozens of other problems associated with keeping the City's housing stock habitable. The goal of this service is to preserve public health, safety, and general welfare of all residents and to help maintain property values by eliminating blighting influences.

Major Budget Changes

- The Executive Budget maintains the current level of service while holding two Code Enforcement Officer positions (#3772 and #4002) vacant for all of 2022. The two Code Enforcement Officer positions are partially allocated to this service (1.02 FTE).

Activities Performed by this Service

- Tenant Complaint Response: Inspect and issue official notice after verifying violations in tenant's apartment. Follow-up after due date to ensure compliance. Process rent abatement documents when appropriate.
- General Building Condition Complaint Response: Inspect and issue official notice after verifying violations. Follow-up after due date to ensure compliance.
- Systematic Inspection: Perform systematic inspections in a specified blighted area approved by Common Council in compliance with state requirements. Issue official notices when appropriate and follow-up to ensure compliance.
- Community Team and Committee Staffing: Serve as members and leaders on various teams including Neighborhood Resource Teams.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	979,011	1,194,233	1,021,368	1,104,996	882,461
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 979,011	\$ 1,194,233	\$ 1,021,368	\$ 1,104,996	\$ 882,461

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(4,965)	-	-	-	-
Personnel	901,500	1,035,311	884,610	946,122	723,587
Non-Personnel	17,097	77,967	55,803	77,919	77,919
Agency Charges	65,379	80,955	80,955	80,955	80,955
TOTAL	\$ 979,011	\$ 1,194,233	\$ 1,021,368	\$ 1,104,996	\$ 882,461

Building Inspection

Function: Planning & Development

Service Overview

Service: Zoning & Signs

Citywide Element: Effective Government

Service Description

This service reviews and regulates Madison's Zoning code and street sign ordinances. The goal of the service is to provide timely resolution of land use issues for developers and the general public. This service provides inspections, investigation, and maintenance for records, zoning changes, and street sign ordinances. The process provides review and approvals prior to issuance of a permit as well as post-construction inspection services to ensure the project was completed in accordance with the approvals.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Zoning Code Review for Proposed Projects: Serve as intake point for Plan Commission and Zoning Board of Appeals requests. Review minor alteration requests for zoning compliance and process director approvals. Review commercial and residential building permit requests along with minor improvements not requiring permits but requiring zoning compliance.
- Citywide Site Plan Review Management: Intake requests, copies, and digital plans for site plan review and process fees. Coordinate plan distribution and approval to other City agencies.
- Zoning and Sign Complaint Response: Investigate complaints, prepare and send notices of violation. Facilitate the process to resolve violations, including re-inspection, citations, and legal intervention when necessary.
- Sign Application Review: Intake and process sign permit requests and review for compliance with sign code. Collect fees, issue permits, and inspect for installation compliance.
- Requests for Information Response, Records Research, and Zoning Letters: Records research for open records and similar requests, prepare zoning letters, process requests, and collect fees.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	760,900	800,088	765,719	771,031	771,955
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 760,900	\$ 800,088	\$ 765,719	\$ 771,031	\$ 771,955

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	709,668	696,561	674,666	667,431	668,355
Non-Personnel	5,431	22,811	10,337	22,884	22,884
Agency Charges	45,801	80,716	80,716	80,716	80,716
TOTAL	\$ 760,900	\$ 800,088	\$ 765,719	\$ 771,031	\$ 771,955

Building InspectionFunction: **Planning & Development***Line Item Detail*Agency Primary Fund: **General**

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(29,330)	(75,000)	(29,330)	(75,000)	(75,000)
Graffiti Removal	(1,100)	(1,000)	(2,600)	(1,000)	(1,000)
TOTAL	\$ (30,430)	\$ (76,000)	\$ (31,930)	\$ (76,000)	\$ (76,000)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Permits	(12,672)	(10,000)	(12,672)	(10,000)	(10,000)
TOTAL	\$ (12,672)	\$ (10,000)	\$ (12,672)	\$ (10,000)	\$ (10,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(13,052)	-	-	-	-
TOTAL	\$ (13,052)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	3,262,383	3,392,581	3,265,787	3,409,453	3,470,019
Salary Savings	-	(88,380)	-	(68,189)	(292,008)
Furlough Savings	-	-	(612)	-	-
Premium Pay	835	23,096	585	23,096	23,096
Compensated Absence	37,491	-	37,491	-	-
Hourly Wages	1,111	-	-	-	-
Overtime Wages Permanent	18,110	6,555	18,110	6,555	6,555
Election Officials Wages	2,599	-	1,033	-	-
TOTAL	\$ 3,322,529	\$ 3,333,852	\$ 3,322,394	\$ 3,370,915	\$ 3,207,662

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	55,802	-	55,802	-	-
Health Insurance Benefit	533,096	585,371	559,842	574,658	590,978
Wage Insurance Benefit	15,323	14,956	16,838	16,834	16,834
WRS	224,294	228,997	215,181	230,135	225,550
FICA Medicare Benefits	246,212	253,481	235,293	252,964	255,518
Licenses & Certifications	136	-	-	-	-
Post Employment Health Plans	35,837	34,647	33,741	34,647	34,647
TOTAL	\$ 1,110,700	\$ 1,117,452	\$ 1,116,696	\$ 1,109,238	\$ 1,123,527

Building InspectionFunction: **Planning & Development***Line Item Detail*Agency Primary Fund: **General**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	2,965	13,363	2,965	13,363	13,363
Copy Printing Supplies	9,794	13,960	13,960	13,960	13,960
Furniture	537	2,500	695	2,500	2,500
Hardware Supplies	1,858	4,500	4,500	4,500	4,500
Postage	12,265	20,000	12,265	20,000	20,000
Books & Subscriptions	538	1,450	852	1,450	1,450
Work Supplies	1,855	3,500	1,855	3,500	3,500
Safety Supplies	47	2,000	47	2,000	2,000
Inventory	13,209	10,000	13,209	10,000	10,000
TOTAL	\$ 43,069	\$ 71,273	\$ 50,349	\$ 71,273	\$ 71,273

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	5,168	2,932	5,168	5,152	5,152
Cellular Telephone	8,832	7,362	10,536	7,362	7,362
Graffiti Removal	6,776	6,500	11,500	6,500	6,500
Comm Device Mntc	-	3,400	-	3,400	3,400
System & Software Mntc	1,416	7,183	7,183	7,183	7,183
Recruitment	7	-	2,080	-	-
Mileage	99,489	128,860	128,860	128,860	128,860
Conferences & Training	2,153	6,750	2,153	6,750	6,750
Memberships	3,022	1,200	3,022	1,200	1,200
Legal Services	2,079	6,500	2,079	6,500	6,500
Storage Services	2,232	1,500	2,232	1,500	1,500
Consulting Services	-	1,221	-	1,221	1,221
Advertising Services	4,897	7,808	3,788	7,808	7,808
Interpreters Signing Services	-	500	-	500	500
Other Services & Expenses	20,713	19,912	16,000	19,912	19,912
Permits & Licenses	510	950	-	950	950
TOTAL	\$ 157,294	\$ 202,578	\$ 194,601	\$ 204,798	\$ 204,798

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	113,620	113,620	113,620	113,620	113,620
ID Charge From Fleet Services	6,888	6,583	6,583	4,961	4,851
ID Charge From Traffic Eng	814	914	914	914	914
ID Charge From Insurance	124,523	233,446	233,446	233,446	233,446
ID Charge From Workers Comp	23,934	27,738	27,738	27,738	27,738
TOTAL	\$ 269,779	\$ 382,301	\$ 382,301	\$ 380,679	\$ 380,569

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Community Dev	-	(6,000)	(6,000)	(6,000)	(6,000)
TOTAL	\$ -	\$ (6,000)	\$ (6,000)	\$ (6,000)	\$ (6,000)

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	3.00	158,905	4.00	212,907	5.00	273,473
ADMIN SUPV-18	17	1.00	57,643	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	62,060	1.00	62,060
BLDG INSPECT DIV DIR-21	21	1.00	138,252	1.00	142,713	1.00	142,713
CODE ENFORCE OFF 3-16	16	12.00	956,014	12.00	934,023	12.00	934,024
CODE ENFORCE OFF 4-16	16	1.00	82,614	1.00	81,985	1.00	81,985
ELEC/HEAT INSPECTOR-16	16	4.00	320,715	4.00	323,363	4.00	323,363
HSG INSPECTION SUPV-18	18	1.00	91,146	1.00	94,772	1.00	94,772
INFORMATION CLERK-20	20	2.00	101,424	1.00	54,087	1.00	54,088
PLAN REV & INSP SUPV-18	18	1.00	114,984	1.00	114,108	1.00	114,108
PLAN REVIEW SPEC 2-16	16	1.00	66,306	1.00	70,269	1.00	70,269
PLAN REVIEW SPEC 3-16	16	1.00	89,031	1.00	88,353	1.00	88,353
PLAN REVIEW SPEC 4-16	16	1.00	93,516	1.00	92,804	1.00	92,804
PLUMB/HEAT INSPECTOR-16	16	3.00	247,842	3.00	245,955	3.00	245,955
PROPERTY CODE INSP 1-16	16	2.00	120,729	2.00	125,356	2.00	125,356
PROPERTY CODE INSP 3-16	16	1.00	62,378	1.00	63,885	1.00	63,885
WGTS MEASURES INSP 3-16	16	2.00	152,627	2.00	159,526	2.00	159,526
ZONING ADMIN ASST-16	16	2.00	169,239	2.00	168,746	2.00	168,746
ZONING ADMINISTRATOR-18	18	1.00	115,054	1.00	115,235	1.00	115,235
ZONING CODE OFF 1-16	16	1.00	60,993	1.00	61,903	1.00	61,903
ZONING CODE OFF 2-16	16	3.00	193,167	3.00	197,403	3.00	197,403
TOTAL		44.00	3,392,579	44.00	3,409,453	45.00	3,470,021

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Housing Operations

Agency Overview

Agency Mission

The mission of the Community Development Authority (CDA) Housing Operations is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community.

Agency Overview

The Agency provides management, maintenance, and other resident services to CDA owned and operated public housing units and administers the Section 8 Housing Choice Voucher program. The goal of the Agency is to provide rental assistance to low-income families. CDA Housing Operations will advance this goal by maintaining the number of households receiving Section 8 Housing Choice Voucher assistance each month at approximately 1,700 and maintaining public housing occupancy rates through service improvements for residents in CDA public housing.

2022 Budget Highlights

The 2022 Executive Budget:

- Increases operating revenue from the federal government based on the Department of Housing and Urban Development's (HUD) funding formula and the addition of Mainstream Voucher Program and American Rescue Plan Act vouchers (\$4.38m).
- Increases rent revenue based on projected occupancy and income level (\$319,000).
- Increases Section 8 Housing Assistance Payments based on HUD's funding formula and the addition of Mainstream and American Rescue Plan Act Vouchers (\$4.67m).
- Includes federal funding for the creation of two Information Clerk positions (2.0 FTE), a Housing Choice Voucher Specialist position (1.0 FTE), and a Housing Manager (1.0 FTE).
- Includes capital improvements to CDA sites funded through the HUD capital fund grant (\$1.91m). Planned projects in 2022 include:
 - All Public Housing Sites: in-unit flooring replacements, heating equipment replacements, accessibility improvements as needed, and parking lot improvements and sidewalk repairs as needed
 - Triangle Public Housing: replacing cast piping and copper water lines
 - Tenney Park Apartments: new Boiler
 - East Public Housing: new Asphalt on road to Straubel Ct.
 - Truax Park Apartments: replacement of Hallway Carpet with LVP & Repair of water drainage issue
 - West Scattered Site Public Housing: window and siding replacements and grounds improvements

CDA Housing Operations**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
CDA	24,506,139	25,829,178	26,955,360	31,942,410	31,937,789
TOTAL	\$ 24,506,139	\$ 25,829,178	\$ 26,955,360	\$ 31,942,410	\$ 31,937,789

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Housing Vouchers	16,987,858	16,938,987	19,510,695	22,475,331	22,475,796
Public Housing	7,518,281	8,890,192	7,444,665	9,467,079	9,461,993
TOTAL	\$ 24,506,139	\$ 25,829,178	\$ 26,955,360	\$ 31,942,410	\$ 31,937,789

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(20,101,529)	(20,728,037)	(22,107,205)	(26,670,821)	(26,670,821)
Charges For Services	(3,731,281)	(3,689,138)	(3,820,430)	(3,998,282)	(3,998,282)
Investments & Other Contributions	(52,220)	(115,142)	(54,720)	-	-
Misc Revenue	(74,071)	(74,151)	(52,671)	(108,092)	(93,911)
Other Financing Source	(25,394)	(583,042)	(280,666)	(460,811)	(470,372)
Transfer In	(521,645)	(639,668)	(639,668)	(704,404)	(704,404)
TOTAL	\$ (24,506,139)	\$ (25,829,178)	\$ (26,955,360)	\$ (31,942,410)	\$ (31,937,789)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	3,262,889	3,298,190	3,306,165	3,701,078	3,701,531
Benefits	968,778	1,058,961	1,138,208	1,094,246	1,108,700
Supplies	497,471	800,034	593,590	639,202	639,202
Purchased Services	17,711,627	19,088,304	20,616,227	24,807,712	24,807,712
Debt & Other Financing	1,297,213	385,235	404,299	437,277	435,509
Inter Depart Charges	819,273	848,099	822,338	848,504	828,825
Inter Depart Billing	(572,756)	(565,136)	(565,136)	(625,333)	(625,333)
Transfer Out	521,645	915,491	639,668	1,039,725	1,041,644
TOTAL	\$ 24,506,139	\$ 25,829,178	\$ 26,955,360	\$ 31,942,410	\$ 31,937,789

Service Overview

Service: Housing Vouchers

Citywide Element: Neighborhoods and Housing

Service Description

This service provides Section 8 housing vouchers across the City of Madison. The housing vouchers provide rental assistance to fill the gap between what low-income tenants can afford to pay and the actual cost of decent, safe, and sanitary housing. The voucher program serves households with incomes below 50 percent of area median income. Priority is given to the elderly, disabled, families with minor children, chronically homeless veterans, and other targeted groups. The number of households receiving Section 8 housing assistance each month is approximately 1,700. This service also administers Port Housing Assistance Payments, which cover the billing for voucher recipients who are new to Madison or move to another housing authority. The goal of this service is to help chronically homeless individuals and families to become housed in permanently supported housing.

Major Budget Changes

- Housing Assistance Payments budget increased by \$5.38m from \$15.6m to \$20.96m, a 35% increase. The increase is based on projections from the federal Department of Housing and Urban Development (HUD) and the addition of Mainstream and American Rescue Plan Act vouchers. The increase in assistance payments is unlikely to increase the number of voucher holders since the cost per voucher has increased significantly in 2021 due to increasing rents and decreasing tenant income.
- Increased pending personnel to reflect the creation of an Information Clerk position (1.0 FTE) and a Housing Choice Voucher Specialist position (1.0 FTE). Filling these positions is contingent upon the expected increase in federal funding being fully realized in 2022 and beyond (\$125,000).

Activities Performed by this Service

- Section 8 Housing Assistance Payments: Direct payments made to landlords for housing low-income residents.
- Section 8 Administration: Expenses incurred to administer the Section 8 program.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	16,987,858	16,938,987	19,510,695	22,475,331	22,475,796
TOTAL	\$ 16,987,858	\$ 16,938,987	\$ 19,510,695	\$ 22,475,331	\$ 22,475,796

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(16,987,858)	(16,926,346)	(19,510,695)	(22,475,331)	(22,475,796)
Personnel	1,311,001	1,193,083	1,148,343	1,273,464	1,273,992
Non-Personnel	15,612,445	15,681,613	18,301,833	21,139,471	21,139,471
Agency Charges	64,412	64,291	60,519	62,396	62,333
TOTAL	\$ -	\$ 12,641	\$ -	\$ -	\$ -

Service Overview

Service: Public Housing

Citywide Element: Neighborhoods and Housing

Service Description

This service provides public housing assistance across the City of Madison through Community Development Authority (CDA) owned and operated developments. The CDA owns, manages, and maintains 766 units of Low Rent Public Housing on 37 sites throughout the City with funding from the federal Department of Housing and Urban Development (HUD). It also owns, manages, and maintains 114 multi-family units with funding from Wisconsin Housing and Economic Development Authority (WHEDA). This service is available to residents with income below 80 percent of area median income, with priority given to the elderly, disabled, and families with minor children. Residents in CDA housing pay 30 percent of adjusted gross income for rent and utilities.

Major Budget Changes

- Increased pending personnel to reflect the creation of an Information Clerk position (1.0 FTE) and a Housing Manager position (1.0 FTE). Filling these positions is contingent upon the expected increase in federal funding being fully realized in 2022 and beyond (\$143,000).

Activities Performed by this Service

- Central Operating Cost Center (COCC): Provides administrative support to the Public Housing program. The COCC collects and screens all program applications and provides policy, procurement, and financial oversight.
- East Asset Management Project (AMP): Provide 159 units in 39 buildings at six different physical locations. This activity includes all expenses to manage and maintain this physical property in accordance with federal requirements.
- West AMP: Provide 266 units in 43 buildings at 23 different physical locations. This activity includes all expenses to manage and maintain these properties in accordance with federal requirements.
- Triangle AMP: Provide 224 units in seven buildings at one physical location. This activity includes all expenses needed to manage and maintain these properties in accordance with federal requirements.
- Karabis Apartments: Provide 20 units in one building located at the Triangle Site. All of the units in this building are handicapped accessible. This activity includes all expenses needed to manage and maintain this building in accordance with CDA's contract with WHEDA.
- Parkside Apartments: Provide 94 units and one commercial space in five buildings at the Triangle Site. The commercial space is currently leased to Asian Foods. This activity includes all expenses needed to manage and maintain these buildings in accordance with CDA's contract with WHEDA.
- Truax Phase 1, LLC: Provide 71 units in six buildings located on the East Site, bordering Wright and Straubel Streets. This property includes 47 public housing units and 24 Project Based Section 8 voucher units, all of which are managed by the East Site Manager. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal requirements.
- Truax Phase 2, LLC: Provide 48 units in three buildings located on the East Site. This property includes 40 public housing units and 8 Project Based Section 8 Voucher units. The CDA manages 40 units and Porchlight manages eight units. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal requirements.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	7,518,281	8,890,192	7,444,665	9,467,079	9,461,993
TOTAL	\$ 7,518,281	\$ 8,890,192	\$ 7,444,665	\$ 9,467,079	\$ 9,461,993

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(7,518,281)	(8,902,833)	(7,444,665)	(9,467,079)	(9,461,993)
Personnel	2,920,666	3,164,068	3,296,031	3,521,859	3,536,238
Non-Personnel	4,415,511	5,507,452	3,951,951	5,784,445	5,784,596
Agency Charges	182,104	218,672	196,683	160,775	141,159
TOTAL	\$ -	\$ (12,641)	\$ -	\$ -	\$ -

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(17,321,058)	(18,551,503)	(20,866,038)	(23,226,956)	(23,226,956)
Federal Revenues Capital	(2,334,642)	(1,794,534)	(746,129)	(1,913,865)	(1,913,865)
State Revenues Operating	(147,492)	-	(69,704)	-	-
Local Revenues Operating	(7,632)	(22,000)	(21,180)	(30,000)	(30,000)
Other Unit of Gov Rev Op	(290,705)	(360,000)	(404,154)	(1,500,000)	(1,500,000)
TOTAL	\$ (20,101,529)	\$ (20,728,037)	\$ (22,107,205)	\$ (26,670,821)	\$ (26,670,821)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(81,773)	(103,950)	(77,891)	(94,633)	(94,633)
Reimbursement Of Expense	(3,022)	(1,000)	-	(1,000)	(1,000)
Dwelling Rent	(3,511,850)	(3,442,432)	(3,600,784)	(3,761,852)	(3,761,852)
Non Dwelling Rent	(134,636)	(141,756)	(141,756)	(140,796)	(140,796)
TOTAL	\$ (3,731,281)	\$ (3,689,138)	\$ (3,820,430)	\$ (3,998,282)	\$ (3,998,282)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(52,220)	(115,142)	(52,220)	-	-
Contributions & Donations	-	-	(2,500)	-	-
TOTAL	\$ (52,220)	\$ (115,142)	\$ (54,720)	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(74,071)	(74,151)	(52,671)	(108,092)	(93,911)
TOTAL	\$ (74,071)	\$ (74,151)	\$ (52,671)	\$ (108,092)	\$ (93,911)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Tax Credit Funding	(25,394)	-	-	-	-
Fund Balance Applied	-	(583,042)	(280,666)	(460,811)	(470,372)
TOTAL	\$ (25,394)	\$ (583,042)	\$ (280,666)	\$ (460,811)	\$ (470,372)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From CDA	(521,645)	(639,668)	(639,668)	(704,404)	(704,404)
TOTAL	\$ (521,645)	\$ (639,668)	\$ (639,668)	\$ (704,404)	\$ (704,404)

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,877,083	3,199,226	3,098,522	3,271,305	3,234,992
Salary Savings	-	(102,348)	-	(33,200)	(33,200)
Pending Personnel	-	17,946	45,084	295,892	332,658
Premium Pay	21,382	10,408	15,794	12,408	12,408
Workers Compensation Wages	8,290	5,700	26,938	5,700	5,700
Compensated Absence	219,921	-	6,731	-	-
Hourly Wages	14,494	91,808	16,807	73,922	73,922
Overtime Wages Permanent	120,817	75,000	96,289	75,000	75,000
Overtime Wages Hourly	511	200	-	-	-
Election Officials Wages	392	250	-	50	50
TOTAL	\$ 3,262,889	\$ 3,298,190	\$ 3,306,165	\$ 3,701,078	\$ 3,701,531

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	55,221	-	100,000	-	-
Health Insurance Benefit	436,646	497,679	536,560	541,039	562,033
Wage Insurance Benefit	9,890	9,161	10,175	10,307	10,271
WRS	204,930	210,687	210,482	213,544	207,059
FICA Medicare Benefits	225,719	234,568	230,663	234,572	234,553
Post Employment Health Plans	23,010	21,221	50,328	19,784	19,784
Other Post Emplmnt Benefit	(35,744)	85,645	-	75,000	75,000
Pension Expense	49,107	-	-	-	-
TOTAL	\$ 968,778	\$ 1,058,961	\$ 1,138,208	\$ 1,094,246	\$ 1,108,700

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	20,517	21,520	13,496	18,478	18,478
Copy Printing Supplies	18,991	13,840	12,196	14,717	14,717
Furniture	10,273	10,100	36,379	915	915
Hardware Supplies	39,219	23,111	25,617	26,155	26,155
Software Lic & Supplies	18,171	11,432	10,326	75,495	75,495
Postage	38,732	45,058	32,284	46,849	46,849
Program Supplies	1,703	-	633	-	-
Books & Subscriptions	-	30	-	30	30
Work Supplies	24,499	34,080	14,492	23,741	23,741
Asphalt Repair Materials	213	600	41	600	600
Janitorial Supplies	32,072	19,200	14,568	27,750	27,750
Safety Supplies	16,527	13,150	6,639	14,950	14,950
Snow Removal Supplies	5,865	14,900	8,294	14,000	14,000
Uniform Clothing Supplies	7,045	8,760	4,945	9,090	9,090
Food And Beverage	-	200	-	200	200
Building Supplies	62,470	179,660	118,576	77,500	77,500
Electrical Supplies	15,501	24,760	18,601	22,530	22,530
HVAC Supplies	41,852	161,050	14,538	24,440	24,440
Plumbing Supplies	90,030	65,575	87,408	67,855	67,855
Landscaping Supplies	1,919	9,000	2,061	6,100	6,100
Machinery And Equipment	7,723	86,000	85,185	123,800	123,800
Equipment Supplies	44,150	58,008	87,310	44,008	44,008
TOTAL	\$ 497,471	\$ 800,034	\$ 593,590	\$ 639,202	\$ 639,202

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	151,241	183,300	210,378	220,373	220,373
Electricity	353,104	349,700	272,106	373,769	373,769
Water	223,584	210,000	196,158	226,917	226,917
Sewer	189,480	173,850	170,986	194,754	194,754
Stormwater	65,016	58,600	60,388	66,165	66,165
Telephone	55,102	31,599	35,225	45,196	45,196
Cellular Telephone	28,163	24,182	25,741	28,910	28,910
Systems Comm Internet	3,115	4,490	1,393	1,720	1,720
Building Improv Repair Maint	312,359	604,150	254,297	1,544,205	1,544,205
Waste Disposal	133,116	136,500	252,925	148,423	148,423
Fire Protection	45,030	31,650	37,674	49,650	49,650
Pest Control	67,658	73,475	102,489	74,975	74,975
Elevator Repair	47,800	44,600	4,542	42,000	42,000
Grounds Improv Repair Maint	105,709	678,000	33,900	15,000	15,000
Landscaping	139,272	88,840	91,549	78,372	78,372
Snow Removal	1,032	-	-	-	-
Equipment Mntc	37,721	38,700	4,422	16,500	16,500
System & Software Mntc	48,242	65,861	76,436	56,800	56,800
Recruitment	911	900	362	900	900
Mileage	432	1,589	1,025	999	999
Conferences & Training	41,306	68,958	11,798	64,222	64,222
Memberships	13,893	10,230	26,931	13,365	13,365
Audit Services	39,610	33,870	38,166	42,228	42,228
Bank Services	51	60	40	60	60
Legal Services	995	4,800	2,182	4,800	4,800
Collection Services	32	100	27	100	100
Storage Services	1,079	2,580	428	2,528	2,528
Consulting Services	11,439	35,353	4,110	8,363	8,363
Advertising Services	1,395	600	-	600	600
Engineering Services	15,575	20,000	-	-	-
Inspection Services	(1,334)	8,300	-	7,800	7,800
Parking Towing Services	3,839	-	-	-	-
Investigative Services	22,243	18,160	20,519	20,402	20,402
Security Services	130,308	141,510	213,939	197,200	197,200
Interpreters Signing Services	-	350	-	350	350
Transportation Services	174	-	-	-	-
Program Services	-	9,500	-	-	-
Other Services & Expenses	38,725	126,703	33,832	34,530	34,530
Grants	42,118	-	-	-	-
Comm Agency Contracts	101,706	-	281,382	-	-
Port Housing Assistance Pmts	589,539	625,000	625,000	1,339,341	1,339,341
Housing Assistance Payments	14,335,028	14,954,898	17,263,920	19,620,850	19,620,850
Portable Voucher Adm Fees	35,963	22,000	39,150	40,000	40,000
Bad Debt Expense	25,758	29,500	37,858	30,350	30,350
Property Insurance	181,338	174,246	181,338	193,996	193,996
Taxes & Special Assessments	71,791	-	1,870	-	-
Permits & Licenses	969	1,600	1,740	1,000	1,000
TOTAL	\$ 17,711,627	\$ 19,088,304	\$ 20,616,227	\$ 24,807,712	\$ 24,807,712

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	170,999	39,718	170,999	174,768	174,768
Paying Agent Services	14,064	13,300	13,300	14,100	14,100
PILOT	221,933	-	220,000	-	-
Fund Balance Generated	890,217	-	-	-	-
Contingent Reserve	-	332,217	-	248,409	246,641
TOTAL	\$ 1,297,213	\$ 385,235	\$ 404,299	\$ 437,277	\$ 435,509

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	80,430	80,430	80,430	80,430	80,430
ID Charge From Fleet Services	60,883	102,533	76,772	82,659	62,980
ID Charge From Insurance	63,118	48,000	48,000	48,000	48,000
ID Charge From Workers Comp	42,085	52,000	52,000	52,000	52,000
ID Charge From CDA Managemen	503,974	494,904	494,904	518,905	518,905
ID Charge From CDA Bookkeepin	68,783	70,232	70,232	66,510	66,510
TOTAL	\$ 819,273	\$ 848,099	\$ 822,338	\$ 848,504	\$ 828,825

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To CDA Management	(503,974)	(494,904)	(494,904)	(555,101)	(555,101)
ID Billing To CDA Bookkeeping	(68,783)	(70,232)	(70,232)	(70,232)	(70,232)
TOTAL	\$ (572,756)	\$ (565,136)	\$ (565,136)	\$ (625,333)	\$ (625,333)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	-	220,000	-	222,275	222,275
Transfer Out To Debt Service	-	55,823	-	55,823	57,742
Transfer Out To CDA	521,645	639,668	639,668	761,627	761,627
TOTAL	\$ 521,645	\$ 915,491	\$ 639,668	\$ 1,039,725	\$ 1,041,644

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN ANAL 2-18	18	1.00	73,632	1.00	76,356	1.00	76,356
ADMIN CLK 1-20	20	1.00	51,415	1.00	52,281	1.00	52,281
ADMIN SUPV-18	17	3.00	178,752	-	-	-	-
ADMIN SUPV-18	18	-	-	4.00	293,233	4.00	237,821
BUILDING MAINT COORD-16	16	3.00	186,414	3.00	213,573	3.00	213,573
CDA SECURITY MONITOR-16 PT	16	1.00	51,544	1.20	31,548	1.20	62,034
CLERK-TYP 1-20	20	-	-	1.00	43,215	-	-
CLERK-TYP 2-20	20	1.00	40,950	-	-	1.00	43,216
CUSTODIAL WKR 2-16	16	4.00	214,886	4.00	217,884	4.00	217,884
HEARINGS/ACCOM SPEC2-18	18	1.00	64,952	1.00	62,060	1.00	62,060
HSG ASST PROGRAM SUPV-18	18	1.00	85,323	1.00	75,393	1.00	75,393
HSG MAINT WKR-16	16	5.00	282,683	8.00	447,666	5.00	283,651
HSG MOD GRTS MGR-18	18	1.00	67,831	1.00	73,071	1.00	73,071
HSG OPER ANALYST-18	18	1.00	86,932	1.00	87,069	1.00	87,069
HSG OPER PROG MGR-18	18	1.00	104,694	1.00	119,646	1.00	119,647
HSG SITE MGR-18	18	3.00	249,705	3.00	237,782	3.00	237,782
HSG SPEC 1-20	20	1.00	60,851	2.00	117,741	1.00	62,147
HSG SPEC 2-20	20	4.00	251,349	3.00	195,360	4.00	250,954
HSG SPEC 3-20	20	1.00	69,594	1.00	55,594	1.00	55,594
HSG SPEC OUTREACH COORD-20	20	0.50	33,460	0.50	33,206	0.50	33,206
INFORMATION CLERK-20	20	2.00	95,520	2.00	95,078	2.00	95,077
MAINT MECH 1-16	16	1.00	66,306	-	-	1.00	52,580
MAINT MECH 2-16	16	3.00	211,786	1.00	70,269	3.00	181,702
PAINTER-71	71	1.00	64,754	1.00	64,261	1.00	64,261
PROGRAM ASST 1-20	20	3.00	181,679	3.00	182,386	3.00	182,386
PROGRAM ASST 2-20	20	1.00	59,078	-	-	-	-
SECTION 8 INSPECTOR-16	16	2.00	125,928	2.00	126,117	2.00	126,117
TENANT SVS AIDE-20	20	4.00	217,404	4.00	220,545	4.00	220,544
TOTAL		50.50	3,177,422	50.70	3,191,334	50.70	3,166,406

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Redevelopment

Agency Overview

Agency Mission

The mission of Community Development Authority (CDA) Redevelopment is to carry out various housing and redevelopment initiatives on behalf of the City, with powers and duties provided by State Statutes.

Agency Overview

The Agency provides assisted housing development and management, neighborhood revitalization, housing financing and rehabilitation, and oversees urban renewal and redevelopment. As the City's housing authority, the CDA is charged with planning the redevelopment of areas where unsafe housing exists and with providing safe and sanitary dwelling accommodations for persons of low income. Acting as the redevelopment authority, the CDA provides for the elimination and prevention of substandard, deteriorated, and blighted areas through redevelopment activities. In addition, the Common Council has designated, by ordinance, the CDA as the administrative entity for the City's various housing rehabilitation and home buyers' assistance loan programs.

2022 Budget Highlights

The 2022 Executive Budget:

- Holds the vacant CDA Executive Director position vacant for all of 2022 in order to maintain balance with CDA Redevelopment's revenue.
- Maintains the revenue and expenses related to transferring 32 public housing units in 2021 from CDA Housing to the Madison Revitalization and Community Development Corporation (MRCDC), a 501c3 managed by the CDA and now presented in the CDA Redevelopment budget. These revenues and expenses were also included in the 2021 Adopted Budget.

CDA RedevelopmentFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
CDA	617,764	1,465,996	1,915,985	1,477,230	1,590,594
TOTAL	\$ 617,764	\$ 1,465,996	\$ 1,915,985	\$ 1,477,230	\$ 1,590,594

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Redevelopment	617,764	1,465,996	1,915,985	1,477,230	1,590,594
TOTAL	\$ 617,764	\$ 1,465,996	\$ 1,915,985	\$ 1,477,230	\$ 1,590,594

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	-	(391,188)	-	(391,188)	(391,188)
Charges For Services	(25,932)	(251,640)	(9,515)	(252,600)	(252,600)
Investments & Other Contributions	(193,446)	(73,566)	(193,446)	(73,566)	(73,566)
Misc Revenue	-	(650)	(24,000)	(35,650)	(35,650)
Other Financing Source	56,119	(748,952)	(1,689,024)	(568,226)	(681,590)
Transfer In	(454,505)	-	-	(156,000)	(156,000)
TOTAL	\$ (617,764)	\$ (1,465,996)	\$ (1,915,985)	\$ (1,477,230)	\$ (1,590,594)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	100,965	214,196	230,017	331,757	231,251
Benefits	(31,818)	67,878	52,861	79,261	82,224
Supplies	8,034	26,840	8,034	26,840	26,840
Purchased Services	27,584	84,883	34,279	127,050	127,050
Debt & Other Financing	512,999	444,593	145,420	284,716	276,679
Transfer Out	-	627,606	1,445,374	627,606	846,550
TOTAL	\$ 617,764	\$ 1,465,996	\$ 1,915,985	\$ 1,477,230	\$ 1,590,594

Service Overview

Service: Redevelopment

Citywide Element: Neighborhoods and Housing

Service Description

This service is responsible for the Community Development Authority’s (CDA) housing, economic, and redevelopment initiatives in the City of Madison. CDA Redevelopment manages Monona Shores Apartments, Burr Oaks Senior Housing, Revival Ridge Apartments, Reservoir Apartments, and commercial space at the Village on Park. Active CDA Redevelopment projects include single-family home construction in the Allied Drive neighborhood and redevelopment of aging public housing units. The goals of this service are to provide high-quality housing for low-income households and to undertake redevelopment activities that strengthen low and moderate-income neighborhoods.

Major Budget Changes

- Continues budgeted revenue and expenses related to transferring 32 public housing units in 2021 from CDA Housing to the Madison Revitalization and Community Development Corporation (MRCDC), a 501c3 managed by the CDA.
- Continues to hold the CDA Executive Director position vacant for all of 2022. The Department of Planning, Community, and Economic Development (DPCED) director, located in the PCED Office of the Director, serves as the executive director of the Community Development Authority (CDA).
- The \$113,364 change from 2022 Request to 2022 Executive is due to correcting fund balance applied and fund balance generated and updating the debt service amount.

Activities Performed by this Service

- Housing Asset Management: Oversee contracts with property managers to administer housing projects.
- Commercial Asset Management: Oversee operations at The Village on Park by managing a contract with a property management company.
- Staffing the CDA Board: As a separate public entity, the CDA is governed by a Board of Commissioners. CDA staff and assigned City staff support the operation of the Board and its committees.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	617,764	1,465,996	1,915,985	1,477,230	1,590,594
TOTAL	\$ 617,764	\$ 1,465,996	\$ 1,915,985	\$ 1,477,230	\$ 1,590,594

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(617,764)	(1,465,996)	(1,915,985)	(1,477,230)	(1,590,594)
Personnel	69,147	282,074	282,878	411,018	313,475
Non-Personnel	548,618	1,183,922	1,633,107	1,066,212	1,277,119
Agency Charges	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ (0)

CDA RedevelopmentFunction: **Planning & Development***Line Item Detail*Agency Primary Fund: **CDA**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	-	(391,188)	-	(391,188)	(391,188)
TOTAL	\$ -	\$ (391,188)	\$ -	\$ (391,188)	\$ (391,188)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(16,704)	-	-	(32,400)	(32,400)
Development Fees	(9,228)	(31,440)	(9,515)	-	-
Reimbursement Of Expense	-	(77,000)	-	(77,000)	(77,000)
Dwelling Rent	-	(143,200)	-	(143,200)	(143,200)
TOTAL	\$ (25,932)	\$ (251,640)	\$ (9,515)	\$ (252,600)	\$ (252,600)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(193,446)	(73,566)	(193,446)	(73,566)	(73,566)
TOTAL	\$ (193,446)	\$ (73,566)	\$ (193,446)	\$ (73,566)	\$ (73,566)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	-	(650)	(24,000)	(35,650)	(35,650)
TOTAL	\$ -	\$ (650)	\$ (24,000)	\$ (35,650)	\$ (35,650)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(525,611)	(400,000)	(1,689,024)	(2,100,000)	(2,100,000)
(Gain) Loss On Sale Of Asset	713,667	-	-	1,450,000	1,450,000
Fund Balance Applied	(131,937)	(348,952)	-	81,774	(31,590)
TOTAL	\$ 56,119	\$ (748,952)	\$ (1,689,024)	\$ (568,226)	\$ (681,590)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From CDA	(454,505)	-	-	(156,000)	(156,000)
TOTAL	\$ (454,505)	\$ -	\$ -	\$ (156,000)	\$ (156,000)

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	94,769	296,414	229,463	311,257	319,681
Salary Savings	-	(82,718)	-	-	(112,565)
Pending Personnel	-	-	-	20,000	23,635
Premium Pay	-	-	63	-	-
Compensated Absence	6,196	-	353	-	-
Overtime Wages Permanent	-	500	138	500	500
TOTAL	\$ 100,965	\$ 214,196	\$ 230,017	\$ 331,757	\$ 231,251

CDA Redevelopment

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	7,459	25,336	20,726	34,870	37,508
Wage Insurance Benefit	489	581	1,005	814	850
WRS	6,397	19,567	14,703	20,599	20,386
FICA Medicare Benefits	7,151	22,394	16,426	22,978	23,480
Pension Expense	(53,314)	-	-	-	-
TOTAL	\$ (31,818)	\$ 67,878	\$ 52,861	\$ 79,261	\$ 82,224

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	-	500	-	500	500
Copy Printing Supplies	31	700	31	700	700
Hardware Supplies	1,707	500	1,707	500	500
Software Lic & Supplies	-	100	-	100	100
Postage	-	250	-	250	250
Work Supplies	-	1,100	-	1,100	1,100
Asphalt Repair Materials	-	100	-	100	100
Janitorial Supplies	-	1,000	-	1,000	1,000
Safety Supplies	-	500	-	500	500
Snow Removal Supplies	-	250	-	250	250
Uniform Clothing Supplies	-	140	-	140	140
Building	6,297	-	6,297	-	-
Building Supplies	-	1,000	-	1,000	1,000
Electrical Supplies	-	200	-	200	200
HVAC Supplies	-	10,000	-	10,000	10,000
Plumbing Supplies	-	5,000	-	5,000	5,000
Machinery And Equipment	-	500	-	500	500
Equipment Supplies	-	5,000	-	5,000	5,000
TOTAL	\$ 8,034	\$ 26,840	\$ 8,034	\$ 26,840	\$ 26,840

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	-	2,500	-	2,500	2,500
Electricity	-	4,500	-	3,500	3,500
Water	4,705	9,800	4,104	10,200	10,200
Sewer	-	5,000	-	5,000	5,000
Stormwater	161	3,400	-	3,400	3,400
Telephone	-	200	-	200	200
Cellular Telephone	2	200	42	255	255
Building Improv Repair Maint	-	1,250	-	1,250	1,250
Fire Protection	-	250	-	250	250
Pest Control	-	775	-	775	775
Grounds Improv Repair Maint	-	2,000	-	2,000	2,000
Landscaping	10,923	14,220	9,840	23,220	23,220
Equipment Mntc	-	500	-	500	500
System & Software Mntc	-	-	3,440	-	-
Recruitment	375	-	-	-	-
Conferences & Training	600	3,000	50	3,000	3,000
Appraisal Services	-	1,000	1,000	1,000	1,000
Audit Services	10,000	23,000	10,000	23,000	23,000
Advertising Services	-	500	-	-	-
Other Services & Expenses	359	5,788	3,500	5,500	5,500
Grants	-	-	-	35,000	35,000
Property Insurance	459	7,000	2,300	6,500	6,500
Taxes & Special Assessments	-	-	3	-	-
TOTAL	\$ 27,584	\$ 84,883	\$ 34,279	\$ 127,050	\$ 127,050

CDA Redevelopment**Function: Planning & Development***Line Item Detail***Agency Primary Fund: CDA**

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	56,398	32,461	69,420	33,458	33,458
Paying Agent Services	1,000	28,500	1,000	28,500	28,500
PILOT	-	-	75,000	-	-
Fund Balance Generated	455,601	383,632	-	222,758	214,721
TOTAL	\$ 512,999	\$ 444,593	\$ 145,420	\$ 284,716	\$ 276,679

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	-	75,000	-	75,000	75,000
Transfer Out To Debt Service	-	552,606	-	552,606	771,550
Transfer Out To Capital	-	-	1,445,374	-	-
TOTAL	\$ -	\$ 627,606	\$ 1,445,374	\$ 627,606	\$ 846,550

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CDA EXECUTIVE DIR-21	18	1.00	92,718	1.00	92,012	1.00	92,012
REAL ESTATE DEV SPEC 4-18	18	1.00	80,493	1.00	83,851	1.00	83,851
TOTAL		2.00	173,211	2.00	175,863	2.00	175,863

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Civil Rights

Agency Overview

Agency Mission

The Department of Civil Rights is responsible for ensuring that the rights of all people are respected and that all persons are given equal opportunities to succeed based upon their personal merits. To this end, the Department of Civil Rights vigorously pursues the policies and principles of affirmative action, equal opportunities, disability rights, racial equity, social justice, and environmental justice as an employer and as a community of people who respect the rights and the contributions of every community member.

Agency Overview

The Agency is responsible for advancing the element of Economy and Opportunity by delivering civil rights education, access, and accountability. The goals of Civil Rights are to assist City agencies and contractors to further diversify their workforces and reduce underrepresentation among women, people of color, and individuals with disabilities; provide additional training venues, subjects, and opportunities for City employees, community members, contractors and their employees; provide more direct contact with under-served segments of the community; and reduce case processing time and increase the number of contracted cases from the Equal Employment Opportunity Commission (EEOC). The department will advance these goals by creating inclusion and meaningful access to resources for all; addressing discrimination by education, investigating, and taking corrective action; and advancing shared prosperity by leveraging resources equitably.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$7,200 (or 0.3%) from the Department of Civil Rights' cost-to-continue to executive budget. Changes include:
 - Decreased memberships to maintain only certification-related memberships for credentialed positions (One-time Reduction: \$2,700)
 - A reduction to the agency's other services and expense budget (One-time Reduction: \$4,500)
- Includes funding for a 0.6 FTE Community Connector position. This bilingual and bicultural position will administer language access services and connect residents with City programs, services, and resources (Ongoing Increase: \$47,200).

Civil Rights**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,903,589	2,024,298	2,019,616	2,077,482	2,097,398
Other Grants	6,132	44,420	5,085	17,400	17,400
TOTAL	\$ 1,909,720	\$ 2,068,718	\$ 2,024,702	\$ 2,094,882	\$ 2,114,798

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Civil Rights	1,909,720	2,068,718	2,024,702	2,094,882	2,114,798
TOTAL	\$ 1,909,720	\$ 2,068,718	\$ 2,024,702	\$ 2,094,882	\$ 2,114,798

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	-	-	-	(4,000)	(4,000)
Investments & Other Contributions	(100,000)	-	-	-	-
Misc Revenue	-	-	(11,000)	-	-
Transfer In	(27,615)	-	-	-	-
TOTAL	\$ (127,615)	\$ -	\$ (11,000)	\$ (4,000)	\$ (4,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,406,603	1,530,730	1,560,446	1,564,286	1,615,520
Benefits	377,199	420,332	430,180	429,201	430,598
Supplies	9,374	17,345	9,181	12,552	12,552
Purchased Services	237,359	282,035	217,619	274,567	267,375
Debt & Other Financing	1,046	-	-	-	-
Inter Depart Charges	5,753	6,631	6,631	6,631	6,631
Inter Depart Billing	-	(188,355)	(188,355)	(188,355)	(213,878)
TOTAL	\$ 2,037,335	\$ 2,068,718	\$ 2,035,702	\$ 2,098,882	\$ 2,118,798

Service Overview

Service: Civil Rights

Citywide Element: Economy and Opportunity

Service Description

This service is responsible for Affirmative Action, Disability Rights, and Equal Opportunities. The goals of this service are to (1) assist City agencies to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities, (2) assist City contractors to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities, (3) provide additional training venues, subjects and opportunities, (4) provide more direct contact with under-served segments of the community, and (5) reduce case processing time and increase the number of contracted cases from the Equal Employment Opportunities Commission.

Major Budget Changes

- Includes \$4,000 in agency revenues from a state contract to perform work focused on hiring initiatives for people with disabilities.
- Includes \$47,200 to create a new 0.6 FTE Community Connector position.
- The 2022 Executive Budget maintains funding at the current level for the following programs (not including personnel costs):
 - Language Access Services: \$132,000
 - Racial Equity and Social Justice: \$51,000
 - Neighborhood Resources Team program: \$27,500

Activities Performed by this Service

- Administration: Manage Civil Rights personnel, initiatives, and budget.
- Language Access: Implement city-wide language access program and coordinate all language requests.
- Disability Rights Compliance: Ensure Americans with Disabilities Act compliance for City assets including playgrounds, polling places, and Metro Transit.
- Employment Opportunities: Operate internship programs and Job Skills Bank, and report on City employee demographics.
- Contractor Responsibilities: Review Affirmative Action Plans, audit contractor affirmative action compliance, and provide technical assistance on affirmative action contract requirements.
- Racial Equity and Social Justice: Provide equity training to City employees, and develop and maintain tools and policy to advance equity in the City.
- Discrimination Complaints: Investigate and process complaints and appeals, and conduct mediation and hearings.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,903,589	2,024,298	2,019,616	2,077,482	2,097,398
Other-Expenditures	6,132	44,420	5,085	17,400	17,400
TOTAL	\$ 1,909,720	\$ 2,068,718	\$ 2,024,702	\$ 2,094,882	\$ 2,114,798

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(127,615)	-	(11,000)	(4,000)	(4,000)
Personnel	1,783,803	1,951,062	1,990,626	1,993,487	2,046,118
Non-Personnel	247,780	299,380	226,800	287,119	279,927
Agency Charges	5,753	(181,724)	(181,724)	(181,724)	(207,247)
TOTAL	\$ 1,909,720	\$ 2,068,718	\$ 2,024,702	\$ 2,094,882	\$ 2,114,798

Civil Rights

Function:

Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
State Revenues Operating	-	-	-	(4,000)	(4,000)
TOTAL	\$ -	\$ -	\$ -	\$ (4,000)	\$ (4,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(100,000)	-	-	-	-
TOTAL	\$ (100,000)	\$ -	\$ -	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	-	-	(11,000)	-	-
TOTAL	\$ -	\$ -	\$ (11,000)	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(27,615)	-	-	-	-
TOTAL	\$ (27,615)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	1,342,280	1,486,274	1,503,645	1,543,598	1,543,598
Salary Savings	-	(21,916)	-	(30,872)	(30,872)
Pending Personnel	-	-	-	-	47,234
Furlough Savings	-	-	(2,751)	-	-
Premium Pay	34	-	19	-	-
Compensated Absence	8,350	7,533	7,533	7,533	7,533
Hourly Wages	43,720	34,489	52,000	34,489	38,489
Overtime Wages Permanent	11,918	-	-	-	-
Election Officials Wages	301	-	-	-	-
TOTAL	\$ 1,406,603	\$ 1,506,380	\$ 1,560,446	\$ 1,554,748	\$ 1,605,982

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	175,084	202,826	209,051	202,826	208,545
Wage Insurance Benefit	3,378	3,629	4,555	4,511	4,511
WRS	91,968	100,323	100,320	104,191	100,334
FICA Medicare Benefits	103,381	109,921	112,241	114,040	113,575
Post Employment Health Plans	3,387	3,633	4,014	3,633	3,633
TOTAL	\$ 377,199	\$ 420,332	\$ 430,180	\$ 429,201	\$ 430,598

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	16	-	-	-	-
Office Supplies	944	1,700	944	1,700	1,700
Copy Printing Supplies	1,302	2,157	1,302	2,157	2,157
Hardware Supplies	49	600	732	600	600
Software Lic & Supplies	750	400	-	400	400
Postage	4,547	3,800	4,436	3,800	3,800
Books & Subscriptions	-	308	-	308	308
Work Supplies	-	500	-	500	500
TOTAL	\$ 7,608	\$ 9,465	\$ 7,414	\$ 9,465	\$ 9,465

Civil Rights

Function:

Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	2,994	1,549	1,549	1,496	1,496
Cellular Telephone	48	-	224	-	-
Custodial Bldg Use Charges	33,266	38,383	38,383	38,383	38,383
Comm Device Mntc	2,448	2,070	2,070	2,070	2,070
System & Software Mntc	699	7,000	6,625	7,000	7,000
Mileage	-	50	-	50	50
Conferences & Training	17,111	51,000	3,788	51,000	51,000
Memberships	8,027	4,450	1,568	4,450	1,758
Storage Services	19	150	3	150	150
Advertising Services	958	1,193	590	1,193	1,193
Interpreters Signing Services	144,813	132,000	132,000	132,000	132,000
Other Services & Expenses	23,658	32,000	27,500	32,000	27,500
TOTAL	\$ 234,040	\$ 269,845	\$ 214,300	\$ 269,792	\$ 262,600

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	5,028	5,708	5,708	5,708	5,708
ID Charge From Workers Comp	725	923	923	923	923
TOTAL	\$ 5,753	\$ 6,631	\$ 6,631	\$ 6,631	\$ 6,631

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	-	(736)	(736)	(736)	(757)
ID Billing To Monona Terrace	-	(16,122)	(16,122)	(16,122)	(16,589)
ID Billing To Golf Courses	-	(2,207)	(2,207)	(2,207)	(2,271)
ID Billing To Parking	-	(19,530)	(19,530)	(19,530)	(20,096)
ID Billing To Sewer	-	(13,976)	(13,976)	(13,976)	(14,381)
ID Billing To Stormwater	-	(7,356)	(7,356)	(7,356)	(7,569)
ID Billing To Transit	-	(94,346)	(94,346)	(94,346)	(117,145)
ID Billing To Water	-	(34,082)	(34,082)	(34,082)	(35,070)
TOTAL	\$ -	\$ (188,355)	\$ (188,355)	\$ (188,355)	\$ (213,878)

Civil Rights

Function: Administration

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
AA MGR-18	18	1.00	118,333	1.00	117,433	1.00	117,432
ADMIN CLK 1-20	20	2.00	98,193	1.00	49,352	1.00	49,352
ADMIN SUPV-18	18	1.00	52,409	1.00	62,060	1.00	62,060
AFF ACTION SPEC-18	18	1.00	76,941	1.00	83,851	1.00	83,851
CIVIL RIGHTS DIR-21	21	1.00	127,452	1.00	130,592	1.00	130,592
CONTRACT COMP SPEC 2	18	2.00	127,488	-	-	-	-
CONTRACT COMP SPEC 3	18	1.00	73,632	3.00	212,791	3.00	212,791
DIS RGTS & SVS PRG COORD-18	18	1.00	82,908	1.00	90,452	1.00	90,452
EO INVESTIGATOR 2	18	1.00	67,831	-	-	-	-
EO INVESTIGATOR 3	18	2.00	158,201	3.00	221,759	3.00	221,759
EQT SOC JUSTICE MGR-18	18	1.00	73,632	1.00	96,436	1.00	96,436
EQUAL OPPT MGR-18	18	1.00	111,635	1.00	113,000	1.00	113,000
EQUITY COORD-18	18	1.00	91,146	1.00	90,452	1.00	90,452
HEARING EXAM-EOC-23	23	1.00	165,094	1.00	163,835	1.00	163,835
NEW POSITION	18	-	-	-	-	0.60	34,333
PARALEGAL-MEDIATOR 2-18	18	1.00	76,941	1.00	76,356	1.00	76,356
PROGRAM ASST 1-20	20	1.00	51,873	2.00	106,527	2.00	106,527
TOTAL		19.00	1,553,709	19.00	1,614,896	19.60	1,649,228

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Clerk

Agency Overview

Agency Mission

The mission of the Clerk's Office is to provide equitable access to open government by promoting inclusion and full participation of all residents in the democratic process.

Agency Overview

The Agency facilitates the right to vote, provides access to open meetings and open records, offers impartial license administration, and supports the legislative process. The goal of the Clerk's Office is to increase access to open government. The Clerk's Office will advance this goal by remaining engaged in the Racial Equity and Social Justice Initiative (RESJI) and Neighborhood Resource Teams; streamlining City agency approvals of license applications; continuing computer-free voter registration at community centers, food pantries, and community events; developing informative materials to increase compliance with the city's lobbying ordinance; and posting committee meeting agendas more than 48 hours in advance.

2022 Budget Highlights

The 2022 Executive Budget:

- Provides funding to support the 2022 election cycle, which includes elections in February, April, August, and November. The anticipated cost of administering the 2022 elections is \$2.1m, a \$1.3m increase from 2021. The proposed funding level supports increases in costs related to administering two additional elections compared to 2021.
- Includes reductions of \$78,100 (or 2.2%) from the Clerk's cost-to-continue to executive budget. Changes include:
 - Using Fleet Services to transport election equipment rather than a third-party moving service (Ongoing reduction: \$28,100).
 - Reducing advertising services that are not legally required (Ongoing reduction: \$10,000).
 - Reducing the budget for election official greeter positions; the Clerk's Office will determine which sites to implement this change to minimize impact to voters (One-time reduction: \$40,000).

Clerk**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,977,994	2,070,391	2,009,017	3,611,184	3,534,595
Other Grants	239,015	-	-	-	-
TOTAL	\$ 3,217,009	\$ 2,070,391	\$ 2,009,017	\$ 3,611,184	\$ 3,534,595

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Clerk	3,217,009	2,070,391	2,009,017	3,611,184	3,534,595
TOTAL	\$ 3,217,009	\$ 2,070,391	\$ 2,009,017	\$ 3,611,184	\$ 3,534,595

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	-	-	(480)	-	-
Investments & Other Contributions	(1,281,788)	-	(20,000)	-	-
Other Financing Source	(10,000)	-	-	-	-
Transfer In	(627)	-	-	-	-
TOTAL	\$ (1,292,415)	\$ -	\$ (20,480)	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	2,710,820	1,143,397	1,231,306	2,366,576	2,326,576
Benefits	271,687	215,264	257,798	223,790	225,328
Supplies	913,969	493,000	365,598	734,998	734,998
Purchased Services	609,761	211,437	167,674	278,527	240,400
Inter Depart Charges	6,291	7,293	7,122	7,293	7,293
Inter Depart Billing	(3,104)	-	-	-	-
TOTAL	\$ 4,509,424	\$ 2,070,391	\$ 2,029,497	\$ 3,611,184	\$ 3,534,595

Clerk

Function: Administration

Service Overview

Service: Clerk

Citywide Element: Effective Government

Service Description

This service administers elections for the City of Madison and processes license applications for alcohol sales, bartenders, health licenses, and other City licenses. Campaign finance reports, lobbyist filings, and any claims or lawsuits filed against the City are filed with the Clerk’s Office. The goal of this service is to improve access to the democratic process, open government, and licensed business establishments.

Major Budget Changes

- Full funding for costs associated with administering the 2022 Elections (\$2.1 million). These costs include:
 - o \$1.5m for election official wages
 - o \$286,000 for election supplies, equipment transport and maintenance, and advertising
 - o \$200,000 for postage
 - o \$145,000 for copying and printing
- Reduces budget for moving election equipment to reflect Fleet Services performing the work, eliminates some discretionary advertising costs, and eliminates greeters at some polling locations (\$78,100)

Activities Performed by this Service

- Election Administration: Administer elections for the City of Madison, including voter registration, issuing absentee ballots, hiring and training poll workers, setting up polling locations, testing election equipment to ensure accurate vote counts, certifying local nomination papers, auditing campaign finance reports, certifying local election results, and managing the quality of data within the state’s voter registration system.
- Council and Committee Support: Provide impartial staff support to the Common Council, Alcohol License Review Committee, Police & Fire Commission, and Madison Police Department Policy and Procedure Review Ad Hoc Committee; posts City meeting agendas to comply with the open meetings law; and train committee staff on how use the legislative software.
- Licensing Administration: Act as the filing officer for many types of city licenses, including alcohol sales, secondhand stores, door-to-door salespersons, taxicab companies, theaters, tobacco sales, and transient merchants; and process license applications for Public Health for Madison and Dane County, including restaurants, hotels, swimming pools, campground sites, temporary food establishments, and tattoo and body piercing establishments.
- Public Records Retention: Act as records custodian for City records, including contracts, Council proceedings, and the minutes of committee, board, and commission meetings.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,977,994	2,070,391	2,009,017	3,611,184	3,534,595
Other-Expenditures	239,015	-	-	-	-
TOTAL	\$ 3,217,009	\$ 2,070,391	\$ 2,009,017	\$ 3,611,184	\$ 3,534,595

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,292,415)	-	(20,480)	-	-
Personnel	2,982,507	1,358,661	1,489,104	2,590,366	2,551,904
Non-Personnel	1,523,729	704,437	533,271	1,013,525	975,398
Agency Charges	3,187	7,293	7,122	7,293	7,293
TOTAL	\$ 3,217,009	\$ 2,070,391	\$ 2,009,017	\$ 3,611,184	\$ 3,534,595

Clerk

Function:

Administration

Line Item Detail

Agency Primary Fund: General

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reimbursement Of Expense	-	-	(480)	-	-
TOTAL	\$ -	\$ -	\$ (480)	\$ -	\$ -

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(1,281,788)	-	(20,000)	-	-
TOTAL	\$ (1,281,788)	\$ -	\$ (20,000)	\$ -	\$ -

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	(10,000)	-	-	-	-
TOTAL	\$ (10,000)	\$ -	\$ -	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(627)	-	-	-	-
TOTAL	\$ (627)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	610,955	624,732	630,142	640,704	640,704
Salary Savings	-	(18,179)	-	(12,814)	(12,814)
Premium Pay	5,268	-	625	-	-
Compensated Absence	7,689	-	-	-	-
Hourly Wages	234,622	50,911	126,639	300,000	260,000
Overtime Wages Permanent	157,937	25,000	63,013	65,000	65,000
Overtime Wages Hourly	28,933	-	4,739	6,000	6,000
Election Officials Wages	1,665,416	460,933	406,148	1,367,686	1,367,686
TOTAL	\$ 2,710,820	\$ 1,143,397	\$ 1,231,306	\$ 2,366,576	\$ 2,326,576

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	106,487	120,192	120,398	120,192	123,592
Wage Insurance Benefit	2,356	1,869	3,283	3,285	3,285
IATSE Health Benefit	7,946	-	4,846	5,000	5,000
WRS	55,555	42,170	49,057	43,246	41,646
FICA Medicare Benefits	94,850	46,527	72,227	47,561	47,299
Post Employment Health Plans	4,493	4,506	7,986	4,506	4,506
TOTAL	\$ 271,687	\$ 215,264	\$ 257,798	\$ 223,790	\$ 225,328

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	3,479	2,500	2,225	2,500	2,500
Copy Printing Supplies	136,253	57,500	53,019	177,498	177,498
Election Supplies	279,737	183,000	124,718	300,000	300,000
Hardware Supplies	25,330	5,000	3,246	5,000	5,000
Software Lic & Supplies	-	-	696	-	-
Postage	268,893	145,000	181,694	250,000	250,000
Work Supplies	4,011	-	-	-	-
Equipment Supplies	-	100,000	-	-	-
TOTAL	\$ 717,704	\$ 493,000	\$ 365,598	\$ 734,998	\$ 734,998

Clerk

Function: Administration

Line Item Detail

Agency Primary Fund: General

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	11,485	1,324	813	1,429	1,429
Cellular Telephone	3,936	12,300	8,649	13,310	13,310
Facility Rental	101,589	44,486	39,887	39,024	39,024
Custodial Bldg Use Charges	42,451	48,981	48,981	48,981	48,981
Equipment Mntc	72,349	16,610	15,695	13,882	13,882
System & Software Mntc	307	32,074	-	32,074	32,074
Rental Of Equipment	140,826	-	101	-	-
Mileage	1,744	-	891	-	-
Conferences & Training	16,320	7,500	9,500	7,500	7,500
Memberships	1,984	662	962	1,200	1,200
Delivery Freight Charges	37,379	21,500	19,026	38,127	10,000
Storage Services	2,961	3,000	636	3,000	3,000
Advertising Services	129,328	23,000	23,000	60,000	50,000
Other Services & Expenses	4,302	-	(466)	20,000	20,000
Permits & Licenses	50	-	-	-	-
TOTAL	\$ 567,011	\$ 211,437	\$ 167,674	\$ 278,527	\$ 240,400

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Traffic Eng	1,179	1,200	1,029	1,200	1,200
ID Charge From Insurance	4,302	5,373	5,373	5,373	5,373
ID Charge From Workers Comp	810	720	720	720	720
TOTAL	\$ 6,291	\$ 7,293	\$ 7,122	\$ 7,293	\$ 7,293

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(388)	-	-	-	-
ID Billing To Monona Terrace	(388)	-	-	-	-
ID Billing To Golf Courses	(388)	-	-	-	-
ID Billing To Parking	(388)	-	-	-	-
ID Billing To Sewer	(388)	-	-	-	-
ID Billing To Stormwater	(388)	-	-	-	-
ID Billing To Transit	(388)	-	-	-	-
ID Billing To Water	(388)	-	-	-	-
TOTAL	\$ (3,104)	\$ -	\$ -	\$ -	\$ -

Clerk

Function: Administration

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	17	1.00	61,182	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	64,457	1.00	64,457
CERT MUNI CLK-20	20	8.00	442,320	8.00	452,031	8.00	452,031
CITY CLERK-21	21	1.00	121,230	1.00	124,216	1.00	124,216
TOTAL		10.00	624,732	10.00	640,704	10.00	640,704

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Common Council

Agency Overview

Agency Mission

The mission of the Common Council is to represent the residents of Madison by promoting the safety, health, and general well-being of the community by incorporating the city's core values into their work with currently available resources. The Council Office staff supports the alders in these efforts.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and Council Vice President that are elected annually in the spring.

2022 Budget Highlights

The 2022 Executive Budget:

- Increases hourly wages to reflect a pay raise for Alders in mid-April 2022 in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Ongoing increase: \$8,350)
- Increases hourly wages to fund an Internship in the Council Office for three months. (Ongoing increase: \$10,500)
- Maintains individual Alder expense account budgets at the 2021 level of \$1,900 per Alder. The 2022 request increased Alder expense accounts to the pre-2021 level of \$2,425 each, however, the Council President subsequently requested the additional funding be removed.

Common Council**Function: General Government***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	835,355	876,144	817,660	932,456	923,140
TOTAL	\$ 835,355	\$ 876,144	\$ 817,660	\$ 932,456	\$ 923,140

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Common Council	835,355	876,144	817,660	932,456	923,140
TOTAL	\$ 835,355	\$ 876,144	\$ 817,660	\$ 932,456	\$ 923,140

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Revenue	(22,773)	(14,000)	(14,000)	(14,000)	(14,000)
Transfer In	(16)	-	-	-	-
TOTAL	\$ (22,789)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	630,891	620,669	552,644	646,765	646,765
Benefits	139,194	179,333	191,795	199,058	200,242
Supplies	60,617	59,265	54,806	59,265	59,265
Purchased Services	17,653	29,111	30,649	39,602	29,102
Inter Depart Charges	9,789	1,766	1,766	1,766	1,766
TOTAL	\$ 858,145	\$ 890,144	\$ 831,660	\$ 946,456	\$ 937,140

Common Council

Function: General Government

Service Overview

Service: Common Council

Citywide Element: Effective Government

Service Description

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires. The Council Office includes administrative staff who perform various administrative, management, and clerical functions for Council members.

Major Budget Changes

- A 3.25% pay raise for Alders in mid-April 2022 in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. The annual increase is \$411 per alder, \$448 for the Vice President and \$508 for the President for a total of \$8,350.
- Hourly wages are increased to reflect hiring an hourly intern. The assumption is that the intern will work for three months at 37.5 hours per week and \$20 per hour (\$10,500).

Activities Performed by this Service

- Policy and Budget Authorization: Adopt policies and budgets that support the Imagine Madison - Comprehensive Plan.
- Staff Committee and Work Group Meetings: Disseminate agendas and meeting information, schedule and mail notices for neighborhood meetings.
- Legislative Research and Analysis: Conducted by Council Chief of Staff and Council Legislative Analyst per the request of Council Members.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	835,355	876,144	817,660	932,456	923,140
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 835,355	\$ 876,144	\$ 817,660	\$ 932,456	\$ 923,140

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(22,789)	(14,000)	(14,000)	(14,000)	(14,000)
Personnel	770,085	800,002	744,439	845,823	847,007
Non-Personnel	78,270	88,376	85,455	98,867	88,367
Agency Charges	9,789	1,766	1,766	1,766	1,766
TOTAL	\$ 835,355	\$ 876,144	\$ 817,660	\$ 932,456	\$ 923,140

Common Council

Function: General Government

Line Item Detail

Agency Primary Fund: General

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(22,773)	(14,000)	(14,000)	(14,000)	(14,000)
TOTAL	\$ (22,773)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(16)	-	-	-	-
TOTAL	\$ (16)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	312,408	332,245	253,411	336,127	336,127
Salary Savings	-	(5,693)	-	(6,723)	(6,723)
Premium Pay	3	25	25	25	25
Workers Compensation Wages	-	232	-	232	232
Compensated Absence	34,432	5,700	3,200	5,700	5,700
Hourly Wages	283,187	286,960	291,400	310,204	310,204
Overtime Wages Permanent	862	1,200	4,608	1,200	1,200
TOTAL	\$ 630,891	\$ 620,669	\$ 552,644	\$ 646,765	\$ 646,765

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	-	-	46,295	-	-
Health Insurance Benefit	60,829	99,154	73,885	117,270	119,750
Wage Insurance Benefit	1,345	1,507	651	721	721
WRS	31,130	32,178	26,959	33,872	32,616
FICA Medicare Benefits	45,715	46,494	42,277	47,195	47,155
Tuition	175	-	-	-	-
Post Employment Health Plans	-	-	1,728	-	-
TOTAL	\$ 139,194	\$ 179,333	\$ 191,795	\$ 199,058	\$ 200,242

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	12,726	26,500	20,000	26,500	26,500
Copy Printing Supplies	6,161	5,800	5,800	5,800	5,800
Hardware Supplies	431	-	1,590	-	-
Software Lic & Supplies	896	-	-	-	-
Postage	39,196	26,765	26,765	26,765	26,765
Books & Subscriptions	973	200	-	200	200
Food And Beverage	235	-	651	-	-
TOTAL	\$ 60,617	\$ 59,265	\$ 54,806	\$ 59,265	\$ 59,265

Common Council**Function: General Government***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	904	1,029	1,030	1,020	1,020
Cellular Telephone	395	-	18	-	-
Systems Comm Internet	857	-	860	-	-
Facility Rental	195	-	123	-	-
Custodial Bldg Use Charges	11,035	12,732	12,732	12,732	12,732
Conferences & Training	2,854	14,500	5,000	25,000	14,500
Memberships	500	500	500	500	500
Delivery Freight Charges	872	250	479	250	250
Storage Services	42	100	100	100	100
Advertising Services	-	-	1,000	-	-
Other Services & Expenses	-	-	8,807	-	-
TOTAL	\$ 17,653	\$ 29,111	\$ 30,649	\$ 39,602	\$ 29,102

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	9,512	1,417	1,417	1,417	1,417
ID Charge From Workers Comp	277	349	349	349	349
TOTAL	\$ 9,789	\$ 1,766	\$ 1,766	\$ 1,766	\$ 1,766

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CC CHIEF OF STAFF-21	21	1.00	113,564	1.00	115,847	1.00	115,847
COMM CO LEG ANAL-18	18	1.00	76,941	1.00	79,880	1.00	79,880
LEGIS MGMT SYSTEM SPEC-20	17	1.00	75,900	-	-	-	-
LEGIS MGMT SYSTEM SPEC-20	20	-	-	1.00	75,322	1.00	75,322
PROGRAM ASST 2-20	17	1.00	65,840	-	-	-	-
PROGRAM ASST 2-20	20	-	-	1.00	65,078	1.00	65,078
TOTAL		4.00	332,245	4.00	336,127	4.00	336,127

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Community Development Division

Agency Overview

Agency Mission

The mission of the Community Development Division (CDD) is to collaborate with residents, neighborhoods, and other community stakeholders to remove barriers to opportunity in order to support a more vibrant community, shared prosperity, and resident and community wellbeing.

Agency Overview

The Agency accomplishes this mission by helping to expand access to affordable housing, improve economic opportunities, promote and support healthy, thriving neighborhoods, expand access to quality childcare for all children, support programming designed to enhance the quality of life for children and families, and promote successful aging of Madison’s older adults.

2022 Budget Highlights

The 2022 Executive Budget:

- Decreases General Fund community agency contract funding from \$11.75m to \$11.26m, which includes removing one-time funding for COVID relief (\$250,000) and Peer Support (\$100,000) and continuing one-time grant funding for Summer Jobs Connect (\$60,000).
- Includes transferring funds currently in the Community Development Division – Community Support Services budget to Public Health’s Policy, Planning, and Evaluation budget to support (gun) violence prevention efforts. This will be fully funded by the City’s General Fund (Public Health Increase: \$200,000, CDD Decrease: \$200,000).
- Increases General Fund support for Housing Assistance by \$150,000 to help fund homeless services. This increase is funded by discontinuing the Emerging Opportunities Program originally budgeted in the Overall Program Administration Service (\$150,000).
- Includes \$1,000,000 of American Rescue Plan Act (ARPA) funding for the potential creation of Renter’s Choice: Reducing Barriers to Renting to continuously fund assistance to prospective renters with move-in costs such as first month's rent, past rent, or utility obligations.
- Includes \$2,000,000 of American Rescue Plan Act (ARPA) funding for the potential creation of an Endowment for Homelessness Operating Funds to continuously fund operational costs in providing services to unsheltered individuals.
- Includes \$650,000 of American Rescue Plan Act (ARPA) funding for expanded Summer Youth Employment.
- Includes \$50,000 of American Rescue Plan Act (ARPA) funding for healthy aging education and engagement.
- COVID Relief Fund: removes the \$250,000 of one-time funding added by Common Council amendment #3 to the 2021 Adopted Budget and distributes the remaining \$475,000 of funding back to Community Support Services (\$325,000) and towards homeless services in the Affordable Housing service (\$150,000).
- Changes by service are shown below and explained in more detail in the Major Budget Changes presented by service:

Service	2021 Adopted			2022 Executive		
	Grant Fund	General Fund	Total	Grant Fund	General Fund	Total
Affordable Housing	2,806,701	2,054,708	4,861,409	5,749,536	2,204,708	7,954,244
Community Support Services	275,000	6,071,572	6,346,572	268,399	6,096,572	6,364,971
Economic Development & Employment Opportunities	819,723	1,948,588	2,768,311	1,394,723	2,008,588	3,403,311
Overall Program Administration	-	725,000	725,000	-	-	-
Strong Healthy Neighborhoods	666,000	946,650	1,612,650	662,000	946,650	1,578,650
Total	4,567,424	11,746,518	16,313,942	8,044,658	11,256,518	19,301,176

Community Development**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	13,895,426	15,016,693	14,836,633	14,628,508	14,432,539
Community Development Grants	5,174,155	5,282,184	6,562,841	5,124,876	5,128,010
Other Grants	-	393,550	20,438,971	421,224	4,121,042
TOTAL	\$ 19,069,581	\$ 20,692,427	\$ 41,838,445	\$ 20,174,608	\$ 23,681,591

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Affordable Housing	4,570,152	5,566,440	27,226,100	5,498,268	8,649,216
Community Support Services	7,909,303	8,380,845	7,899,983	8,677,607	8,530,246
Econ Dev & Emp Opportunities	2,579,079	2,856,232	2,254,990	2,756,476	3,406,637
Overall Program Administration	2,323,110	1,823,531	2,229,518	1,253,522	1,106,690
Strong Healthy Neighborhoods	1,687,936	2,065,379	2,227,855	1,988,735	1,988,802
TOTAL	\$ 19,069,581	\$ 20,692,427	\$ 41,838,445	\$ 20,174,608	\$ 23,681,591

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(77,972)	(80,000)	(77,972)	(77,972)	(77,972)
Charges For Services	(13,764)	(17,300)	(17,214)	(21,000)	(21,000)
Investments & Other Contributions	(137,341)	(30,000)	(22,843)	(74,030)	(74,030)
Misc Revenue	(36,386)	(79,000)	(54,329)	(79,000)	(79,000)
Transfer In	(133,336)	-	-	-	-
TOTAL	\$ (398,800)	\$ (206,300)	\$ (172,359)	\$ (252,002)	\$ (252,002)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	2,818,299	3,190,211	2,842,030	3,143,151	3,147,221
Benefits	884,945	934,513	845,088	956,479	961,139
Supplies	53,631	47,541	92,338	43,391	43,391
Purchased Services	14,042,141	16,642,096	38,146,982	16,197,208	19,696,781
Debt & Other Financing	1,492,995	45,000	45,000	47,015	45,000
Inter Depart Charges	245,014	246,235	246,235	265,782	265,782
Inter Depart Billing	(103,833)	(218,580)	(218,580)	(238,127)	(238,127)
Transfer Out	35,188	11,711	11,711	11,711	12,406
TOTAL	\$ 19,468,381	\$ 20,898,727	\$ 42,010,804	\$ 20,426,610	\$ 23,933,593

Service Overview

Service: Affordable Housing

Citywide Element: Neighborhoods and Housing

Service Description

This service supports partnerships with non-profit partners to preserve, improve, and expand the supply of affordable housing for homeowners and renters by supporting the rehabilitation of existing owner-occupied housing and development of new owner-occupied and rental housing. These funds are also used to help improve housing stability for homebuyers, renters, homeless, and special needs populations through the provision of homebuyer assistance, homeless services, and other housing resources. The goal of this service is to provide decent, safe, sanitary, and affordable housing opportunities for low and moderate-income households in order to enhance the stability of households, neighborhoods, and communities.

Major Budget Changes

- General Fund support for Housing Assistance increased by \$150,000 to help fund homeless services. This increase is funded by discontinuing the Emerging Opportunities Program originally budgeted in the Overall Program Administration Service (\$150,000).
- Maintains General Fund support for contracts within this service: Beacon Day Shelter (\$200,000), Coordinated Entry (\$70,000), and Urban League of Greater Madison (ULGM) Homebuyer Education (\$50,000).
- Maintains General Fund support for contracts resulting from a 2021 request for proposal (RFP) process for permanent supportive housing case management/capacity building (\$27,000).
- Maintains General Fund support for contracts resulting from a 2021 Request for Proposal (RFP) process for homeless and tenant services. Budget for this RFP includes the increased funding in the 2021 Adopted Operating Budget for street outreach services and housing strategies (\$1.7m).
- Maintains federal funding support for housing rehab contracts (\$358,000) and housing development loans (\$664,000).
- Maintains federal funding support for homebuyer assistance contracts (\$136,000), homeless and special needs contracts (\$850,000), housing resources contracts (\$41,000), and homebuyer assistance loans (\$701,000).
- Includes \$1,000,000 of American Rescue Plan Act (ARPA) funding for the potential creation of Renter’s Choice: Reducing Barriers to Renting to continuously fund assistance to prospective renters with move-in costs such as first month’s rent, past rent, or utility obligations.
- Includes \$2,000,000 of American Rescue Plan Act (ARPA) funding for the potential creation of an Endowment for Homelessness Operating Funds to continuously fund operational costs in providing services to unsheltered individuals.

Activities Performed by this Service

- Housing Supply: Offering loans to help finance the development of new rental and owner-occupied housing and the rehabilitation of existing housing stock.
- Housing Assistance: Home-buying assistance, homebuyer education, overseeing fair housing practices, and other services that assist homeless and special needs populations.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,877,561	2,295,703	2,261,369	2,212,462	2,362,807
Other-Expenditures	2,692,592	3,270,737	24,964,731	3,285,806	6,286,409
TOTAL	\$ 4,570,152	\$ 5,566,440	\$ 27,226,100	\$ 5,498,268	\$ 8,649,216

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(88,295)	(82,300)	(109,199)	(82,972)	(82,972)
Personnel	676,012	777,331	655,121	766,996	767,944
Non-Personnel	3,982,435	4,871,409	26,680,178	4,814,244	7,964,244
Agency Charges	-	-	-	-	-
TOTAL	\$ 4,570,152	\$ 5,566,440	\$ 27,226,100	\$ 5,498,268	\$ 8,649,216

*Service Overview***Service:** Community Support ServicesEconomy and
Citywide Element: Opportunity*Service Description*

This service supports Madison's community services network and residents' access to resources and opportunities that can help them reach their full potential. This service includes multiple program areas: (1) Child Care Services and Support, (2) Child and Youth Programming, (3) Madison Senior Center and Senior Services, (4) Community Building and Engagement, (5) and Access to Resources and Support Services. Contracted agencies funded by the service receive technical assistance, collaborative planning, and consultation from CDD staff. Goals for this service include supporting a continuum of services that promote positive youth development, enhance individual and household stability, and ensure equitable access to resources.

Major Budget Changes

- Childcare Services & Support - Funding is maintained at \$752,000. Funded items include Stabilization Funding (\$245,000), Tuition Assistance (\$329,000), and Childcare Grants (\$178,000). The Early Childhood Mental Health Specialist position created in the 2020 Adopted Budget will be filled in 2022.
- Youth Services - Funding is maintained at \$1.1 million. The budget maintains \$193,000 for Restorative Justice contracts with the remaining Youth Services budget going towards child and youth development contracts. The budget maintains funding for contracts within this service, including My Brother's Keeper (\$25,000), Boys and Girls Club of Dane County (\$133,000), Lussier Community Center (\$120,000), Vera Court Neighborhood Center (\$103,000), Goodman Community Center (\$96,000), and Centro Hispano (\$87,000).
- Crisis Support Services - Funding decreased by \$25,000 from \$1.37 million to \$1.35 million. The decrease is the net effect of two changes: 1) returning \$75,000 from Overall Program Administration (this funding was included in the 2021 Executive Budget for violence prevention but subsequently transferred by Council Amendment to the COVID Relief Fund) and 2) removing the \$100,000 one-time increase for the Peer Support contract with the Focused Interruption Coalition. The budget includes funding for contracts resulting from a 2021 RFP process for violence prevention, crisis, and intervention activities. Part of this funding was transferred to Public Health's Policy, Planning, and Evaluation budget to support (gun) violence prevention efforts. This will be fully funded by the City (Public Health Increase: \$200,000, CDD Decrease: \$200,000). The budget also includes the continuation of a federal grant funding a multi-stakeholder, cross-sector plan to improve public safety of downtown Madison, investigate initiatives and measures that can be taken to make downtown a vibrant and safe community and more welcoming for communities of color and other historically underrepresented groups, and to implement evidence-based programming and activities to achieve project goals. This grant funding includes a limited-term community development specialist position in CDD for the three-year grant term.
- Community Outreach-Resource Access - Funding increased by \$250,000 from \$501,000 to \$751,000. The increase is due to transferring \$250,000 from Overall Program Administration back to its original use for Community Building and Engagement (CBE). The budget includes funding for contracts resulting from a 2021 RFP process for violence prevention, crisis, and intervention activities (\$366,000). The budget maintains funding for contracts within this service, including but not limited to Immigration Assistance (\$100,000) and Madison Northside Planning Council operations and community organization (\$65,000).
- Children and Families - Funding is maintained at \$1.56 million. The budget includes \$300,000 for childcare administration, including a contract with Dane County Parent Council/Reach Dane (\$258,000). Five hundred and thirty five thousand dollars (\$535,000) is budgeted for early childhood and education programming, including a contract with RISE Wisconsin Respite/Crisis Care (\$235,000). The remaining \$721,000 maintains funding for contracts for child and youth development programming, including Lussier Community Education Center (\$151,000), Vera Court Neighborhood Center (\$116,000), and Goodman Community Center (\$89,000).
- Services for Older Adults/Senior Center – Maintains the current level of funding at \$780,000 and for contracts within this service. Contracts will be determined following and RFP process in 2021. The budget will fund targeted outreach to diverse, isolated older adults with the goal of connecting them to activities that reduce isolation and connect those without natural supports to needed services. The budget includes \$50,000 of American Rescue Plan Act (ARPA) funding for healthy aging education and engagement.

Service Overview

Activities Performed by this Service

- Youth Services: Administer contracts with community partners to provide out-of-school time programming for middle and high school youth and coordinate the Madison-Area Out-of-School Time (MOST) initiative.
- Crisis Support Services: Administer contracts with community-based organizations that provide services and resources supporting persons affected by domestic violence, childhood trauma, sexual assault, youth homelessness, prison re-entry, and community violence prevention and intervention.
- Resource Access: Fund community based programming that provides access to resources for historically marginalized communities and community building and engagement (CBE).
- Children and Families: Contracts with community-based organizations to provide early childhood and elementary school aged programming, childcare accreditation, support and training to improve the quality and capacity of childcare programs; and offers subsidies to help low-income households pay for childcare.
- Older Adults and Aging: Administer and monitor senior adult social service grants to non-profit agencies that provide essential services to older adults.
- Madison Senior Center: Support activities, events, and services that promote successful aging to adults, aged 55 and older, in the community.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	7,909,303	7,987,295	7,821,322	8,256,383	8,059,204
Other-Expenditures	-	393,550	78,660	421,224	471,042
TOTAL	\$ 7,909,303	\$ 8,380,845	\$ 7,899,983	\$ 8,677,607	\$ 8,530,246

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(106,353)	(104,000)	(8,304)	(108,030)	(108,030)
Personnel	1,658,733	2,022,628	1,742,666	2,105,059	2,107,873
Non-Personnel	6,349,047	6,454,340	6,157,743	6,672,701	6,522,526
Agency Charges	7,877	7,877	7,877	7,877	7,877
TOTAL	\$ 7,909,303	\$ 8,380,845	\$ 7,899,983	\$ 8,677,607	\$ 8,530,246

Service Overview

Service: Econ Dev & Emp Opportunities

Citywide Element: Economy and Opportunity

Service Description

This service supports small businesses and entrepreneurs through technical assistance and loans. It also assists youth and adults facing barriers to employment by supporting a network of local partners offering job and career training, skill development, and other related services. The goal of this service is to improve economic opportunities for job seekers, entrepreneurs, and small business owners.

Major Budget Changes

- Adult Workforce maintains the current level of funding at \$1.06 million. The budget maintains funding for contracts, including Big Step (\$50,000), Park Edge/Park Ridge Neighborhood Employment Center (\$279,000), Urban League of Greater Madison (ULGM) ADVANCE Employment Services (\$105,000), ULGM Construction Employment Initiative (\$173,000), Vera Court Neighborhood Center (\$113,000), YWCA Web Career Academy (\$50,000), Commonwealth Development Southwest Transitional Employment Program (STEP; \$65,500), Madison-Area Urban Ministry Just Bakery (\$85,000), and other contracts (\$138,000).
- Youth Employment General Fund funding increased by \$60,000 from \$891,000 to \$951,000. The \$60,000 increase is due to budgeting the remaining amount of grant funding for the Cities for Financial Empowerment (CFE) Summer Jobs Connect program. The budget continues the expanded Operation Fresh Start Greenway & Public Lands Management, which is funded by the Stormwater Utility (\$153,000). The budget maintains funding for other contracts, including Commonwealth Development – Wanda Fullmore Internship (\$95,000), Commonwealth Development – Youth Business Mentoring (\$110,000), Centro Youth Employment (\$58,000), Goodman Community Center – TEEN (\$60,000), Operation Fresh Start Parks Conservation, Construction, and Strive programs (\$204,000), and other contracts (\$211,000). The budget also includes \$650,000 of American Rescue Plan Act (ARPA) funding for expanded Summer Youth Employment.
- Assumed grant funding for Small Business Microenterprise decreased by \$75,000 to \$345,000. The decrease is primarily due to the available grant funding for a loan to the Wisconsin Women’s Business Initiative Corporation (WWBIC; \$95,000). Funded contracts in 2022 include WWBIC (\$183,000), Madison Black Chamber of Commerce (MBCC) Smarter Black Madison (\$31,000), and Latino Chamber of Commerce (LCC) Small Business Initiative (\$36,000).
- Assumed federal grant funding for Job Creation and Community Business Development is unchanged at \$400,000. Funding in 2022 supports business loans through the Madison Development Corporation Business Loan Program.

Activities Performed by this Service

- Job Creation and Community Business Development: Provide loans to small businesses for projects that result in the creation of new jobs.
- Small Business (Micro-enterprise) Development: Provide technical assistance and small loans to entrepreneurs seeking to start new businesses.
- Adult Workforce Preparedness: Support community partners that offer a range of employment training, job readiness and career development services to persons who face obstacles to gainful employment.
- Youth Employment Opportunities and training: Support community partners providing age appropriate youth employment training, youth employment, and job coaching support.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,917,088	1,949,640	1,952,359	1,974,408	1,974,537
Other-Expenditures	661,992	906,592	302,631	782,068	1,432,100
TOTAL	\$ 2,579,079	\$ 2,856,232	\$ 2,254,990	\$ 2,756,476	\$ 3,406,637

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(18,000)	-	-	(40,000)	(40,000)
Personnel	217,333	240,921	164,229	196,165	196,326
Non-Personnel	2,426,746	2,768,311	2,243,761	2,753,311	3,403,311
Agency Charges	(47,000)	(153,000)	(153,000)	(153,000)	(153,000)
TOTAL	\$ 2,579,079	\$ 2,856,232	\$ 2,254,990	\$ 2,756,476	\$ 3,406,637

Service Overview

Service: Overall Program Administration

Effective
Citywide Element: Government

Service Description

This service supports general management and administrative functions for the Community Development Division, including staff's participation in citywide efforts and initiatives not specifically tied to one of the other services. The goal of this service is to respond to community needs by strengthening collaboration among community partners and providing effective and efficient coordination of City funding and resources.

Major Budget Changes

- COVID Relief Fund: removes the \$250,000 of one-time funding added by Common Council amendment #3 to the 2021 Adopted Budget and distributes the remaining \$475,000 of funding back to Community Support Services (\$325,000) and towards homeless services in the Affordable Housing service (\$150,000).
- Executive budget discontinues the Emerging Opportunities Program and transfers the funding to Affordable Housing to help fund homeless services operating contracts (\$150,000).

Activities Performed by this Service

- Personnel/operations: Provide overall staffing, budgeting, and operational support to the division within the Community Development Block Grant (CDBG), childcare, community resources, and administration units.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	989,212	1,535,762	1,546,731	951,498	802,171
Other-Expenditures	1,333,899	287,769	682,786	302,024	304,519
TOTAL	\$ 2,323,110	\$ 1,823,531	\$ 2,229,518	\$ 1,253,522	\$ 1,106,690

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(165,954)	-	(34,113)	-	-
Personnel	936,122	822,267	894,472	811,477	816,217
Non-Personnel	1,414,139	869,986	1,237,881	310,767	159,195
Agency Charges	138,804	131,278	131,278	131,278	131,278
TOTAL	\$ 2,323,110	\$ 1,823,531	\$ 2,229,518	\$ 1,253,522	\$ 1,106,690

Service Overview

Service: Strong Healthy Neighborhoods

Citywide Element: Neighborhoods and Housing

Service Description

This service focuses on strengthening neighborhoods through strategic investments in physical assets and amenities, including neighborhood centers and other facilities that provide public benefit. This service also assists other neighborhood-based planning and revitalization efforts. The goal of this service is to strengthen neighborhoods and build communities that bring people of diverse backgrounds together.

Major Budget Changes

- Funding for community agency contracts remains unchanged at \$1.31 million. The contracts were determined by a 2019 RFP for neighborhood center support. Assumed federal grant funding will fund \$366,000 of the \$1.31 million contract budget.
- Assumed grant funding for Capital Improvements for Community Organizations decreased by \$34,000.

Activities Performed by this Service

- Neighborhood Centers: provide non-program specific support to neighborhood centers and for other community focal points.
- Capital Improvements for Community Organizations: offer loans to non-profit community partners to help finance capital projects that develop or improve community facilities that benefit public users.
- Neighborhood Revitalization Plans and Projects: work with neighborhood residents to develop specialized neighborhood plans that contribute to revitalization efforts and/or community improvements.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,202,263	1,248,293	1,254,851	1,233,757	1,233,820
Other-Expenditures	485,673	817,086	973,004	754,978	754,982
TOTAL	\$ 1,687,936	\$ 2,065,379	\$ 2,227,855	\$ 1,988,735	\$ 1,988,802

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(20,198)	(20,000)	(20,743)	(21,000)	(21,000)
Personnel	215,044	261,577	230,630	219,933	220,000
Non-Personnel	1,451,589	1,782,302	1,976,468	1,748,302	1,748,302
Agency Charges	41,500	41,500	41,500	41,500	41,500
TOTAL	\$ 1,687,936	\$ 2,065,379	\$ 2,227,855	\$ 1,988,735	\$ 1,988,802

Community Development

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Unit of Gov Rev Op	(77,972)	(80,000)	(77,972)	(77,972)	(77,972)
TOTAL	\$ (77,972)	\$ (80,000)	\$ (77,972)	\$ (77,972)	\$ (77,972)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Facility Rental	(4,414)	(15,000)	(4,414)	(16,000)	(16,000)
Application Fees	(9,350)	(2,300)	(12,800)	(5,000)	(5,000)
TOTAL	\$ (13,764)	\$ (17,300)	\$ (17,214)	\$ (21,000)	\$ (21,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(137,341)	(30,000)	(22,843)	(74,030)	(74,030)
TOTAL	\$ (137,341)	\$ (30,000)	\$ (22,843)	\$ (74,030)	\$ (74,030)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(36,386)	(79,000)	(54,329)	(79,000)	(79,000)
TOTAL	\$ (36,386)	\$ (79,000)	\$ (54,329)	\$ (79,000)	\$ (79,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(131,237)	-	-	-	-
Transfer In From Insurance	(2,100)	-	-	-	-
TOTAL	\$ (133,336)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,276,843	2,534,743	2,278,556	2,465,542	2,465,542
Salary Savings	-	(148,615)	-	(144,545)	(144,545)
Furlough Savings	-	-	(806)	-	-
Premium Pay	254	-	256	-	-
Compensated Absence	20,501	-	53,684	-	-
Hourly Wages	17,067	54,500	20,279	54,500	54,500
Overtime Wages Permanent	486	7,618	397	7,618	7,618
Election Officials Wages	570	-	-	-	-
TOTAL	\$ 2,315,722	\$ 2,448,246	\$ 2,352,366	\$ 2,383,115	\$ 2,383,115

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	52,235	-	15,188	-	-
Health Insurance Benefit	343,752	383,590	366,259	393,805	404,963
Wage Insurance Benefit	6,932	5,847	8,193	8,636	8,636
WRS	155,626	166,114	143,095	166,424	160,255
FICA Medicare Benefits	169,663	184,221	161,088	181,908	180,950
Post Employment Health Plans	5,493	7,985	9,600	7,985	7,985
TOTAL	\$ 733,702	\$ 747,757	\$ 703,424	\$ 758,758	\$ 762,789

Community Development

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	2,245	4,650	2,245	4,650	4,650
Copy Printing Supplies	2,794	3,700	2,794	2,900	2,900
Furniture	-	200	-	250	250
Hardware Supplies	13,744	14,750	13,744	14,500	14,500
Software Lic & Supplies	1,461	100	1,461	100	100
Postage	5,088	4,391	5,088	3,391	3,391
Program Supplies	8,019	2,000	5,732	2,000	2,000
Books & Subscriptions	519	1,000	519	1,000	1,000
Work Supplies	1,593	1,100	1,593	900	900
Janitorial Supplies	2,142	3,200	2,142	3,200	3,200
Food And Beverage	387	1,800	387	1,800	1,800
Building Supplies	234	150	234	150	150
Equipment Supplies	57	-	57	-	-
TOTAL	\$ 38,285	\$ 37,041	\$ 35,999	\$ 34,841	\$ 34,841

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	2,068	1,600	1,931	1,800	1,800
Electricity	27,828	26,500	27,200	26,500	26,500
Water	4,410	3,000	3,645	3,000	3,000
Telephone	5,393	2,689	2,169	3,622	3,622
Cellular Telephone	2,184	200	1,817	-	-
Building Improv Repair Maint	26,979	18,500	29,104	20,500	20,500
Pest Control	240	250	210	270	270
Elevator Repair	1,713	1,750	-	1,750	1,750
Facility Rental	59,557	83,322	60,748	80,872	80,872
Custodial Bldg Use Charges	11,520	12,330	17,820	12,780	12,780
Equipment Mntc	3,537	3,500	3,040	3,500	3,500
System & Software Mntc	5,658	8,900	10,250	6,400	6,400
Rental Of Equipment	37	-	30	-	-
Recruitment	274	5,000	1,150	2,972	2,972
Mileage	-	175	-	175	175
Conferences & Training	14,120	18,550	11,649	22,727	22,727
Memberships	2,545	2,065	2,357	2,065	2,065
Credit Card Services	180	180	150	180	180
Delivery Freight Charges	80	-	-	-	-
Storage Services	967	250	151	285	285
Consulting Services	14,443	1,775	2,793	1,785	1,785
Advertising Services	441	7,350	3,231	7,350	7,350
Printing Services	2,415	200	991	1,000	1,000
Catering Vending Services	-	2,350	-	2,350	2,350
Program Services	576,178	650,007	577,798	583,000	583,000
Other Services & Expenses	21,778	11,300	4,726	13,700	13,700
Grants	134,503	111,000	113,395	178,007	178,007
Comm Agency Contracts	10,138,972	10,985,511	10,992,511	10,695,511	10,495,511
Taxes & Special Assessments	9,617	-	16,263	-	-
Permits & Licenses	770	540	923	540	540
TOTAL	\$ 11,068,405	\$ 11,958,794	\$ 11,886,048	\$ 11,672,641	\$ 11,472,641

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	38,432	45,000	45,000	45,000	45,000
TOTAL	\$ 38,432	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000

Community DevelopmentFunction: **Planning & Development***Line Item Detail***Agency Primary Fund: General**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	97,677	97,677	97,677	97,677	97,677
ID Charge From Insurance	45,921	38,384	38,384	38,384	38,384
ID Charge From Workers Comp	3,083	3,094	3,094	3,094	3,094
TOTAL	\$ 146,681	\$ 139,155	\$ 139,155	\$ 139,155	\$ 139,155

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Stormwater	(47,000)	(153,000)	(153,000)	(153,000)	(153,000)
TOTAL	\$ (47,000)	\$ (153,000)	\$ (153,000)	\$ (153,000)	\$ (153,000)

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 3-20	20	1.00	74,035	1.00	74,133	1.00	74,133
ADMIN CLK 1-20	20	1.00	48,463	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	68,266	1.00	68,266
CHILD CARE ASST COOR-20	20	1.00	60,759	-	-	-	-
CHILD CARE PROG SPEC 2-18	18	4.00	344,510	4.00	322,932	4.00	322,932
CHILD CARE PROG SPEC 3-18	18	2.00	141,893	2.00	158,633	2.00	158,633
CLERK-TYP 2-20	20	1.00	52,713	1.00	53,300	1.00	53,300
COM DEV TECH 2-20	20	3.00	210,857	3.00	214,458	3.00	214,456
COMM DEV DIV DIR-21	21	1.00	134,435	1.00	137,739	1.00	137,746
COMM DEV GRTS SUPV-18	18	1.00	118,333	1.00	117,432	1.00	117,432
COMM DEV PROG MGR-18	18	2.00	195,023	2.00	199,849	2.00	199,846
COMM DEV SPEC 1-18	18	1.00	62,536	1.00	62,060	1.00	62,060
COMM DEV SPEC 2-18	18	10.00	749,059	11.00	828,279	11.00	828,279
COMM DEV SPEC 3-18	18	1.00	72,917	2.00	150,828	2.00	150,826
COMM DEV SPEC 4-18	18	1.00	108,838	1.00	108,008	1.00	108,009
COMM DEV SPEC 4-18 PT	18	0.50	80,493	-	-	-	-
CUSTODIAL WKR 2-16	16	1.00	60,165	1.00	60,250	1.00	60,250
HSG INIT SPEC-18	18	1.00	73,632	-	-	-	-
HSG REHAB SPEC-18	18	2.00	179,499	2.00	156,782	2.00	156,781
MENTAL HEALTH SPECIALIST	18	1.00	73,632	1.00	73,071	1.00	73,071
PLANNER 2-18	18	1.00	73,632	1.00	76,356	1.00	76,356
PROGRAM ASST 1-20	20	1.00	63,882	2.00	115,677	2.00	115,677
PROGRAM ASST 2-20	20	1.00	65,578	-	-	-	-
S.C. VOLUNTEER COORD-20	20	1.00	60,851	1.00	60,388	1.00	60,388
SENIOR CTR DIR-18	18	1.00	101,990	1.00	107,044	1.00	107,044
SR CTR PROG COORD-18	18	1.00	69,866	1.00	69,335	1.00	69,335
TOTAL		41.50	3,277,591	41.00	3,214,820	41.00	3,214,820

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Debt Service

Agency Overview

Agency Overview

The agency accounts for citywide appropriations that support general obligation loan authorization principal and interest payments for the City other than Tax Increment District (TID) or enterprise debt. All general obligation notes and bonds payable are backed by the full faith and credit of the City. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund. General obligation long-term debt comprises the largest share of outstanding debt to the City.

The 2022 Executive Budget appropriation for general obligation borrowing for new projects is \$142.8 million, \$21.9 million more than the 2021 appropriation. The General Fund general obligation debt service for 2022 is \$47,597,931 in principal and \$8,510,393 in interest for a total of \$56,108,324, a \$195,500 increase from 2021, or .035 %. The General Fund general obligation debt service for 2020 was \$46,574,745 in principal and \$9,338,079 in interest for a total of \$55,912,824.

As a result of the annual debt review by rating agencies, the City has a Aaa bond rating, the highest quality rating available with Moody's Investors Services.

The debt service fund has advanced amounts to various enterprise funds and component units to fund the repayment of long-term liabilities. Repayment schedules have been established and interest is being charged based on the repayment schedules.

The City of Madison has established a policy to remove from the Capital Budget those items with a useful life of less than the repayment term of General Obligation debt (usually ten years). Those items should be considered in the Operating Budget under MGO 4.02(6)(c)(3).

In December 2012, the Common Council created MGO 4.17 to prohibit the use of unused balances in the debt service fund for operating expenses. The Ordinance states: "In any year when general debt reserves are applied to reduce general fund debt service, an amount at least equal to the general debt reserves applied must be directly appropriated from the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds (2/3) of all members during approval of the budget, votes to do otherwise."

Under Wisconsin State Statutes, the outstanding general obligation long-term debt of a municipality may not exceed 5% of the equalized property value of all taxable property within the city's jurisdiction. At the end of 2020, applicable debt of the City totaled \$571.8 million or 34% of the maximum legal limit of \$1.6 billion.

Revenue bonds are payable only from revenues derived from the operation of the responsible fund. This agency does not include revenue obligations for the enterprise operations of the Water Utility or the Sewer Utility. Revenue obligations of the City's enterprise operations are provided in the respective budgets for these funds.

2022 Budget Highlights

The 2022 Executive Budget includes funding for:

- The General Fund general obligation debt service is \$47,597,931 in principal and \$8,510,393 in interest for a total of \$56,108,324.
- Under the General Obligation Debt Service Schedule, general debt reserves reflect \$8.3 million of reoffering premium received from the 2021 debt issuance. Under Wisconsin Statutes, reoffering premium amounts must be used to pay debt service. The \$8.3 million of 2021 premium is allocated in the Debt Service Schedule to pay General Fund debt service in 2022.
- Under MGO 4.17, whenever an amount is applied in general debt reserves to reduce general fund debt service, an equal amount must be directly appropriated in the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds of all members during approval of the budget, votes to do otherwise. The 2022 Executive Operating Budget appropriates \$915,000 from the general fund for capital projects (see Direct Appropriations). This is \$7.4 million less than the amount applied in general debt reserves to reduce general fund debt service. As such, approval of the lower direct appropriation amount for capital projects requires a separate two-thirds vote of the Council during adoption of the 2022 operating budget.

Debt Service**Function: Debt Service (General Func***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Debt Service	117,571,604	98,708,006	98,708,006	98,708,006	99,316,739
TOTAL	\$ 117,571,604	\$ 98,708,006	\$ 98,708,006	\$ 98,708,006	\$ 99,316,739

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Debt Service	117,571,604	98,708,006	98,708,006	98,708,006	99,316,739
TOTAL	\$ 117,571,604	\$ 98,708,006	\$ 98,708,006	\$ 98,708,006	\$ 99,316,739

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(46,960)	-	-	-	-
Investments & Other Contributions	(723,871)	(400,000)	(400,000)	(400,000)	(400,000)
Other Financing Source	(48,547,405)	(9,182,849)	(9,182,849)	(9,182,849)	(8,413,971)
Transfer In	(68,253,369)	(89,125,157)	(89,125,157)	(89,125,157)	(90,502,768)
TOTAL	\$ (117,571,604)	\$ (98,708,006)	\$ (98,708,006)	\$ (98,708,006)	\$ (99,316,739)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchased Services	171,435	-	-	-	-
Debt & Other Financing	117,400,169	98,708,006	98,708,006	98,708,006	99,316,739
TOTAL	\$ 117,571,604	\$ 98,708,006	\$ 98,708,006	\$ 98,708,006	\$ 99,316,739

Debt Service

Function: Debt Service (General Fund)

Service Overview

Service: Debt Service

Citywide Element: Debt

Service Description

This service accounts for the interest and principal costs and payments of the general obligation notes and bonds issued by the City to fund capital projects other than TID or enterprise debt.

Major Budget Changes

- The 2022 Executive Budget appropriation for general obligation borrowing for new projects of \$142.8 million is \$21.9 million more than the 2021 appropriation.
- The General Fund general obligation debt service is \$47.6 million in principal and \$8.5 million in interest for a total of \$56.1 million.

Activities Performed by this Service

- Details of the projects funded by the Debt Service Fund are included in the 2022 Executive Capital Budget.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	117,571,604	98,708,006	98,708,006	98,708,006	99,316,739
TOTAL	\$ 117,571,604	\$ 98,708,006	\$ 98,708,006	\$ 98,708,006	\$ 99,316,739

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(117,571,604)	(98,708,006)	(98,708,006)	(98,708,006)	(99,316,739)
Personnel	-	-	-	-	-
Non-Personnel	117,571,604	98,708,006	98,708,006	98,708,006	99,316,739
Agency Charges	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Debt ServiceFunction: **Debt Service (General Fund)***Line Item Detail*Agency Primary Fund: **Debt Service**

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(723,871)	(400,000)	(400,000)	(400,000)	(400,000)
TOTAL	\$ (723,871)	\$ (400,000)	\$ (400,000)	\$ (400,000)	\$ (400,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General Obligation Bond Issue	(45,881,113)	-	-	-	-
General Obligation Bond Alloc	(222,489)	-	-	-	-
Premium On Bonds Sold	(2,443,803)	(7,878,041)	(7,878,041)	(7,878,041)	(8,290,716)
Fund Balance Applied	-	(1,304,808)	(1,304,808)	(1,304,808)	(123,254)
TOTAL	\$ (48,547,405)	\$ (9,182,849)	\$ (9,182,849)	\$ (9,182,849)	\$ (8,413,970)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From General	(54,422,907)	(55,912,825)	(55,912,825)	(55,912,825)	(56,108,323)
Transfer In From Library	(3,045,046)	(2,955,500)	(2,955,500)	(2,955,500)	(2,804,419)
Transfer In From CDBG	(12,188)	(11,711)	(11,711)	(11,711)	(12,406)
Transfer In From Loans	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Transfer In From Other Restric	(123,867)	(113,070)	(113,070)	(113,070)	(136,472)
Transfer In From Impact Fees	(299,042)	(215,241)	(215,241)	(215,241)	(119,796)
Transfer In From Special Asses	(239,977)	(233,848)	(233,848)	(233,848)	(209,932)
Transfer In From Tax Increment	(10,010,342)	(9,010,519)	(9,010,519)	(9,010,519)	(8,224,800)
Transfer In From Water	-	(138,933)	(138,933)	(138,933)	(143,623)
Transfer In From Stormwater	-	(8,019,154)	(8,019,154)	(8,019,154)	(7,636,013)
Transfer In From Cnvt n Cntr	-	(51,223)	(51,223)	(51,223)	(52,826)
Transfer In From Transit	-	(2,064,490)	(2,064,490)	(2,064,490)	(3,823,073)
Transfer In From Golf Courses	-	(44,765)	(44,765)	(44,765)	(44,451)
Transfer In From Fleet Service	-	(9,299,752)	(9,299,752)	(9,299,752)	(9,929,892)
Transfer In From CDA	-	(608,429)	(608,429)	(608,429)	(829,292)
Transfer In From Public Health	-	(345,697)	(345,697)	(345,697)	(327,450)
TOTAL	\$ (68,253,369)	\$ (89,125,157)	\$ (89,125,157)	\$ (89,125,157)	\$ (90,502,768)

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Financial Actuary Services	78,500	-	-	-	-
Audit Services	4,000	-	-	-	-
Legal Services	88,935	-	-	-	-
TOTAL	\$ 171,435	\$ -	\$ -	\$ -	\$ -

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	79,596,093	82,008,000	82,008,000	82,008,000	84,017,500
Interest	13,248,390	16,690,006	16,690,006	16,690,006	15,289,239
Bond Notes Issuance Services	411,369	-	-	-	-
Paying Agent Services	17,125	10,000	10,000	10,000	10,000
Fund Balance Generated	24,127,191	-	-	-	-
TOTAL	\$ 117,400,169	\$ 98,708,006	\$ 98,708,006	\$ 98,708,006	\$ 99,316,739

Direct Appropriations

Agency Overview

Agency Overview

This Agency includes funding for various benefits that are not included in the individual agency budgets. These include Compensated Absence Escrow (sick leave payouts), Flexible Spending, Unemployment Insurance, Life Insurance, and the Bus Pass Subsidy. The Agency also includes funding for various costs that are not readily identifiable with a single agency, including the Contingent Reserve.

2022 Budget Highlights

The 2022 Executive Budget:

- Increases the General Fund debt service payment to reflect actual 2022 debt service payments. (Increase: \$195,500)
- Increases the Contingent Reserve to 0.5% of budgeted expenditures in accordance with City policy. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval. (Increase: \$95,000)
- Eliminates a furlough program for general municipal employees that was included in the 2021 Adopted Budget. (Increase: \$1,200,000)
- Includes a 1% cost of living adjustment (COLA) for general municipal employees. (Increase: \$1,500,000)
- Funds the removal of the residency requirement that reduces longevity increases by one (1) percent for those employees in Compensation Group 18 who do not reside in the City of Madison. This will require a change to the MGO 3.54(16)(a). (Increase: \$75,000)
- Increases Compensated Absence Escrow to reflect current trends. (Increase: \$480,000)
- Includes \$915,000 for capital projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget and total \$915,000. (Increase: \$10,000)

Direct Appropriations**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
TOTAL	\$ 57,227,633	\$ 61,903,867	\$ 58,818,134	\$ 69,146,867	\$ 66,179,413

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Direct Appropriations	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
TOTAL	\$ 57,227,633	\$ 61,903,867	\$ 58,818,134	\$ 69,146,867	\$ 66,179,413

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(277,812)	-	-	-	-
TOTAL	\$ (277,812)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	(1,446)	(1,200,000)	24,985	2,043,000	1,568,000
Benefits	369,798	3,126,226	700,241	4,426,226	3,631,226
Supplies	375,392	75,000	-	75,000	-
Purchased Services	1,521,923	1,434,676	1,344,943	1,434,676	2,215,895
Debt & Other Financing	-	1,720,000	-	1,720,000	1,815,000
Inter Depart Billing	(105,914)	(119,860)	(119,860)	(119,860)	(124,031)
Transfer Out	55,345,693	56,867,825	56,867,825	59,567,825	57,073,323
TOTAL	\$ 57,505,445	\$ 61,903,867	\$ 58,818,134	\$ 69,146,867	\$ 66,179,413

Direct Appropriations

Function: Administration

Service Overview

Service: Direct Appropriations

Citywide Element: Effective Government

Service Description

This service provides funding for activities that do not relate to any specific agency or service. Highlights of what is included here are outlined below

Major Budget Changes

	2021 Adopted	2022 Exec	\$ Change
Misc Employee Compensation			
Furlough Savings	(1,200,000)	-	1,200,000
Compensation	-	1,568,000	1,568,000
Compensated Absence Escrow	2,770,000	3,250,000	480,000
Flexible Spending	10,600	35,600	25,000
Unemployment	150,000	150,000	-
Life Insurance	45,626	45,626	-
Bus Pass Subsidy	150,000	150,000	-
Citywide Expenses			
City Memberships	100,157	103,157	3,000
Cost Allocation Charges	(119,860)	(124,032)	(4,172)
Federal Liaison	40,000	40,000	-
Henry Vilas Zoo	872,733	840,000	(32,733)
License Suspension	55,000	55,000	-
Martin Luther King Awards	600	600	-
Martin Luther King Holiday	7,100	7,100	-
Medical Supplies	75,000	-	(75,000)
Police and Fire Commission	25,000	100,000	75,000
Prior Year Encumbrances	206,568	233,568	27,000
Revenue Sharing Payments	64,518	303,470	238,952
State Liaison	33,000	33,000	-
Taxes and Special Assessments	80,000	50,000	(30,000)
Town of Madison Final Attachment	-	500,000	500,000
Debt Service, Capital, & Contingent Reserve			
Debt Service	55,912,825	56,108,324	195,499
Transfer to Capital	905,000	915,000	10,000
Contingent Reserve	1,720,000	1,815,000	95,000
TOTAL	\$ 61,903,867	\$ 66,179,413	\$ 4,275,546

Employee Benefits & Compensation

- **Citywide Furloughs:** The 2021 Adopted Budget included the General Fund share of savings from a furlough program for general municipal employees. The furlough program was not implemented in 2021 and was removed from the 2022 Executive Budget.
- **Compensation:** The 2022 Executive Budget includes a 1% cost of living adjustment (COLA) for general municipal employees. The budget also funds the removal of a 1% longevity penalty for employees in compensation group 18 that do not reside in the City of Madison.
- **Compensated Absence Escrow:** These funds are for the City's contribution for retiree health insurance when employees retire converting sick leave into health insurance coverage. General Fund costs associated with this expense are budgeted centrally and distributed to agencies in the mid-year and year-end appropriation adjustments based on actual expenditures. Actual expenditures for this benefit appear in agency budgets. This amount was increased to reflect current trends.
- **Bus Pass Subsidy:** This funding represents the City share of providing bus passes for City employees.
- **Miscellaneous Benefits:** Flexible Spending, Unemployment and Life Insurance. This amount represents miscellaneous benefit charges that are budgeted centrally. This amount was increased to reflect current trends.

Direct Appropriations

Function: Administration

Service Overview

Citywide Expenses

- **City Memberships:** Specific memberships include: Dane County Cities and Villages Association, League of Wisconsin Municipalities, LWM Urban Alliance, Mayor’s Innovation Project, National League of Cities, US Conference of Mayors, Wheeler Report, WI Coalition Against Homelessness, and the WI Diversity Procurement Network. This amount was increased to reflect 2022 rates.
 - **Cost Allocation:** This represents interdepartmental billings charged to enterprise agencies for building and equipment depreciation. The 2022 amounts are based on the update to the cost allocation plan that was performed in 2021.
 - **Federal & State Liaisons:** These funds support contracts with firms that represent City’s legislative interests at the state and federal levels.
 - **Henry Vilas Zoo:** These funds are for the City’s share of costs at the Henry Vilas Zoo. The annual amount is driven by a formula that shares costs between the City and Dane County. In 2022 the General Fund share of Zoo expenses is \$32,700 lower than 2021.
 - **License Suspension:** The City pays fees to the Wisconsin Department of Transportation to suspend licenses as a method to collect on delinquent accounts.
 - **Martin Luther King Holiday:** These funds provide transportation services and child care for the Martin Luther King Jr Holiday celebration.
 - **Medical Supplies:** The 2021 Adopted Budget included funding for medical supplies for city-wide use in dealing with the COVID-19 pandemic. In the 2022 Executive Budget, agencies have budgeted for increased medical supply costs.
 - **Police and Fire Commission:** These funds are for legal services for the Police and Fire Commission. This amount was increased to reflect current trends.
 - **Prior Year Encumbrances:** Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies.
 - **Revenue Sharing Payments:** When municipalities are annexed to the City the agreements include revenue sharing for a period of time (usually five years) during which the City pays a portion of the city taxes to the annexed municipality. The amount was increased based on estimates for 2022.
 - **Taxes and Special Assessments:** Funding was moved to Revenue Sharing Payments in the 2022 Executive Budget.
 - **Town of Madison Final Attachment:** The City of Madison will attach portions of the Town of Madison effective October 31, 2022. This amount represents potential severance payments to Town employees and one-time costs for accounting and payroll transition activities.
- Debt Service, Contingent Reserve, & Capital
- **Debt Service:** This amount represents the General Fund portion of debt service payments for 2022.
 - **Contingent Reserve:** It is the City’s policy to appropriate 0.5% of budget expenditures in the Contingent Reserve. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval.
 - **Funding for 2022 Capital Projects:** The 2022 Executive Budget includes \$915,000 for projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 57,227,633	\$ 61,903,867	\$ 58,818,134	\$ 69,146,867	\$ 66,179,413

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(277,812)	-	-	-	-
Personnel	368,352	1,926,226	725,226	6,469,226	5,199,226
Non-Personnel	57,243,007	60,097,501	58,212,768	62,797,501	61,104,218
Agency Charges	(105,914)	(119,860)	(119,860)	(119,860)	(124,031)
TOTAL	\$ 57,227,633	\$ 61,903,867	\$ 58,818,134	\$ 69,146,867	\$ 66,179,413

Economic Development Division

Agency Overview

Agency Mission

The mission of the Economic Development Division is to promote the economic growth and competitiveness of the City of Madison to maintain and enhance the City's fiscal sustainability, job base, and business environment. This work aims to foster prosperity and ensuring it is broadly shared.

Agency Overview

The Agency is responsible for overseeing all City real estate transactions and providing financial and technical assistance to businesses. The goal of the Economic Development Division is to manage City real estate projects and the expansion of economic development initiatives. The Economic Development Division will advance this goal by improving business assistance programs, particularly in response to economic effects of COVID-19, and increasing the number of real estate projects.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$48,000 (or 2%) from Economic Development Division's cost-to-continue to executive budget. Changes include:
 - Holding a vacant Real Estate Specialist position (1.0 FTE) vacant for all of 2022 (One-time reduction: \$78,000).
 - Decreasing the budget for Madison Region Economic Partnership (MadREP) membership to \$20,000 (Ongoing reduction: \$10,000).
 - Reducing Madison Food Policy Council support from \$10,000 to \$3,000 to align budget with actual expenditures (Ongoing reduction: \$7,000).
 - Allocating part of the EDD's director's hours to the Tax Incremental Financing (TIF) Districts (Ongoing reduction: \$14,000).
 - Transferring the City's contribution to the Business Improvement District (BID) from the Planning Division to the Economic Development Division (Ongoing increase: \$62,225).

Economic Development**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,667,823	2,178,957	2,077,679	2,213,405	2,165,693
TOTAL	\$ 1,667,823	\$ 2,178,957	\$ 2,077,679	\$ 2,213,405	\$ 2,165,693

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Food Policy & Programming	1,635	262,679	261,950	294,537	296,036
Office of Business Resources	835,400	912,305	1,266,978	860,091	904,621
Office of Real Estate Services	899,982	1,003,973	974,904	1,058,777	965,036
TOTAL	\$ 1,737,018	\$ 2,178,957	\$ 2,503,832	\$ 2,213,405	\$ 2,165,693

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(76,858)	-	-	-	-
TOTAL	\$ (76,858)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,153,156	1,386,396	1,328,154	1,476,501	1,384,513
Benefits	335,203	430,876	366,899	419,500	418,551
Supplies	14,588	12,025	6,158	18,025	18,025
Purchased Services	248,059	289,056	742,017	238,775	284,000
Inter Depart Charges	62,870	60,604	60,604	60,604	60,604
TOTAL	\$ 1,813,876	\$ 2,178,957	\$ 2,503,832	\$ 2,213,405	\$ 2,165,693

Service Overview

Service: Food Policy & Programming

Citywide Element: Health & Safety

Service Description

This service oversees food policy and programming for the City, including the Summer Meals program, Community Gardens Partnership, the Madison Food Policy Council, MadMarket, and the SEED Grants. The goal of the service is to improve food access and the food system in the City.

Major Budget Changes

- This service was transferred from the Mayor’s Office to EDD in the 2021 Adopted Budget.
- Executive Budget reduces support for the Madison Food Policy Council from \$10,000 to \$3,000 to align budget with actual expenditures.
- Executive Budget includes funding for the following programs:
 - o Double Dollar Program (\$37,500)
 - o Summer Meals Program (\$15,000)
 - o Community Gardens Partnership (\$35,000)
 - o Madison Food Policy Council (\$3,000)
 - o SEED Grants (\$50,000)

Activities Performed by this Service

- Summer Meals Program: Provide support for summer food programming offered through the Parks system.
- Community Gardens Partnership: Work with Community GroundWorks and Dane County UW-Extension to provide operations and support of community gardens programming.
- Double Dollar Program: Oversee the contract to administer Electronic Benefits Transfer (EBT) programming for Supplemental Nutritional Assistance Program (SNAP) participants at farmers’ markets and the MadMarket Double Dollars program at participating markets. This service is carried out through a partnership with Dane County. Community Action Coalition is the current vendor.
- SEED Grants: Coordinate with the Madison Food Policy Council’s grant program providing funding for projects geared towards improving Madison’s regional food system through improving food access.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,635	262,679	261,950	294,537	296,036
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,635	\$ 262,679	\$ 261,950	\$ 294,537	\$ 296,036

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	1,570	115,179	114,338	141,037	149,536
Non-Personnel	66	147,500	147,612	153,500	146,500
Agency Charges	-	-	-	-	-
TOTAL	\$ 1,635	\$ 262,679	\$ 261,950	\$ 294,537	\$ 296,036

Service Overview

Service: Office of Business Resources

Citywide Element: Economy and Opportunity

Service Description

This service helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources. This service also guides businesses through City permitting and approval processes, facilitates appropriate space for business development through participation in City land-use planning efforts, and maintains and provides demographic/community information to businesses. The goal of this service is to be a point of contact for all businesses, assist in economic development programs and initiatives, and to grow the local economy.

Major Budget Changes

- Decreases the budget for MadREP membership by \$10,000 from \$30,000 to \$20,000 to align with EDD’s original commitment to MadREP.
- Transfers the City’s contribution to the Business Improvement District (BID) from the Planning Division to the Economic Development Division to better align the budget with service delivery (\$62,225).

Activities Performed by this Service

- Vending: Management of the City’s Street Vending and Sidewalk Cafe programs.
- Economic Development Assistance: Direct work with entrepreneurs and businesses interested in investing in Madison as well as managing economic development programs and projects.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	766,206	912,305	840,825	860,091	904,621
Other-Expenditures	69,194	-	426,153	-	-
TOTAL	\$ 835,400	\$ 912,305	\$ 1,266,978	\$ 860,091	\$ 904,621

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(108)	-	-	-	-
Personnel	590,510	767,366	685,524	765,217	757,522
Non-Personnel	220,625	120,565	557,081	70,500	122,725
Agency Charges	24,374	24,374	24,374	24,374	24,374
TOTAL	\$ 835,400	\$ 912,305	\$ 1,266,978	\$ 860,091	\$ 904,621

Service Overview

Service: Office of Real Estate Services

Citywide Element: Economy and Opportunity

Service Description

This service acquires all real estate needed by City agencies, including real estate for road construction projects. This service also leases property needed for City services, provides relocation assistance to individuals and businesses displaced by acquisitions, manages private use of public property (often street right of way) through leases, easements, and encroachment agreements, maintains and sells property within City business parks, manages and sells surplus City property, and administers the City’s Tax Increment Financing (TIF) program. The goals of this service are transparent and efficient acquisition and management of property for City purposes, maximizing return on investment of public dollars (e.g., tax base, jobs, and infrastructure), and balancing the needs and wants of businesses, developers, residents, and policy makers.

Major Budget Changes

- Holds a vacant Real Estate Specialist 3 position (#695; 1.0 FTE) vacant for all of 2021 (\$78,000).
- Adjusts payroll allocation to allocate part of the EDD’s director’s hours to the Tax Incremental Financing (TIF) Districts (\$14,000).

Activities Performed by this Service

- Real Estate Acquisition and Disposal: Acquire all real estate needed by City agencies; expedite the implementation of redevelopment activities; lease and manage City buildings and land held for future projects; inventory City lands and sell surplus properties in concert with neighborhood sale criteria committees; investigate, evaluate, and protect the titles to City lands through numerous permitting, appraisal, and authorization procedures.
- Tax Incremental Financing (TIF) Administration: Coordinate the City’s TIF program and the financial assistance towards public infrastructure construction and development opportunities.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	899,982	1,003,973	974,904	1,058,777	965,036
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 899,982	\$ 1,003,973	\$ 974,904	\$ 1,058,777	\$ 965,036

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(76,750)	-	-	-	-
Personnel	896,280	934,727	895,191	989,747	896,006
Non-Personnel	41,957	33,016	43,483	32,800	32,800
Agency Charges	38,496	36,230	36,230	36,230	36,230
TOTAL	\$ 899,982	\$ 1,003,973	\$ 974,904	\$ 1,058,777	\$ 965,036

Economic Development

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(76,858)	-	-	-	-
TOTAL	\$ (76,858)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	1,141,654	1,487,363	1,318,072	1,487,044	1,473,274
Salary Savings	-	(120,165)	-	(29,741)	(107,959)
Furlough Savings	-	-	(545)	-	-
Premium Pay	7	17,090	8	17,090	17,090
Compensated Absence	5,074	-	5,074	-	-
Overtime Wages Permanent	4,539	2,108	4,539	2,108	2,108
Election Officials Wages	1,883	-	1,006	-	-
TOTAL	\$ 1,153,156	\$ 1,386,396	\$ 1,328,154	\$ 1,476,501	\$ 1,384,513

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	15,328	-	-	-	-
Health Insurance Benefit	150,829	211,900	176,884	201,744	206,682
Wage Insurance Benefit	4,195	5,194	4,510	4,726	4,655
WRS	77,612	100,395	86,951	100,376	95,762
FICA Medicare Benefits	85,372	111,379	95,463	110,646	109,444
Post Employment Health Plans	1,867	2,008	3,090	2,008	2,008
TOTAL	\$ 335,203	\$ 430,876	\$ 366,899	\$ 419,500	\$ 418,551

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	916	2,625	916	2,625	2,625
Copy Printing Supplies	177	3,700	177	3,700	3,700
Furniture	9,315	1,000	1,000	1,000	1,000
Hardware Supplies	1,832	850	1,832	850	850
Software Lic & Supplies	-	300	-	300	300
Postage	2,347	3,550	2,232	3,550	3,550
Work Supplies	-	-	-	6,000	6,000
TOTAL	\$ 14,588	\$ 12,025	\$ 6,158	\$ 18,025	\$ 18,025

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Electricity	1,571	-	198	-	-
Telephone	1,955	706	486	675	675
Cellular Telephone	252	250	448	-	-
System & Software Mntc	727	3,500	2,909	3,500	3,500
Recruitment	870	-	-	-	-
Mileage	134	325	-	325	325
Conferences & Training	9,585	17,925	9,585	17,425	17,425
Memberships	56,437	33,500	33,500	33,500	23,500
Storage Services	2,514	3,000	2,514	3,000	3,000
Mortgage & Title Services	3,065	6,000	6,165	6,000	6,000
Management Services	-	1,275	8,247	1,275	1,275
Advertising Services	4,197	9,075	2,272	9,075	9,075
Other Services & Expenses	62,559	163,500	164,540	114,000	169,225
Grants	35,000	50,000	85,000	50,000	50,000
TOTAL	\$ 178,865	\$ 289,056	\$ 315,864	\$ 238,775	\$ 284,000

Economic Development

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	55,395	55,395	55,395	55,395	55,395
ID Charge From Insurance	6,526	3,746	3,746	3,746	3,746
ID Charge From Workers Comp	949	1,463	1,463	1,463	1,463
TOTAL	\$ 62,870	\$ 60,604	\$ 60,604	\$ 60,604	\$ 60,604

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
BUSINESS DEV SPEC 2-18	18	1.00	85,323	-	-	-	-
BUSINESS DEV SPEC 3-18	18	-	-	1.00	93,087	1.00	93,087
BUSINESS DEV SPEC 4-18	18	1.00	100,093	1.00	99,329	1.00	99,329
CLERK-TYP 2-20	20	1.00	47,057	1.00	48,096	1.00	48,095
ECON DEV DIV DIR-21	21	1.00	128,147	1.00	137,714	1.00	137,714
ECON DEV SPEC-18	18	1.00	92,718	1.00	99,329	1.00	99,329
ECONOMIC DEVELOPMENT PROG COOR	16	-	-	1.00	72,848	1.00	72,848
FOOD POLICY ADMIN-18	18	1.00	84,494	1.00	90,452	1.00	90,452
PRINCIPAL PLANNER-18	18	1.00	114,984	1.00	92,011	1.00	92,012
REAL ESTATE DEV SPEC 3-18	18	1.00	91,146	1.00	90,452	1.00	90,452
REAL ESTATE DEV SPEC 4-18	18	2.00	213,788	2.00	212,152	2.00	212,160
REAL ESTATE SPECIALIST 2-18	18	4.00	294,936	4.00	296,161	4.00	296,161
REAL ESTATE SPECIALIST 3-18	18	1.00	79,289	1.00	73,071	1.00	73,071
REAL ESTATE SPECIALIST 4-18	18	1.00	100,093	1.00	101,258	1.00	101,258
REAL ESTATE SUPERV-18	18	1.00	114,984	1.00	92,016	1.00	92,012
STREET VENDING COORD-16	16	1.00	64,375	-	-	-	-
STREET VENDING MONITOR-16	16	1.00	61,231	1.00	60,765	1.00	60,765
TOTAL		20.00	1,736,719	20.00	1,730,226	20.00	1,730,230

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Employee Assistance Program

Agency Overview

Agency Mission

The mission of the Employee Assistance Program is to provide free, confidential services to help prevent or resolve personal, family, and workplace problems affecting employee wellbeing and job performance.

Agency Overview

The Agency offers confidential assistance through external and internal staff to provide coverage and resources for current and retired City of Madison employees, families of employees, and significant others of employees at no charge for use of services. Services provided by the agency include, but are not limited to, critical incident stress management services, consultation services for managers and union stewards, and ongoing education and training. The goal of the agency is to collaborate with other City agencies, insurance providers, and the external EAP provider to improve service delivery. The Employee Assistance Program will advance this goal by improving technological tools and data, continuing support of First Responder Peer Support Teams, and expanding training.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes a \$7,000 decrease for EAP's external employee assistance provider compared to the 2021 Adopted Budget. This decrease brings the budget closer to actual spending and does not impact service levels.
- The 2021 Adopted Budget included a \$6,000 reduction to bring the hosting of agency software in-house. After review, it was determined that external hosting provides the best privacy for employee data. The 2022 Executive Budget includes funding to continue the contract for external hosting of EAP software.

Employee Assistance Program**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	356,807	454,307	393,535	458,653	469,257
TOTAL	\$ 356,807	\$ 454,307	\$ 393,535	\$ 458,653	\$ 469,257

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
EAP Services	356,807	454,307	393,535	458,653	469,257
TOTAL	\$ 356,807	\$ 454,307	\$ 393,535	\$ 458,653	\$ 469,257

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(25,451)	-	-	-	-
TOTAL	\$ (25,451)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	288,628	326,489	284,868	321,386	329,664
Benefits	85,449	98,663	99,637	108,817	110,083
Supplies	2,605	3,250	3,115	3,250	3,250
Purchased Services	54,763	69,976	49,985	69,271	69,271
Inter Depart Charges	955	825	825	825	825
Inter Depart Billing	(50,141)	(44,896)	(44,896)	(44,896)	(43,836)
TOTAL	\$ 382,258	\$ 454,307	\$ 393,535	\$ 458,653	\$ 469,257

Employee Assistance Program

Function: Administration

Service Overview

Service: EAP Services

Citywide Element: Health & Safety

Service Description

This service provides 24-hour professional and confidential assistance, information, resource referral, and support. Key activities performed by the service include, but are not limited to, critical incident stress management services (CISM), consultation services for supervisors and union stewards, ongoing education and training, and supervision of Madison Police and Fire Peer Support Teams and the EAP Facilitator Network. The goals of this service are to increase employee productivity, attendance, and overall well-being, encourage a culture of wellness and prevention among Madison's First Responders, and provide equitable access to EAP service for city staff.

Major Budget Changes

- Increased personnel costs reflect the 2021 reclassification of an Employee Assistant Specialist 1 to an Employee Assistant Specialist 2.

Activities Performed by this Service

- Employee Assistance Program (EAP): Provides 24-hour professional and confidential assistance, information, resource referral, and support to employees and their families. The purpose is to ensure a productive workforce that can do their best work for stakeholders and community members.
- Critical Incident Stress Management (CISM): Helps employees prepare for, and recover from, traumatic events at work. Activities include pre-incident education and training, defusing, debriefing, follow up, management consultation, and policy and procedure development.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	356,807	454,307	393,535	458,653	469,257
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 356,807	\$ 454,307	\$ 393,535	\$ 458,653	\$ 469,257

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(25,451)	-	-	-	-
Personnel	374,076	425,152	384,505	430,203	439,747
Non-Personnel	57,368	73,226	53,100	72,521	72,521
Agency Charges	(49,186)	(44,071)	(44,071)	(44,071)	(43,011)
TOTAL	\$ 356,807	\$ 454,307	\$ 393,535	\$ 458,653	\$ 469,257

Employee Assistance Program

Function:

Administration

Line Item Detail

Agency Primary Fund: General

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(25,451)	-	-	-	-
TOTAL	\$ (25,451)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	282,315	326,489	282,402	321,386	329,664
Compensated Absence	4,601	-	2,233	-	-
Overtime Wages Permanent	1,254	-	-	-	-
Election Officials Wages	458	-	233	-	-
TOTAL	\$ 288,628	\$ 326,489	\$ 284,868	\$ 321,386	\$ 329,664

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	43,340	51,038	55,712	61,751	63,511
Wage Insurance Benefit	1,298	1,137	1,812	1,833	1,186
WRS	19,231	22,039	19,662	21,694	21,428
FICA Medicare Benefits	21,581	24,449	21,693	23,539	23,958
Post Employment Health Plans	-	-	759	-	-
TOTAL	\$ 85,449	\$ 98,663	\$ 99,637	\$ 108,817	\$ 110,083

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	441	250	684	350	350
Copy Printing Supplies	339	500	22	500	500
Hardware Supplies	101	-	-	-	-
Software Lic & Supplies	215	-	-	-	-
Postage	1,509	1,500	2,400	2,400	2,400
Program Supplies	-	500	-	-	-
Books & Subscriptions	-	100	-	-	-
Work Supplies	-	-	9	-	-
Food And Beverage	-	400	-	-	-
TOTAL	\$ 2,605	\$ 3,250	\$ 3,115	\$ 3,250	\$ 3,250

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	423	146	51	141	141
Cellular Telephone	612	720	632	720	720
Systems Comm Internet	592	-	-	-	-
Facility Rental	6,184	8,500	6,367	8,800	8,800
Custodial Bldg Use Charges	2,100	2,100	2,103	2,100	2,100
System & Software Mntc	8,399	1,200	-	7,800	7,800
Recruitment	7	-	-	-	-
Conferences & Training	2,487	6,330	-	5,710	5,710
Memberships	650	605	384	700	700
Consulting Services	33,085	50,000	40,000	43,000	43,000
Security Services	224	300	224	300	300
Permits & Licenses	-	75	225	-	-
TOTAL	\$ 54,763	\$ 69,976	\$ 49,985	\$ 69,271	\$ 69,271

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	849	684	684	684	684
ID Charge From Workers Comp	106	141	141	141	141
TOTAL	\$ 955	\$ 825	\$ 825	\$ 825	\$ 825

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(167)	(116)	(116)	(116)	(159)
ID Billing To Monona Terrace	(9,725)	(13,810)	(13,810)	(13,810)	(6,121)
ID Billing To Golf Courses	-	-	-	-	(476)
ID Billing To Parking	(4,781)	(3,775)	(3,775)	(3,775)	(3,680)
ID Billing To Sewer	(691)	-	-	-	(3,013)
ID Billing To Stormwater	(533)	(693)	(693)	(693)	(1,586)
ID Billing To Transit	(25,766)	(18,875)	(18,875)	(18,875)	(21,453)
ID Billing To Water	(8,478)	(7,627)	(7,627)	(7,627)	(7,348)
TOTAL	\$ (50,141)	\$ (44,896)	\$ (44,896)	\$ (44,896)	\$ (43,836)

Employee Assistance Program

Function: Administration

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
EAP PROG MGR-18	18	1.00	119,450	1.00	119,647	1.00	119,647
EMP ASST SPEC 2-18	18	2.00	144,772	2.00	140,056	2.00	148,334
PROGRAM ASST 1-17	17	1.00	62,267	-	-	-	-
PROGRAM ASST 1-20	20	-	-	1.00	61,683	1.00	61,683
TOTAL		4.00	326,489	4.00	321,386	4.00	329,664

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Engineering Division

Agency Overview

Agency Mission

The mission of the Engineering Division is to provide Public Works services to the City's residents and visitors in a fair and consistent manner that encourages public input.

Agency Overview

The Agency is responsible for: (1) design, supervision, inspection, and construction of the City's transportation system infrastructure; (2) construction, maintenance, repair, and energy efficient retrofits to City-owned facilities; and (3) City surveying and mapping operations. The goal of the Engineering Division is to ensure the effective delivery of Public Works services to the City. The Engineering Division will advance this goal by investing in critical transportation infrastructure, public buildings, and records management to ensure consistent provision of Public Works services to City residents and visitors.

2022 Budget Highlights

The 2022 Executive Budget:

- Expands the GreenPower program by funding a new crew. The new crew will consist of 1.0 FTE Electrician and two trainees (1.0 LTE and 1.0 hourly) and will support the Engineering – Facilities Management Energy Improvements Program. The full cost of these positions will be funded through available funding in the capital budget. The estimated cost of these positions and the associated materials and supplies is approximately \$500,000.
- Creates an Infrastructure Employment & Training Program using the GreenPower model to bring the annual sidewalk installation and repair program in-house. This program will include a new 1.0 FTE Public Works Foreperson in 2022 to plan for program implementation in 2023. This program will be funded from the Capital Sidewalk program at an estimated cost of \$117,400.
- Includes reductions of \$235,800 (or 1.7%) from the Engineering Division's cost-to-continue budget. Changes include:
 - Removing plantings from some medians and replace with concrete, low-mow fescue, or turf (Ongoing reduction: \$78,600).
 - Reallocation of Engineering salaries to utilities and capital funds to reflect actual employee time (Ongoing reduction: \$157,200).

Engineering**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	4,143,427	4,585,951	4,073,017	4,559,009	4,487,688
TOTAL	\$ 4,143,427	\$ 4,585,951	\$ 4,073,017	\$ 4,559,009	\$ 4,487,688

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Engineering & Administration	3,078,370	3,575,552	3,395,434	3,441,697	3,365,720
Facilities Management	635,682	494,508	469,309	518,894	519,594
Facilities Operations & Maintenance	(29,708)	73,854	(237,052)	123,111	126,266
Mapping & Records	459,084	442,037	445,326	475,307	476,108
TOTAL	\$ 4,143,427	\$ 4,585,951	\$ 4,073,017	\$ 4,559,009	\$ 4,487,688

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(205,172)	(202,000)	(203,235)	(202,000)	(202,000)
Investments & Other Contributions	(1,500)	-	-	-	-
Misc Revenue	(248,540)	(199,990)	(240,000)	(244,990)	(244,990)
Transfer In	(241,528)	-	(4,980)	-	-
TOTAL	\$ (696,739)	\$ (401,990)	\$ (448,215)	\$ (446,990)	\$ (446,990)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	4,134,393	4,001,566	3,622,322	4,007,606	4,007,606
Benefits	1,403,758	1,290,670	1,343,820	1,318,576	1,326,260
Supplies	253,759	263,200	222,481	232,300	232,300
Purchased Services	790,156	858,604	758,707	828,332	749,754
Debt & Other Financing	-	-	-	-	-
Inter Depart Charges	425,252	412,504	412,504	456,988	473,338
Inter Depart Billing	(2,167,152)	(1,838,603)	(1,838,603)	(1,837,803)	(1,854,580)
Transfer Out	-	-	-	-	-
TOTAL	\$ 4,840,166	\$ 4,987,941	\$ 4,521,231	\$ 5,005,999	\$ 4,934,678

Engineering

Function: Public Works

Service Overview

Service: Engineering & Administration

Citywide Element: Effective Government

Service Description

This service is responsible for design, management, contract administration, and administrative support to the Engineering Division's transportation and pedestrian infrastructure projects. This service oversees projects pertaining to: 1) streets and bridges, 2) sidewalks, 3) bike paths, and 4) environmental improvements for remediating soil and groundwater contamination.

Major Budget Changes

- Removes some plantings from medians and replace with concrete, low-mow fescue, or turf (ongoing reduction: \$78,600).

Activities Performed by this Service

- Division Management & Administration: Plan, direct, and implement the City public works design, construction, operations, and maintenance.
- Design & Project Management: Plan, design, and manage new and reconstructed transportation infrastructure. Oversee the annual process to inspect and rate infrastructure.
- Private Development: Review and coordinate plans for private development.
- Public Works Construction Inspection: Manage construction of Public Works projects ensuring construction complies with plans and specifications.
- Operations and Maintenance: Support the Streets Division in snow and ice control during winter weather events, and site work and construction for in-house facilities projects.
- Sustainability: Work with internal and external stakeholders to develop and implement City sustainability programs, including the City's sustainability-related capital programs.
- Environmental Remediation: Perform site inspections, provide technical assistance in clean-up negotiations, and apply for and manage Environmental Protection Agency and Department of Natural Resources grants.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	3,078,370	3,575,552	3,395,434	3,441,697	3,365,720
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 3,078,370	\$ 3,575,552	\$ 3,395,434	\$ 3,441,697	\$ 3,365,720

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(486,994)	(199,990)	(240,176)	(244,990)	(244,990)
Personnel	3,025,405	2,849,000	2,781,770	2,751,335	2,754,201
Non-Personnel	654,695	643,299	570,597	633,241	554,663
Agency Charges	(114,736)	283,243	283,243	302,111	301,846
TOTAL	\$ 3,078,370	\$ 3,575,552	\$ 3,395,434	\$ 3,441,697	\$ 3,365,720

Engineering

Function: Public Works

Service Overview

Service: Facilities Management

Citywide Element: Green and Resilient

Service Description

This service is responsible for the design and project management of City-owned facilities, including supervision of remodeling and construction projects. The goal of this service is to implement projects that decrease energy use, conserve water, use renewable sources of energy, and provide high quality facilities.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Project Management and Design: Provide project planning, site selection, design, budget, procurement, and construction.
- Energy Analysis: Identify opportunities for energy savings and renewable energy utilization, perform site assessments and design for energy efficiency projects, and oversee energy efficiency activities for new and existing buildings.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	635,682	494,508	469,309	518,894	519,594
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 635,682	\$ 494,508	\$ 469,309	\$ 518,894	\$ 519,594

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(3,325)	-	-	-	-
Personnel	594,204	458,221	438,476	480,992	481,692
Non-Personnel	21,327	24,315	18,861	14,430	14,430
Agency Charges	23,476	11,972	11,972	23,472	23,472
TOTAL	\$ 635,682	\$ 494,508	\$ 469,309	\$ 518,894	\$ 519,594

Service Overview

Service: Facilities Operations & Maintenance

Citywide Element: Green and Resilient

Service Description

This service is responsible for the maintenance and operational oversight of City-owned facilities including: the Madison Municipal Building (MMB), the Fairchild Building, six district police stations, the police training center, 14 fire stations, seven Public Works facilities, the Madison Senior Center, six parking ramps, three leased facilities, and various storage buildings. The goals of this service are to 1) improve the operational efficiency of the facilities by implementing energy savings components to the scheduled facility improvements and 2) optimize municipal investment by increasing the useful life of the City's facilities.

Major Budget Changes

- Transfers funding to support MMB Audio Visual maintenance contract to the Information Technology Division (IT) (\$29,000).

Activities Performed by this Service

- Custodial Services: Provide green cleaning services for the Engineering Operations Facility, Madison Municipal Building, six police stations, Police Training Facility, and Fire Administration.
- Preventative Maintenance & Repairs: Perform scheduled preventative maintenance and repair of building systems and components to assure reliable operation, maximize energy efficiency, and maximize useful life.
- Upgrades, Retrofits, and New Installations: Install new components and systems with an emphasis on energy efficiency.
- Service Requests: Respond to customer service requests for repairs at City-owned buildings.
- GreenPower Solar Installer Training Program: Install solar power systems on City facilities while providing employment training.
- Systems Administration and Maintenance: Manage and administer the system used to track maintenance activities, including providing training and assistance to users.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	(29,708)	73,854	(237,052)	123,111	126,266
Other-Expenditures	-	-	-	-	-
TOTAL	\$ (29,708)	\$ 73,854	\$ (237,052)	\$ 123,111	\$ 126,266

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(206,420)	(202,000)	(208,039)	(202,000)	(202,000)
Personnel	1,484,525	1,564,005	1,321,622	1,637,448	1,640,765
Non-Personnel	346,947	437,163	374,678	398,211	398,211
Agency Charges	(1,654,760)	(1,725,314)	(1,725,314)	(1,710,548)	(1,710,710)
TOTAL	\$ (29,708)	\$ 73,854	\$ (237,052)	\$ 123,111	\$ 126,266

Service Overview

Service: Mapping & Records

Citywide Element: Effective Government

Service Description

This service provides oversight for new subdivisions, land divisions, conditional use permits, parking lot plans, applications for building permits, legal land descriptions, mapping and surveying services for land acquisitions, land disposals, street rights-of-way issues, street vacations, and other requested land record services required to support the maintenance, acquisition or disposal of City of Madison real estate. The service also maintains the City's Official Map, Assessor's Parcel Maps, Fire Department Run Maps, Police Sector Maps, storm sewer records, storm water utility records and billings, sanitary sewer records, public land survey monument records and assigns street names and addresses, and conducts aerial imagery projects to provide digital imagery and electronic mapping to both internal and external customers. The goal of this service is to protect the land interests of the City of Madison and to accurately maintain the City's official maps.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Land Management: Provide land management support services to City agencies and private developers including plan review, address validation, and Public Land Survey System.
- GIS: Create and maintain the City's map data, including land base, parcels, easements, and assets, and fulfill requests for data, analysis, and maps.
- Official Map: Maintain the official City map per requirements of Madison General Ordinance 16.25.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	459,084	442,037	445,326	475,307	476,108
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 459,084	\$ 442,037	\$ 445,326	\$ 475,307	\$ 476,108

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	434,018	421,010	424,274	456,407	457,208
Non-Personnel	20,947	17,027	17,052	14,750	14,750
Agency Charges	4,119	4,000	4,000	4,150	4,150
TOTAL	\$ 459,084	\$ 442,037	\$ 445,326	\$ 475,307	\$ 476,108

EngineeringFunction: **Public Works***Line Item Detail*Agency Primary Fund: **General**

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Recyclables	(2,020)	(2,000)	(3,213)	(2,000)	(2,000)
Reimbursement Of Expense	(203,152)	(200,000)	(200,022)	(200,000)	(200,000)
TOTAL	\$ (205,172)	\$ (202,000)	\$ (203,235)	\$ (202,000)	\$ (202,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(1,500)	-	-	-	-
TOTAL	\$ (1,500)	\$ -	\$ -	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(248,540)	(199,990)	(240,000)	(244,990)	(244,990)
TOTAL	\$ (248,540)	\$ (199,990)	\$ (240,000)	\$ (244,990)	\$ (244,990)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(210,332)	-	-	-	-
Transfer In From Insurance	(31,196)	-	(4,980)	-	-
TOTAL	\$ (241,528)	\$ -	\$ (4,980)	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	3,740,076	3,651,739	3,354,849	3,603,422	3,603,422
Salary Savings	-	(106,332)	-	(74,546)	(74,546)
Furlough Savings	-	-	(42)	-	-
Premium Pay	19,247	20,000	20,411	20,000	20,000
Workers Compensation Wages	17,290	-	28,219	-	-
Compensated Absence	88,504	60,000	15,199	60,000	60,000
Hourly Wages	136,543	191,759	129,296	214,330	214,330
Overtime Wages Permanent	120,270	176,200	64,901	176,200	176,200
Overtime Wages Hourly	7,924	8,200	6,076	8,200	8,200
Election Officials Wages	4,539	-	3,413	-	-
TOTAL	\$ 4,134,393	\$ 4,001,566	\$ 3,622,322	\$ 4,007,606	\$ 4,007,606

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	146,353	65,000	145,874	65,000	65,000
Health Insurance Benefit	610,212	643,810	628,634	642,975	661,196
Wage Insurance Benefit	15,104	21,159	14,024	15,365	15,365
WRS	274,989	245,024	233,356	255,671	246,659
FICA Medicare Benefits	301,429	272,037	260,168	295,925	294,400
Licenses & Certifications	530	1,000	-	1,000	1,000
Post Employment Health Plans	55,141	42,640	61,765	42,640	42,640
TOTAL	\$ 1,403,758	\$ 1,290,670	\$ 1,343,820	\$ 1,318,576	\$ 1,326,260

Engineering**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	3,203	7,000	5,000	7,000	7,000
Copy Printing Supplies	3,740	8,000	6,000	8,000	8,000
Furniture	1,290	2,000	2,000	2,000	2,000
Hardware Supplies	7,185	10,000	13,974	7,500	7,500
Software Lic & Supplies	1,518	5,000	5,248	2,500	2,500
Postage	13,849	15,000	20,555	15,000	15,000
Books & Subscriptions	104	2,000	239	1,000	1,000
Work Supplies	88,522	38,300	25,483	38,300	38,300
Janitorial Supplies	48,328	34,000	38,012	40,000	40,000
Safety Supplies	5,097	5,000	6,902	5,000	5,000
Snow Removal Supplies	1,148	2,000	1,100	1,000	1,000
Uniform Clothing Supplies	1,129	2,000	2,172	2,000	2,000
Food And Beverage	109	-	-	-	-
Building Supplies	6,951	21,900	12,191	15,000	15,000
Electrical Supplies	14,169	28,000	17,907	20,000	20,000
HVAC Supplies	27,784	38,000	25,346	30,000	30,000
Plumbing Supplies	14,531	22,000	20,191	15,000	15,000
Landscaping Supplies	4,846	4,000	5,168	4,000	4,000
Machinery And Equipment	748	5,000	-	5,000	5,000
Equipment Supplies	9,508	14,000	14,992	14,000	14,000
TOTAL	\$ 253,759	\$ 263,200	\$ 222,481	\$ 232,300	\$ 232,300

Engineering**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	23,850	30,420	40,600	33,740	33,740
Electricity	74,319	85,660	66,892	85,310	85,310
Water	5,078	11,120	10,887	9,740	9,740
Sewer	1,629	2,030	1,600	1,990	1,990
Stormwater	22,405	24,870	28,575	26,650	26,650
Telephone	5,588	3,224	2,282	2,516	2,516
Cellular Telephone	10,657	10,466	11,998	11,360	11,360
Building Improv Repair Maint	57,153	31,900	23,088	31,900	31,900
Waste Disposal	2,944	2,940	3,767	4,000	4,000
Pest Control	6,224	7,000	6,135	7,000	7,000
Elevator Repair	7,390	7,020	117	5,250	5,250
Custodial Bldg Use Charges	38,782	44,747	44,747	44,747	44,747
Process Fees Recyclables	689	200	554	700	700
Grounds Improv Repair Maint	2,880	3,500	2,880	2,900	2,900
Landscaping	150,607	165,000	165,000	165,000	86,422
Equipment Mntc	12,015	37,000	24,440	5,000	5,000
System & Software Mntc	99,860	96,827	97,346	44,788	44,788
Vehicle Repair & Mntc	-	2,000	-	2,000	2,000
Rental Of Equipment	3,422	3,000	74	3,000	3,000
Street Mntc	(2,408)	-	(5,538)	-	-
Bridge Mntc	-	-	(53)	-	-
Traffic Signal Mntc	-	-	(1,217)	-	-
Street Light Mntc	-	-	(1,027)	-	-
Bike Path Mntc	93	-	-	-	-
Recruitment	279	1,000	-	500	500
Mileage	18,179	6,500	7,552	9,500	9,500
Conferences & Training	5,281	10,000	8,882	10,000	10,000
Memberships	10,139	8,460	8,056	8,051	8,051
Medical Services	-	450	-	450	450
Delivery Freight Charges	780	1,000	306	1,000	1,000
Storage Services	857	900	900	900	900
Consulting Services	56,481	119,600	107,108	117,600	117,600
Advertising Services	3,793	3,200	3,704	3,800	3,800
Inspection Services	4,862	8,100	3,796	11,360	11,360
Parking Towing Services	8	100	-	50	50
Security Services	5,025	2,200	14,592	2,020	2,020
Other Services & Expenses	134,026	99,000	47,617	140,900	140,900
Taxes & Special Assessments	25,578	26,670	28,931	32,110	32,110
Permits & Licenses	1,693	2,500	4,117	2,500	2,500
TOTAL	\$ 790,156	\$ 858,604	\$ 758,707	\$ 828,332	\$ 749,754

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	18,079	18,079	18,079	18,079	18,079
ID Charge From Fleet Services	29,739	14,763	14,763	39,784	39,095
ID Charge From Landfill	8,584	8,000	8,000	8,500	8,500
ID Charge From Traffic Eng	3,567	2,826	2,826	6,936	6,936
ID Charge From Insurance	81,057	71,579	71,579	71,579	71,579
ID Charge From Workers Comp	103,078	137,110	137,110	137,110	137,110
ID Charge From Parking	-	9,147	9,147	-	17,039
ID Charge From Sewer	108,074	91,000	91,000	100,000	100,000
ID Charge From Stormwater	73,073	60,000	60,000	75,000	75,000
TOTAL	\$ 425,252	\$ 412,504	\$ 412,504	\$ 456,988	\$ 473,338

Engineering**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Human Resources	(66,104)	(66,104)	(66,104)	(66,104)	(66,104)
ID Billing To Information Tec	(969)	(969)	(969)	(969)	(969)
ID Billing To Fire	(290,883)	(290,883)	(290,883)	(290,883)	(290,883)
ID Billing To Police	(579,674)	(579,674)	(579,674)	(579,674)	(579,674)
ID Billing To Public Health	(13,130)	(13,130)	(13,130)	(13,130)	(13,130)
ID Billing To Engineering	(18,079)	(18,079)	(18,079)	(18,079)	(18,079)
ID Billing To Fleet Services	(27,065)	(66,942)	(66,942)	(66,942)	(66,942)
ID Billing To Landfill	(79,336)	(19,326)	(19,326)	(19,526)	(36,303)
ID Billing To Public Works	(10,236)	(10,236)	(10,236)	(10,236)	(10,236)
ID Billing To Streets	(55,153)	(55,153)	(55,153)	(55,153)	(55,153)
ID Billing To Traffic Eng	(62,060)	(62,060)	(62,060)	(62,060)	(62,060)
ID Billing To Library	(3,537)	(3,537)	(3,537)	(3,537)	(3,537)
ID Billing To Parks	(14,111)	(14,111)	(14,111)	(14,111)	(14,111)
ID Billing To Bldg Inspection	(113,620)	(113,620)	(113,620)	(113,620)	(113,620)
ID Billing To Community Dev	(97,677)	(97,677)	(97,677)	(97,677)	(97,677)
ID Billing To Economic Dev	(55,395)	(55,395)	(55,395)	(55,395)	(55,395)
ID Billing To Office Of Dir Pl	(15,388)	(15,388)	(15,388)	(15,388)	(15,388)
ID Billing To Planning	(80,304)	(80,304)	(80,304)	(80,304)	(80,304)
ID Billing To Monona Terrace	(5,115)	-	-	-	-
ID Billing To Parking	(65,364)	(55,570)	(55,570)	(55,570)	(55,570)
ID Billing To Sewer	(221,893)	(89,345)	(89,345)	(88,345)	(88,345)
ID Billing To Stormwater	(165,698)	(50,670)	(50,670)	(50,670)	(50,670)
ID Billing To Transit	(20,670)	-	-	-	-
ID Billing To Water	(25,261)	-	-	-	-
ID Billing To CDA	(80,430)	(80,430)	(80,430)	(80,430)	(80,430)
TOTAL	\$ (2,167,152)	\$ (1,838,603)	\$ (1,838,603)	\$ (1,837,803)	\$ (1,854,580)

Engineering Division

Function: Public Works

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	73,632	1.00	76,356	1.00	76,356
ACCOUNTANT 3-18	18	1.00	90,261	1.00	89,574	1.00	89,574
ADMIN ASST-20	20	1.00	60,851	1.00	68,447	1.00	68,448
ARCHITECT 3-18	18	3.00	291,138	3.00	288,920	3.00	288,920
ARCHITECT 4-18	18	1.00	107,279	1.00	106,461	1.00	106,461
ARCHITECT AIDE 1-16	16	1.00	57,765	1.00	62,346	1.00	62,346
ASST CITY ENGINEER-18	18	2.00	272,136	2.00	270,062	2.00	270,062
BUILDING & TRADES FOREPERS-71	71	-	-	2.00	167,102	2.00	167,102
CCTV INSPEC TECH	15	3.00	208,337	3.00	203,132	3.00	203,133
CITY ENGINEER-21	21	1.00	175,696	1.00	179,529	1.00	179,528
CIVIL TECH 2-16	16	1.00	68,756	1.00	70,220	1.00	70,220
COMP MAP/GIS COORD-18	18	1.00	113,842	1.00	112,973	1.00	112,974
CONSTRUCT INSP 1-15	15	5.00	355,200	5.00	344,241	5.00	344,241
CONSTRUCT INSP 2-15	15	7.00	502,714	7.00	505,959	7.00	505,959
CONSTRUCTION MGR 2-18	18	2.00	178,753	2.00	197,694	2.00	197,694
CONSTRUCTION SUPV-18	18	1.00	92,944	1.00	92,236	1.00	92,236
CUSTODIAL SERV COORD-16	16	1.00	65,873	1.00	54,279	1.00	54,279
CUSTODIAL WKR 1-16	16	0.50	43,241	0.50	21,456	0.50	21,456
CUSTODIAL WKR 2-16	16	10.00	481,246	10.00	487,107	10.00	487,107
ELECTRICIAN FOREPERS-71	71	1.00	82,984	-	-	-	-
ELECTRICIAN-71	71	2.00	112,407	2.00	137,664	3.00	206,493
ENGINEER 2-18	18	6.00	455,458	5.00	396,914	5.00	396,913
ENGINEER 3-18	18	8.00	679,921	7.00	609,638	7.00	609,637
ENGINEER 4-18	18	10.00	999,811	11.00	1,042,669	11.00	1,042,667
ENGR FIELD AIDE-15	15	3.00	190,854	3.00	193,648	3.00	193,647
ENGR FINANCIAL MGR	18	1.00	115,054	1.00	115,235	1.00	115,235
ENGR OPR LDWKR 1-15	15	1.00	63,403	1.00	62,194	1.00	62,194
ENGR OPR LDWKR 2-15	15	1.00	57,132	1.00	68,246	1.00	68,247
ENGR OPR LDWKR 3-15	15	2.00	146,559	2.00	145,446	2.00	145,444
ENGR PROG SPEC 1-16	16	2.00	144,956	2.00	146,357	2.00	146,357
ENGR PROG SPEC 2-16	16	1.00	89,031	1.00	88,353	1.00	88,353
FACILITY MAINT WKR-16	16	1.00	48,747	1.00	52,580	1.00	52,580
HYDROGEOLOGIST 3-18 PT	18	0.60	56,281	0.60	55,852	0.60	55,852
IT SPEC 3-18	18	2.00	179,638	3.00	271,358	3.00	271,357
LANDSCAPE ARCHITECT 2-18	18	1.00	75,840	1.00	75,264	1.00	75,263
MAINT MECH 1-15	15	1.00	70,964	1.00	70,425	1.00	70,424
MAINT MECH 1-16	16	1.00	68,237	1.00	67,718	1.00	67,718
MAINT MECH 2-16	16	3.00	184,585	3.00	190,826	3.00	190,826
NEW POSITION	18	2.00	143,261	2.00	146,142	2.00	146,142
PLUMBER-71	71	1.00	79,426	-	-	-	-
PRINCIPAL ARCHITECT 2-18	18	-	-	1.00	123,190	1.00	123,189
PRINCIPAL ARCHITECT-18	18	1.00	118,333	-	-	-	-
PRINCIPAL ENGR 1-18	18	3.00	369,512	3.00	366,697	3.00	366,697
PRINCIPAL ENGR 2-18	18	3.00	379,267	3.00	382,351	3.00	382,351
PROGRAM ASST 1-20	20	4.00	226,105	3.00	158,638	3.00	158,639
PROGRAM ASST 2-20	20	1.00	58,850	1.00	60,042	1.00	60,042
PROGRAM ASST 3-20	20	1.00	67,442	1.00	66,929	1.00	66,929
PUB WKS DEV MGR 2-18	18	2.00	202,127	2.00	202,516	2.00	202,516
PUB WKS FORE-18	18	-	-	-	-	2.00	124,424

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
PUB WKS GEN FORE-18	18	2.00	153,662	3.00	219,208	2.00	156,996
PUB WKS GEN SUPV-18	18	1.00	96,456	1.00	96,599	1.00	96,599
PUBLIC INFORMATION OFF 2-18	18	1.00	80,493	1.00	87,818	1.00	87,818
S/D MAINT TECH 2	15	5.00	313,845	5.00	320,239	5.00	320,241
SIDEWALK PROG SUPERV-18	18	1.00	90,409	1.00	89,720	1.00	89,720
SSMO 1-15	15	16.00	844,231	16.00	875,952	16.00	875,958
SSMO 2-15	15	4.00	216,767	4.00	226,996	4.00	226,994
SSMO 3-15	15	3.00	181,404	3.00	183,788	3.00	183,789
SURVEYOR 2-18	18	3.00	246,693	3.00	248,898	3.00	248,897
TOTAL		144.10	10,929,809	144.10	11,044,204	146.10	11,175,244

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Finance

Agency Overview

Agency Mission

The Agency's mission is to enhance the financial health of Madison and serve as the steward of the City's resources through financial information, advice and support to the public, employees, City agencies and policymakers.

Agency Overview

The Agency is responsible for citywide financial services including: general accounting, financial reporting, budgeting, internal audit, risk management, purchasing, payroll, treasury services, investment management, and debt management. The goal of the Finance Department is to provide quality service to City agencies and facilitate processes that contribute to quality financial information for internal and external stakeholders. The Finance Department will advance this goal by continuing to support for the implementation of an updated Water Utility billing system, along with implementing the reporting requirements of updated Governmental Accounting Standards Board (GASB) standards pertaining to leases, continuing to support the Clerk's Office with election administration, completing the transition to a new service structure in the City's operating budget with a focus on increasing transparency surrounding the budget, continuing work on data visualization and analysis as it pertains to COVID response and recovery, continuing efforts to mitigate citywide risk and focusing on ways to ensure the safety of City employees during COVID, and replacing the City's legacy tax system to improve the efficiency of generating tax bills while also improving the data access and managing of the tax roll file.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes the new Internal Audit service and funding for the Internal Audit Manager position created in June 2021.
- Reclasses a vacant Document Services Specialist 2 position to a Document Services Specialist 1. (Ongoing reduction: \$19,000)

The Executive Budget includes \$4,000 for the Town of Madison Final Attachment on October 31, 2022.

- Ongoing: Printing services for tax bills.

Budget Overview

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	4,091,039	3,744,979	3,721,129	4,000,091	4,086,385
TOTAL	\$ 4,091,039	\$ 3,744,979	\$ 3,721,129	\$ 4,000,091	\$ 4,086,385

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Accounting	2,092,038	2,024,497	2,087,043	2,202,524	2,243,089
Administrative Support	477,661	498,408	429,187	427,162	417,716
Budget & Program Evaluation	798,822	547,381	500,772	625,995	629,912
Internal Audit	-	-	-	58,400	58,400
Risk Management	7,714	-	294	-	-
Treasury	714,805	674,694	703,833	686,011	737,268
TOTAL	\$ 4,091,039	\$ 3,744,979	\$ 3,721,129	\$ 4,000,091	\$ 4,086,385

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Revenue	(15,000)	(31,500)	(31,500)	(31,500)	(31,500)
Transfer In	(53,306)	(370,000)	(370,000)	(370,000)	(370,000)
TOTAL	\$ (68,306)	\$ (401,500)	\$ (401,500)	\$ (401,500)	\$ (401,500)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	3,103,924	3,270,102	3,259,884	3,372,538	3,325,364
Benefits	864,402	936,784	969,047	993,298	996,947
Supplies	127,990	123,675	115,819	123,675	123,675
Purchased Services	884,217	961,741	923,702	1,057,903	1,061,903
Inter Depart Charges	10,987	9,511	9,511	9,511	9,511
Inter Depart Billing	(832,175)	(1,155,334)	(1,155,334)	(1,155,334)	(1,029,515)
TOTAL	\$ 4,159,346	\$ 4,146,479	\$ 4,122,629	\$ 4,401,591	\$ 4,487,885

Service Overview

Service: Accounting

Citywide Element: Effective Government

Service Description

This service is responsible for the accounting, payroll, and procurement operations of the City of Madison. The service develops and maintains accounting-related internal controls, oversees the annual financial statement and audit preparation, and develops, coordinates and implements the City’s accounting and financial reporting systems. The goal of the service is to mitigate risk for financial losses and to ensure adherence to Generally Accepted Accounting Principles and Governmental Accounting Standards Board Statements.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Accounting: Responsible for overseeing, approving, and processing financial transactions according to GAAP and GASB reporting standards. Prepares the Comprehensive Annual Financial Report and liaisons to external audit teams. Ensure debit and arbitrage compliance for the governmental funds including payments for debt service principal and interest. Administer Tyler MUNIS city-wide.
- Payroll Accounting: Process bi-weekly payroll, approve time entry batches for agency staff. Assist HR staff to administer benefits and annual enrollments. Administer the Tyler MUNIS Employee Self Service portal.
- Procurement and Contracting: Assist city staff to procure and contract for goods and services. Administer the Vendor Self Service portal of the financial system.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,092,038	2,024,497	2,087,043	2,202,524	2,243,089
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,092,038	\$ 2,024,497	\$ 2,087,043	\$ 2,202,524	\$ 2,243,089

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(35,463)	(144,365)	(144,365)	(144,365)	(144,365)
Personnel	2,068,360	2,154,526	2,268,819	2,236,429	2,239,040
Non-Personnel	584,146	604,454	552,707	700,578	700,578
Agency Charges	(525,006)	(590,119)	(590,119)	(590,119)	(552,164)
TOTAL	\$ 2,092,038	\$ 2,024,497	\$ 2,087,043	\$ 2,202,524	\$ 2,243,089

Service Overview

Service: Administrative Support

Citywide Element: Effective Government

Service Description

This service provides clerical and office services to City agencies. In addition to the Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration, and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

Major Budget Changes

- Resolution RES-21-00405 adopted June 1, 2021 reclassified a vacant Administrative Support Clerk 1 position as an Internal Audit Manager. The Executive Budget reflects the transfer of this position to the new service.

Activities Performed by this Service

- Administrative Support Team: Centralized team that provides administrative support to City agencies upon request.
- Document Services: Provides assistance to City agencies in document presentation, database management, and website administration.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	477,661	498,408	429,187	427,162	417,716
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 477,661	\$ 498,408	\$ 429,187	\$ 427,162	\$ 417,716

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(8,580)	-	-	-	-
Personnel	459,730	483,812	411,693	412,566	393,938
Non-Personnel	31,022	27,367	30,265	27,367	27,367
Agency Charges	(4,511)	(12,771)	(12,771)	(12,771)	(3,589)
TOTAL	\$ 477,661	\$ 498,408	\$ 429,187	\$ 427,162	\$ 417,716

Service Overview

Service: Budget & Program Evaluation

Citywide Element: Effective Government

Service Description

This service is responsible for preparing the City's annual capital and operating budgets, as well as providing assistance to City agencies with budget development and analysis. The service performs financial, compliance and performance reviews of City agencies, and supports city-wide efforts to coordinate, manage and use data effectively in support of racial equity, social justice, and performance goals. The goal of the service is to continue to expand data visualization tools allowing policymakers and residents to interact with the budget, implement a new service structure for the development of the 2022 budget, execute projects as part of the Data Management work plan, and execute data projects as part of an annual research agenda.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- **Operating & Capital Budget Development:** Facilitate all phases of the budget planning process including: forecasting budget trends for the upcoming year, facilitating the agency proposal process, establishing Finance Recommendations for the Executive Budget, and drafting amendments to Executive Budget.
- **Budget Monitoring:** Conduct quarterly projections to monitor actual expenditures and revenues against the Adopted Budget. This work effort allows City policymakers and managers to make necessary adjustments throughout the year based on actual budgetary trends. This work also ensures the City remains compliant with the State Expenditure Restraint program.
- **Legislative Fiscal Analysis:** Perform fiscal analysis on all legislation introduced to the Common Council.
- **Data Governance:** Serve as staff to the City's data governance team, lead efforts around citywide data visualization and collection, and convene data users from City departments.
- **Ad Hoc Data Projects:** Perform ad hoc research at the request of policy makers and agencies. In 2020, this work has been focused on completing the following projects: Transit Operator Staffing Analysis, Recycling Special Fee Feasibility Study, and participation in the Bloomberg Innovation Team.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	798,822	547,381	500,772	625,995	629,912
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 798,822	\$ 547,381	\$ 500,772	\$ 625,995	\$ 629,912

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(22,599)	(257,135)	(257,135)	(257,135)	(257,135)
Personnel	823,738	940,436	895,256	1,019,050	991,299
Non-Personnel	54,088	55,459	54,030	55,459	55,459
Agency Charges	(56,406)	(191,380)	(191,380)	(191,380)	(159,711)
TOTAL	\$ 798,822	\$ 547,381	\$ 500,772	\$ 625,995	\$ 629,912

Service Overview

Service: Internal Audit

Citywide Element: Effective Government

Service Description

This service is responsible for developing and administering the City’s comprehensive internal audit program including internal control systems, program and performance accomplishments of city agencies and determining if agencies carried out policies directed or approved by the Common Council.

Major Budget Changes

- Resolution RES-21-00405, adopted June 1, 2021, reclassified a vacant Administrative Support Clerk 1 position as an Internal Audit Manager. The Executive Budget includes funding for a mid-year start date for the position.

Activities Performed by this Service

- Internal Audit: Plan, supervise and perform internal audits to assess the effectiveness of the city’s internal controls. Perform the internal audits in accordance with an annual audit work plan presented to and approved by the Finance Committee. Prepare audit risk assessment plans to ensure legal and procedural requirements are met to ensure the financial accountability of city departments.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	58,400	58,400
Other-Expenditures	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 58,400	\$ 58,400

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	-	-	-	58,400	58,400
Non-Personnel	-	-	-	-	-
Agency Charges	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ 58,400	\$ 58,400

Service Overview

Service: Risk Management

Citywide Element: Effective Government

Service Description

This service is responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs, and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

Major Budget Changes

- Expenditures for this service are shown in the Worker's Compensation and Insurance funds. Miscellaneous expenditures in the 2020 Actual and the 2021 Projected columns reflect Risk Management's share of Finance Department costs that are spread across all services.

Activities Performed by this Service

- Claim payment: Payment of City liability property and subrogation claims.
- Safety Program: Administer the City's Safety program focused on ensuring the City is providing a safe workspace for all employees.
- Workers Compensation & Insurance Fund Administration: Administer funds including setting annual rates billed to agencies, and coordinate with insurers, agents, and outside providers.
- Risk Management Services: Contract review, employee trainings, policy development and other risk services.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	7,714	-	294	-	-
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 7,714	\$ -	\$ 294	\$ -	\$ -

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(885)	-	-	-	-
Personnel	1,250	-	-	-	-
Non-Personnel	7,349	-	294	-	-
Agency Charges	-	-	-	-	-
TOTAL	\$ 7,714	\$ -	\$ 294	\$ -	\$ -

Service Overview

Service: Treasury

Citywide Element: Effective Government

Service Description

This service processes over one million payments per year with an increasing number of payments received through electronic payment channels which requires the development of new processes and procedures. The primary customers of this service are the general public and City agencies that rely on the service. The goals of this service are to enhance the ability of the taxpayer to avoid delinquency, while at the same time maximizing the collection of delinquent taxes by July 31st; and to meet or exceed the budget goal for interest earnings, while minimizing the end-of-the-year adjustment for city investments. The major initiatives planned for this service include the continued development and expansion of Electronic Bill Presentment and Payment.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Revenue Processing: Calculate and receipt all revenue including personal and real estate tax bills.
- Citywide Investments and Reconciliation: Oversee citywide investments, reconciliation of bank accounts and report of investment holdings and revenue earnings.
- Parking Revenue Processing: Receive and count all Parking Utility receipts.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	714,805	674,694	703,833	686,011	737,268
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 714,805	\$ 674,694	\$ 703,833	\$ 686,011	\$ 737,268

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(779)	-	-	-	-
Personnel	615,248	628,112	653,162	639,391	639,634
Non-Personnel	335,602	398,136	402,225	398,174	402,174
Agency Charges	(235,265)	(351,554)	(351,554)	(351,554)	(304,540)
TOTAL	\$ 714,805	\$ 674,694	\$ 703,833	\$ 686,011	\$ 737,268

Finance**Function: Administration***Line Item Detail***Agency Primary Fund: General**

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(15,000)	(31,500)	(31,500)	(31,500)	(31,500)
TOTAL	\$ (15,000)	\$ (31,500)	\$ (31,500)	\$ (31,500)	\$ (31,500)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(53,306)	-	-	-	-
Transfer In From Capital	-	(370,000)	(370,000)	(370,000)	(370,000)
TOTAL	\$ (53,306)	\$ (370,000)	\$ (370,000)	\$ (370,000)	\$ (370,000)

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	3,013,559	3,395,629	3,195,800	3,401,905	3,401,905
Salary Savings	-	(164,160)	-	(126,400)	(173,574)
Pending Personnel	-	-	-	58,400	58,400
Premium Pay	47	5,133	100	5,133	5,133
Compensated Absence	31,929	-	25,000	-	-
Hourly Wages	43,403	25,000	30,300	25,000	25,000
Overtime Wages Permanent	13,361	8,500	8,500	8,500	8,500
Overtime Wages Hourly	340	-	-	-	-
Election Officials Wages	1,284	-	184	-	-
TOTAL	\$ 3,103,924	\$ 3,270,102	\$ 3,259,884	\$ 3,372,538	\$ 3,325,364

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	39,850	-	-	-	-
Health Insurance Benefit	366,341	428,052	475,885	486,376	500,113
Wage Insurance Benefit	12,125	11,913	12,776	12,732	12,732
WRS	205,734	229,202	217,997	229,626	221,124
FICA Medicare Benefits	227,681	254,266	249,381	251,213	249,627
Post Employment Health Plans	12,671	13,351	13,008	13,351	13,351
TOTAL	\$ 864,402	\$ 936,784	\$ 969,047	\$ 993,298	\$ 996,947

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	5,482	7,580	4,800	7,580	7,580
Copy Printing Supplies	15,707	12,375	14,329	12,375	12,375
Furniture	-	5,300	3,100	5,300	5,300
Hardware Supplies	13,064	3,745	3,530	3,745	3,745
Software Lic & Supplies	10,464	600	800	600	600
Postage	81,672	86,105	85,905	86,105	86,105
Books & Subscriptions	604	3,225	1,300	3,225	3,225
Work Supplies	997	4,745	2,055	4,745	4,745
TOTAL	\$ 127,990	\$ 123,675	\$ 115,819	\$ 123,675	\$ 123,675

Finance**Function: Administration***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	6,560	3,178	2,519	3,150	3,150
Custodial Bldg Use Charges	102,425	118,180	118,180	118,180	118,180
Comm Device Mntc	192	1,221	600	1,221	1,221
Equipment Mntc	-	1,200	500	1,200	1,200
System & Software Mntc	37,869	29,750	32,225	81,210	81,210
Recruitment	1,653	1,550	1,522	1,550	1,550
Mileage	-	300	-	300	300
Conferences & Training	20,529	35,790	11,500	35,790	35,790
Memberships	6,362	5,133	7,540	5,133	5,133
Financial Actuary Services	4,000	11,000	9,250	5,000	5,000
Audit Services	97,668	99,590	86,975	104,570	104,570
Bank Services	57,368	85,000	75,000	85,000	85,000
Credit Card Services	102,997	120,000	110,000	120,000	120,000
Collection Services	90,783	78,000	88,680	90,000	90,000
Armored Car Services	8,453	8,000	9,500	8,000	8,000
Delivery Freight Charges	-	150	-	150	150
Storage Services	4,612	10,135	3,998	10,135	10,135
Management Services	288,642	296,250	262,225	330,000	330,000
Consulting Services	28,611	20,000	68,889	20,000	20,000
Advertising Services	-	200	-	200	200
Printing Services	20,101	34,520	34,400	34,520	38,520
Other Services & Expenses	5,382	2,444	200	2,444	2,444
Permits & Licenses	10	150	-	150	150
TOTAL	\$ 884,217	\$ 961,741	\$ 923,702	\$ 1,057,903	\$ 1,061,903

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	9,210	7,384	7,384	7,384	7,384
ID Charge From Workers Comp	1,777	2,127	2,127	2,127	2,127
TOTAL	\$ 10,987	\$ 9,511	\$ 9,511	\$ 9,511	\$ 9,511

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(21,967)	(13,738)	(13,738)	(13,738)	(10,240)
ID Billing To Monona Terrace	(86,837)	(71,753)	(71,753)	(71,753)	(59,417)
ID Billing To Golf Courses	(51,056)	(35,403)	(35,403)	(35,403)	(42,994)
ID Billing To Parking	(185,983)	(265,253)	(265,253)	(265,253)	(215,903)
ID Billing To Sewer	(56,854)	(148,315)	(148,315)	(148,315)	(136,686)
ID Billing To Stormwater	(102,804)	(146,762)	(146,762)	(146,762)	(128,296)
ID Billing To Transit	(121,326)	(237,027)	(237,027)	(237,027)	(210,024)
ID Billing To Water	(205,348)	(237,083)	(237,083)	(237,083)	(225,955)
TOTAL	\$ (832,175)	\$ (1,155,334)	\$ (1,155,334)	\$ (1,155,334)	\$ (1,029,515)

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	3.00	229,609	2.00	145,935	2.00	145,935
ACCOUNTANT 3-18	18	4.00	277,631	5.00	372,215	5.00	372,215
ACCOUNTANT 4-18	18	6.00	515,662	6.00	523,947	6.00	523,947
ACCT CLERK 3-20	20	3.00	180,331	3.00	180,215	3.00	180,215
ACCT SERVICES MGR-18	18	1.00	133,615	1.00	132,598	1.00	132,598
ACCT TECH 3-20	20	3.00	204,159	3.00	204,635	3.00	204,635
ADMIN ANAL 3-18	18	1.00	62,536	1.00	76,356	1.00	76,356
ADMIN ANAL 4-18	18	2.00	187,501	2.00	191,005	2.00	191,005
ADMIN ASST-20	20	-	-	1.00	65,364	1.00	65,364
ADMIN CLK 1-20	20	2.00	96,926	2.00	97,447	2.00	97,447
ADMIN SUPPORT CLK 1-20	20	1.00	55,698	-	-	-	-
ADMIN SUPPORT CLK 2-20	20	2.00	103,836	2.00	109,427	2.00	109,427
BUDGET/PROG EVAL MGR-18	18	1.00	126,262	1.00	100,870	1.00	100,870
BUYER 2-16	16	3.00	210,961	3.00	211,558	3.00	211,558
DATA ANALYST 1	18	2.00	162,124	2.00	146,142	2.00	146,142
DATA ANALYST 4	18	1.00	80,493	1.00	96,436	1.00	96,436
DOC SERVS LDWKR-20	17	1.00	68,524	-	-	-	-
DOC SERVS LDWKR-20	20	-	-	1.00	67,532	1.00	67,532
DOC SERVS SPEC 2-20	17	1.00	62,164	-	-	-	-
DOC SERVS SPEC 2-20	20	-	-	1.00	61,709	1.00	61,709
FIN OPER LDWKR-20	20	1.00	66,169	1.00	65,665	1.00	65,665
FINANCE DIR-21	21	1.00	174,158	1.00	178,442	1.00	178,442
INTERNAL AUDIT MANAGER	18	-	-	1.00	44,608	1.00	44,608
PRINCIPAL ACCOUNTANT-18	18	3.00	314,268	3.00	308,978	3.00	308,978
PROGRAM ASST 1-20	20	3.00	174,691	2.00	115,760	2.00	115,760
RISK MANAGER-18	18	1.00	117,217	1.00	118,540	1.00	118,540
SAFETY COORDINATOR-18	18	1.00	67,831	1.00	70,028	1.00	70,028
TREASURY REV MGR-18	18	1.00	128,820	1.00	129,000	1.00	129,000
TOTAL		48.00	3,801,186	48.00	3,814,412	48.00	3,814,412

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Fire Department

Agency Overview

Agency Mission

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster through education, prevention, and emergency service delivery to all members of the community.

Agency Overview

The Agency is responsible for emergency responses to fires and other disasters, emergency medical services, fire safety education, fire and elevator inspection, and fire investigation. The goal of the Department is to ensure quality emergency response services across the City of Madison. The department will advance this goal by seeking to: (1) meet the standards established by the National Fire Protection Association Standard 1710, "For Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations"; (2) ensure buildings comply with local and state regulations to confine fires, reduce losses, ensure proper exiting, and provide early warning for occupants; and (3) change unsafe behaviors through education and by providing individuals with the information to make safe decisions.

2022 Budget Highlights

The 2022 Executive Budget:

- Adds \$1 million to fund 10.0 FTE new firefighters to help ensure adequate emergency response times throughout the city, including those areas of the Town of Madison that will become a part of the City of Madison on October 31, 2022. The budget funds two Firefighter recruit classes in 2022. One class in February for 10 recruits will fill anticipated vacancies. The class will include additional recruits for commissioned positions vacant at that time. A second class in May for 10 recruits will begin to address overtime issues due to increased unplanned daily absences (sick leave, parental leave, military leave, injury on duty, etc.) (Increase: \$1,000,000).
- Adds one new (1.0 FTE) Elevator Code Enforcement Officer position (Increase: \$86,500) and additional revenue associated with the increased inspections anticipated to be completed with the addition of the new position. (New Revenue: \$187,000)

The Executive Budget includes \$241,000 in anticipated grant and restricted revenues and expenditures:

- HAZMAT Team: The Dane County and the State of Wisconsin Emergency Management Division HAZMAT Team that provides specialized response to incidents involving hazardous materials (\$161,100).
- Metropolitan Medical Response System: This federal grant from the Department of Homeland Security supports and enhances the integration of local emergency management, health, and medical systems into a coordinated, sustained local capability to respond effectively to a mass casualty incident (\$25,800).
- Comprehensive Opioid Abuse Program: This three-year federal grant from the US Department of Justice was authorized in 2020 and will continue through 2023. Specifically, the grant funds an Addiction Resource Team to facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to assessment and treatment referrals. The Fire Operations service budget includes grant funding for an LTE Community Paramedic position (\$54,100). The Madison Police Department and Public Health of Madison Dane County are also participants in the grant.

Fire**Function: Public Safety & Health***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	57,787,838	61,180,396	63,077,295	61,786,949	62,720,668
Other Grants	1,950,259	314,545	303,271	239,495	241,010
TOTAL	\$ 59,738,098	\$ 61,494,941	\$ 63,380,566	\$ 62,026,444	\$ 62,961,678

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fire Operations	58,857,604	60,278,625	62,317,931	60,807,736	61,866,741
Fire Prevention	880,493	1,216,317	1,062,635	1,218,708	1,094,937
TOTAL	\$ 59,738,098	\$ 61,494,941	\$ 63,380,566	\$ 62,026,444	\$ 62,961,678

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(219,563)	(240,200)	(237,311)	(242,408)	(242,408)
Charges For Services	(101,420)	(294,100)	(219,225)	(344,100)	(344,100)
Licenses & Permits	(1,221,575)	(1,148,543)	(1,016,425)	(1,373,543)	(1,335,543)
Investments & Other Contributions	(2,083)	(1,500)	(251)	(5,250)	(5,250)
Misc Revenue	(152,628)	(113,100)	(143,131)	(113,100)	(113,100)
Other Financing Source	(20,000)	-	-	-	-
Transfer In	(530,776)	-	-	-	-
TOTAL	\$ (2,248,046)	\$ (1,797,443)	\$ (1,616,343)	\$ (2,078,401)	\$ (2,040,401)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	39,667,971	41,338,057	41,974,235	41,985,396	42,854,319
Benefits	14,883,601	14,348,322	15,707,527	13,786,531	13,903,707
Supplies	1,118,571	1,177,236	976,610	1,172,397	1,172,397
Purchased Services	1,327,681	1,470,978	1,271,050	1,790,440	1,790,440
Debt & Other Financing	-	-	7,696	-	116
Inter Depart Charges	3,843,227	4,957,792	4,957,792	5,268,081	5,179,100
Transfer Out	1,145,092	-	102,000	102,000	102,000
TOTAL	\$ 61,986,144	\$ 63,292,384	\$ 64,996,909	\$ 64,104,845	\$ 65,002,079

Service Overview

Service: Fire Operations

Citywide Element: Health & Safety

Service Description

This service is responsible for emergency responses to fires, emergency medical care, lake rescue, hazardous materials, and other disaster responses. Specific non-emergency functions include semi-annual fire inspections of commercial properties, fire safety education, and participating in community events. The goal of this service to ensure quality emergency response services across the City of Madison.

Major Budget Changes

- The 2022 Executive Budget includes funding for a second recruit class in May for 10 recruits to begin to address overtime issues due to increased unplanned daily absences (sick leave, parental leave, military leave, injury on duty, etc.) (\$1,000,000).
- The 2021 Adopted Budget included \$600,000 for the Crisis Response Team (CARES) program. It was not known at the time if the funds would be used for personnel or non-personnel expenses. In 2021 it was determined that \$250,000 would be used for non-personnel expenses including various contracts. The 2022 Executive Budget reflects the transfer of the \$250,000 from Personnel (salaries) to Non-Personnel (purchased services).
- The Madison Fire Department medical director contract with the University of Wisconsin is expiring. The Department will issue a Request for Proposal for a new contract and anticipate higher costs due to increased market wages since the UW contract was last negotiated (\$70,000).
- The Executive Budget reflects increased charges from Fleet Service based on current rates (\$289,000).

Activities Performed by this Service

- Fire Suppression and Emergency Medical Service: Respond to emergency Fire and EMS incidents including field operations for Fire and EMS service, 14 fire stations, and fire maintenance.
- Fire Administration: Provide overall leadership (Fire Chiefs) and manage budget and fiscal services, including payroll, purchasing, billing, receipts, information technology, and grant management.
- Training and Recruitment: Recruit and hire new employees, oversee fitness and wellness of personnel, provide Fire and EMS training for recruits and personnel.
- Specialized Operations: Provide specialty services including Lake Rescue, Heavy Urban Rescue, Hazardous Materials, special event staffing for emergency response, and Tactical EMS.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	56,907,345	59,964,079	62,014,660	60,568,241	61,625,731
Other-Expenditures	1,950,259	314,545	303,271	239,495	241,010
TOTAL	\$ 58,857,604	\$ 60,278,625	\$ 62,317,931	\$ 60,807,736	\$ 61,866,741

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(856,151)	(518,400)	(452,045)	(570,608)	(570,608)
Personnel	52,338,534	53,293,059	55,513,765	53,158,336	54,306,206
Non-Personnel	3,531,993	2,546,174	2,298,419	2,951,927	2,952,043
Agency Charges	3,843,227	4,957,792	4,957,792	5,268,081	5,179,100
TOTAL	\$ 58,857,604	\$ 60,278,625	\$ 62,317,931	\$ 60,807,736	\$ 61,866,741

Service Overview

Service: Fire Prevention

Citywide Element: Health & Safety

Service Description

This service is responsible for fire prevention operations. Specific functions of the service include providing (1) fire safety education, (2) fire inspections, (3) fire protection engineering, (4) public information, (5) elevator inspections, and (6) fire/arson investigation services. The goal of this service is to proactively prevent fires through education and inspections. The Fire Prevention Division will proactively transition the Town of Madison properties from the state fire code to the City of Madison Fire Code. The focus will be to educate property owners and enforce the code only when necessary. In addition, elevator inspection services will be provided for those systems in the Town and community fire prevention and safety education services will be extended to the Town.

Major Budget Changes

- Elevator permit revenues are increased (\$187,000) to reflect an anticipated increase in inspections performed by the addition of a new Elevator Code Enforcement Officer position (\$86,500).

Activities Performed by this Service

- Fire Safety and Community Education: Provide presentations, community events, scheduled programs, and information seminars focused on fire safety to reduce fires and related injuries through education.
- Fire Inspection: Verify all commercial buildings in the City are operated and maintained safely through fire safety inspections in all multi-residential and commercial properties.
- Code Enforcement: Mitigate code violations through the issuance of orders, referrals to the City Attorney, and citations.
- Fire Protection Engineering: Ensure site development, new construction, and alteration projects comply with building and fire codes and Madison General Ordinances, work with owners, developers, and contractors during design to review construction documents, and inspect and test installation of site access, fire suppression, fire alarm, smoke control, and fire command centers.
- Public Information: Disseminate information through new releases, public reports, and social media, connect affected individuals with resources through the occupant services unit.
- Elevator Inspections: Ensure safe installation, alteration, and operation of conveyances including elevators, escalators, chair lifts, and dumbwaiters through timely plan review, annual inspections, and permitting.
- Fire/Arson Investigation: Investigate and determine the origin, cause, and circumstances of structure fires, vehicles fires, outside fires, and unknown cause fires; train field personnel on fire investigation aspects of a fire scene and conduct pre-employment background investigations.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	880,493	1,216,317	1,062,635	1,218,708	1,094,937
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 880,493	\$ 1,216,317	\$ 1,062,635	\$ 1,218,708	\$ 1,094,937

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,391,895)	(1,279,043)	(1,164,298)	(1,507,793)	(1,469,793)
Personnel	2,213,037	2,393,320	2,167,997	2,613,591	2,451,820
Non-Personnel	59,351	102,040	58,936	112,910	112,910
Agency Charges	-	-	-	-	-
TOTAL	\$ 880,493	\$ 1,216,317	\$ 1,062,635	\$ 1,218,708	\$ 1,094,937

Fire**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: General**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(52,740)	(53,700)	(54,114)	(55,308)	(55,308)
State Revenues Operating	(34,623)	(49,000)	(32,120)	(49,000)	(49,000)
Payment for Muni Service	(14,700)	(20,000)	(20,000)	(20,600)	(20,600)
Local Revenues Operating	(70,000)	(70,000)	(83,577)	(70,000)	(70,000)
Other Unit of Gov Rev Op	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)
TOTAL	\$ (219,563)	\$ (240,200)	\$ (237,311)	\$ (242,408)	\$ (242,408)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reproduction Services	(117)	(2,100)	(153)	(2,100)	(2,100)
Special Duty	(50,593)	(120,000)	(103,901)	(170,500)	(170,500)
Inspect & Reinspect Fees	(10,450)	(10,000)	(10,000)	(10,000)	(10,000)
Reimbursement Of Expense	(40,260)	(162,000)	(105,171)	(161,500)	(161,500)
TOTAL	\$ (101,420)	\$ (294,100)	\$ (219,225)	\$ (344,100)	\$ (344,100)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Elevator Permits & Inspects	(805,545)	(632,828)	(550,080)	(857,828)	(819,828)
Fire Permits	(416,030)	(515,715)	(466,345)	(515,715)	(515,715)
TOTAL	\$ (1,221,575)	\$ (1,148,543)	\$ (1,016,425)	\$ (1,373,543)	\$ (1,335,543)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(2,083)	(1,500)	(251)	(5,250)	(5,250)
TOTAL	\$ (2,083)	\$ (1,500)	\$ (251)	\$ (5,250)	\$ (5,250)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(152,628)	(113,100)	(143,131)	(113,100)	(113,100)
TOTAL	\$ (152,628)	\$ (113,100)	\$ (143,131)	\$ (113,100)	\$ (113,100)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(20,000)	-	-	-	-
TOTAL	\$ (20,000)	\$ -	\$ -	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(524,962)	-	-	-	-
Transfer In From Insurance	(5,814)	-	-	-	-
TOTAL	\$ (530,776)	\$ -	\$ -	\$ -	\$ -

Line Item Detail

Agency Primary Fund: General

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	33,738,118	36,726,232	35,556,625	36,934,971	36,934,971
Salary Savings	-	(900,000)	-	(400,000)	(400,000)
Pending Personnel	-	1,302,211	-	1,307,014	2,119,422
Furlough Savings	-	-	(2,918)	-	-
Premium Pay	1,212,532	1,340,376	1,086,271	1,304,911	1,359,911
Workers Compensation Wages	223,164	-	145,244	-	-
Compensated Absence	1,322,755	1,148,522	1,276,057	1,148,522	1,148,522
Hourly Wages	-	3,010	-	3,010	3,010
Overtime Wages Permanent	1,925,928	1,511,473	3,762,511	1,554,093	1,554,093
Election Officials Wages	4,197	-	339	-	-
TOTAL	\$ 38,426,693	\$ 41,131,824	\$ 41,824,129	\$ 41,852,521	\$ 42,719,929

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	547,917	-	846,183	-	-
Health Insurance Benefit	5,915,521	6,488,349	5,988,207	5,934,490	6,103,421
Wage Insurance Benefit	165,231	160,183	177,684	166,149	166,149
Health Insurance Retiree	445,618	421,465	466,954	419,960	419,960
Health Ins Police Fire Retiree	34,602	160,000	36,980	90,000	90,000
Accident Death Insurance	402,884	365,331	483,000	435,331	435,331
WRS	6,070,456	5,882,163	6,814,478	5,918,739	5,871,167
WRS-Prior Service	16,221	53,022	10,150	16,000	16,000
FICA Medicare Benefits	701,862	681,732	709,972	667,583	663,516
Tuition	75,507	80,000	80,000	80,000	80,000
Post Employment Health Plans	17,993	18,536	17,395	18,536	18,536
TOTAL	\$ 14,393,812	\$ 14,310,781	\$ 15,631,002	\$ 13,746,788	\$ 13,864,080

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	2,361	8,400	2,880	8,400	8,400
Copy Printing Supplies	4,571	9,950	4,064	9,950	9,950
Furniture	15,247	19,000	15,000	19,000	19,000
Hardware Supplies	4,752	20,000	9,260	17,656	17,656
Software Lic & Supplies	90	9,700	171	9,700	9,700
Postage	10,077	11,500	10,228	11,500	11,500
Books & Subscriptions	8,621	16,200	4,905	16,200	16,200
Work Supplies	106,579	143,464	113,685	145,264	145,264
Medical Supplies	440,107	351,500	351,246	350,500	350,500
Safety Supplies	69,986	195,545	111,482	196,545	196,545
Uniform Clothing Supplies	213,201	242,441	243,531	242,691	242,691
Food And Beverage	5,729	13,820	13,908	14,070	14,070
Equipment Supplies	66,582	122,444	79,857	120,044	120,044
TOTAL	\$ 947,901	\$ 1,163,964	\$ 960,218	\$ 1,161,520	\$ 1,161,520

Fire**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	42,731	68,700	60,390	67,000	67,000
Electricity	167,904	180,000	128,586	180,000	180,000
Water	56,218	61,903	60,519	61,903	61,903
Telephone	24,496	19,935	7,035	22,083	22,083
Cellular Telephone	43,508	64,047	43,384	63,091	63,091
Building Improv Repair Maint	87,987	136,632	78,092	126,434	126,434
Facility Rental	159,566	18,200	10,024	18,200	18,200
Comm Device Mntc	53,942	65,000	54,173	60,000	60,000
Equipment Mntc	59,928	74,000	80,447	74,000	74,000
System & Software Mntc	98,896	89,350	80,673	127,838	127,838
Rental Of Equipment	18,481	30,000	-	-	-
Recruitment	-	-	7	-	-
Mileage	21,500	27,260	23,417	32,260	32,260
Conferences & Training	11,568	37,151	14,373	42,151	42,151
In Service Training	76,633	105,118	98,534	105,118	105,118
Memberships	6,899	6,160	7,493	6,160	6,160
Uniform Laundry	62,890	60,000	60,000	60,000	60,000
Medical Services	63,649	103,000	68,937	103,000	103,000
Armored Car Services	2,621	2,500	3,566	-	-
Storage Services	1,710	1,500	1,500	1,500	1,500
Consulting Services	175,593	205,000	191,806	276,260	276,260
Advertising Services	-	3,102	-	3,102	3,102
Parking Towing Services	-	5,000	-	5,200	5,200
Other Services & Expenses	42,438	49,420	145,540	298,040	298,040
Permits & Licenses	-	500	-	1,100	1,100
TOTAL	\$ 1,279,158	\$ 1,413,478	\$ 1,218,498	\$ 1,734,440	\$ 1,734,440

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	290,883	290,883	290,883	290,883	290,883
ID Charge From Fleet Services	2,562,608	3,536,376	3,536,376	3,846,665	3,757,684
ID Charge From Traffic Eng	105,742	103,904	103,904	103,904	103,904
ID Charge From Insurance	201,575	178,853	178,853	178,853	178,853
ID Charge From Workers Comp	682,419	847,776	847,776	847,776	847,776
TOTAL	\$ 3,843,227	\$ 4,957,792	\$ 4,957,792	\$ 5,268,081	\$ 5,179,100

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Grants	1,145,092	-	-	-	-
Transfer Out To Public Health	-	-	102,000	102,000	102,000
TOTAL	\$ 1,145,092	\$ -	\$ 102,000	\$ 102,000	\$ 102,000

Fire Department

Function: Public Safety & Health

Position Summary

Civilian Positions

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	73,632	1.00	64,457	1.00	64,457
ACCT TECH 2-20	20	1.00	56,020	1.00	57,113	1.00	57,113
ADMIN CLK 1-20	20	3.00	175,017	3.00	174,981	3.00	174,981
ADMIN SUPV-18	17	1.00	67,912	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	71,548	1.00	71,548
CLERK-TYP 2-20	20	1.00	42,159	1.00	44,953	1.00	44,953
COMM PARA 2-16	16	1.00	37,610	5.00	278,508	5.00	278,508
COMM PARA 2-16-PT	16	0.75	64,122	0.75	46,229	0.75	46,229
ELEVATOR CODE ENFC OFF 1-16	16	2.00	159,011	3.00	228,851	3.00	228,851
ELEVATOR CODE ENFC OFF 2-16	16	1.00	86,001	1.00	85,346	1.00	85,346
FIRE ADM SERV MGR-18	18	1.00	99,120	1.00	98,365	1.00	98,365
FIRE CODE ENFORCE 3-16	16	8.00	640,576	8.00	623,023	8.00	623,023
FIRE CODE ENFORCE 4-16	16	2.00	184,528	2.00	185,608	2.00	185,608
FIRE ED/ENFC OFF 2-16	16	1.00	79,821	1.00	79,213	1.00	79,213
FIRE MARSHAL-18	18	1.00	131,162	1.00	130,162	1.00	130,162
FIRE PROTECTION ENGR-18	18	1.00	106,726	1.00	107,931	1.00	107,931
IT SPEC 3-18	18	1.00	92,916	1.00	92,208	1.00	92,208
NEW POSITION	18	4.00	239,112	-	-	-	-
PROGRAM ASST 1-20	20	1.00	60,485	1.00	63,396	1.00	63,396
PUBLIC INFORMATION OFF 2-18	18	1.00	91,146	1.00	90,452	1.00	90,452
TOTAL		32.75	2,487,076	33.75	2,522,344	33.75	2,522,344

Sworn Positions

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DIVISION FIRE CHIEF-14	14	6.00	767,633	6.00	767,641	6.00	767,641
FIRE APPARATUS ENGR 2-13	13	3.00	281,037	3.00	282,577	3.00	282,577
FIRE APPARATUS ENGR-13	13	66.00	5,827,767	66.00	5,825,693	66.00	5,825,693
FIRE CAPT-13	13	6.00	538,062	6.00	564,253	6.00	564,253
FIRE CHIEF-21	21	1.00	161,443	1.00	165,419	1.00	165,419
FIRE CHIEF-ASST-14	14	4.00	602,516	4.00	605,238	4.00	605,238
FIRE LIEUTENANT-13	13	71.00	7,123,814	71.00	7,168,999	71.00	7,168,999
FIREFIGHTER PARAMEDIC-13	13	71.00	5,865,035	71.00	6,011,396	71.00	6,011,396
FIREFIGHTER/PARAMEDIC 2-13	13	25.00	2,407,096	25.00	2,406,340	25.00	2,406,340
FIREFIGHTER-13	13	131.00	10,542,442	131.00	10,543,526	141.00	11,422,695
TOTAL		384.00	34,116,845	384.00	34,341,082	394.00	35,220,251

TOTAL FTEs 416.75 36,603,921 417.75 36,863,426 427.75 37,742,595

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Fleet Services

Agency Overview

Agency Mission

The mission of the Fleet Services Division is to provide a safe and reliable fleet of diverse equipment for all user agencies and to provide a concentrated effort toward a comprehensive preventative maintenance program at a competitive cost.

Agency Overview

The Agency manages and administers the municipal fleet through maintenance, inspection, repair, and replacement of vehicles for City agencies. The goal of the Fleet Services Division is to purchase and maintain the most reliable, efficient, safest, and environmentally sustainable vehicles and equipment for all City agencies. Fleet will advance this goal with state of the art systems analysis.

2022 Budget Highlights

The 2022 Executive Budget:

- Increases the Fleet agency billings by \$340,700. The increased rate is primarily driven by increased utility costs at the new Nakoosa Trail Fleet Facility that opened in fall 2020, as well as ongoing costs of the Fleet GPS system.
- Includes \$157,100 (or 0.77%) in reductions from Fleet Service's cost-to-continue to executive budget. Changes include:
 - Eliminating two vacant positions (2.0 FTE) and changing an existing Auto Maintenance Worker position to a Fleet Technician to support work from the two position reductions (Ongoing net reduction: \$132,100).
 - Reducing discretionary overtime (Ongoing reduction: \$25,000).

Fleet Services

Function: Internal Services

Service Overview

Service: Fleet Maintenance Procurement

Citywide Element: Green and Resilient

Service Description

This service is responsible for purchasing, preparing, and maintaining fleet equipment used by City agencies. The goal of the service is to repair and replace fleet assets to satisfy the needs of user agencies. The service maintains approximately 1,300 active vehicles and equipment.

Major Budget Changes

- Increases funding to support additional utility costs of the new Nakoosa Trail Fleet Facility (\$119,400).
- Increases funding to support the Fleet GPS contract. This contract was supported as a capital cost for the first year of implementation (\$163,800).
- Assumes a \$25,000 ongoing reduction in discretionary overtime.
- The Executive Budget proposes eliminating two vacant positions and changing an existing Auto Maintenance Worker 1 position to a Fleet Technician (ongoing net reduction: \$132,100).

Activities Performed by this Service

- Vehicle Purchasing: Procure and intake vehicles to replace assets within the City Fleet that have reached the end of their useful life.
- Vehicle Maintenance: Preventative maintenance and repair for all 1,300 pieces of equipment in the City Fleet.
- Fueling: Maintenance and repair of ten fuel stations located throughout the City, purchase of fuel, and billing City agencies based on fuel usage.
- Auction of Retired Assets: Decommission and sale of assets that have reached the end of their useful life.

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,375,451)	(1,171,280)	(1,570,203)	(1,171,280)	(1,183,813)
Personnel	3,561,140	3,654,193	3,515,118	3,864,483	3,747,059
Non-Personnel	15,091,627	16,298,610	16,836,608	16,434,794	16,146,146
TOTAL	\$ 17,277,315	\$ 18,781,523	\$ 18,781,523	\$ 19,127,997	\$ 18,709,392

Agency Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Agency Charges	(17,277,315)	(18,781,523)	(18,781,523)	(19,127,997)	(18,709,392)
TOTAL	(17,277,315)	(18,781,523)	(18,781,523)	(19,127,997)	(18,709,392)

Fleet Services

Function: Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(4,070)	(35,500)	-	(35,500)	(35,500)
TOTAL	\$ (4,070)	\$ (35,500)	\$ -	\$ (35,500)	\$ (35,500)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reimbursement Of Expense	(12,963)	(25,000)	(370)	(25,000)	(25,000)
TOTAL	\$ (12,963)	\$ (25,000)	\$ (370)	\$ (25,000)	\$ (25,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(193)	-	-	-	-
Contributions & Donations	-	-	(45,000)	-	-
TOTAL	\$ (193)	\$ -	\$ (45,000)	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fuel Tax Refund	(60,835)	(70,000)	(70,000)	(70,000)	(70,000)
Miscellaneous Revenue	(30,385)	(85,000)	(21,823)	(85,000)	(85,000)
TOTAL	\$ (91,221)	\$ (155,000)	\$ (91,823)	\$ (155,000)	\$ (155,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(608,927)	(520,000)	(1,329,648)	(520,000)	(520,000)
Trade In Allowance	(404,555)	(435,780)	-	(435,780)	(435,780)
Fund Balance Applied	(96,236)	-	-	-	(12,533)
TOTAL	\$ (1,109,718)	\$ (955,780)	\$ (1,329,648)	\$ (955,780)	\$ (968,313)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(65,841)	-	-	-	-
Transfer In From Insurance	(91,444)	-	(103,363)	-	-
TOTAL	\$ (157,285)	\$ -	\$ (103,363)	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,420,138	2,650,957	2,472,233	2,678,578	2,678,578
Salary Savings	-	(235,566)	-	(56,856)	(199,232)
Pending Personnel	-	-	-	-	44,111
Premium Pay	9,862	11,690	10,981	11,690	11,690
Workers Compensation Wages	4,520	-	-	-	-
Compensated Absence	81,197	125,400	26,771	125,400	125,400
Hourly Wages	30,505	45,955	40,000	45,955	45,955
Overtime Wages Permanent	35,547	50,000	34,979	50,000	25,000
Overtime Wages Hourly	202	-	-	-	-
Election Officials Wages	421	-	331	-	-
TOTAL	\$ 2,582,392	\$ 2,648,436	\$ 2,585,295	\$ 2,854,767	\$ 2,731,502

Fleet Services

Function: Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	87,921	100,000	39,623	100,000	100,000
Benefit Savings	-	(50,000)	-	(50,000)	(50,000)
Health Insurance Benefit	453,065	515,679	474,189	505,504	519,864
Wage Insurance Benefit	11,859	11,635	12,114	12,116	12,116
WRS	168,575	178,939	148,951	180,803	174,109
FICA Medicare Benefits	187,971	197,640	167,124	198,029	196,204
Post Employment Health Plans	36,662	42,144	68,463	42,144	42,144
Tool Allowance	10,320	9,720	19,360	21,120	21,120
Other Post Emplmnt Benefit	(7,287)	-	-	-	-
Pension Expense	29,661	-	-	-	-
TOTAL	\$ 978,748	\$ 1,005,757	\$ 929,823	\$ 1,009,716	\$ 1,015,557

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	31,080	-	-	-	-
Office Supplies	3,169	2,000	4,000	2,000	2,000
Copy Printing Supplies	1,415	2,000	882	2,000	2,000
Hardware Supplies	3,335	-	24	-	-
Software Lic & Supplies	9,805	14,388	7,816	14,388	14,388
Postage	1,535	1,550	2,041	1,550	1,550
Books & Subscriptions	5,928	3,000	-	3,000	3,000
Work Supplies	81,680	92,000	110,945	92,000	92,000
Safety Supplies	5,160	5,000	11,862	5,000	5,000
Building	244	-	-	-	-
Building Supplies	16,670	5,900	15,760	5,900	5,900
Machinery And Equipment	349,010	-	-	-	-
Equipment Supplies	1,592,301	1,579,968	1,429,433	1,529,968	1,529,968
Tires	266,978	285,689	309,018	285,689	285,689
Gasoline	892,751	991,074	961,489	1,038,060	1,038,060
Diesel	1,538,343	1,835,050	1,453,784	1,829,934	1,835,050
Oil	159,560	135,020	28,928	124,700	124,700
Lubricants	160,124	170,000	122,845	170,000	170,000
TOTAL	\$ 5,119,088	\$ 5,122,639	\$ 4,458,827	\$ 5,104,189	\$ 5,109,305

Fleet Services

Function: Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	14,718	10,500	50,286	61,500	61,500
Electricity	66,374	40,000	110,647	80,000	80,000
Water	9,110	10,440	32,742	38,760	38,760
Telephone	1,565	1,150	607	1,150	1,150
Cellular Telephone	2,541	3,300	4,157	3,300	3,300
Building Improv Repair Maint	19,934	10,000	5,830	10,000	10,000
Process Fees Recyclables	4,785	4,320	4,178	4,320	4,320
Comm Device Mntc	100,484	24,500	-	24,500	24,500
Equipment Mntc	25,229	55,500	44,572	52,500	52,500
System & Software Mntc	2,280	5,000	-	168,840	168,840
Vehicle Repair & Mntc	780,508	575,204	1,129,374	575,204	575,204
Rental Of Equipment	198	5,000	-	5,000	5,000
Recruitment	7	-	14	-	-
Conferences & Training	10,088	10,000	8,870	10,000	10,000
Memberships	(3,145)	2,500	3,925	2,500	2,500
Uniform Laundry	11,517	11,600	7,180	11,600	11,600
Arbitrator	1,810	200	-	200	200
Audit Services	2,000	1,300	1,300	1,300	1,300
Delivery Freight Charges	1,018	3,000	-	3,000	3,000
Consulting Services	1,691	1,375	2,819	1,375	1,375
Advertising Services	99	400	7,911	400	400
Inspection Services	1,435	3,500	-	3,500	3,500
Parking Towing Services	34,511	45,000	60,000	45,000	45,000
Other Services & Expenses	753	-	2,478	-	-
Permits & Licenses	9,141	3,000	5,313	3,000	3,000
TOTAL	\$ 1,098,652	\$ 826,789	\$ 1,482,204	\$ 1,106,949	\$ 1,106,949

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	-	741,193	741,193	1,104,352	-
Interest	1,766,495	1,478,749	1,478,749	1,577,060	-
Amortization	(30,569)	-	-	-	-
Depreciation	7,137,960	8,129,240	8,129,240	7,542,244	-
Fund Balance Generated	-	-	546,395	-	-
TOTAL	\$ 8,873,887	\$ 10,349,182	\$ 10,895,577	\$ 10,223,656	\$ -

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Information Tec	9,138	-	-	-	-
ID Charge From Engineering	27,553	27,065	27,065	27,065	27,065
ID Charge From Fleet Services	49,007	-	-	-	-
ID Charge From Traffic Eng	7,490	3,599	3,599	3,599	3,599
ID Charge From Insurance	27,642	46,050	46,050	46,050	46,050
ID Charge From Workers Comp	57,595	34,768	34,768	34,768	34,768
TOTAL	\$ 178,425	\$ 111,482	\$ 111,482	\$ 111,482	\$ 111,482

Fleet Services

Function: Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Information Tec	(4,293)	-	-	-	-
ID Billing To Fire	(2,562,608)	-	-	-	-
ID Billing To Police	(2,700,065)	-	-	-	-
ID Billing To Public Health	(66,340)	-	-	-	-
ID Billing To Engineering	(32,224)	-	-	-	-
ID Billing To Fleet Services	(49,007)	(18,893,005)	(18,893,005)	(19,239,479)	(18,820,874)
ID Billing To Landfill	(43,382)	-	-	-	-
ID Billing To Streets	(8,537,068)	-	-	-	-
ID Billing To Traffic Eng	(356,699)	-	-	-	-
ID Billing To Library	(8,621)	-	-	-	-
ID Billing To Parks	(1,716,339)	-	-	-	-
ID Billing To Bldg Inspection	(6,888)	-	-	-	-
ID Billing To Monona Terrace	(1,255)	-	-	-	-
ID Billing To Golf Courses	(139,571)	-	-	-	-
ID Billing To Parking	(88,473)	-	-	-	-
ID Billing To Sewer	(323,151)	-	-	-	-
ID Billing To Stormwater	(731,736)	-	-	-	-
ID Billing To Transit	(4,622)	-	-	-	-
ID Billing To Water	(22,515)	-	-	-	-
ID Billing To CDA Management	(60,883)	-	-	-	-
TOTAL	\$ (17,455,740)	\$ (18,893,005)	\$ (18,893,005)	\$ (19,239,479)	\$ (18,820,874)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Debt Service	-	-	-	-	9,929,892
TOTAL	\$ -	\$ -	\$ -	\$ -	9,929,892

Fleet Services

Function: Internal Services

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN ASST-20	20	-	-	1.00	58,629	1.00	58,629
ADMIN ASST-20	17	1.00	57,643	-	-	-	-
AUTO MAINT WKR 1-15	15	1.00	43,168	1.00	42,840	-	-
AUTO MAINT WKR 2-15	15	1.00	49,550	1.00	49,173	1.00	49,173
DATA ANALYST 2	18	1.00	70,565	1.00	73,071	1.00	73,071
FACILITY MAINT WKR-15	15	1.00	60,449	1.00	61,121	1.00	61,121
FLEET MAINT PROG ADMIN-15	15	1.00	74,645	1.00	74,076	1.00	74,076
FLEET OPER MGR-18	18	1.00	102,917	1.00	107,044	1.00	107,044
FLEET PARTS TECH-15	15	3.00	191,708	3.00	192,031	3.00	192,031
FLEET PROG MGR-18	18	1.00	100,135	1.00	104,151	1.00	104,151
FLEET SERVICE PARTS LDWKR-15	15	1.00	65,849	1.00	65,348	1.00	65,348
FLEET SERVS SUPT-21	21	1.00	132,905	1.00	136,179	1.00	136,179
FLEET TECH-15	15	20.00	1,297,381	20.00	1,322,437	21.00	1,379,134
MASTER AUTO BODY TEC-15	15	1.00	72,108	1.00	72,222	1.00	72,222
OPERATIONS CLERK-15	15	1.00	51,717	1.00	53,115	1.00	53,115
PARTS ROOM ASST-15	15	1.00	58,174	1.00	57,732	-	-
PUB WKS GEN FORE-18	18	2.00	147,264	2.00	152,712	2.00	152,712
WELDER-15	15	1.00	74,779	1.00	56,697	-	-
TOTAL		39.00	2,650,957	39.00	2,678,578	37.00	2,578,006

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Golf Enterprise

Agency Overview

Agency Mission

The mission of the Golf Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play.

Agency Overview

The Agency is responsible for golf course maintenance and operations at Madison's four golf courses. The goal of the agency is to operate a golf system that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities while maintaining a high level of customer service. The Golf Enterprise will advance this goal by working with The First Tee to improve the lives and opportunities for Madison's youth who participate in their programming and stakeholders to develop an actionable plan to ensure the mission of the Golf Enterprise is met.

2022 Budget Highlights

The 2022 Executive Budget:

- Maintains the current operating model and level of service for the Golf Enterprise.

Golf Courses**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Golf Courses	3,654,184	3,307,654	3,644,115	3,584,310	3,559,688
TOTAL	\$ 3,654,184	\$ 3,307,654	\$ 3,644,115	\$ 3,584,310	\$ 3,559,688

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Golf Operations	3,654,184	3,307,654	3,644,115	3,584,310	3,559,688
TOTAL	\$ 3,654,184	\$ 3,307,654	\$ 3,644,115	\$ 3,584,310	\$ 3,559,688

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(3,614,639)	(3,259,654)	(3,608,073)	(3,481,792)	(3,481,792)
Investments & Other Contributions	-	-	-	(20,000)	(20,000)
Misc Revenue	(15,722)	(48,000)	(24,444)	(48,000)	(48,000)
Other Financing Source	-	-	(11,599)	(34,518)	(9,896)
Transfer In	(23,824)	-	-	-	-
TOTAL	\$ (3,654,184)	\$ (3,307,654)	\$ (3,644,115)	\$ (3,584,310)	\$ (3,559,688)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,388,905	1,468,906	1,381,161	1,528,575	1,509,457
Benefits	312,794	278,575	460,710	283,678	275,809
Supplies	362,838	564,766	586,689	621,179	621,179
Purchased Services	679,989	471,349	723,585	687,810	687,810
Debt & Other Financing	426,283	32,088	-	-	-
Inter Depart Charges	291,759	247,205	247,205	218,304	220,983
Transfer Out	191,617	244,765	244,765	244,765	244,451
TOTAL	\$ 3,654,184	\$ 3,307,654	\$ 3,644,115	\$ 3,584,310	\$ 3,559,688

Golf Courses

Function: Public Works

Service Overview

Service: Golf Operations

Citywide Element: Culture and Character

Service Description

This service oversees the operation and maintenance of the Yahara Hills, Odana Hills, Monona and Glenway Golf Courses, which provide a total of 72 holes of play. The goal of the service is a golf enterprise fund that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Golf Course Maintenance: Maintain the four golf courses by irrigating and mowing the greens and fairways, repairing and caring for mowing equipment and vehicles, and providing tee and green supplies.
- Golf Clubhouses: Provide clubhouses and staff to set up tee times, check in, rent golf carts, pay greens fees, purchase concessions at the snack bars, and purchase golf accessories at the pro shops.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	3,654,184	3,307,654	3,644,115	3,584,310	3,559,688
TOTAL	\$ 3,654,184	\$ 3,307,654	\$ 3,644,115	\$ 3,584,310	\$ 3,559,688

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(3,654,185)	(3,307,654)	(3,644,116)	(3,584,310)	(3,559,688)
Personnel	1,701,699	1,747,481	1,841,871	1,812,252	1,785,265
Non-Personnel	1,660,727	1,312,968	1,555,040	1,553,754	1,553,439
Agency Charges	291,759	247,205	247,205	218,304	220,983
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Golf Courses

Function: Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Catering Concessions	(329,704)	(480,000)	(433,941)	(480,000)	(480,000)
Facility Rental	(658,037)	(670,000)	(660,919)	(670,000)	(670,000)
Memberships	(243,525)	(300,000)	(331,557)	(320,000)	(320,000)
Reimbursement Of Expense	(903)	(2,000)	(940)	(2,000)	(2,000)
Golf Courses	(2,382,470)	(1,807,654)	(2,180,716)	(2,009,792)	(2,009,792)
TOTAL	\$ (3,614,639)	\$ (3,259,654)	\$ (3,608,073)	\$ (3,481,792)	\$ (3,481,792)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	-	-	-	(20,000)	(20,000)
TOTAL	\$ -	\$ -	\$ -	\$ (20,000)	\$ (20,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(15,722)	(48,000)	(24,444)	(48,000)	(48,000)
TOTAL	\$ (15,722)	\$ (48,000)	\$ (24,444)	\$ (48,000)	\$ (48,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	-	-	(11,599)	(34,518)	(9,896)
TOTAL	\$ -	\$ -	\$ (11,599)	\$ (34,518)	\$ (9,896)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(23,824)	-	-	-	-
TOTAL	\$ (23,824)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	469,125	565,867	465,912	575,927	550,525
Salary Savings	-	(49,314)	-	(6,314)	(6,314)
Pending Personnel	-	63,542	-	64,017	70,301
Premium Pay	23,805	2,564	17,498	2,564	2,564
Workers Compensation Wages	1,300	-	8,752	-	-
Compensated Absence	132,005	16,467	4,018	16,467	16,467
Hourly Wages	723,202	830,610	743,837	836,809	836,809
Overtime Wages Permanent	19,890	8,970	87,288	14,375	14,375
Overtime Wages Hourly	19,578	30,200	53,855	24,730	24,730
TOTAL	\$ 1,388,905	\$ 1,468,906	\$ 1,381,161	\$ 1,528,575	\$ 1,509,457

Golf CoursesFunction: **Public Works***Line Item Detail*Agency Primary Fund: **Golf Courses**

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Unemployment Benefits	61,903	71,184	169,556	71,184	71,184
Health Insurance Benefit	88,499	107,606	113,098	110,820	108,386
Wage Insurance Benefit	2,099	1,824	2,233	2,546	2,392
WRS	50,270	38,195	54,911	38,875	35,783
FICA Medicare Benefits	97,255	42,372	90,115	42,859	40,670
Licenses & Certifications	641	-	-	-	-
Post Employment Health Plans	7,329	17,394	30,797	17,394	17,394
Other Post Emplmnt Benefit	4,039	-	-	-	-
Pension Expense	760	-	-	-	-
TOTAL	\$ 312,794	\$ 278,575	\$ 460,710	\$ 283,678	\$ 275,809

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	(742)	7,700	5,388	10,350	10,350
Copy Printing Supplies	327	400	248	400	400
Hardware Supplies	2,338	100	158	1,929	1,929
Work Supplies	9,880	28,000	39,214	43,900	43,900
Janitorial Supplies	6,775	7,300	6,779	7,300	7,300
Safety Supplies	25,522	3,500	2,818	3,500	3,500
Uniform Clothing Supplies	375	-	-	-	-
Building	-	-	-	300	300
Building Supplies	1,451	7,650	2,531	11,650	11,650
Landscaping Supplies	10,034	13,650	12,655	16,150	16,150
Trees Shrubs Plants	-	500	500	500	500
Fertilizers And Chemicals	121,738	136,000	135,773	136,000	136,000
Machinery And Equipment	3,984	72,000	45,157	72,000	72,000
Equipment Supplies	66,681	79,600	87,269	91,600	91,600
Oil	-	100	100	100	100
Inventory	114,474	208,266	248,100	225,500	225,500
TOTAL	\$ 362,838	\$ 564,766	\$ 586,689	\$ 621,179	\$ 621,179

Golf Courses

Function: Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	8,568	12,000	26,640	12,000	12,000
Electricity	69,000	68,000	70,538	68,000	68,000
Water	163,582	112,000	171,691	149,000	149,000
Stormwater	88,089	49,500	103,549	90,500	90,500
Telephone	1,827	1,788	1,310	2,000	2,000
Cellular Telephone	184	220	220	220	220
Systems Comm Internet	2,887	2,000	3,793	2,000	2,000
Building Improv Repair Maint	1,966	4,600	1,780	5,100	5,100
Waste Disposal	21,981	-	-	-	-
Pest Control	965	500	700	2,280	2,280
Comm Device Mntc	-	2,000	-	2,000	2,000
Equipment Mntc	16,106	20,120	-	25,120	25,120
System & Software Mntc	-	33,378	10,650	16,078	16,078
Rental Of Equipment	127,723	129,200	127,865	145,000	145,000
Mileage	176	-	-	-	-
Memberships	250	-	58	-	-
Uniform Laundry	367	700	700	700	700
Audit Services	1,525	1,525	-	1,525	1,525
Credit Card Services	108,479	1,320	163,103	117,000	117,000
Management Services	4,809	9,850	9,250	9,850	9,850
Consulting Services	556	-	4,444	-	-
Advertising Services	3,567	11,500	9,500	17,000	17,000
Printing Services	249	-	-	-	-
Security Services	1,501	1,560	1,785	1,670	1,670
Other Services & Expenses	52,978	7,000	16,008	18,000	18,000
Permits & Licenses	2,654	2,588	-	2,767	2,767
TOTAL	\$ 679,989	\$ 471,349	\$ 723,585	\$ 687,810	\$ 687,810

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	19,851	-	-	-	-
Depreciation	145,917	-	-	-	-
Fund Balance Generated	260,515	32,088	-	-	-
TOTAL	\$ 426,283	\$ 32,088	\$ -	\$ -	\$ -

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	8,124	10,054	10,054	10,054	20,778
ID Charge From Civil Rights	-	2,207	2,207	2,207	2,271
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	-	-	-	-	476
ID Charge From Finance	51,056	35,403	35,403	35,403	42,995
ID Charge From Human Resource	44,635	18,299	18,299	18,299	20,485
ID Charge From Information Tec	19,758	30,508	30,508	30,508	14,419
ID Charge From Fleet Services	140,027	123,099	123,099	94,198	92,259
ID Charge From Mayor	3,317	4,276	4,276	4,276	3,941
ID Charge From Traffic Eng	601	-	-	-	-
ID Charge From Insurance	11,498	9,430	9,430	9,430	9,430
ID Charge From Workers Comp	12,355	13,929	13,929	13,929	13,929
TOTAL	\$ 291,759	\$ 247,205	\$ 247,205	\$ 218,304	\$ 220,983

Golf Courses

Function: Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	191,617	200,000	200,000	200,000	200,000
Transfer Out To Debt Service	-	44,765	44,765	44,765	44,451
TOTAL	\$ 191,617	\$ 244,765	\$ 244,765	\$ 244,765	\$ 244,451

Golf Courses

Function: Public Works

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
GOLF CLUB OPER SUPV 2-18	18	1.00	75,840	1.00	75,264	1.00	75,263
GOLF PROGRAM SUPV-18	18	1.00	60,863	1.00	71,430	1.00	71,429
GREENSKEEPER 1-16	16	2.00	122,349	2.00	121,419	2.00	121,419
GREENSKEEPER 2-16	16	1.00	70,813	1.00	70,912	1.00	70,912
GREENSKEEPER 3-16	16	1.00	72,762	1.00	72,870	1.00	72,870
MAINT MECH 1-16	16	1.00	71,456	1.00	70,911	1.00	70,912
PKS EQUIP MECH 1-16	16	1.00	68,237	1.00	67,719	1.00	67,718
TOTAL		8.00	542,320	8.00	550,525	8.00	550,523

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Human Resources

Agency Overview

Agency Mission

The mission of Human Resources is to move Our Madison forward by hiring, developing, and sustaining a diverse and engaged workforce.

Agency Overview

The Agency supports other City agencies in recruiting, hiring, training, and retaining the City's active workforce. Human Resources' goal is to support agencies in organizational development to ensure quality City services, oversee compliance with Madison's personnel rules, and support agencies in recruitment efforts. Human Resources works to advance this goal by continuing to build programs and cultivate relationships in order to develop city staff as well as make investments to reward and retain personnel.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes funding for new software that manages personnel documents and processes related to employee onboarding (Ongoing Increase: \$50,000)
- Includes reductions of \$35,000 (or 2.0%) from Human Resources' cost-to-continue to executive budget. Changes include:
 - Reduced funding for citywide drug testing to bring the budgeted amount closer to actual spending (Ongoing Reduction: \$10,000)
 - Reduced budget for conference/trainings and consulting services (One-time Reduction: \$25,000)

Human Resources**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,821,312	1,672,442	1,619,185	1,747,625	1,690,298
TOTAL	\$ 1,821,312	\$ 1,672,442	\$ 1,619,185	\$ 1,747,625	\$ 1,690,298

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Employee & Labor Relations	483,595	493,685	426,596	516,383	648,684
HR Services	624,663	500,239	518,114	488,901	405,931
Organizational & Health Dev	713,054	678,518	674,476	742,341	635,683
TOTAL	\$ 1,821,312	\$ 1,672,442	\$ 1,619,185	\$ 1,747,625	\$ 1,690,298

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(325)	-	(200)	-	-
Misc Revenue	-	(4,000)	(3,400)	(4,000)	(4,000)
Transfer In	(16,625)	-	-	-	-
TOTAL	\$ (16,950)	\$ (4,000)	\$ (3,600)	\$ (4,000)	\$ (4,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,516,059	1,501,500	1,529,115	1,599,501	1,599,501
Benefits	477,925	480,194	422,253	457,243	458,836
Supplies	16,493	18,950	12,832	18,950	18,950
Purchased Services	125,258	195,278	178,065	195,411	210,411
Inter Depart Charges	77,917	84,625	84,625	84,625	84,625
Inter Depart Billing	(375,390)	(604,105)	(604,105)	(604,105)	(678,025)
TOTAL	\$ 1,838,262	\$ 1,676,442	\$ 1,622,785	\$ 1,751,625	\$ 1,694,298

Service Overview

Service: Employee & Labor Relations

Citywide Element: Effective Government

Service Description

This service fulfills the City’s obligations for contract negotiation and management; works with Employee Associations in developing and implementing employee handbooks; administers the Family and Medical Leave Act (FLMA), disability leave, layoffs, and occupational accommodations; and develops and implements the employee benefits program. The goals of this service are effective use of the Meet and Confer process with employee associations, successful negotiation of all outstanding labor contracts, and effective implementation of employee benefits programs.

Major Budget Changes

- Funding for new software to increase the efficiency of employee onboarding (\$50,000)
- The 2021 Adopted Budget increased the funding for citywide drug testing by \$12,500 due to anticipated increased costs from federal rule changes. Actual costs have been lower, and the 2022 Executive Budget reduces funding by \$10,000.
- Reduction of \$1,300 in conference and training funding represents this service's share of the agency's overall \$25,000 reduction in the budget for conference/trainings and consulting services

Activities Performed by this Service

- Employee Benefits Planning and Implementation: Research, develop, and maintain the employee benefits package for City staff, including insurance, retirement, and wellness programs.
- Occupational Accommodations and Disability Leave: Administration of the occupational accommodations program and tracking employee leave and layoff processes due to disabilities.
- Administration of Family Medical Leave Act (FMLA) Requests: Consult with employees on the FMLA process, review FMLA requests for eligibility, contact medical providers for required information, and coordinate with employees and departments as staff resume their duties.
- Meet and Confer with Employee Groups: Negotiate with employee unions and work with employee associations to develop and implement employee handbooks and contracts.
- Coordinating Grievance Investigations: Review complaints and coordinate investigation of grievances filed against City employees and work with Attorney’s Office to negotiate separation agreements, when necessary.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	483,595	493,685	426,596	516,383	648,684
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 483,595	\$ 493,685	\$ 426,596	\$ 516,383	\$ 648,684

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	658,811	763,141	710,383	785,614	786,330
Non-Personnel	29,735	52,175	37,844	52,400	91,096
Agency Charges	(204,951)	(321,631)	(321,631)	(321,631)	(228,742)
TOTAL	\$ 483,595	\$ 493,685	\$ 426,596	\$ 516,383	\$ 648,684

Human Resources

Function: Administration

Service Overview

Service: HR Services

Citywide Element: Effective Government

Service Description

This service provides Human Resources support to all City departments, helping them achieve their goals by developing and implementing recruitment and selection strategies; assisting in the implementation of organizational changes, including the classification and reclassification of employees and positions; working with the Personnel Board; and providing general human resources support. The goals of this service are to increase diversity of applicants for City jobs across all classifications, identify positions struggling to attract qualified applicants, and implement strategies to increase the number of qualified applicants.

Major Budget Changes

- Reduction of \$1,500 in conference and training funding represents this service's share of the agency's overall \$25,000 reduction in the budget for conference/trainings and consulting services

Activities Performed by this Service

- Workforce Recruitment:** Developing and implementing strategies to recruit and select diverse and appropriately skilled new staff members.
- Workforce Modification:** Assist City departments with modifications to their staffing structure through reclassifications, internal promotions, and development of new employment exams and position descriptions.
- Maintain Position Control:** Assist the Personnel Board and Finance Committee with answers to inquiries and maintain control of positions allocated throughout the year, ensuring departments do not recruit for positions which have not been approved by the Personnel Board and Finance Committee.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	624,663	500,239	518,114	488,901	405,931
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 624,663	\$ 500,239	\$ 518,114	\$ 488,901	\$ 405,931

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(16,625)	-	-	-	-
Personnel	718,030	637,863	669,086	626,617	627,341
Non-Personnel	43,311	55,603	42,255	55,511	53,989
Agency Charges	(120,053)	(193,227)	(193,227)	(193,227)	(275,399)
TOTAL	\$ 624,663	\$ 500,239	\$ 518,114	\$ 488,901	\$ 405,931

Service Overview

Service: Organizational & Health Dev

Citywide Element: Effective Government

Service Description

This service ensures the success and engagement of City of Madison employees and agencies through the coordinated work of the Organizational Development and Wellness Programs, which coordinates internal and external training for employees, facilitates planning initiatives, and develops and delivers wellness initiatives for employees. The goals of this service are to improve the onboarding experience for new employees, enhance opportunities for employee development at various stages in their careers, and improve overall employee engagement citywide.

Major Budget Changes

- Reduced funding for consulting services that support Performance Excellence programming (\$11,000)
- Reduction of \$11,100 in conference and training funding represents this service's share of the agency's overall \$25,000 reduction in the budget for conference/trainings and consulting services

Activities Performed by this Service

- Employee and Leadership Development: Provide employees with tools, comprehensive learning and development opportunities, and education at every point in their career. Offer support, development, and consultation for elected officials and leaders at every level of the organization. Provide career counseling to support internal recruitment and engagement with the City's workforce. Provide talent management and leadership development to meet organizational needs.
- Organizational Development: Build organizational effectiveness through strategic planning, process improvement, equity, and people-centered operations. Provide creative consulting and improvement interventions to foster work culture change.
- Outreach and Communication: Ensure common understanding of opportunities and services available through HR and organizational development. Develop community and organizational partnerships with key stakeholders. Utilize diverse and innovative marketing tools.
- Engagement and Equity: Ensure that the public is engaged and satisfied with City services by providing a Community Voice Survey through Performance Excellence. Support citywide equitable workforce planning and goals and support effective use of RESJI tools and training. Support AASPIRE and Wanda Fullmore interns each summer.
- Wellness: Evaluate current services to ensure optimization of employee wellness resources through healthcare partners and other organizational collaborations.
- Performance Excellence: Support Performance Excellence and management strategies that promote high employee input and allow for agencies to meet organizational goals and improve service delivery to best serve City of Madison residents.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	713,054	678,518	674,476	742,341	635,683
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 713,054	\$ 678,518	\$ 674,476	\$ 742,341	\$ 635,683

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(325)	(4,000)	(3,600)	(4,000)	(4,000)
Personnel	617,143	580,690	571,899	644,513	644,666
Non-Personnel	68,705	106,450	110,798	106,450	84,276
Agency Charges	27,531	(4,622)	(4,622)	(4,622)	(89,259)
TOTAL	\$ 713,054	\$ 678,518	\$ 674,476	\$ 742,341	\$ 635,683

Human Resources

Function: Administration

Line Item Detail

Agency Primary Fund: General

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(325)	-	(200)	-	-
TOTAL	\$ (325)	\$ -	\$ (200)	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	-	(4,000)	(3,400)	(4,000)	(4,000)
TOTAL	\$ -	\$ (4,000)	\$ (3,400)	\$ (4,000)	\$ (4,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(16,625)	-	-	-	-
TOTAL	\$ (16,625)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	1,488,944	1,639,398	1,489,639	1,604,412	1,604,412
Salary Savings	-	(165,075)	-	(32,088)	(32,088)
Premium Pay	-	8,661	26	8,661	8,661
Compensated Absence	23,884	-	20,600	-	-
Hourly Wages	1,121	18,516	18,516	18,516	18,516
Overtime Wages Permanent	364	-	-	-	-
Election Officials Wages	1,745	-	335	-	-
TOTAL	\$ 1,516,059	\$ 1,501,500	\$ 1,529,115	\$ 1,599,501	\$ 1,599,501

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	60,595	-	-	-	-
Health Insurance Benefit	197,714	240,384	207,728	222,268	228,548
Wage Insurance Benefit	5,767	5,621	7,452	6,620	6,620
WRS	101,083	110,660	97,507	108,299	104,288
FICA Medicare Benefits	111,853	122,629	107,624	119,156	118,480
Tuition	215	-	-	-	-
Post Employment Health Plans	698	900	1,943	900	900
TOTAL	\$ 477,925	\$ 480,194	\$ 422,253	\$ 457,243	\$ 458,836

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	6,419	5,200	4,626	5,200	5,200
Copy Printing Supplies	3,187	5,500	3,187	5,500	5,500
Hardware Supplies	1,363	-	-	-	-
Software Lic & Supplies	215	-	3,017	-	-
Postage	1,430	1,000	1,885	1,000	1,000
Books & Subscriptions	142	1,750	-	1,750	1,750
Work Supplies	3,736	5,500	117	5,500	5,500
TOTAL	\$ 16,493	\$ 18,950	\$ 12,832	\$ 18,950	\$ 18,950

Human Resources**Function: Administration***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	3,846	3,468	2,500	3,376	3,376
Facility Rental	7,078	10,015	7,002	10,240	10,240
Comm Device Mntc	-	6,500	-	6,500	6,500
System & Software Mntc	15,488	14,100	15,016	14,100	64,100
Recruitment	2,033	1,000	1,000	1,000	1,000
Conferences & Training	53,724	64,160	66,160	64,160	50,212
Memberships	3,059	4,200	3,809	4,200	4,200
Medical Services	22,994	34,000	21,000	34,000	24,000
Arbitrator	-	1,000	-	1,000	1,000
Storage Services	1,011	2,500	1,160	2,500	2,500
Consulting Services	14,130	50,835	55,710	50,835	39,783
Advertising Services	1,894	3,500	4,708	3,500	3,500
TOTAL	\$ 125,258	\$ 195,278	\$ 178,065	\$ 195,411	\$ 210,411

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	66,104	66,104	66,104	66,104	66,104
ID Charge From Insurance	11,052	17,560	17,560	17,560	17,560
ID Charge From Workers Comp	761	961	961	961	961
TOTAL	\$ 77,917	\$ 84,625	\$ 84,625	\$ 84,625	\$ 84,625

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(983)	(1,098)	(1,098)	(1,098)	(1,335)
ID Billing To Monona Terrace	(67,844)	(86,516)	(86,516)	(86,516)	(93,770)
ID Billing To Golf Courses	(44,635)	(18,299)	(18,299)	(18,299)	(20,485)
ID Billing To Parking	(50,000)	(60,652)	(60,652)	(60,652)	(63,936)
ID Billing To Sewer	(12,608)	(19,523)	(19,523)	(19,523)	(26,623)
ID Billing To Stormwater	(4,062)	(9,296)	(9,296)	(9,296)	(12,544)
ID Billing To Transit	(174,399)	(328,490)	(328,490)	(328,490)	(376,982)
ID Billing To Water	(20,859)	(80,231)	(80,231)	(80,231)	(82,350)
TOTAL	\$ (375,390)	\$ (604,105)	\$ (604,105)	\$ (604,105)	\$ (678,025)

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	1.00	51,046	1.00	49,352	1.00	49,352
DATA ANALYST 2	18	1.00	70,565	1.00	73,070	1.00	73,071
EE & LABOR MGR-18	18	1.00	129,939	1.00	128,948	1.00	128,948
HR SERVS MGR-18	18	1.00	129,939	1.00	106,922	1.00	106,922
HRA 2-18	18	1.00	84,518	1.00	83,874	1.00	83,874
HRA 3-18	18	4.00	326,735	4.00	306,196	4.00	306,196
HUMAN RESOURCE DIR-21	21	1.00	145,405	1.00	148,985	1.00	148,986
LABOR RELATIONS SPEC-18	18	1.00	107,866	1.00	102,223	1.00	102,223
OCC/ACC SPEC 3-18	18	1.00	99,111	1.00	98,356	1.00	98,356
ORG HEALTH/DEV MGR-18	18	1.00	106,531	1.00	110,784	1.00	110,784
ORGAN DEV/TRAIN OFF-18	18	3.00	269,078	3.00	275,192	3.00	275,192
PROGRAM ASST 1-20	20	1.00	57,551	2.00	120,510	2.00	120,510
PROGRAM ASST 1-20	17	1.00	61,114	-	-	-	-
TOTAL		18.00	1,639,398	18.00	1,604,412	18.00	1,604,414

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Information Technology

Agency Overview

Agency Mission

The mission of the Information Technology (IT) Department is to provide IT services to all City agencies and connect the public to City of Madison services and information through people-focused technology solutions.

Agency Overview

The Agency supports the City's hardware, software, and telecommunications network. The goal of the agency is to provide a forum for residents and IT customers to engage with the City in an efficient, equitable manner with positive outcomes. Information Technology will advance this goal by supporting the City's network operations, security, risk and compliance, fiber and wireless, workstation equipment, and database infrastructure and provide more opportunities for digital engagement and access to City services, creating a more connected, equitable Madison.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$58,000 (or 1%) from Information Technology's cost-to-continue to executive budget. Changes include:
 - Holding the IT Technical Services Manager position (1.0 FTE) vacant for half of 2022 and underfilling by one range lower than budgeted (One-time reduction: \$53,000).
 - Underfilling three IT Specialist positions (3.0 FTE) (One-time reduction: \$13,000)
 - Finalizing rates for health insurance and Wisconsin Retirement System (Ongoing increase: \$5,000)
 - Transferring budget for the City/County CCB audiovisual maintenance contract from Direct Appropriations to IT (Ongoing increase: \$3,000).
- Increases interdepartmental billing per the updated City-wide cost allocation plan (One-time revenue increase: \$205,000).
- Includes a new IT Specialist position (1.0 FTE) that provides services to and is entirely funded by Public Health.
- Includes a new Media Team position to support audiovisual needs that will be funded by the Audiovisual Systems capital program at an estimated ongoing cost of \$75,000.
- Increases budget for annual software subscription and maintenance costs (Ongoing increase: \$85,000).
- Includes budget for full migration to and annual subscription/maintenance costs for Microsoft 365, which includes subscription and maintenance services for SharePoint Online and Windows 10 (Ongoing increase: \$1.5 million).

Information Technology**Function: Administration***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	6,602,658	7,864,314	7,692,756	9,607,148	9,344,042
TOTAL	\$ 6,602,658	\$ 7,864,314	\$ 7,692,756	\$ 9,607,148	\$ 9,344,042

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Application Dev & Support	3,801,024	4,429,629	4,360,978	4,497,215	4,199,967
Technical Services	2,801,633	3,434,686	3,331,779	5,109,933	5,144,075
TOTAL	\$ 6,602,658	\$ 7,864,314	\$ 7,692,756	\$ 9,607,148	\$ 9,344,042

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(6,975)	(17,000)	(12,850)	(17,000)	(17,000)
Charges For Services	(11,800)	(30,000)	(10,000)	(30,000)	(30,000)
Other Financing Source	(9,000)	(8,000)	(10,000)	(8,000)	(8,000)
Transfer In	(434,848)	-	-	-	-
TOTAL	\$ (462,623)	\$ (55,000)	\$ (32,850)	\$ (55,000)	\$ (55,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	4,544,603	4,337,193	4,320,857	4,469,048	4,403,680
Benefits	1,269,461	1,217,622	1,255,140	1,240,276	1,244,814
Supplies	15,570	23,850	23,802	23,850	23,850
Purchased Services	1,873,250	3,084,627	2,872,543	4,673,050	4,676,050
Inter Depart Charges	23,708	27,120	24,364	27,022	26,814
Inter Depart Billing	(661,311)	(771,098)	(771,100)	(771,098)	(976,166)
TOTAL	\$ 7,065,281	\$ 7,919,314	\$ 7,725,606	\$ 9,662,148	\$ 9,399,042

Service Overview

Service: Application Dev & Support

Citywide Element: Effective Government

Service Description

This service is responsible for maintaining databases and database software, the City’s website and EmployeeNet, the Electronic Document Management System (EDMS), the centralized Geographic Information System (GIS), support for enterprise applications such as MUNIS, Legistar, and Crystal Reports, and all permitting, licensing, asset management, and land/planning applications. The goal of this service is to have residents and IT customers engage with the City in an efficient, equitable manner with positive outcomes.

Major Budget Changes

- Increased salary savings to reflect underfilling three IT Specialist positions (#813, #830, and #4577; 3.0 FTE) (\$13,000).
- Added a new IT Specialist position (1.0 FTE) for Public Health Madison and Dane County (PHMDC). This position is located in IT while the budget and payroll is included in Public Health (\$110,000).
- Increased annual system and software maintenance for applications (\$14,000).

Activities Performed by this Service

- **Project Management:** This service provides the project management and process and business analysis for Information Technology related projects.
- **IT Infrastructure:** This service provides the backbone to support all Information Technology related resources and operations.
- **Administration:** This service provides all administrative functions to the Information Technology department, such as legal and contract compliance, purchasing, payroll, budget, records management and RESJI.
- **Application Development and Support:** This service provides software and database application resources.
- **Security:** This service provides disaster recovery, risk management, and incidental response to all Information Technology systems.
- **Customer Service and Communication:** This service provides for customer (internal City and external residents and visitors) assistance and support, digital signage, Madison City Channel, web, email list maintenance, and communication management.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	3,801,024	4,429,629	4,360,978	4,497,215	4,199,967
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 3,801,024	\$ 4,429,629	\$ 4,360,978	\$ 4,497,215	\$ 4,199,967

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(186,394)	-	-	-	-
Personnel	2,738,350	2,823,750	2,796,665	2,879,827	2,828,588
Non-Personnel	1,357,053	1,736,056	1,695,891	1,747,581	1,747,581
Agency Charges	(107,985)	(130,177)	(131,579)	(130,193)	(376,202)
TOTAL	\$ 3,801,024	\$ 4,429,629	\$ 4,360,978	\$ 4,497,215	\$ 4,199,967

Service Overview

Service: Technical Services

Citywide Element: Effective Government

Service Description

This service supports the citywide network of high-speed fiber, City-owned computers and telephones, software upgrades and security patches, a City-owned wireless hotspot network, and digital video surveillance cameras. The service stays current with the latest security, hardware, and software technologies and recommends implementation of these technologies where appropriate. This service also includes the Media Team (Madison City Channel) that provides live coverage of City meetings and maintains taped replays and online archives of those meetings. The goals of this service are to continue to provide technology-based solutions that support customers’ missions in all City departments/divisions and to provide data and application communication technology between government agencies and City residents and visitors.

Major Budget Changes

- Increased salary savings to reflect holding the IT Technical Services Manager position (#821) vacant for half of 2022 and underfilling by one range lower than budgeted (\$53,000).
- Increased annual system and software maintenance for applications (\$74,000).
- Increased system and software maintenance to reflect the full migration to and annual subscription/maintenance costs for Microsoft 365, which includes subscription and maintenance services for SharePoint Online and Windows 10 (\$1.5 million).
- Added a new Digital Media Specialist position to support audiovisual needs that will be funded by the Audiovisual Systems capital program at an estimated ongoing cost of \$75,000.

Activities Performed by this Service

- Project Management: Project management and process and business analysis for Information Technology related projects.
- IT Infrastructure: Support to all Information Technology related resources and operations.
- Administration: Administrative support to the Information Technology department, such as legal and contract compliance, purchasing, payroll, budget, records management and RESJI.
- Application Development and Support: Software and database application resources.
- Security: Disaster recovery, risk management and incidental response to all Information Technology systems.
- Customer Service and Communication: Customer (internal City and external residents and visitors) assistance and support, digital signage, Madison City Channel, web, email list maintenance, and communication management.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,801,633	3,434,686	3,331,779	5,109,933	5,144,075
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,801,633	\$ 3,434,686	\$ 3,331,779	\$ 5,109,933	\$ 5,144,075

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(276,230)	(55,000)	(32,850)	(55,000)	(55,000)
Personnel	3,075,714	2,731,065	2,779,332	2,829,497	2,819,906
Non-Personnel	531,767	1,372,422	1,200,453	2,949,319	2,952,319
Agency Charges	(529,618)	(613,801)	(615,157)	(613,883)	(573,150)
TOTAL	\$ 2,801,633	\$ 3,434,686	\$ 3,331,779	\$ 5,109,933	\$ 5,144,075

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Unit of Gov Rev Op	(6,975)	(17,000)	(12,850)	(17,000)	(17,000)
TOTAL	\$ (6,975)	\$ (17,000)	\$ (12,850)	\$ (17,000)	\$ (17,000)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(11,800)	(30,000)	(10,000)	(30,000)	(30,000)
TOTAL	\$ (11,800)	\$ (30,000)	\$ (10,000)	\$ (30,000)	\$ (30,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(9,000)	(8,000)	(10,000)	(8,000)	(8,000)
TOTAL	\$ (9,000)	\$ (8,000)	\$ (10,000)	\$ (8,000)	\$ (8,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(433,800)	-	-	-	-
Transfer In From Insurance	(1,048)	-	-	-	-
TOTAL	\$ (434,848)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	4,352,545	4,309,069	4,270,465	4,364,137	4,364,137
Salary Savings	-	(94,276)	-	(87,282)	(152,650)
Pending Personnel	-	-	-	69,793	69,793
Furlough Savings	-	-	(8,756)	-	-
Premium Pay	16,484	14,000	11,451	14,000	14,000
Compensated Absence	48,514	43,400	8,660	43,400	43,400
Hourly Wages	67,900	30,000	13,731	30,000	30,000
Overtime Wages Permanent	56,606	35,000	24,404	35,000	35,000
Overtime Wages Hourly	341	-	-	-	-
Election Officials Wages	2,213	-	903	-	-
TOTAL	\$ 4,544,603	\$ 4,337,193	\$ 4,320,857	\$ 4,469,048	\$ 4,403,680

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	57,000	-	55,908	-	-
Health Insurance Benefit	559,152	588,899	600,320	600,244	617,063
Wage Insurance Benefit	13,349	12,839	13,854	14,188	14,188
WRS	299,495	290,862	273,119	294,581	283,667
FICA Medicare Benefits	336,385	318,715	302,687	324,956	323,589
Post Employment Health Plans	4,081	6,307	9,252	6,307	6,307
TOTAL	\$ 1,269,461	\$ 1,217,622	\$ 1,255,140	\$ 1,240,276	\$ 1,244,814

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	3,126	10,000	6,000	10,000	10,000
Copy Printing Supplies	314	1,050	35	1,050	1,050
Furniture	1,094	-	5,000	-	-
Hardware Supplies	3,234	4,500	7,133	4,500	4,500
Software Lic & Supplies	1,432	2,700	3,083	2,700	2,700
Postage	2,058	900	2,260	900	900
Books & Subscriptions	163	500	-	500	500
Work Supplies	4,149	4,200	292	4,200	4,200
TOTAL	\$ 15,570	\$ 23,850	\$ 23,802	\$ 23,850	\$ 23,850

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	8,168	8,494	19,000	12,818	12,818
Cellular Telephone	3,319	3,600	3,992	5,000	5,000
Television	1,582	1,000	965	1,000	1,000
Systems Comm Internet	6,453	6,000	6,600	6,000	6,000
Facility Rental	19,858	20,104	20,434	20,965	20,965
Custodial Bldg Use Charges	142,313	164,203	164,203	164,203	164,203
System & Software Mntc	1,663,855	2,828,257	2,602,000	4,413,481	4,416,481
Recruitment	270	1,000	14	1,000	1,000
Conferences & Training	10,898	30,000	30,000	30,000	30,000
Memberships	3,178	5,000	1,788	7,783	7,783
Storage Services	59	500	9	500	500
Consulting Services	3,026	-	7,066	-	-
Other Services & Expenses	10,272	16,470	16,470	10,300	10,300
TOTAL	\$ 1,873,250	\$ 3,084,627	\$ 2,872,543	\$ 4,673,050	\$ 4,676,050

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	969	969	969	969	969
ID Charge From Fleet Services	4,342	8,756	6,000	8,658	8,450
ID Charge From Insurance	14,906	12,797	12,797	12,797	12,797
ID Charge From Workers Comp	3,491	4,598	4,598	4,598	4,598
TOTAL	\$ 23,708	\$ 27,120	\$ 24,364	\$ 27,022	\$ 26,814

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(1,725)	(8,645)	(8,645)	(8,645)	(1,460)
ID Billing To Monona Terrace	(95,789)	(80,291)	(80,291)	(80,291)	(65,215)
ID Billing To Golf Courses	(19,758)	(30,508)	(30,508)	(30,508)	(14,420)
ID Billing To Parking	(113,060)	(157,531)	(157,532)	(157,531)	(193,249)
ID Billing To Sewer	(18,387)	(18,186)	(18,186)	(18,186)	(39,156)
ID Billing To Stormwater	(15,956)	(18,011)	(18,011)	(18,011)	(28,423)
ID Billing To Transit	(203,461)	(237,369)	(237,369)	(237,369)	(347,279)
ID Billing To Water	(193,175)	(220,557)	(220,558)	(220,557)	(286,964)
TOTAL	\$ (661,311)	\$ (771,098)	\$ (771,100)	\$ (771,098)	\$ (976,166)

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CC ENGR-16	16	1.00	60,993	1.00	63,885	1.00	63,885
DIGITAL MEDIA SPECIALIST-16	16	3.00	196,153	3.00	201,893	4.00	259,593
DIGITAL MEDIA SPECIALIST-16 PT	16	0.70	48,712	0.70	50,592	0.70	50,592
DIGITAL MEDIA SUPERVISOR-18	18	1.00	92,944	1.00	97,477	1.00	97,477
IT ADMIN SERVS MGR-18	18	1.00	78,481	1.00	81,478	1.00	81,478
IT APP DEV MGR-18	18	1.00	131,162	1.00	130,162	1.00	130,162
IT DIRECTOR-21	21	1.00	143,282	1.00	146,812	1.00	146,811
IT SPEC 2-18	18	9.00	650,228	9.00	662,110	9.00	662,109
IT SPEC 3-18	18	15.00	1,289,221	16.00	1,354,759	16.00	1,354,761
IT SPEC 4-18	18	14.00	1,300,833	14.00	1,335,149	14.00	1,335,149
IT TECH SERVS MGR-18	18	1.00	117,109	1.00	118,541	1.00	118,541
PRINCIPAL IT SPEC-18	18	4.00	466,608	4.00	463,053	4.00	463,053
PROGRAM ASST 2-20	20	1.00	54,357	1.00	55,594	1.00	55,594
RECORDS MGT COORD 2-18	18	1.00	81,731	1.00	81,108	1.00	81,108
TOTAL		53.70	4,711,814	54.70	4,842,613	55.70	4,900,313

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Insurance

Agency Overview

Agency Mission

The mission of the Insurance Fund is to protect the assets of the City through the purchase of insurance and the utilization of other risk management techniques such as loss control, risk transfer, and avoidance.

Agency Overview

The Insurance Fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Through this fund the City purchases insurance and implements other risk management techniques to protect the assets of the City. The goal of the Insurance Fund is to provide a cost-effective manner of protecting the assets of the City. The Insurance Fund advances this goal through risk transfer, where the City shifts exposure/risk to another entity either through purchase of insurance or in a contract. If neither of those techniques are possible or reasonable, risk avoidance or loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

2022 Budget Highlights

The 2022 Executive Budget:

- Increases funding for general liability insurance, property, and other insurance premiums (Increase: \$96,000)
- Decreases funding added to reserves (Reduction: \$65,000)
- Includes a projected rate decrease for agencies based on anticipated claims. The decrease has been allocated to agency budgets (Reduction: \$100,000)

Insurance**Function: Internal Services***Budget Overview*

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(225)	(10,000)	(1,000)	-	-
Investments & Other Contributions	(166,466)	(132,000)	(127,100)	(132,000)	(132,000)
Misc Revenue	(280,752)	(200,000)	(180,000)	(200,000)	(200,000)
Transfer In	(997)	-	-	-	-
TOTAL	\$ (448,440)	\$ (342,000)	\$ (308,100)	\$ (332,000)	\$ (332,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	200,623	185,053	185,053	191,124	193,214
Benefits	106,228	262,950	62,950	263,511	263,977
Supplies	1,735	10,250	10,250	10,250	10,250
Purchased Services	1,981,907	2,662,005	2,593,080	2,607,880	2,607,880
Debt & Other Financing	1,207,370	71,744	6,769	9,235	6,679
Transfer Out	300,576	-	300,000	-	-
TOTAL	\$ 3,798,440	\$ 3,192,002	\$ 3,158,102	\$ 3,082,000	\$ 3,082,000

Agency Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Inter Depart Billing	(3,350,000)	(2,850,002)	(2,850,002)	(2,750,000)	(2,750,000)
TOTAL	\$ (3,350,000)	\$ (2,850,002)	\$ (2,850,002)	\$ (2,750,000)	\$ (2,750,000)

NET BUDGET

\$	-	\$	-	\$	-	\$	-	\$	-
----	---	----	---	----	---	----	---	----	---

Insurance

Function: Internal Services

Service Overview

Service: Insurance

Citywide Element: Effective Government

Service Description

This service purchases insurance and implements other risk management techniques to protect the assets of the City. Protection of City assets is accomplished by minimizing the City's exposure/risk by purchasing insurance or through a contract. If neither option is possible or reasonable, risk avoidance and loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

Major Budget Changes

- Agency charges were decreased by \$100,000 based on projected claims and the current status of the Insurance Fund.

Activities Performed by this Service

- Insurance premiums: Payment of City property and liability premiums.

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(448,440)	(342,000)	(308,100)	(332,000)	(332,000)
Personnel	306,850	448,003	248,003	454,635	457,191
Non-Personnel	3,491,589	2,743,999	2,910,099	2,627,365	2,624,809
TOTAL	\$ 3,350,000	\$ 2,850,002	\$ 2,850,002	\$ 2,750,000	\$ 2,750,000

Agency Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Agency Charges	(3,350,000)	(2,850,002)	(2,850,002)	(2,750,000)	(2,750,000)
TOTAL	(3,350,000)	(2,850,002)	(2,850,002)	(2,750,000)	(2,750,000)

Insurance

Function: Internal Services

Line Item Detail

Agency Primary Fund: Insurance

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
License Bond	(225)	(10,000)	(1,000)	-	-
TOTAL	\$ (225)	\$ (10,000)	\$ (1,000)	\$ -	\$ -

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(11,561)	(12,000)	(6,000)	(12,000)	(12,000)
Dividend	(154,905)	(120,000)	(121,100)	(120,000)	(120,000)
TOTAL	\$ (166,466)	\$ (132,000)	\$ (127,100)	\$ (132,000)	\$ (132,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Insurance Recoveries	(280,752)	(200,000)	(180,000)	(200,000)	(200,000)
TOTAL	\$ (280,752)	\$ (200,000)	\$ (180,000)	\$ (200,000)	\$ (200,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(997)	-	-	-	-
TOTAL	\$ (997)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	176,559	177,053	177,053	183,124	183,124
Pending Personnel	-	8,000	8,000	8,000	10,090
Compensated Absence	20,929	-	-	-	-
Hourly Wages	3,135	-	-	-	-
TOTAL	\$ 200,623	\$ 185,053	\$ 185,053	\$ 191,124	\$ 193,214

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	33,632	36,602	36,602	36,602	37,652
Wage Insurance Benefit	583	623	623	535	535
WRS	11,925	11,952	11,952	12,362	11,904
FICA Medicare Benefits	13,048	13,048	13,048	13,287	13,161
Post Employment Health Plans	740	725	725	725	725
Other Post Emplmnt Benefit	49,864	-	-	-	-
Loss Runs	-	200,000	-	200,000	200,000
Pension Expense	(3,565)	-	-	-	-
TOTAL	\$ 106,228	\$ 262,950	\$ 62,950	\$ 263,511	\$ 263,977

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	120	2,250	2,250	2,250	2,250
Hardware Supplies	662	-	-	-	-
Work Supplies	954	8,000	8,000	8,000	8,000
TOTAL	\$ 1,735	\$ 10,250	\$ 10,250	\$ 10,250	\$ 10,250

Insurance**Function:****Internal Services***Line Item Detail***Agency Primary Fund: Insurance**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	116	250	250	250	250
Cellular Telephone	117	130	130	130	130
Conferences & Training	-	1,000	1,000	1,000	1,000
Memberships	(139)	1,000	1,000	1,000	1,000
Medical Services	-	7,500	7,500	7,500	7,500
Audit Services	1,000	-	-	-	-
Consulting Services	2,413	8,000	8,000	8,000	8,000
Other Services & Expenses	4,030	4,000	4,000	4,000	4,000
General Liability Insurance	727,042	870,000	791,805	885,000	885,000
Property Insurance	660,752	733,125	734,395	803,000	803,000
Other Insurance	71,674	87,000	95,000	98,000	98,000
Insurance Claims	514,902	950,000	950,000	800,000	800,000
TOTAL	\$ 1,981,907	\$ 2,662,005	\$ 2,593,080	\$ 2,607,880	\$ 2,607,880

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Generated	1,207,370	71,744	6,769	9,235	6,679
TOTAL	\$ 1,207,370	\$ 71,744	\$ 6,769	\$ 9,235	\$ 6,679

Insurance

Function: Internal Services

Line Item Detail

Agency Primary Fund: Insurance

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Assessor	(9,355)	(16,429)	(16,429)	(24,307)	(24,307)
ID Billing To Attorney	(6,288)	(5,223)	(5,223)	(1,519)	(1,519)
ID Billing To Civil Rights	(5,028)	(5,708)	(5,708)	(6,572)	(6,572)
ID Billing To Clerk	(4,302)	(5,373)	(5,373)	(8,284)	(8,284)
ID Billing To Common Council	(9,512)	(1,417)	(1,417)	(10,387)	(10,387)
ID Billing To Finance	(9,210)	(7,384)	(7,384)	(2,148)	(2,148)
ID Billing To Human Resources	(11,052)	(17,560)	(17,560)	(43,150)	(43,150)
ID Billing To Information Tec	(14,906)	(12,797)	(12,797)	(6,386)	(6,386)
ID Billing To Mayor	(2,597)	(2,435)	(2,435)	(708)	(708)
ID Billing To Municipal Court	(1,279)	(1,051)	(1,051)	(306)	(306)
ID Billing To EAP	(849)	(684)	(684)	(217)	(217)
ID Billing To Fire	(201,575)	(178,853)	(178,853)	(182,428)	(182,428)
ID Billing To Police	(1,508,078)	(1,064,887)	(1,064,887)	(796,531)	(796,531)
ID Billing To Engineering	(81,057)	(71,579)	(71,579)	(152,905)	(152,905)
ID Billing To Fleet Services	(27,642)	(46,050)	(46,050)	(53,160)	(53,160)
ID Billing To Landfill	-	-	-	(756)	(756)
ID Billing To Public Works	(925)	(834)	(834)	(242)	(242)
ID Billing To Streets	(131,372)	(170,181)	(170,181)	(305,569)	(305,569)
ID Billing To Traffic Eng	(33,291)	(38,902)	(38,902)	(39,514)	(39,514)
ID Billing To Library	(109,696)	(102,996)	(102,996)	(97,932)	(97,932)
ID Billing To Parks	(154,048)	(144,675)	(144,675)	(208,391)	(208,391)
ID Billing To Bldg Inspection	(124,523)	(233,446)	(233,446)	(140,392)	(140,392)
ID Billing To Community Dev	(45,921)	(38,384)	(38,384)	(17,396)	(17,396)
ID Billing To Economic Dev	(6,526)	(3,746)	(3,746)	(1,930)	(1,930)
ID Billing To Office Of Dir PI	(1,655)	(1,403)	(1,403)	(408)	(408)
ID Billing To Planning	(6,909)	(7,788)	(7,788)	(2,430)	(2,430)
ID Billing To Monona Terrace	(135,008)	(112,874)	(112,874)	(115,622)	(115,622)
ID Billing To Golf Courses	(11,498)	(9,430)	(9,430)	(8,000)	(8,000)
ID Billing To Parking	(144,381)	(100,979)	(100,979)	(119,040)	(119,040)
ID Billing To Sewer	(88,611)	(81,292)	(81,292)	(28,080)	(28,080)
ID Billing To Stormwater	(35,390)	(5,836)	(5,836)	(12,332)	(12,332)
ID Billing To Transit	(170,881)	(144,915)	(144,915)	(116,966)	(116,966)
ID Billing To Water	(193,517)	(158,869)	(158,869)	(135,789)	(135,789)
ID Billing To CDA Management	(63,118)	(56,022)	(56,022)	(110,203)	(110,203)
TOTAL	\$ (3,350,000)	\$ (2,850,002)	\$ (2,850,002)	\$ (2,750,000)	\$ (2,750,000)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	121,860	-	168,996	-	-
Transfer Out To Other Restricted	262	-	-	-	-
Transfer Out To Capital	34,911	-	9,475	-	-
Transfer Out To Sewer	16,095	-	-	-	-
Transfer Out To Stormwater	15,308	-	-	-	-
Transfer Out To Parking	9,400	-	8,940	-	-
Transfer Out To Cnvt Center	-	-	9,227	-	-
Transfer Out To Transit	11,295	-	-	-	-
Transfer Out To Fleet Services	91,444	-	103,363	-	-
TOTAL	\$ 300,576	\$ -	\$ 300,000	\$ -	\$ -

Landfill

Agency Overview

Agency Mission

The mission of the Landfill is to protect the City's public health and the environment by monitoring the operation and maintenance of Madison's five closed landfills.

Agency Overview

The Agency is responsible for the maintenance of the City's five closed landfill sites at Mineral Point, Greentree, Demetral, Sycamore, and Olin. The Agency's goal is to control and eliminate gas and groundwater contamination to maintain a clean environment in the City.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes funding for the current level of service with no anticipated change to the Landfill Remediation Fee.

Landfill**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Restricted	974,956	1,157,895	1,188,813	1,284,865	1,299,967
TOTAL	\$ 974,956	\$ 1,157,895	\$ 1,188,813	\$ 1,284,865	\$ 1,299,967

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Landfill Management Maintenance	974,956	1,157,895	1,188,813	1,284,865	1,299,967
TOTAL	\$ 974,956	\$ 1,157,895	\$ 1,188,813	\$ 1,284,865	\$ 1,299,967

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(885,442)	(1,023,100)	(724,703)	(650,000)	(650,000)
Fine & Forfeiture	(955)	(2,500)	(2,522)	(3,000)	(3,000)
Investments & Other Contributions	(41,541)	(102,000)	(3,108)	(37,300)	(37,300)
Other Financing Source	(46,537)	(30,295)	(458,480)	(594,565)	(609,667)
Transfer In	(481)	-	-	-	-
TOTAL	\$ (974,956)	\$ (1,157,895)	\$ (1,188,813)	\$ (1,284,865)	\$ (1,299,967)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	296,810	313,849	299,959	314,655	318,061
Benefits	106,319	97,244	94,415	99,476	100,109
Supplies	33,562	63,500	21,865	108,500	108,500
Purchased Services	281,889	569,834	421,259	604,812	604,812
Inter Depart Charges	211,851	124,468	178,134	162,422	173,485
Inter Depart Billing	(78,062)	(101,000)	(101,000)	(102,000)	(102,000)
Transfer Out	122,587	90,000	90,000	97,000	97,000
TOTAL	\$ 974,956	\$ 1,157,895	\$ 1,188,813	\$ 1,284,865	\$ 1,299,967

Landfill

Function: Public Works

Service Overview

Service: Landfill Management Maintenance

Citywide Element: Green and Resilient

Service Description

This service manages the five closed landfills overseen by the City. The goal of this service is to eliminate the migration of landfill contamination and gas to maintain a clean environment.

Major Budget Changes

- Provides funding for Mineral Point Condensate Piping (\$60,000), Mineral Point Landfill Header Replacement (\$120,000), Olin Landfill Header Replacement (\$90,000), and Sycamore Landfill Groundwater Monitoring Wells (\$30,000).
- Assumes decreased interest income from investments in 2022 (\$65,000).

Activities Performed by this Service

- Landfill Management and Regulatory Compliance: Plan, direct, and implement landfill management programs per the DNR-approved plan, and prepare and submit reports demonstrating regulatory compliance.
- Monitoring & Sampling: Monitor landfill gas extraction and migration control systems, and perform sampling.
- Maintenance & Repair: Perform scheduled maintenance and repair to Landfill systems.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	974,956	1,157,895	1,188,813	1,284,865	1,299,967
TOTAL	\$ 974,956	\$ 1,157,895	\$ 1,188,813	\$ 1,284,865	\$ 1,299,967

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(974,956)	(1,157,895)	(1,188,814)	(1,284,865)	(1,299,967)
Personnel	403,129	411,093	394,374	414,131	418,170
Non-Personnel	438,038	723,334	717,305	810,312	810,312
Agency Charges	133,789	23,468	77,134	60,422	71,485
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Landfill**Function: Public Works***Line Item Detail***Agency Primary Fund: Other Restricted**

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Landfill Remediation	(882,404)	(1,023,100)	(724,662)	(650,000)	(650,000)
Reimbursement Of Expense	(3,038)	-	(42)	-	-
TOTAL	\$ (885,442)	\$ (1,023,100)	\$ (724,703)	\$ (650,000)	\$ (650,000)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Late Fees	(955)	(2,500)	(2,522)	(3,000)	(3,000)
TOTAL	\$ (955)	\$ (2,500)	\$ (2,522)	\$ (3,000)	\$ (3,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(41,541)	(102,000)	(3,108)	(37,300)	(37,300)
TOTAL	\$ (41,541)	\$ (102,000)	\$ (3,108)	\$ (37,300)	\$ (37,300)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(21,250)	-	(820)	-	-
Fund Balance Applied	(25,287)	(30,295)	(457,660)	(594,565)	(609,667)
TOTAL	\$ (46,537)	\$ (30,295)	\$ (458,480)	\$ (594,565)	\$ (609,667)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(219)	-	-	-	-
Transfer In From Insurance	(262)	-	-	-	-
TOTAL	\$ (481)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	280,665	295,739	290,005	298,355	298,355
Premium Pay	1,126	610	749	800	800
Workers Compensation Wages	2,584	-	-	-	-
Compensated Absence	2,451	4,000	22	3,000	3,000
Hourly Wages	1,363	3,500	1,674	2,500	2,500
Overtime Wages Permanent	8,277	10,000	7,509	10,000	10,000
Election Officials Wages	344	-	-	-	-
TOTAL	\$ 296,810	\$ 313,849	\$ 299,959	\$ 314,655	\$ 318,061

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	16,147	-	-	-	-
Health Insurance Benefit	45,233	51,045	50,029	53,021	54,524
Wage Insurance Benefit	967	977	1,009	914	914
WRS	20,074	20,636	19,894	20,819	20,068
FICA Medicare Benefits	21,607	23,125	21,971	23,172	23,053
Post Employment Health Plans	2,291	1,461	1,511	1,550	1,550
TOTAL	\$ 106,319	\$ 97,244	\$ 94,415	\$ 99,476	\$ 100,109

Landfill**Function: Public Works***Line Item Detail***Agency Primary Fund: Other Restricted**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	197	500	170	500	500
Copy Printing Supplies	232	500	131	500	500
Furniture	35	50	-	50	50
Hardware Supplies	135	500	5	500	500
Software Lic & Supplies	30	500	-	500	500
Postage	859	1,000	1,063	1,000	1,000
Books & Subscriptions	6	-	-	-	-
Work Supplies	6,741	10,000	13,311	10,000	10,000
Safety Supplies	827	1,500	283	1,500	1,500
Uniform Clothing Supplies	3	100	-	100	100
Food And Beverage	7	-	-	-	-
Building Supplies	276	3,850	-	3,850	3,850
Landscaping Supplies	-	-	-	20,000	20,000
Machinery And Equipment	-	-	-	25,000	25,000
Equipment Supplies	24,212	45,000	6,902	45,000	45,000
TOTAL	\$ 33,562	\$ 63,500	\$ 21,865	\$ 108,500	\$ 108,500

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	1,379	2,030	-	2,120	2,120
Electricity	55,378	62,350	44,870	64,510	64,510
Water	268	330	301	350	350
Sewer	117,730	153,600	89,261	128,960	128,960
Stormwater	11,831	13,650	12,514	13,820	13,820
Telephone	329	354	72	156	156
Cellular Telephone	1,167	1,374	1,191	1,390	1,390
Building Improv Repair Maint	959	2,350	206	2,350	2,350
Custodial Bldg Use Charges	2,406	2,776	2,776	2,776	2,776
Grounds Improv Repair Maint	-	-	-	300,000	300,000
Landscaping	-	231,275	231,275	2,000	2,000
Equipment Mntc	23,059	10,000	10,072	10,000	10,000
System & Software Mntc	200	125	172	105	105
Vehicle Repair & Mntc	426	8,000	-	1,000	1,000
Rental Of Equipment	3,081	500	5	500	500
Recruitment	377	250	-	250	250
Conferences & Training	85	250	851	500	500
Memberships	10	30	416	215	215
Uniform Laundry	696	750	1,200	780	780
Medical Services	909	1,250	110	1,250	1,250
Delivery Freight Charges	42	50	30	50	50
Storage Services	53	60	9	60	60
Consulting Services	-	5,000	-	1,000	1,000
Inspection Services	-	-	79	40	40
Lab Services	49,799	50,000	21,004	50,000	50,000
Parking Towing Services	26	100	50	100	100
Security Services	9	-	-	-	-
Other Services & Expenses	3,230	15,000	95	10,000	10,000
Grants	6,133	5,000	2,812	7,500	7,500
Bad Debt Expense	377	250	73	400	400
Taxes & Special Assessments	1,797	2,880	1,817	2,230	2,230
Permits & Licenses	134	250	-	400	400
TOTAL	\$ 281,889	\$ 569,834	\$ 421,259	\$ 604,812	\$ 604,812

Landfill**Function: Public Works***Line Item Detail***Agency Primary Fund: Other Restricted**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	18,205	-	-	26,771	26,771
ID Charge From Civil Rights	-	736	736	736	757
ID Charge From Clerk	388	-	-	-	-
ID Charge From EAP	167	116	116	116	159
ID Charge From Finance	21,967	40,509	40,509	13,738	35,344
ID Charge From Human Resource	983	1,098	1,098	1,098	1,335
ID Charge From Information Tec	1,725	8,645	8,645	8,645	1,460
ID Charge From Engineering	79,336	19,846	34,339	19,526	37,303
ID Charge From Fleet Services	45,867	10,827	50,000	50,000	28,675
ID Charge From Mayor	1,244	1,425	1,425	1,425	1,314
ID Charge From Traffic Eng	339	175	175	367	367
ID Charge From Workers Comp	2,591	2,591	2,591	-	-
ID Charge From Sewer	20,382	20,000	20,000	20,000	20,000
ID Charge From Stormwater	9,570	11,500	11,500	10,000	10,000
ID Charge From Water	9,088	7,000	7,000	10,000	10,000
TOTAL	\$ 211,851	\$ 124,468	\$ 178,134	\$ 162,422	\$ 173,485

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Engineering	(8,584)	(8,000)	(8,000)	(8,500)	(8,500)
ID Billing To Sewer	(44,873)	(65,000)	(65,000)	(65,000)	(65,000)
ID Billing To Stormwater	(24,606)	(28,000)	(28,000)	(28,500)	(28,500)
TOTAL	\$ (78,062)	\$ (101,000)	\$ (101,000)	\$ (102,000)	\$ (102,000)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Capital	122,587	90,000	90,000	97,000	97,000
TOTAL	\$ 122,587	\$ 90,000	\$ 90,000	\$ 97,000	\$ 97,000

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ENGR OPER MAINT WKR-15	15	2.00	128,653	2.00	119,661	2.00	119,661
TOTAL		2.00	128,653	2.00	119,661	2.00	119,661

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Library

Agency Overview

Agency Mission

The mission of the Madison Public Library is to provide free and equitable access to cultural and educational experiences.

Agency Overview

The Agency is responsible for the operation of Madison's nine library branches and the Library Maintenance Support Center. The Agency's goal is to support literacy and community engagement opportunities. The Library will advance this goal by providing programming, including maintaining book collections and reference services, access to technology and training, online branch services, and literacy programming.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$98,000 (or 0.5%) from the Library's cost-to-continue to executive budget. Reductions were made to various supply and services budgets to reflect ongoing changes in service delivery.

Library**Function: Public Facilities***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Library	19,163,603	18,849,564	18,548,331	19,196,114	18,948,759
Permanent	6,297	-	-	15,000	15,000
TOTAL	\$ 19,169,900	\$ 18,849,564	\$ 18,548,331	\$ 19,211,114	\$ 18,963,759

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Admin & Marketing	4,456,045	4,402,604	4,547,155	4,450,636	4,286,507
Collection Resource & Access	2,042,421	2,193,694	2,772,923	2,752,066	2,749,484
Community Engagement	528,186	929,282	1,569,311	1,741,728	1,714,102
Facilities	2,322,204	2,401,353	2,366,729	2,393,970	2,372,037
Public Service	9,821,045	8,922,631	7,292,212	7,872,714	7,841,629
TOTAL	\$ 19,169,900	\$ 18,849,564	\$ 18,548,331	\$ 19,211,114	\$ 18,963,759

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(1,294,013)	(1,368,883)	(1,424,237)	(1,331,460)	(1,331,460)
Charges For Services	(729,957)	(888,877)	(818,033)	(803,768)	(803,768)
Fine & Forfeiture	(65,389)	(23,700)	(23,700)	(23,700)	(23,700)
Investments & Other Contributions	(927,659)	(240,907)	(348,809)	(298,818)	(298,818)
Misc Revenue	(646)	-	(83)	-	-
Other Financing Source	(430,826)	(250,000)	(250,000)	-	-
Transfer In	(110,604)	(15,000)	(15,000)	(16,000)	(16,000)
TOTAL	\$ (3,559,094)	\$ (2,787,367)	\$ (2,879,862)	\$ (2,473,746)	\$ (2,473,746)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	10,020,054	10,734,380	10,151,736	10,749,509	10,735,270
Benefits	2,973,147	2,947,470	3,255,049	2,992,450	3,008,456
Supplies	1,011,254	827,238	877,212	855,184	817,220
Purchased Services	3,652,744	4,041,321	4,057,674	3,985,930	3,925,930
Debt & Other Financing	1,884,096	-	-	-	-
Inter Depart Charges	136,653	131,022	131,022	131,287	131,210
Transfer Out	3,051,046	2,955,500	2,955,500	2,970,500	2,819,419
TOTAL	\$ 22,728,995	\$ 21,636,931	\$ 21,428,193	\$ 21,684,860	\$ 21,437,505

Service Overview

Service: Admin & Marketing

Citywide Element: Effective Government

Service Description

This service provides for the system-wide leadership of the library across all departments, along with marketing and web services promoting the library's nine locations. The goal of this service to provide strategic direction, fiscal responsibility, and general leadership and management to all areas of library operations.

Major Budget Changes

- The maintenance contract cost for the in-house printer was reduced while maintaining the level of service (\$12,000).
- Direct marketing costs were reduced based on historical spending and the potential of Madison Public Library Foundation funding (\$2,000).

Activities Performed by this Service

- Budget and Fiscal Management: Prepare and monitor the capital and operating budgets for the Library; prepare financial reports for the Library Board, management staff, and the MPL Foundation; process billing, receipts, and payroll; and review and maintain Library projects.
- System-wide Management: Oversee system-wide services; participate in City programs and committees; oversee Library policies and procedures; oversee personnel, including hiring, training, and performance management; and represent Madison in the South Central Library System and Statewide projects and services.
- Marketing and Web Services: Prepare print and online marketing of Library services, programs, and events; maintain Library public and internal websites and social media outlets; and perform in-house printing for advertising and marketing purposes.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	4,456,045	4,402,604	4,547,155	4,450,636	4,286,507
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 4,456,045	\$ 4,402,604	\$ 4,547,155	\$ 4,450,636	\$ 4,286,507

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(209,694)	(35,000)	(14,447)	(54,400)	(54,400)
Personnel	1,379,449	1,262,258	1,364,714	1,320,341	1,321,293
Non-Personnel	3,165,151	3,055,818	3,077,360	3,065,167	2,900,086
Agency Charges	121,139	119,528	119,528	119,528	119,528
TOTAL	\$ 4,456,045	\$ 4,402,604	\$ 4,547,155	\$ 4,450,636	\$ 4,286,507

Service Overview

Service: Collection Resource & Access

Citywide Element: Culture and Character

Service Description

This service is responsible for the acquisition, cataloging, and processing of all materials in all formats in the library collection. The Madison Public Library is the resource library and largest member of the South Central Library System (SCLS). SCLS libraries share their collection resources through an integrated library system that provides access to the public through the LINKcat online library catalog.

Major Budget Changes

- The Library makes an annual payment to Dane County Library Service for Madison library card holders using other Dane County libraries (\$1,803,075). The Library also receives revenue from Dane County Library Service for Dane County library card holders using the Madison Public Library (\$1,277,496). The net expense to the Library is \$525,600.
- The contract for armored car service is eliminated (\$13,600). With the elimination of Library fines in 2021 there are minimal payments received by the libraries.

Activities Performed by this Service

- Collection Ordering: Selects materials using data from a variety of sources and places orders with vendors.
- Collection Cataloging: Provide access to the collection through cataloging and classification according to national and local standards.
- Collection Processing: Perform online receipt, linking and invoicing of collection items and prepares the items for lending by applying jackets, cases, labels, etc.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,042,421	2,193,694	2,772,923	2,752,066	2,749,484
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,042,421	\$ 2,193,694	\$ 2,772,923	\$ 2,752,066	\$ 2,749,484

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(2,374,201)	(1,966,603)	(1,931,944)	(1,960,130)	(1,960,130)
Personnel	1,502,017	1,322,715	1,841,917	1,865,989	1,877,007
Non-Personnel	2,914,605	2,837,582	2,862,950	2,846,207	2,832,607
Agency Charges	-	-	-	-	-
TOTAL	\$ 2,042,421	\$ 2,193,694	\$ 2,772,923	\$ 2,752,066	\$ 2,749,484

Service Overview

Service: Community Engagement

Citywide Element: Economy and Opportunity

Service Description

This service is responsible for program providers and performers associated with community engagement activities and collaborative projects for all ages. The goal of the service is to foster a diverse patron and partner base and programs and services that are based directly on residents' needs and wants.

Major Budget Changes

- Program supplies and services are reduced (\$30,000). The funds may be replaced by Madison Public Library Foundation fundraising.

Activities Performed by this Service

- Programming: Manage contracts with local artists, entrepreneurs, experts, and organizations to provide classes and procure supplies for programs. The Bubbler program is part of this service.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	528,186	929,282	1,569,311	1,741,728	1,714,102
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 528,186	\$ 929,282	\$ 1,569,311	\$ 1,741,728	\$ 1,714,102

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(366,392)	(36,500)	(160,811)	(168,980)	(168,980)
Personnel	764,095	697,601	1,416,747	1,588,892	1,591,266
Non-Personnel	130,483	268,181	313,375	321,816	291,816
Agency Charges	-	-	-	-	-
TOTAL	\$ 528,186	\$ 929,282	\$ 1,569,311	\$ 1,741,728	\$ 1,714,102

Service Overview

Service: Facilities

Citywide Element: Culture and Character

Service Description

This service is responsible for all activities and services associated with the operation of Madison Public Library’s nine public libraries and the Library Maintenance Support Center. The goal of this service is to provide a safe, pleasant, and welcoming environment at the Central and neighborhood libraries.

Major Budget Changes

- The 2021 adopted budget included using \$250,000 in fund balance to help offset the elimination for library fines and reductions in COVID-19 related revenue reduction. The 2022 Executive Budget does not include the use of fund balance.
- Funding for furniture at the libraries has been eliminated (\$23,000). Most facilities have been recently remodeled and funding for any 2022 purchases may come from donations.

Activities Performed by this Service

- Building Maintenance: Perform repairs, respond to user requests, coordinate preventative maintenance, and coordinate vendor assistance.
- Custodial Tasks: Clean Central Library, maintain janitorial supplies, and respond to custodial emergencies at Central and neighborhood libraries.
- Building Projects: Schedule, coordinate, and complete major building projects such as renovations, refurbishments, and new construction.
- Planning: Plan and design new facilities and engage the public and staff on future library facility needs.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,322,204	2,401,353	2,366,729	2,393,970	2,372,037
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,322,204	\$ 2,401,353	\$ 2,366,729	\$ 2,393,970	\$ 2,372,037

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(154,916)	(141,609)	(154,609)	(51,412)	(51,412)
Personnel	1,076,962	1,118,561	1,094,745	1,111,866	1,112,974
Non-Personnel	1,384,644	1,412,907	1,415,099	1,321,757	1,298,793
Agency Charges	15,514	11,494	11,494	11,759	11,682
TOTAL	\$ 2,322,204	\$ 2,401,353	\$ 2,366,729	\$ 2,393,970	\$ 2,372,037

Service Overview

Service: Public Service

Citywide Element: Economy and Opportunity

Service Description

This service is responsible for the delivery of services to the Library’s patrons and members of the community, both in and outside of library facilities. Public Service focuses on direct provision of reference and research assistance, reader’s advisory, literacy support, programming, technology training, collection management, and participatory learning and creation. The goal of the service is to provide individualized library services to meet patrons’ needs.

Major Budget Changes

- The Library is moving to a new reference phone system that is more efficient and provides better service by connecting to the city’s network. The old system is no longer necessary and is eliminated (\$17,400).

Activities Performed by this Service

- Reference and User Services: Provide reference services, reader's advisory services, and program planning for adults.
- Circulation: Check materials in and out, help customers with library cards and problem items, and handle other library material procedures.
- Youth Services: Develop and lead programs for youth ages 0-18 and their caregivers.
- Neighborhood Library Management: Supervise nine Library locations.
- Library Technology: Replace computers and procure software and licensing.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	9,814,748	8,922,631	7,292,212	7,857,714	7,826,629
Other-Expenditures	6,297	-	-	15,000	15,000
TOTAL	\$ 9,821,045	\$ 8,922,631	\$ 7,292,212	\$ 7,872,714	\$ 7,841,629

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(453,891)	(607,655)	(618,051)	(238,824)	(238,824)
Personnel	8,270,678	9,280,715	7,688,661	7,854,871	7,841,186
Non-Personnel	2,004,258	249,571	221,602	256,667	239,267
Agency Charges	-	-	-	-	-
TOTAL	\$ 9,821,045	\$ 8,922,631	\$ 7,292,212	\$ 7,872,714	\$ 7,841,629

Library**Function: Public Facilities***Line Item Detail***Agency Primary Fund: Library**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(22,957)	(27,100)	(126,334)	-	-
Other Unit of Gov Rev Op	(1,271,056)	(1,341,783)	(1,297,903)	(1,331,460)	(1,331,460)
TOTAL	\$ (1,294,013)	\$ (1,368,883)	\$ (1,424,237)	\$ (1,331,460)	\$ (1,331,460)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reproduction Services	(22,178)	(85,829)	(22,066)	(85,829)	(85,829)
Appliance Collection	(4,302)	(6,500)	(6,821)	-	-
Catering Concessions	(2,528)	-	-	(9,500)	(9,500)
Facility Rental	(23,511)	(5,000)	(5,000)	(35,000)	(35,000)
Southcentral Library Services	(266,184)	(270,284)	(270,284)	(266,184)	(266,184)
Library Collection Fees	(3,143)	(7,500)	(98)	-	-
Cataloging Services	(404,255)	(404,255)	(404,255)	(404,255)	(404,255)
Reimbursement Of Expense	(3,855)	(109,509)	(109,509)	(3,000)	(3,000)
TOTAL	\$ (729,957)	\$ (888,877)	\$ (818,033)	\$ (803,768)	\$ (803,768)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Library Fines	(65,389)	(23,700)	(23,700)	(23,700)	(23,700)
TOTAL	\$ (65,389)	\$ (23,700)	\$ (23,700)	\$ (23,700)	\$ (23,700)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(927,659)	(240,907)	(348,809)	(298,818)	(298,818)
TOTAL	\$ (927,659)	\$ (240,907)	\$ (348,809)	\$ (298,818)	\$ (298,818)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(646)	-	(83)	-	-
TOTAL	\$ (646)	\$ -	\$ (83)	\$ -	\$ -

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	(430,826)	(250,000)	(250,000)	-	-
TOTAL	\$ (430,826)	\$ (250,000)	\$ (250,000)	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(104,604)	-	-	-	-
Transfer In From Permanent	(6,000)	(15,000)	(15,000)	(16,000)	(16,000)
TOTAL	\$ (110,604)	\$ (15,000)	\$ (15,000)	\$ (16,000)	\$ (16,000)

Library**Function: Public Facilities***Line Item Detail***Agency Primary Fund: Library**

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	8,502,395	8,987,899	8,481,031	9,010,671	9,010,671
Salary Savings	-	(249,852)	-	(249,852)	(272,990)
Pending Personnel	-	247,852	-	240,209	249,108
Furlough Savings	-	-	(3,930)	-	-
Premium Pay	33,190	48,589	31,346	48,589	48,589
Workers Compensation Wages	1,079	-	-	-	-
Compensated Absence	74,916	70,000	70,000	70,000	70,000
Hourly Wages	1,368,495	1,542,948	1,542,948	1,542,948	1,542,948
Overtime Wages Permanent	36,530	86,944	29,818	86,944	86,944
Election Officials Wages	3,450	-	523	-	-
TOTAL	\$ 10,020,054	\$ 10,734,380	\$ 10,151,736	\$ 10,749,509	\$ 10,735,270

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	137,967	101,338	178,918	101,338	101,338
Unemployment Benefits	13,391	-	26,503	-	-
Health Insurance Benefit	1,335,382	1,452,839	1,521,025	1,495,691	1,537,811
Wage Insurance Benefit	23,637	23,052	22,103	22,123	22,123
Health Insurance Retiree	-	7,330	-	7,330	7,330
WRS	621,205	595,817	627,611	603,054	580,711
FICA Medicare Benefits	735,907	666,773	776,608	662,593	658,822
Post Employment Health Plans	105,660	100,321	102,281	100,321	100,321
TOTAL	\$ 2,973,147	\$ 2,947,470	\$ 3,255,049	\$ 2,992,450	\$ 3,008,456

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	4,744	7,805	8,543	13,275	13,275
Copy Printing Supplies	19,280	44,330	44,425	44,330	44,330
Furniture	72,770	22,964	54,130	29,576	6,612
Hardware Supplies	132,255	115,000	115,000	114,900	114,900
Software Lic & Supplies	19,052	19,785	19,785	20,573	20,573
Postage	17,758	38,320	38,320	34,496	34,496
Program Supplies	41,995	115,500	115,500	132,500	117,500
Work Supplies	50,582	88,925	81,476	78,925	78,925
Janitorial Supplies	53,617	49,000	15,296	44,000	44,000
Library Materials	475,313	251,036	282,020	261,036	261,036
Safety Supplies	30,349	29,200	51,761	34,200	34,200
Uniform Clothing Supplies	18	317	317	317	317
Food And Beverage	-	-	-	2,000	2,000
Building Supplies	43,463	6,600	6,808	6,600	6,600
Electrical Supplies	10,339	21,656	21,656	21,656	21,656
HVAC Supplies	6,731	2,600	7,975	2,600	2,600
Plumbing Supplies	2,785	5,000	5,000	4,700	4,700
Machinery And Equipment	27,351	3,500	3,500	3,500	3,500
Equipment Supplies	2,853	5,700	5,700	6,000	6,000
TOTAL	\$ 1,011,254	\$ 827,238	\$ 877,212	\$ 855,184	\$ 817,220

Library

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Library

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	39,502	47,600	42,553	46,900	46,900
Electricity	241,007	297,800	260,041	298,500	298,500
Water	8,579	13,525	6,113	13,525	13,525
Sewer	7,872	10,690	6,273	10,690	10,690
Stormwater	5,653	5,470	5,239	5,470	5,470
Telephone	39,525	39,766	14,196	37,200	19,800
Cellular Telephone	11,374	12,228	12,161	12,228	12,228
Systems Comm Internet	613,662	623,872	623,108	620,120	620,120
Building Improv Repair Maint	209,334	392,219	395,401	231,500	231,500
Waste Disposal	9,408	9,010	8,733	9,630	9,630
Fire Protection	8,136	10,410	18,891	7,390	7,390
Pest Control	3,087	2,620	2,339	3,640	3,640
Elevator Repair	-	4,000	3,945	8,000	8,000
Facility Rental	244,749	219,520	219,425	225,172	225,172
Custodial Bldg Use Charges	149,091	153,673	153,480	156,397	156,397
Process Fees Recyclables	6,872	10,840	5,655	11,456	11,456
Office Equipment Repair	-	170	245	170	170
Comm Device Mntc	40,616	26,498	25,246	36,086	36,086
Equipment Mntc	111,698	66,620	108,497	113,576	101,576
System & Software Mntc	4,250	2,500	-	-	-
Rental Of Equipment	438	510	467	510	510
Recruitment	1,566	500	1,317	2,000	2,000
Mileage	1,567	5,495	5,495	3,000	3,000
Conferences & Training	14,606	44,000	44,000	54,000	54,000
Memberships	15,420	11,923	12,722	14,154	14,154
Uniform Laundry	6,750	6,995	5,972	6,995	6,995
Audit Services	2,000	-	2,000	2,000	2,000
Credit Card Services	2,523	4,000	1,371	4,000	4,000
Collection Services	1,709	-	-	-	-
Armored Car Services	10,793	11,772	11,772	13,600	-
Consulting Services	33,029	-	18,307	-	-
Advertising Services	25,341	23,800	23,800	10,000	8,000
Printing Services	-	-	225	-	-
Parking Towing Services	30	-	-	500	500
Security Services	6,764	5,820	5,201	6,595	6,595
Interpreters Signing Services	-	-	178	-	-
Transportation Services	-	-	4,032	5,000	5,000
Program Services	64,138	135,450	173,450	172,450	157,450
Other Services & Expenses	-	-	4,200	-	-
Comm Agency Contracts	1,690,795	1,803,075	1,799,213	1,803,076	1,803,076
Taxes & Special Assessments	19,977	38,300	31,761	39,800	39,800
Permits & Licenses	588	650	650	600	600
TOTAL	\$ 3,652,447	\$ 4,041,321	\$ 4,057,674	\$ 3,985,930	\$ 3,925,930

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Generated	1,884,096	-	-	-	-
TOTAL	\$ 1,884,096	\$ -	\$ -	\$ -	\$ -

Library**Function: Public Facilities***Line Item Detail***Agency Primary Fund: Library**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	3,537	3,537	3,537	3,537	3,537
ID Charge From Fleet Services	8,621	4,191	4,191	4,456	4,379
ID Charge From Traffic Eng	3,356	3,766	3,766	3,766	3,766
ID Charge From Insurance	109,696	102,996	102,996	102,996	102,996
ID Charge From Workers Comp	11,443	16,532	16,532	16,532	16,532
TOTAL	\$ 136,653	\$ 131,022	\$ 131,022	\$ 131,287	\$ 131,210

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Debt Service	3,045,046	2,955,500	2,955,500	2,955,500	2,804,419
TOTAL	\$ 3,045,046	\$ 2,955,500	\$ 2,955,500	\$ 2,955,500	\$ 2,804,419

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	78,049	1.00	77,455	1.00	77,455
ACCT TECH 1-32	32	1.00	68,063	1.00	67,546	1.00	67,546
ADMIN CLK 1-32	32	4.00	222,226	4.00	227,229	4.00	227,229
ADMIN CLK 1-32 PT	32	0.70	42,099	0.70	41,780	0.70	41,780
CLERK 2-32	32	13.00	632,658	14.00	694,629	14.00	694,629
CLERK 2-32 PT	32	5.85	300,811	5.05	259,693	5.05	259,693
CUSTODIAL WORKER 2-15	15	3.00	163,389	3.00	159,834	3.00	159,834
CUSTODIAL WORKER 3-15	15	1.00	60,449	1.00	59,989	1.00	59,989
FACILITY MAINT WKR-15	15	1.00	62,730	1.00	62,252	1.00	62,252
LIB COMP TECH-32	32	2.00	106,947	2.00	113,930	2.00	113,930
LIB COMPT SPEC 2-33	33	2.00	150,768	2.00	153,142	2.00	153,142
LIB MAINT COORD-15	15	1.00	65,885	1.00	70,059	1.00	70,059
LIB MEDIA COORD-18	18	1.00	98,226	1.00	97,477	1.00	97,477
LIBRARIAN 1-33	33	4.00	261,460	1.00	58,335	1.00	58,335
LIBRARIAN 2-33	33	28.50	2,054,538	31.00	2,224,287	31.00	2,224,287
LIBRARIAN 2-33 PT	33	4.70	359,614	4.50	349,593	4.50	349,593
LIBRARIAN 2-33 PT	32	-	-	0.80	41,832	0.80	41,832
LIBRARIAN 3-18	18	6.00	507,491	6.00	500,644	6.00	500,644
LIBRARIAN 3-33	33	2.00	147,764	2.00	142,953	2.00	142,953
LIBRARIAN SUPV-18	18	3.00	288,483	3.00	286,285	3.00	286,285
LIBRARY ASSOC DIR-18	18	1.00	125,306	1.00	124,351	1.00	124,351
LIBRARY ASST 1-32	32	26.00	1,482,876	26.00	1,476,723	26.00	1,476,723
LIBRARY ASST 1-32 PT	32	8.70	468,826	8.70	481,166	8.70	481,166
LIBRARY BUS OPER MGR-18	18	1.00	119,316	1.00	118,406	1.00	118,406
LIBRARY DIRECTOR-21	21	1.00	150,122	1.00	153,819	1.00	153,819
LIBRARY FACILITIES MGR-18	18	1.00	105,922	1.00	105,116	1.00	105,116
LIBRARY PRESS OPR-32	32	1.00	60,629	1.00	60,168	1.00	60,168
LIBRARY PROGRAM SUPV-18	18	2.00	189,480	2.00	192,320	2.00	192,320
MAINT MECH 1-15	15	1.00	59,115	1.00	60,278	1.00	60,278
MAINT MECH 2-15	15	1.00	59,115	1.00	58,665	1.00	58,665
MKTG/COMMUN SPEC-18	18	1.00	58,821	1.00	60,400	1.00	60,400
PLANNER 2-18	18	1.00	70,565	1.00	67,315	1.00	67,315
PROG ASST 1-32	32	4.00	301,583	5.00	292,741	5.00	292,741
PROGRAM ASST 1-17	17	1.00	64,573	-	-	-	-
PROGRAM ASST 1-20	20	-	-	1.00	55,594	1.00	55,594
TOTAL		135.45	8,987,899	136.75	8,996,006	136.75	8,996,006

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Mayor

Agency Overview

Agency Mission

The mission of the Mayor's Office is to provide leadership for the organization to deliver the highest quality services and provide a fair and orderly system of governance for residents and visitors.

Agency Overview

The Agency ensures and directs the provision of municipal services by proposing, promoting, and reviewing policies to be adopted by the City, establishing administrative procedures, and providing direction for existing City procedures and policies.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$58,000 (or 5%) from the Mayor's Office cost to continue to executive budget. These reductions reflect personnel costs charged to the capital budget for administering the Sustainability Improvements project and were included in the Mayor's Office requested budget (Ongoing reduction: \$58,000).
- Includes a pay raise for the Mayor in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Increase: \$5,100).

Mayor**Function: General Government***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,167,645	1,123,505	1,102,118	1,099,232	1,130,891
TOTAL	\$ 1,167,645	\$ 1,123,505	\$ 1,102,118	\$ 1,099,232	\$ 1,130,891

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Food Policy & Programming	58,875	-	-	-	-
Mayor	1,103,793	906,570	958,033	934,304	966,030
Sustainability	4,976	216,935	144,085	164,928	164,861
TOTAL	\$ 1,167,645	\$ 1,123,505	\$ 1,102,118	\$ 1,099,232	\$ 1,130,891

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(221,211)	-	-	-	-
TOTAL	\$ (221,211)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	1,194,099	1,146,188	1,133,600	1,127,575	1,127,575
Benefits	320,761	295,482	292,109	279,865	279,995
Supplies	6,741	14,142	14,126	14,322	14,322
Purchased Services	190,548	67,297	61,887	77,074	77,074
Inter Depart Charges	3,104	3,123	3,123	3,123	3,123
Inter Depart Billing	(326,397)	(402,727)	(402,727)	(402,727)	(371,198)
TOTAL	\$ 1,388,855	\$ 1,123,505	\$ 1,102,118	\$ 1,099,232	\$ 1,130,891

Service Overview

Service: Food Policy & Programming

Citywide Element: Economy and Opportunity

Service Description

This service oversees food policy and programming for the City, including the Summer Meals program, Community Gardens Partnership, the Madison Food Policy Council, MadMarket, and the SEED Grants. The goal of the service is to improve food access and the food system in the City.

Major Budget Changes

- The Food Policy & Programming service was transferred to the Economic Development Division in the 2021 Adopted Budget.

Activities Performed by this Service

Activities performed by this service are listed in the Economic Development Division section of the budget.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	58,875	-	-	-	-
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 58,875	\$ -	\$ -	\$ -	\$ -

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	-	-	-	-	-
Non-Personnel	58,875	-	-	-	-
Agency Charges	-	-	-	-	-
TOTAL	\$ 58,875	\$ -	\$ -	\$ -	\$ -

Service Overview

Service: Mayor

Citywide Element: Effective Government

Service Description

This service provides overall administrative guidance for City officers and agencies. The service submits an annual Executive Budget to the Common Council, encourages citizen participation in City government, monitors State and national issues that affect the welfare of City residents, and provides public information for various organizations and individuals.

Major Budget Changes

- Agency billings are reduced based on the updated Central Services Cost Allocation Plan (\$31,500). The cost allocation plan is updated based on prior year actual transactions.
- In the 2021 Adopted Budget, the Neighborhood Resource Team (NRT) program was transferred to the Department of Civil Rights and My Brother’s Keeper funding was transferred to the Community Development Division’s Community Support service resulting in a lower budget for the Mayor’s service in 2021 and forward.

Activities Performed by this Service

- Administration: Specific functions of this service include: (1) direct City officers in the performance of their duties and responsibilities, (2) supervise the development and implementation of operational goals, (3) appoint and evaluate agency heads as provided by ordinance, (4) review agency plans, policies and procedures for soundness and proper coordination, and (5) provide direct guidance to agencies experiencing significant policy or organizational difficulties.
- Inter-Agency Staff Teams: Direct inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency.
- Budget Development: Submit an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.
- Citizen Participation: Specific functions of this service include: (1) encouraging citizen participation in City government by making citizen appointments to City committees, (2) training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements, (3) maintaining a database of citizen candidates interested in appointment to City committees, and (4) responding to concerns and initiatives presented by citizens and assisting them in their relations with City agencies
- State and Federal Monitoring: Monitor State and national issues that affect the welfare of City residents including representing the City’s interests in the State budget process, legislation, and administration, acting as liaison with the City’s State legislative delegation, and maintaining contact with State and Federal legislators and administrators.
- Public Information: Provide public information through the preparation and distribution of press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations, and individuals.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,103,793	906,570	958,033	934,304	966,030
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,103,793	\$ 906,570	\$ 958,033	\$ 934,304	\$ 966,030

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(221,211)	-	-	-	-
Personnel	1,509,883	1,227,185	1,284,469	1,248,762	1,248,959
Non-Personnel	138,414	78,989	73,168	85,146	85,146
Agency Charges	(323,293)	(399,604)	(399,604)	(399,604)	(368,075)
TOTAL	\$ 1,103,793	\$ 906,570	\$ 958,033	\$ 934,304	\$ 966,030

Service Overview

Service: Sustainability

Citywide Element: Green and Resilient

Service Description

This service is focused on reducing the City’s energy footprint and implementing the 100% Renewable plan. This service is responsible for overseeing the Sustainability capital program funded in the Engineering-Facilities Management capital budget. The goal of this service is to serve as a catalyst to produce a culture change for the community that integrates sustainability and environmental value.

Major Budget Changes

- The 2022 budget request reflects reductions in personnel costs for staff time charged to the capital budget for administering the Sustainability Improvements project (\$58,000).
- This service was transferred to the Mayor's Office from Engineering-Facilities Management in the 2021 Adopted Budget.

Activities Performed by this Service

- Sustainability Policy and Plan Development and Implementation: Plan and direct the programs, services, and staff to implement City sustainability, climate, and resilience goals. Oversee implementation of the Sustainability Plan and the 100% Renewable Energy Plan.
- Outreach, Engagement, and Citywide Programs: Coordinate with City staff and community partners to develop sustainability initiatives.
- Sustainable Madison Committee: Provide staff support, including meeting minutes and agendas, for this Committee.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	4,976	216,935	144,085	164,928	164,861
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 4,976	\$ 216,935	\$ 144,085	\$ 164,928	\$ 164,861

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	4,976	214,485	141,240	158,678	158,611
Non-Personnel	-	2,450	2,845	6,250	6,250
Agency Charges	-	-	-	-	-
TOTAL	\$ 4,976	\$ 216,935	\$ 144,085	\$ 164,928	\$ 164,861

Mayor**Function: General Government***Line Item Detail***Agency Primary Fund: General**

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(221,211)	-	-	-	-
TOTAL	\$ (221,211)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	1,187,646	1,171,777	1,133,600	1,151,550	1,151,550
Salary Savings	-	(25,589)	-	(23,975)	(23,975)
Compensated Absence	1,855	-	-	-	-
Overtime Wages Permanent	4,384	-	-	-	-
Election Officials Wages	214	-	-	-	-
TOTAL	\$ 1,194,099	\$ 1,146,188	\$ 1,133,600	\$ 1,127,575	\$ 1,127,575

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	147,528	131,688	124,448	112,810	115,981
Wage Insurance Benefit	2,666	1,459	3,795	3,609	3,609
WRS	77,422	74,921	76,518	77,730	74,852
FICA Medicare Benefits	90,144	87,414	86,720	85,716	85,553
Moving Expenses	3,000	-	-	-	-
Post Employment Health Plans	-	-	628	-	-
TOTAL	\$ 320,761	\$ 295,482	\$ 292,109	\$ 279,865	\$ 279,995

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	1,020	3,240	2,900	3,240	3,240
Copy Printing Supplies	664	4,082	4,082	4,082	4,082
Furniture	-	3,000	3,000	3,000	3,000
Hardware Supplies	900	-	-	-	-
Postage	2,253	3,000	3,000	3,000	3,000
Books & Subscriptions	830	820	820	1,000	1,000
Work Supplies	81	-	324	-	-
Food And Beverage	994	-	-	-	-
TOTAL	\$ 6,741	\$ 14,142	\$ 14,126	\$ 14,322	\$ 14,322

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	1,849	1,761	1,761	1,638	1,638
Cellular Telephone	540	1,000	-	1,000	1,000
Facility Rental	-	-	95	-	-
Custodial Bldg Use Charges	32,255	37,216	37,216	37,216	37,216
Office Equipment Repair	-	144	144	144	144
Comm Device Mntc	-	226	226	226	226
Conferences & Training	9,112	24,000	15,000	24,000	24,000
Memberships	-	2,450	2,750	6,250	6,250
Storage Services	52	500	100	500	500
Advertising Services	797	-	795	-	-
Security Services	-	-	-	600	600
Other Services & Expenses	67,181	-	3,800	5,500	5,500
Grants	51,262	-	-	-	-
Comm Agency Contracts	27,500	-	-	-	-
TOTAL	\$ 190,548	\$ 67,297	\$ 61,887	\$ 77,074	\$ 77,074

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	2,597	2,435	2,435	2,435	2,435
ID Charge From Workers Comp	507	688	688	688	688
TOTAL	\$ 3,104	\$ 3,123	\$ 3,123	\$ 3,123	\$ 3,123

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(1,244)	(1,425)	(1,425)	(1,425)	(1,314)
ID Billing To Monona Terrace	(22,695)	(31,237)	(31,237)	(31,237)	(28,791)
ID Billing To Golf Courses	(3,317)	(4,276)	(4,276)	(4,276)	(3,941)
ID Billing To Parking	(29,286)	(37,841)	(37,841)	(37,841)	(34,878)
ID Billing To Sewer	(14,923)	(27,080)	(27,080)	(27,080)	(24,960)
ID Billing To Stormwater	(4,975)	(14,252)	(14,252)	(14,252)	(13,137)
ID Billing To Transit	(196,069)	(220,580)	(220,580)	(220,580)	(203,311)
ID Billing To Water	(53,888)	(66,036)	(66,036)	(66,036)	(60,866)
TOTAL	\$ (326,397)	\$ (402,727)	\$ (402,727)	\$ (402,727)	\$ (371,198)

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DEPUTY MAYOR 2-19	19	5.00	589,865	5.00	609,852	5.00	609,852
FAC/SUS MGR-18	18	1.00	97,177	1.00	96,436	1.00	96,436
MAYOR-19	19	1.00	152,060	1.00	157,158	1.00	157,158
MAYORAL OFF CLK-17	17	1.00	56,004	1.00	57,245	1.00	57,245
MAYORAL OFF CLK-20	17	1.00	49,231	-	-	-	-
MAYORAL OFF CLK-20	20	-	-	1.00	51,024	1.00	51,024
MAYOR'S OFF ADMIN COORD-18	18	1.00	81,558	1.00	84,673	1.00	84,673
SECY TO MAYOR-19	19	1.00	61,321	1.00	62,527	1.00	62,527
SUSTAIN PROG COORD-18	18	1.00	76,941	1.00	79,880	1.00	79,880
TOTAL		12.00	1,164,157	12.00	1,198,795	12.00	1,198,795

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Metro Transit

Agency Overview

Agency Mission

The mission of Metro Transit is to provide safe, reliable, convenient, and efficient public transportation to the residents and visitors of the Metro service area.

Agency Overview

The Agency is responsible for the operation, planning, development, and coordination of the public transit system in the Madison metropolitan area.

2022 Budget Highlights

The 2022 Executive Budget:

- Reflects a \$5.2 million grant from the State of Wisconsin through its share of American Rescue Plan Act funding to help offset a 50 percent (\$8.8 million) cut in state transit aid made by the State Legislature. These funds are expected to be received in 2021 and are shown in the 2022 budget as Fund Balance Applied.
- Supports restoration of pre-pandemic service levels by mid-2022 by allocating \$15 million of federal economic recovery grants to fund operations. Ridership and associated revenues are not expected to fully recover to pre-pandemic levels until 2024. Allocation of the federal economic recovery grants is consistent with Metro's long-range financial plan presented in May 2021.
- Includes a General Fund subsidy to Metro Transit of \$8.8 million, an increase of \$255,000 compared with 2021.
- Includes several personnel changes made in 2021 through separate resolutions, including 3.0 FTE positions created for the new satellite facility.
- Converts 3.0 FTE vacant Bus Cleaner positions into a Data Analyst (1.0 FTE) and an Administrative Assistant (1.0 FTE). This change results in a 1.0 FTE reduction in Metro positions and is budget neutral.
- Creates 2.0 FTE Transit Service Worker positions to meet the workload within the service lane unit. The cost of these positions, \$136,300, is offset with a reduction in the overtime budget.
- Both the 2020 and 2021 adopted budgets utilized reserves from the City's debt service fund to cover a portion of Metro's principal and interest payments. The 2022 Executive budget fully funds Metro's anticipated debt payments through the Transit Utility fund.

Metro Transit**Function: Transportation***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Metro Transit	55,724,897	62,234,102	58,054,303	61,394,749	63,515,186
TOTAL	\$ 55,724,897	\$ 62,234,102	\$ 58,054,303	\$ 61,394,749	\$ 63,515,186

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fixed Route	52,690,266	57,503,194	55,483,412	56,639,802	58,760,880
Paratransit	3,034,631	4,730,908	2,570,891	4,754,947	4,754,306
TOTAL	\$ 55,724,897	\$ 62,234,102	\$ 58,054,303	\$ 61,394,749	\$ 63,515,186

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General Revenues	(6,023,521)	-	(7,057,847)	-	(6,000,000)
Intergov Revenues	(40,854,639)	(33,977,200)	(31,290,080)	(34,382,508)	(31,302,945)
Charges For Services	(8,743,773)	(12,045,587)	(11,257,146)	(12,045,587)	(12,045,587)
Licenses & Permits	-	(7,500,000)	-	(6,000,000)	-
Misc Revenue	(85,431)	(200,000)	(360,618)	(200,000)	(200,000)
Other Financing Source	-	-	422,703	-	(5,200,000)
Transfer In	(17,532)	(8,511,315)	(8,511,315)	(8,766,654)	(8,766,654)
TOTAL	\$ (55,724,897)	\$ (62,234,102)	\$ (58,054,303)	\$ (61,394,749)	\$ (63,515,186)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	29,597,747	31,890,730	29,553,857	31,433,405	31,497,341
Benefits	11,289,791	12,300,718	11,873,018	12,241,016	12,266,994
Supplies	5,090,914	5,721,983	5,677,786	4,817,183	4,817,183
Purchased Services	5,338,960	8,141,204	5,678,880	8,693,678	8,693,678
Debt & Other Financing	2,742,611	-	1,091,296	-	-
Inter Depart Charges	1,664,874	2,114,977	2,114,977	2,144,977	2,416,917
Transfer Out	-	2,064,490	2,064,490	2,064,490	3,823,073
TOTAL	\$ 55,724,897	\$ 62,234,102	\$ 58,054,303	\$ 61,394,749	\$ 63,515,186

Service Overview

Service: Fixed Route

Citywide Element: Land Use and Transportation

Service Description

This service is responsible for: (1) planning and coordinating all fixed route transit improvements and programs and (2) the repair and maintenance of the Metro transit bus fleet. The goal of this service is to provide transportation for customers to a comprehensive network of destinations throughout the City.

Major Budget Changes

- Includes \$400,000 in consulting services for an on-board rider survey that will inform decisions on routing and scheduling. The 2022 Executive Budget also includes grant funding to cover 80% of the survey's cost.
- Increases utility costs to include Metro's new satellite facility (Increase: \$418,200).
- Decrease of \$85,000 in the facility rental budget as leased space on Pennsylvania Avenue will not be needed with the addition of the satellite facility.
- Reduction of \$1 million in fuel costs due to contract timing and low rates for 2022. These savings are not guaranteed in future years.
- Interdepartmental charges to Metro increased \$271,900 through the City's annual cost allocation plan.

Activities Performed by this Service

- Transit Service: Provide transit services to Metro's routes on a daily basis
- Marketing, Advertising, & Community Outreach: Staff the customer support call center and Metro front counter, manage advertising campaigns, and oversee Metro's branding campaign
- Planning & Scheduling: Schedule Metro's routes, oversee shelter maintenance and improvements, coordinate route detours when necessary, and analyze feasibility of route adjustments
- Bus & Facilities Maintenance: Service, clean, and repair Metro's fleet of transit coaches
- Administration & Finance: Oversee general management of the Department and coordinate finances including management of federal and state grant awards

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	52,690,266	57,503,194	55,483,412	56,639,802	58,760,880
TOTAL	\$ 52,690,266	\$ 57,503,194	\$ 55,483,412	\$ 56,639,802	\$ 58,760,880

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(54,432,548)	(57,506,562)	(52,989,534)	(56,552,443)	(58,672,880)
Personnel	40,328,433	43,648,302	40,845,906	43,107,236	43,197,791
Non-Personnel	10,710,563	11,811,452	12,594,067	11,459,126	13,217,709
Agency Charges	1,651,270	2,043,440	2,043,440	2,073,440	2,345,380
TOTAL	\$ (1,742,283)	\$ (3,368)	\$ 2,493,879	\$ 87,359	\$ 88,000

Service Overview

Service: Paratransit

Citywide Element: Land Use and Transportation

Service Description

This service provides paratransit services for customers with disabilities in need of transportation services for work, post-secondary education, medical needs, sheltered workshops, and other personal purposes.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Transportation of Individual with Disabilities: Through contracted service, provide transit services to individuals with disabilities.
- Planning and Scheduling: Schedule and coordinate rides for clients, perform eligibility assessment for potential clients, and oversee contracted service.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	3,034,631	4,730,908	2,570,891	4,754,947	4,754,306
TOTAL	\$ 3,034,631	\$ 4,730,908	\$ 2,570,891	\$ 4,754,947	\$ 4,754,306

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,292,348)	(4,727,540)	(5,064,769)	(4,842,306)	(4,842,306)
Personnel	559,105	543,146	580,968	567,185	566,544
Non-Personnel	2,461,922	4,116,225	1,918,385	4,116,225	4,116,225
Agency Charges	13,604	71,537	71,537	71,537	71,537
TOTAL	\$ 1,742,283	\$ 3,368	\$ (2,493,879)	\$ (87,359)	\$ (88,000)

Metro Transit**Function: Transportation***Line Item Detail***Agency Primary Fund: Metro Transit**

General Revenues

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Vehicle Registration	(6,023,521)	-	(7,057,847)	-	(6,000,000)
TOTAL	\$ (6,023,521)	\$ -	\$ (7,057,847)	\$ -	\$ (6,000,000)

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(17,858,966)	(9,370,000)	(9,545,228)	(18,879,808)	(15,480,245)
State Revenues Operating	(17,758,321)	(17,707,200)	(17,707,200)	(8,602,700)	(8,922,700)
State Revenues Capital	(1,199,700)	-	-	-	-
Local Revenues Operating	(4,037,652)	(6,900,000)	(4,037,652)	(6,900,000)	(6,900,000)
TOTAL	\$ (40,854,639)	\$ (33,977,200)	\$ (31,290,080)	\$ (34,382,508)	\$ (31,302,945)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Advertising	(365,508)	(675,000)	(675,000)	(675,000)	(675,000)
Transit Farebox	(571,935)	(954,284)	(800,619)	(954,284)	(954,284)
Adult Passes	(809,847)	(1,240,355)	(955,344)	(1,240,355)	(1,240,355)
Senior/Disabled Passes	(791,538)	(1,097,901)	(881,103)	(1,097,901)	(1,097,901)
Youth Passes	(595,157)	(1,231,422)	(1,098,455)	(1,231,422)	(1,231,422)
Unlimited Ride Pass	(5,609,788)	(6,846,625)	(6,846,625)	(6,846,625)	(6,846,625)
TOTAL	\$ (8,743,773)	\$ (12,045,587)	\$ (11,257,146)	\$ (12,045,587)	\$ (12,045,587)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Vehicle Registration	-	(7,500,000)	-	(6,000,000)	-
TOTAL	\$ -	\$ (7,500,000)	\$ -	\$ (6,000,000)	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Insurance Recoveries	(1,339)	-	-	-	-
Miscellaneous Revenue	(84,092)	(200,000)	(360,618)	(200,000)	(200,000)
TOTAL	\$ (85,431)	\$ (200,000)	\$ (360,618)	\$ (200,000)	\$ (200,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General Obligation Bond Issue	-	-	422,703	-	-
Fund Balance Applied	-	-	-	-	(5,200,000)
TOTAL	\$ -	\$ -	\$ 422,703	\$ -	\$ (5,200,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From General	-	(8,511,315)	(8,511,315)	(8,766,654)	(8,766,654)
Transfer In From Grants	(6,237)	-	-	-	-
Transfer In From Insurance	(11,295)	-	-	-	-
TOTAL	\$ (17,532)	\$ (8,511,315)	\$ (8,511,315)	\$ (8,766,654)	\$ (8,766,654)

Metro Transit**Function: Transportation***Line Item Detail***Agency Primary Fund: Metro Transit**

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	25,453,148	29,816,751	25,420,252	28,945,750	29,159,746
Salary Savings	-	(1,300,000)	-	(1,300,000)	(1,300,000)
Pending Personnel	-	-	-	512,000	498,240
Furlough Savings	-	-	(606)	-	-
Premium Pay	498,775	624,831	509,249	526,507	526,507
Workers Compensation Wages	217,702	200,000	178,741	200,000	200,000
Compensated Absence	622,875	465,116	622,875	465,116	465,116
Hourly Wages	716	-	1	-	-
Overtime Wages Permanent	2,802,022	2,084,032	2,823,000	2,084,032	1,947,732
Election Officials Wages	2,509	-	344	-	-
TOTAL	\$ 29,597,747	\$ 31,890,730	\$ 29,553,857	\$ 31,433,405	\$ 31,497,341

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	577,641	400,000	400,000	400,000	400,000
Unemployment Benefits	64,823	25,000	58,299	25,000	25,000
Health Insurance Benefit	5,720,050	6,426,522	6,035,784	6,431,774	6,522,830
Wage Insurance Benefit	839,061	786,256	846,697	827,065	827,065
Health Insurance Retiree	460,066	463,000	463,000	463,000	463,000
WRS	1,965,107	1,954,579	1,919,990	1,932,177	1,876,063
FICA Medicare Benefits	2,174,500	2,245,361	2,149,012	2,162,000	2,153,036
Moving Expenses	13,834	-	-	-	-
Licenses & Certifications	635	-	235	-	-
Other Post Emplmnt Benefit	(489,563)	-	-	-	-
Pension Expense	(36,362)	-	-	-	-
TOTAL	\$ 11,289,791	\$ 12,300,718	\$ 11,873,018	\$ 12,241,016	\$ 12,266,994

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	8,197	25,000	48	25,000	25,000
Copy Printing Supplies	13,072	14,983	5,952	14,983	14,983
Hardware Supplies	36,776	222,000	20,712	222,000	222,000
Software Lic & Supplies	23,041	20,000	27,202	25,000	25,000
Postage	11,576	14,000	8,621	14,000	14,000
Work Supplies	359,125	400,000	286,000	350,000	350,000
Janitorial Supplies	-	40,000	-	3,200	3,200
Snow Removal Supplies	1,020	-	-	-	-
Uniform Clothing Supplies	80,079	110,000	90,110	90,000	90,000
Building	7,150	-	-	-	-
Building Supplies	129,561	200,000	160,000	200,000	200,000
Machinery And Equipment	-	75,000	-	75,000	75,000
Equipment Supplies	33,902	10,000	77,279	10,000	10,000
Tires	388,274	264,000	325,018	264,000	264,000
Gasoline	12,847	24,000	8,956	24,000	24,000
Diesel	2,390,352	2,860,000	2,928,059	1,860,000	1,860,000
Lubricants	114,825	175,000	134,612	140,000	140,000
Inventory	1,481,117	1,268,000	1,605,219	1,500,000	1,500,000
TOTAL	\$ 5,090,914	\$ 5,721,983	\$ 5,677,786	\$ 4,817,183	\$ 4,817,183

Metro Transit**Function: Transportation***Line Item Detail***Agency Primary Fund: Metro Transit**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	106,767	200,000	117,000	385,000	385,000
Electricity	187,727	290,000	130,214	523,200	523,200
Water	8,349	15,000	10,265	15,000	15,000
Sewer	7,514	10,000	9,044	10,000	10,000
Stormwater	23,620	20,000	21,010	20,000	20,000
Telephone	12,211	8,528	3,460	10,788	10,788
Cellular Telephone	16,780	11,000	9,264	11,000	11,000
Building Improv Repair Maint	1,210	11,000	-	11,000	11,000
Waste Disposal	13,021	10,000	13,439	14,800	14,800
Pest Control	6,632	8,000	5,170	8,000	8,000
Elevator Repair	1,836	-	-	-	-
Facility Rental	464,469	550,000	634,419	465,000	465,000
Grounds Improv Repair Maint	9,530	5,000	-	5,000	5,000
Snow Removal	28,185	75,000	76,058	75,000	75,000
Comm Device Mntc	510,274	560,000	509,517	560,000	560,000
Equipment Mntc	5,906	30,000	2,285	30,000	30,000
System & Software Mntc	3,493	-	1,800	-	-
Vehicle Repair & Mntc	28,458	100,000	96,621	100,000	100,000
Sidewalk Mntc	97,954	150,000	24,477	150,000	150,000
Recruitment	7,983	-	3,708	-	-
Conferences & Training	10,823	42,000	1,750	42,000	42,000
Memberships	74,575	65,000	35,552	65,000	65,000
Uniform Laundry	14,661	22,000	24,491	18,000	18,000
Medical Services	21,870	75,000	69,406	75,000	75,000
Audit Services	16,500	22,000	1,760	22,000	22,000
Bank Services	761	2,290	595	2,290	2,290
Legal Services	650	-	-	-	-
Credit Card Services	9,516	16,900	7,653	16,900	16,900
Armored Car Services	6,962	9,000	6,295	9,000	9,000
Delivery Freight Charges	891	2,500	2,542	2,500	2,500
Storage Services	2,272	2,200	405	2,200	2,200
Consulting Services	24,795	-	88,123	400,000	400,000
Advertising Services	10	175,000	142,110	175,000	175,000
Printing Services	58,316	75,000	33,405	100,000	100,000
Parking Towing Services	9,090	20,000	3,280	10,000	10,000
Transportation Services	1,902,767	3,700,000	1,623,281	3,700,000	3,700,000
Other Services & Expenses	322,893	548,786	551,763	350,000	350,000
Comm Agency Contracts	559,119	210,000	295,034	210,000	210,000
General Liability Insurance	760,569	1,100,000	1,123,683	1,100,000	1,100,000
TOTAL	\$ 5,338,960	\$ 8,141,204	\$ 5,678,880	\$ 8,693,678	\$ 8,693,678

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	770,420	-	794,473	-	-
Amortization	(124,372)	-	-	-	-
Fund Balance Generated	2,096,563	-	296,823	-	-
TOTAL	\$ 2,742,611	\$ -	\$ 1,091,296	\$ -	\$ -

Metro Transit**Function: Transportation***Line Item Detail***Agency Primary Fund: Metro Transit**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Attorney	47,212	42,645	42,645	42,645	32,671
ID Charge From Civil Rights	-	94,346	94,346	94,346	117,145
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	25,766	18,875	18,875	18,875	21,453
ID Charge From Finance	121,326	237,027	237,027	237,027	210,024
ID Charge From Human Resource	174,399	328,490	328,490	328,490	376,982
ID Charge From Information Tec	203,461	237,369	237,369	237,369	347,279
ID Charge From Engineering	20,670	-	-	-	-
ID Charge From Fleet Services	6,938	-	-	-	-
ID Charge From Mayor	196,069	220,580	220,580	220,580	203,311
ID Charge From Traffic Eng	38,107	101,982	101,982	101,982	244,389
ID Charge From Insurance	170,881	144,915	144,915	144,915	144,915
ID Charge From Workers Comp	631,448	688,748	688,748	688,748	688,748
ID Charge From Stormwater	28,209	-	-	30,000	30,000
TOTAL	\$ 1,664,874	\$ 2,114,977	\$ 2,114,977	\$ 2,144,977	\$ 2,416,917

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Debt Service	-	2,064,490	2,064,490	2,064,490	3,823,073
TOTAL	\$ -	\$ 2,064,490	\$ 2,064,490	\$ 2,064,490	\$ 3,823,073

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
NEW POSITION	-	2.00	145,263	-	-	2.00	115,317
PARA PROG MGR-44	44	1.00	97,147	1.00	99,300	1.00	99,300
PARA SCHEDULING COOR-42	42	2.00	113,211	2.00	112,600	2.00	112,600
PLANNER 2-18	18	-	-	-	-	1.00	65,988
TRANS ACCT 2-44	44	-	-	-	-	1.00	66,627
TRANS ACCT 3-44	44	1.00	95,539	1.00	95,689	1.00	95,689
TRANS ACCT 4-44	44	1.00	99,091	1.00	101,227	1.00	101,227
TRANS ACCT CLK 1-42	42	2.00	86,656	2.00	90,394	2.00	90,394
TRANS ACCT CLK 3-42	42	3.00	170,449	3.00	174,852	3.00	174,852
TRANS ACCTG TECH 1-42	42	1.00	52,189	-	-	-	-
TRANS ACCTG TECH 3-42	42	-	-	1.00	54,441	1.00	54,441
TRANS ADMIN SUPV-44	44	1.00	68,568	1.00	70,234	1.00	70,234
TRANS ADV/SALES ASSOC-19	19	1.00	62,851	1.00	62,373	1.00	62,373
TRANS ASST SCH PLANNER-44	44	1.00	83,840	1.00	64,435	-	-
TRANS BLD MT GEN SUPV-44	44	1.00	91,225	1.00	95,689	1.00	95,689
TRANS BUS CLEANER-41	41	8.00	358,913	8.00	343,139	5.00	223,067
TRANS CLASS A MECH-41	41	13.00	889,710	13.00	878,410	13.00	878,410
TRANS CLASS B MECH-41	41	15.00	890,408	15.00	894,707	15.00	894,707
TRANS CLASS C MECH-41	41	17.00	911,528	17.00	860,112	17.00	860,112
TRANS CUS SERV SUPV-44	44	1.00	71,954	1.00	71,406	1.00	71,406
TRANS CUST SERVS REPR-42	42	8.00	389,950	8.00	388,191	8.00	388,191
TRANS CUST SERVS REPR-42 PT	42	1.80	74,420	1.80	73,321	1.20	50,722
TRANS EMPL REL ASST-43	43	1.00	64,516	1.00	64,025	1.00	64,025
TRANS FINANCE MGR-44	44	1.00	112,887	1.00	112,027	1.00	112,027
TRANS GARAGE DISPAT-41	41	1.00	64,231	1.00	63,280	1.00	63,280
TRANS GENERAL MGR-21	21	1.00	119,937	1.00	144,855	1.00	144,855
TRANS GRAPHICS TECH-42	42	-	-	-	-	1.00	46,197
TRANS GRAPHICS TECH-42 PT	42	1.20	86,638	1.20	54,626	0.60	27,313
TRANS INFO SYS COORD-44	44	1.00	108,805	1.00	91,984	1.00	91,984
TRANS INFO SYS SPEC 2-44	44	1.00	85,295	1.00	84,645	1.00	84,645
TRANS INFO SYS SPEC 3-44	44	1.00	96,424	2.00	169,638	2.00	169,638
TRANS JANITOR-41	41	2.00	109,729	2.00	107,548	3.00	148,926
TRANS MAINT GEN SUPV-44	44	2.00	179,072	2.00	186,111	2.00	186,111
TRANS MAINT MGR-44	44	1.00	115,017	1.00	87,788	1.00	87,788
TRANS MAINT SUPERV-44	44	7.00	550,242	7.00	550,782	8.00	616,749
TRANS MARKETING GEN SUPV-44	44	1.00	91,117	1.00	90,422	1.00	90,422
TRANS MECH LEADWKR-41	41	1.00	70,056	1.00	69,018	1.00	69,018
TRANS MK/CU SERV MGR-44	44	1.00	117,146	1.00	116,254	1.00	116,254
TRANS MKT SPEC 1-44	44	1.00	62,668	1.00	69,313	1.00	69,313
TRANS OPER GEN SUPV-44	44	3.00	266,906	3.00	245,579	3.00	245,579
TRANS OPER MGR-44	44	1.00	112,887	1.00	112,027	1.00	112,027
TRANS OPER OFF COOR-42	42	1.00	55,793	1.00	54,966	1.00	54,966
TRANS OPER SUPER-44	44	17.00	1,386,891	17.00	1,423,072	17.00	1,423,072
TRANS OPERATOR-41	41	302.00	18,581,590	302.00	18,271,371	302.00	18,271,371
TRANS OPERATOR-41 PT	41	4.80	649,758	4.80	222,628	4.80	222,628
TRANS PAINT & BODY-41	41	2.00	118,457	2.00	134,271	2.00	134,271
TRANS PARTS SPEC-42	42	2.00	103,155	2.00	107,669	2.00	107,669
TRANS PARTS SUPER-44	42	1.00	41,819	1.00	41,201	1.00	41,201
TRANS PLAN&SCH MGR-44	44	1.00	119,276	1.00	118,368	1.00	118,368

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
TRANS PLANNER 2-44	44	1.00	86,099	1.00	87,839	1.00	87,839
TRANS PLANNER 3-44	44	1.00	98,193	1.00	97,445	1.00	97,445
TRANS SAFETY COORD-44	44	-	-	1.00	73,071	1.00	73,071
TRANS SCHED PLANNER-44	44	1.00	80,466	1.00	83,824	1.00	83,824
TRANS SERVICE MGR-44	44	1.00	128,778	1.00	128,958	1.00	128,958
TRANS SERVICE WKR-41	41	11.00	643,673	11.00	623,550	13.00	707,537
TRANS SERVICE WKR-41 PT	41	0.50	29,977	0.50	30,091	0.50	30,091
TRANS UTIL WKR-41	41	7.00	450,836	7.00	424,074	8.00	466,260
TOTAL		462.30	29,741,245	462.30	28,872,840	467.10	29,166,068

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Monona Terrace

Agency Overview

Agency Mission

The mission of the Monona Terrace Community and Convention Center is to deliver exceptional and inspirational experiences for visitors and event attendees.

Agency Overview

The Agency strives to be a high quality, customer-focused convention and meeting facility that serves as a community gathering place, a tourism destination, and a catalyst for economic activity for the City of Madison, Dane County, and the State of Wisconsin. The goals for Monona Terrace include efficiency in operations, optimization of revenue, and cost management.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes \$618,000 (or 5%) in expenditure increases, not including catering concessions, compared to Monona Terrace's 2021 Adopted Budget. Monona Terrace reduced 2021 budgeted expenditures by \$1.62 million (17%) to offset projected revenue losses. Budgeted expenditure increases in 2022 are intended to align with scheduled events and projected revenues. These ongoing increases include:
 - Permanent Wages and Benefits (\$285,000)
 - Hourly Wages (\$107,000)
 - Supplies (\$75,000)
 - Purchased Services (\$125,000)
- Assumes a slight increase in event revenue based on 2022 event analysis (\$46,000).
- Increases Room Tax net operating subsidy as approved by the Room Tax Commission (\$403,000).

Monona Terrace Comm Conv Ctr**Function: Public Facilities***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Convention Center	8,767,961	12,693,037	9,895,711	13,285,424	13,311,041
TOTAL	\$ 8,767,961	\$ 12,693,037	\$ 9,895,711	\$ 13,285,424	\$ 13,311,041

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Community Convention Center	8,767,961	12,693,037	9,895,711	13,285,424	13,311,041
TOTAL	\$ 8,767,961	\$ 12,693,037	\$ 9,895,711	\$ 13,285,424	\$ 13,311,041

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(420,997)	-	-	-	-
Charges For Services	(2,252,481)	(8,835,170)	(4,582,141)	(8,918,600)	(8,918,600)
Investments & Other Contributions	(1)	(23,700)	(0)	(23,700)	(23,700)
Misc Revenue	(102,508)	(139,800)	(163,500)	(139,800)	(139,800)
Other Financing Source	(754,011)	(135,065)	(1,581,541)	(494,999)	(266,841)
Transfer In	(5,237,963)	(3,559,302)	(3,568,529)	(3,708,325)	(3,962,100)
TOTAL	\$ (8,767,961)	\$ (12,693,037)	\$ (9,895,711)	\$ (13,285,424)	\$ (13,311,041)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	3,518,510	3,361,042	3,443,266	3,812,945	3,853,910
Benefits	1,596,202	1,372,314	1,121,628	1,315,061	1,324,415
Supplies	318,496	342,745	268,763	418,019	418,019
Purchased Services	2,458,605	6,713,282	4,158,401	6,838,349	6,838,349
Debt & Other Financing	40,691	-	51,223	-	-
Inter Depart Charges	497,256	514,231	514,231	511,627	485,322
Transfer Out	338,200	389,423	338,200	389,423	391,026
TOTAL	\$ 8,767,961	\$ 12,693,037	\$ 9,895,711	\$ 13,285,424	\$ 13,311,041

Service Overview

Service: Community Convention Center

Citywide Element: Economy and Opportunity

Service Description

This service is responsible for operating the Monona Terrace Community and Convention Center. Specific activities provided by this service include maintenance, sales and marketing, and event services. The goal of this service is to host hundreds of events annually and function as an economic catalyst for downtown Madison, the City of Madison, Dane County, and the State of Wisconsin.

Major Budget Changes

- Increased revenues \$486,000 compared to the 2021 Adopted Budget, not including catering concessions or applied fund balance. This increase is based on the following assumptions:
 - o Room Tax: increased by \$403,000 from \$3.56 million to \$3.96 million
 - o Event Bookings: increased by \$46,000 from \$3.75 to \$3.8 million
 - o Gift Shop and Miscellaneous: increased by \$37,000
- Increased expenditures, not including catering concessions, by \$618,000 by implementing the following increases:
 - o Permanent Wages and Benefits: increased by \$326,000 to be able to fill positions (5.25 FTE) that have been held vacant in 2021. The budget assumes 4.5 FTE positions will be held vacant for all of 2022. The 2021 Adopted Budget included 9.75 FTE positions vacant for all of 2021.
 - o Hourly Wages: increased by \$107,000 from \$376,000 to \$482,000
 - o Supplies: increased by \$75,000 from \$343,000 to \$418,000
 - o Purchased Services: increased by \$125,000 from \$1.7 million to \$1.84 million
 - o Inter-departmental Charges: decreased by \$29,000 based on the updated cost allocation plan

Activities Performed by this Service

- Community Center: Hosting community based events, including rooftop concerts and educational and health related events at Monona Terrace and within Madison schools.
- Conferences and Conventions: Hosting conventions, conferences, consumer shows, banquets, meetings, entertainment events, and community use events.
- Tourism: Operating a Frank Lloyd Wright facility, which includes promotion of the history of the building, providing tours, and operating a themed gift shop for clients, visitors, and event attendees.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	8,767,961	12,693,037	9,895,711	13,285,424	13,311,041
TOTAL	\$ 8,767,961	\$ 12,693,037	\$ 9,895,711	\$ 13,285,424	\$ 13,311,041

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(8,767,961)	(12,693,037)	(9,895,711)	(13,285,424)	(13,311,041)
Personnel	5,114,712	4,733,356	4,564,894	5,128,006	5,178,325
Non-Personnel	3,155,993	7,445,450	4,816,587	7,645,791	7,647,394
Agency Charges	497,256	514,231	514,231	511,627	485,322
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(420,997)	-	-	-	-
TOTAL	\$ (420,997)	\$ -	\$ -	\$ -	\$ -

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Catering Concessions	(1,058,794)	(5,000,000)	(2,740,826)	(5,000,000)	(5,000,000)
Facility Rental	(1,173,192)	(3,751,575)	(1,785,131)	(3,797,600)	(3,797,600)
Gift Shop Sales	(20,353)	(76,500)	(53,274)	(111,000)	(111,000)
Building Tours	(143)	(7,095)	(2,910)	(10,000)	(10,000)
TOTAL	\$ (2,252,481)	\$ (8,835,170)	\$ (4,582,141)	\$ (8,918,600)	\$ (8,918,600)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(1)	-	(0)	-	-
Contributions & Donations	-	(23,700)	-	(23,700)	(23,700)
TOTAL	\$ (1)	\$ (23,700)	\$ (0)	\$ (23,700)	\$ (23,700)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(102,508)	(139,800)	(163,500)	(139,800)	(139,800)
TOTAL	\$ (102,508)	\$ (139,800)	\$ (163,500)	\$ (139,800)	\$ (139,800)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(150)	-	-	-	-
Fund Balance Applied	(753,861)	(135,065)	(1,581,541)	(494,999)	(266,841)
TOTAL	\$ (754,011)	\$ (135,065)	\$ (1,581,541)	\$ (494,999)	\$ (266,841)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(196,995)	-	-	-	-
Transfer In From Other Restrict	(5,040,968)	(3,559,302)	(3,559,302)	(3,708,325)	(3,962,100)
Transfer In From Insurance	-	-	(9,227)	-	-
TOTAL	\$ (5,237,963)	\$ (3,559,302)	\$ (3,568,529)	\$ (3,708,325)	\$ (3,962,100)

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,962,150	3,729,227	3,015,028	3,602,735	3,602,735
Salary Savings	-	(835,860)	-	(376,415)	(376,415)
Premium Pay	8,012	28,974	6,357	28,974	28,974
Workers Compensation Wages	6,578	-	-	-	-
Compensated Absence	124,363	45,201	124,363	45,201	45,201
Hourly Wages	379,378	375,500	283,531	482,350	482,350
Overtime Wages Permanent	14,987	18,000	13,986	30,100	30,100
Overtime Wages Hourly	22,216	-	-	-	-
Election Officials Wages	826	-	-	-	-
TOTAL	\$ 3,518,510	\$ 3,361,042	\$ 3,443,266	\$ 3,812,945	\$ 3,853,910

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	167,960	54,531	54,531	54,531	54,531
Unemployment Benefits	101,228	-	101,228	-	-
Health Insurance Benefit	601,603	731,082	538,999	692,323	711,883
Wage Insurance Benefit	11,513	11,168	11,756	11,783	11,783
IATSE Health Benefit	22,497	21,780	22,497	21,780	21,780
WRS	222,325	244,532	177,457	237,359	228,563
FICA Medicare Benefits	253,430	278,543	195,012	266,607	265,197
Post Employment Health Plans	30,438	30,678	20,148	30,678	30,678
Other Post Emplmnt Benefit	111,084	-	-	-	-
Pension Expense	74,125	-	-	-	-
TOTAL	\$ 1,596,202	\$ 1,372,314	\$ 1,121,628	\$ 1,315,061	\$ 1,324,415

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	2,071	-	-	-	-
Office Supplies	6,516	16,200	8,376	14,044	14,044
Copy Printing Supplies	1,171	4,000	1,848	3,500	3,500
Hardware Supplies	4,456	6,000	4,050	8,500	8,500
Software Lic & Supplies	10,339	14,120	13,838	11,720	11,720
Postage	5,603	4,950	4,859	7,850	7,850
Books & Subscriptions	994	650	-	650	650
Work Supplies	17,609	42,800	37,648	47,868	47,868
Janitorial Supplies	39,019	44,000	37,351	59,000	59,000
Safety Supplies	495	3,000	2,779	3,000	3,000
Uniform Clothing Supplies	1,048	8,850	4,850	6,900	6,900
Food And Beverage	860	20,975	17,585	21,855	21,855
Building Supplies	10,572	29,000	23,959	31,017	31,017
Electrical Supplies	6,801	25,500	27,281	30,103	30,103
HVAC Supplies	11,948	22,000	12,191	20,000	20,000
Plumbing Supplies	4,212	8,000	11,358	12,000	12,000
Trees Shrubs Plants	4,570	10,000	3,706	10,000	10,000
Equipment Supplies	175,314	32,400	35,658	54,112	54,112
Inventory	14,900	50,300	21,426	75,900	75,900
TOTAL	\$ 318,496	\$ 342,745	\$ 268,763	\$ 418,019	\$ 418,019

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	2,908	8,000	7,552	7,000	7,000
Fuel Oil	-	1,500	1,500	1,500	1,500
Electricity	269,982	360,000	330,695	350,000	350,000
Water	28,038	50,000	38,620	50,000	50,000
Steam	195,084	200,000	198,852	200,000	200,000
Telephone	12,780	10,000	11,589	12,000	12,000
Cellular Telephone	7,587	6,000	6,897	4,800	4,800
Systems Comm Internet	7,350	-	-	-	-
Building Improv Repair Maint	118,713	105,000	83,203	100,000	100,000
Waste Disposal	15,109	30,000	25,505	35,000	35,000
Pest Control	2,120	2,500	2,520	2,500	2,500
Elevator Repair	61,812	100,000	67,592	100,000	100,000
Facility Rental	25,724	25,000	28,143	27,000	27,000
Landscaping	6,498	20,000	19,260	20,000	20,000
Snow Removal	-	-	242	300	300
Comm Device Mntc	63,500	30,000	31,595	40,000	40,000
Equipment Mntc	14,599	35,000	38,438	37,208	37,208
System & Software Mntc	9,333	9,350	6,091	9,250	9,250
Rental Of Equipment	89,447	29,651	29,178	66,500	66,500
Recruitment	2,685	500	375	500	500
Mileage	-	250	-	250	250
Conferences & Training	4,037	14,500	9,699	31,000	31,000
Memberships	5,406	7,405	6,813	8,715	8,715
Uniform Laundry	19,544	80,000	55,255	80,000	80,000
Audit Services	4,000	4,000	4,000	4,000	4,000
Credit Card Services	34,950	85,000	49,114	75,000	75,000
Delivery Freight Charges	36	500	-	600	600
Storage Services	298	300	172	300	300
Management Services	49,707	80,000	33,617	80,000	80,000
Consulting Services	85,825	23,500	17,729	30,500	30,500
Advertising Services	134,447	209,926	196,226	234,726	234,726
Printing Services	4,856	11,100	5,300	11,900	11,900
Security Services	10,986	45,000	28,000	70,000	70,000
Catering Vending Services	1,058,794	5,000,000	2,740,826	5,000,000	5,000,000
Other Services & Expenses	108,252	122,300	78,803	140,800	140,800
Permits & Licenses	4,200	7,000	5,000	7,000	7,000
TOTAL	\$ 2,458,605	\$ 6,713,282	\$ 4,158,401	\$ 6,838,349	\$ 6,838,349

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	40,691	-	51,223	-	-
TOTAL	\$ 40,691	\$ -	\$ 51,223	\$ -	\$ -

Line Item Detail

Agency Primary Fund: Convention Center

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Attorney	38,408	60,656	60,656	60,656	64,192
ID Charge From Civil Rights	-	16,122	16,122	16,122	16,589
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	9,725	13,810	13,810	13,810	6,121
ID Charge From Finance	86,837	71,753	71,753	71,753	59,417
ID Charge From Human Resource	67,844	86,516	86,516	86,516	93,770
ID Charge From Information Tec	95,789	80,291	80,291	80,291	65,215
ID Charge From Engineering	5,115	-	-	-	-
ID Charge From Fleet Services	1,255	3,635	3,635	1,031	1,016
ID Charge From Mayor	22,695	31,237	31,237	31,237	28,791
ID Charge From Insurance	135,008	112,874	112,874	112,874	112,874
ID Charge From Workers Comp	34,192	37,337	37,337	37,337	37,337
TOTAL	\$ 497,256	\$ 514,231	\$ 514,231	\$ 511,627	\$ 485,322

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	338,200	338,200	338,200	338,200	338,200
Transfer Out To Debt Service	-	51,223	-	51,223	52,826
TOTAL	\$ 338,200	\$ 389,423	\$ 338,200	\$ 389,423	\$ 391,026

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	2.00	110,511	2.00	111,190	2.00	111,190
ADMIN CLK 1-20	20	3.00	179,820	3.00	166,523	3.00	166,523
COMM EVENTS COORD-18	18	1.00	68,790	1.00	68,266	1.00	68,266
CUSTODIAL WKR 2-16	16	5.00	278,951	5.00	265,490	5.00	265,490
CUSTODIAL WKR 2-16 PT	16	0.50	48,747	0.50	24,188	0.50	24,188
FACILITY MAINT WKR-16	16	2.00	127,661	2.00	117,910	2.00	117,910
GARDENER-16	16	1.00	61,231	1.00	60,765	1.00	60,765
IT SPEC 2-18	18	1.00	81,558	1.00	67,315	1.00	67,315
IT SPEC 3-18	18	1.00	96,456	1.00	96,599	1.00	96,599
M.T. ASSOC DIRECTOR-18	18	2.00	209,903	2.00	214,983	2.00	214,983
M.T. ASST OPERATIONS MGR-18	18	1.00	78,328	-	-	-	-
M.T. ASST OPERATIONS SUPV-18	18	1.00	75,293	1.00	74,720	1.00	74,720
M.T. BLDG MAINT SUPV-18	18	1.00	76,941	1.00	79,880	1.00	79,880
M.T. BOOKING COORD-20	20	1.00	63,882	1.00	63,396	1.00	63,396
M.T. COM.REL.SUPV-18	18	1.00	76,941	1.00	79,880	1.00	79,880
M.T. COMMAND CTR OPER-16	16	4.00	240,660	4.00	239,371	4.00	239,371
M.T. DIRECTOR-21	21	1.00	138,771	1.00	137,714	1.00	137,714
M.T. EVENT COORD-20	20	3.00	186,337	3.00	184,920	3.00	184,920
M.T. EVENT SERVS MGR-18	18	1.00	80,994	1.00	80,378	1.00	80,378
M.T. GIFT SHOP MGR-18	18	1.00	68,790	1.00	70,903	1.00	70,903
M.T. OPER LDWKR-16	16	4.00	249,545	4.00	241,065	4.00	241,065
M.T. OPERATIONS MGR-18	18	-	-	1.00	88,667	1.00	88,667
M.T. OPERS WKR-16	16	6.00	325,803	6.00	297,788	6.00	297,788
M.T. SALES ASSOC-19	19	2.00	117,022	2.00	118,063	2.00	118,063
M.T. SALES MGR-19	19	1.00	90,832	1.00	90,140	1.00	90,140
M.T. TECH SERVS SPEC 1-16	16	1.00	68,756	1.00	68,233	1.00	68,233
M.T. VOL/TOUR COORD-18	18	1.00	72,096	1.00	71,548	1.00	71,548
MAINT MECH 1-16	16	2.00	142,269	2.00	141,824	2.00	141,824
MAINT MECH 1-16 PT	16	0.50	57,765	0.50	28,663	0.50	28,663
MAINT MECH 2-16	16	1.00	57,765	1.00	57,326	1.00	57,326
MKTG/COMMUN SPEC-18	18	1.00	69,866	1.00	69,335	1.00	69,335
QI & OPER MGR-18	18	1.00	88,543	1.00	92,236	1.00	92,236
SALES CLERK-20 PT	20	0.75	38,400	0.75	33,456	0.75	33,456
TOTAL		54.75	3,729,227	54.75	3,602,735	54.75	3,602,735

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Municipal Court

Agency Overview

Agency Mission

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

Agency Overview

The Agency represents the judicial branch of government and provides a neutral setting for resolving alleged City ordinance violations. The goal of the Court is to provide an impartial forum for hearing cases brought by the City for violations of the Madison General Ordinances. The Court will advance this goal by using restorative practices to effect positive change with the individuals charged with violations and the community as a whole.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$11,900 (or 5%) to various supply and services budgets to reflect changes in service delivery. (Ongoing reduction: \$11,900)

Municipal Court**Function: General Government***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	230,495	231,548	256,417	237,779	227,266
TOTAL	\$ 230,495	\$ 231,548	\$ 256,417	\$ 237,779	\$ 227,266

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Court Services	230,495	231,548	256,417	237,779	227,266
TOTAL	\$ 230,495	\$ 231,548	\$ 256,417	\$ 237,779	\$ 227,266

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(372,103)	(430,000)	(382,500)	(430,000)	(430,000)
Fine & Forfeiture	11,339	-	12,000	-	-
Misc Revenue	603	-	-	-	-
Transfer In	(3,623)	-	-	-	-
TOTAL	\$ (363,784)	\$ (430,000)	\$ (370,500)	\$ (430,000)	\$ (430,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	363,899	368,196	366,950	371,442	371,442
Benefits	139,867	146,564	148,518	146,867	148,243
Supplies	23,756	23,000	21,100	25,359	23,000
Purchased Services	65,302	122,531	89,092	122,854	113,324
Inter Depart Charges	1,454	1,257	1,257	1,257	1,257
TOTAL	\$ 594,279	\$ 661,548	\$ 626,917	\$ 667,779	\$ 657,266

Municipal Court

Function: General Government

Service Overview

Service: Court Services

Citywide Element: Effective Government

Service Description

This service handles cases involving traffic, parking, first offense drunk driving, disorderly conduct, trespassing, retail theft, battery, building and health code violations, and juvenile violations. The Municipal Court may issue arrest warrants and inspection warrants if legally appropriate. The court offers payment plan options and community service options for persons who need that accommodation.

Major Budget Changes

- The assumed revenue from court fees is consistent with the 2021 Adopted Budget.

Activities Performed by this Service

- Court Appearances, Motions, and Trials: Provide a neutral forum for hearing ordinance violation cases.
- Court Administration: Respond to and manage emails, letters and other forms of communication, court documents, payment plan requests, reopening requests, indigence hearings, and other court matters.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	230,495	231,548	256,417	237,779	227,266
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 230,495	\$ 231,548	\$ 256,417	\$ 237,779	\$ 227,266

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(363,784)	(430,000)	(370,500)	(430,000)	(430,000)
Personnel	503,767	514,760	515,468	518,309	519,685
Non-Personnel	89,059	145,531	110,192	148,213	136,324
Agency Charges	1,454	1,257	1,257	1,257	1,257
TOTAL	\$ 230,495	\$ 231,548	\$ 256,417	\$ 237,779	\$ 227,266

Municipal CourtFunction: **General Government***Line Item Detail*Agency Primary Fund: **General**

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Court Fees	(372,103)	(430,000)	(382,500)	(430,000)	(430,000)
TOTAL	\$ (372,103)	\$ (430,000)	\$ (382,500)	\$ (430,000)	\$ (430,000)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Moving Violations	1,442	-	12,000	-	-
Uniform Citations	9,842	-	-	-	-
Parking Violations	55	-	-	-	-
TOTAL	\$ 11,339	\$ -	\$ 12,000	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	603	-	-	-	-
TOTAL	\$ 603	\$ -	\$ -	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(3,623)	-	-	-	-
TOTAL	\$ (3,623)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	355,815	363,297	359,350	366,267	366,267
Salary Savings	-	(6,260)	-	(7,325)	(7,325)
Compensated Absence	7,558	7,000	7,600	11,000	11,000
Hourly Wages	527	1,000	-	1,000	1,000
Overtime Wages Permanent	-	3,159	-	500	500
TOTAL	\$ 363,899	\$ 368,196	\$ 366,950	\$ 371,442	\$ 371,442

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	84,037	90,580	90,579	90,580	93,180
Wage Insurance Benefit	1,732	1,623	2,029	2,029	2,029
WRS	24,528	24,523	24,769	24,723	23,808
FICA Medicare Benefits	26,535	26,789	28,072	26,486	26,177
Post Employment Health Plans	3,036	3,049	3,069	3,049	3,049
TOTAL	\$ 139,867	\$ 146,564	\$ 148,518	\$ 146,867	\$ 148,243

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	1,670	4,000	2,500	4,000	4,000
Copy Printing Supplies	5,398	4,000	4,000	5,000	4,000
Furniture	-	1,000	600	1,000	1,000
Postage	15,744	13,000	13,000	14,359	13,000
Books & Subscriptions	945	1,000	1,000	1,000	1,000
TOTAL	\$ 23,756	\$ 23,000	\$ 21,100	\$ 25,359	\$ 23,000

Municipal Court**Function: General Government***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	1,382	1,109	1,109	1,432	1,132
Custodial Bldg Use Charges	22,600	26,076	26,076	26,076	26,076
System & Software Mntc	24,104	28,418	24,104	28,418	27,000
Conferences & Training	250	1,500	1,500	1,500	1,500
Memberships	1,236	1,300	1,300	1,300	1,300
Collection Services	6,480	24,000	21,353	24,000	20,000
Storage Services	868	1,000	1,000	1,000	1,000
Security Services	7,769	34,028	12,000	34,028	33,216
Interpreters Signing Services	463	5,000	500	5,000	2,000
Transcription Services	-	100	100	-	100
Other Services & Expenses	150	-	50	100	-
TOTAL	\$ 65,302	\$ 122,531	\$ 89,092	\$ 122,854	\$ 113,324

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Insurance	1,279	1,051	1,051	1,051	1,051
ID Charge From Workers Comp	175	206	206	206	206
TOTAL	\$ 1,454	\$ 1,257	\$ 1,257	\$ 1,257	\$ 1,257

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
JUD SUPPORT CLK 1-20	20	2.00	118,245	2.00	118,428	2.00	118,428
JUD SUPPORT CLK 2-20	20	1.00	63,882	1.00	63,396	1.00	63,396
JUD SUPPORT CLK 3-20	20	1.00	68,050	1.00	67,532	1.00	67,532
MUNI JUDGE-19	19	1.00	113,120	1.00	116,911	1.00	116,911
TOTAL		5.00	363,297	5.00	366,267	5.00	366,267

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Office of the Independent Monitor

Agency Overview

Agency Mission

The mission of the Office of the Independent Monitor is to provide oversight on behalf of the community to the Madison Police Department.

Agency Overview

This Office will work to ensure the Madison Police Department is accountable and responsive to the needs and concerns of all segments of the community, thereby building and strengthening trust in the MPD throughout the community. This Office also includes the Police Oversight Board to serve as an independent body authorized to hire and supervise the Independent Police Monitor. The Board also works collaboratively with the Office of the Independent Police Monitor (“OIM”) and the community to review and make recommendations regarding police discipline, use of force, and other policies and activities, including related to rules, hiring, training, community relations, and complaint processes.

2022 Budget Highlights

The 2022 Executive Budget includes:

- Funding for the Office’s three positions, including non-personnel costs (\$371,200).
- Funding for the Police Civilian Oversight Board, including an increase to bring the budget for stipends in line with the ordinance (Increase: \$3,000) and an increase for child care reimbursement for Board members while attending meetings (Increase: \$5,000).
- Funding for legal services to provide representation to aggrieved individuals in presenting and litigating complaints against Madison Police Department personnel with the Police and Fire Commission (\$50,000).

Office Of Independent Monitor**Function: Public Safety & Health***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,100	450,769	266,705	454,346	459,308
TOTAL	\$ 2,100	\$ 450,769	\$ 266,705	\$ 454,346	\$ 459,308

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Independent Monitor	2,100	450,769	266,705	454,346	459,308
TOTAL	\$ 2,100	\$ 450,769	\$ 266,705	\$ 454,346	\$ 459,308

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	-	221,238	80,500	221,173	221,173
Benefits	-	53,931	21,092	54,573	54,535
Supplies	-	30,000	30,000	30,000	30,000
Purchased Services	2,100	145,600	135,113	148,600	153,600
TOTAL	\$ 2,100	\$ 450,769	\$ 266,705	\$ 454,346	\$ 459,308

*Service Overview***Service:** Independent Monitor**Citywide Element:** Health & Safety*Service Description*

This service is responsible for providing oversight to the Madison Police Department. Creation of this new Office was approved by the Common Council in September 2020.

Major Budget Changes

- As of the printing of the 2022 Executive Budget, the Office has not been staffed. Recruitment for the Independent Monitor position is underway. The 2022 Executive Budget continues funding the full operating costs for the new Office including personnel costs for three positions, the Police Civilian Oversight Board, and legal costs.

Activities Performed by this Service

- Office of the Independent Police Monitor: Provide civilian oversight of the Madison Police Department and provide support to the Civilian Oversight Board
- Police Civilian Oversight Board: The mission of the Civilian Oversight Board is to provide support to the Office of the Independent Monitor, facilitate community input into the operations of the Madison Police Department and provide oversight on behalf of the community.
- Legal Representation: Provide funding for legal costs of individuals that bring complaints before the Police and Fire Commission, if the claims are deemed to have merit by the Independent Police Monitor.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	2,100	450,769	266,705	454,346	459,308
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 2,100	\$ 450,769	\$ 266,705	\$ 454,346	\$ 459,308

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	-	275,169	101,592	275,746	275,708
Non-Personnel	2,100	175,600	165,113	178,600	183,600
Agency Charges	-	-	-	-	-
TOTAL	\$ 2,100	\$ 450,769	\$ 266,705	\$ 454,346	\$ 459,308

Line Item Detail

Agency Primary Fund: General

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	-	221,238	80,500	225,687	225,687
Salary Savings	-	-	-	(4,514)	(4,514)
TOTAL	\$ -	\$ 221,238	\$ 80,500	\$ 221,173	\$ 221,173

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	-	22,209	9,500	22,209	22,809
WRS	-	14,933	5,434	15,234	14,670
FICA Medicare Benefits	-	16,789	6,158	17,130	17,056
TOTAL	\$ -	\$ 53,931	\$ 21,092	\$ 54,573	\$ 54,535

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Program Supplies	-	30,000	30,000	30,000	30,000
TOTAL	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Memberships	-	-	400	-	-
Legal Services	-	50,000	50,000	50,000	50,000
Consulting Services	-	-	25,113	-	-
Program Services	1,100	29,600	29,600	32,600	37,600
Other Services & Expenses	1,000	66,000	30,000	66,000	66,000
TOTAL	\$ 2,100	\$ 145,600	\$ 135,113	\$ 148,600	\$ 153,600

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DATA ANALYST 2	18	1.00	65,988	1.00	67,315	1.00	67,315
INDEPENDENT POLICE AUDITOR	21	1.00	104,000	1.00	106,091	1.00	106,091
PROGRAM ASST 2-20	20	1.00	51,250	1.00	52,281	1.00	52,281
TOTAL		3.00	221,238	3.00	225,687	3.00	225,687

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parking

Agency Overview

Agency Mission

The mission of the Parking Utility is to provide safe, convenient, and affordable parking to the City's residents and visitors, consistent with City transportation policies.

Agency Overview

The Agency is responsible for providing services across garage parking, lot parking, on street parking, and parking operations. The goal of the Agency is to provide continuous improvement for the customer experience and to improve the City's parking infrastructure. The Parking Utility will advance this goal through system efficiencies, expanding cross-training for continuity of operations, and completion of an on-street meter replacement project.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes the following personnel changes:
 - Recreates three vacant part-time cashier positions (1.65 FTE) into an Accountant 1 position (1.0 FTE) with a net cost increase of \$1,200
 - Creates an Admin Clerk 1 position (1.0 FTE) to provide customer service for Parking Enforcement operations (Increase: \$61,900)
 - Maintains authorization but removes funding for three vacant part-time positions to cover the cost of increased FTE's in 2022 (Reduction: \$146,100)
 - The net result of these changes is a 0.35 FTE position increase in Parking and \$83,000 of salary savings in 2022.
- Lowers total charge and license/permit revenues by \$242,500 compared to the 2021 Adopted Budget, as the COVID-19 pandemic's impact on parking demand is expected to continue into 2022.
- Utilizes \$6.2 million in fund balance to offset continued revenue losses. Parking Utility fund balance is expected to be \$4.6 million by the end of 2022, compared with \$21.6 million at the end of 2019.

Parking**Function: Transportation***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Parking Utility	18,832,138	14,757,133	14,604,289	15,599,467	14,950,422
TOTAL	\$ 18,832,138	\$ 14,757,133	\$ 14,604,289	\$ 15,599,467	\$ 14,950,422

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Garage Parking	6,943,068	8,705,468	6,641,263	9,351,539	8,862,136
Lot Parking	216,703	249,172	325,522	236,745	236,084
On Street Parking	1,953,895	385,018	1,002,400	478,873	430,891
Parking Enforcement	30,512	3,242,378	2,817,499	3,426,023	3,368,826
Parking Operations	9,687,959	2,175,097	3,817,605	2,106,287	2,052,485
TOTAL	\$ 18,832,138	\$ 14,757,133	\$ 14,604,289	\$ 15,599,467	\$ 14,950,422

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(76,107)	-	-	-	-
Charges For Services	(4,460,856)	(6,881,500)	(6,079,888)	(6,758,000)	(6,758,000)
Licenses & Permits	(2,415,198)	(2,072,000)	(2,128,455)	(1,953,000)	(1,953,000)
Investments & Other Contributions	(180,418)	(100,000)	22,265	(40,000)	(40,000)
Misc Revenue	(19,644)	(6,000)	(7,367)	(10,000)	(10,000)
Other Financing Source	(11,398,926)	(5,697,633)	(6,401,904)	(6,838,467)	(6,189,422)
Transfer In	(280,990)	-	(8,940)	-	-
TOTAL	\$ (18,832,138)	\$ (14,757,133)	\$ (14,604,289)	\$ (15,599,467)	\$ (14,950,422)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	6,134,789	6,814,554	5,750,760	6,758,377	6,681,620
Benefits	2,540,319	2,073,518	2,052,759	2,147,528	2,160,307
Supplies	806,548	318,750	169,165	368,750	368,750
Purchased Services	2,313,538	3,368,594	2,944,122	3,634,374	3,634,374
Debt & Other Financing	4,603,209	-	957,503	-	-
Inter Depart Charges	773,708	1,040,864	1,040,864	1,010,438	972,410
Inter Depart Billing	(488)	(9,147)	(9,147)	-	(17,039)
Transfer Out	1,660,514	1,150,000	1,698,264	1,680,000	1,150,000
TOTAL	\$ 18,832,138	\$ 14,757,133	\$ 14,604,289	\$ 15,599,467	\$ 14,950,422

Parking

Function: Transportation

Service Overview

Service: Garage Parking

Citywide Element: Land Use and Transportation

Service Description

This service operates six city garages: Capitol Square North Garage, Wilson Street Garage, Overture Center Garage, South Livingston Street (Capitol East) Garage, State Street Campus Garage, and State Street Capitol Garage. The goals of the service are to provide a high quality user experience; serve and balance the parking needs of residents, visitors, businesses, and events; and continuously improve operations and efficiency.

Major Budget Changes

- Lowers garage revenue by \$127,000 based on the expectation that decreased demand will continue into 2022.
- Reduces the number of part-time cashier positions by 1.65 FTE with these positions being converted into a new accountant position.
- Maintains position authority but removes funding for 2.25 FTE part-time cashier positions to offset costs associated with new FTEs in 2022.

Activities Performed by this Service

- Facility Operations: Manage six public parking garages.
- Monthly and Long-term Leases: Manage monthly parking permits at the garages.
- Structural Maintenance and Repair: Oversee the structural repairs and engineering consulting services at the garages.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	6,943,068	8,705,468	6,641,263	9,351,539	8,862,136
TOTAL	\$ 6,943,068	\$ 8,705,468	\$ 6,641,263	\$ 9,351,539	\$ 8,862,136

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(9,347,127)	(6,520,000)	(5,914,513)	(6,393,000)	(6,393,000)
Personnel	4,771,175	5,338,636	3,761,791	5,418,520	5,412,477
Non-Personnel	2,142,300	3,316,582	2,829,222	3,893,100	3,410,421
Agency Charges	29,593	50,250	50,250	39,919	39,238
TOTAL	\$ (2,404,059)	\$ 2,185,468	\$ 726,750	\$ 2,958,539	\$ 2,469,136

Parking

Function: Transportation

Service Overview

Service: Lot Parking

Citywide Element: Land Use and Transportation

Service Description

This service operates six parking lots: Blair Lot, Brayton Lot, Buckeye Lot, Evergreen Lot, Wilson Lot, and Wingra Lot. The goals of the service are to continue to meet the unique parking demands that each surface lot serves, increase utilization during off-peak timeframes, and encourage the use of surface lots before using on-street parking to accommodate special event parking needs.

Major Budget Changes

- Reduces revenues against the 2021 Adopted Budget by \$95,500 to reflect updated projections and the pace of recovery from the COVID-19 pandemic.

Activities Performed by this Service

- Monthly Permits: Manage monthly parking permits at the parking lots.
- Facility Operations: Oversee the operation and maintenance of six parking lots.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	216,703	249,172	325,522	236,745	236,084
TOTAL	\$ 216,703	\$ 249,172	\$ 325,522	\$ 236,745	\$ 236,084

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,155,313)	(715,500)	(433,519)	(620,000)	(620,000)
Personnel	64,712	1,500	82,977	1,500	1,500
Non-Personnel	122,795	212,100	206,973	209,700	209,700
Agency Charges	29,196	35,572	35,572	25,545	24,884
TOTAL	\$ (938,610)	\$ (466,328)	\$ (107,997)	\$ (383,255)	\$ (383,916)

Parking

Function: Transportation

Service Overview

Service: On Street Parking

Citywide Element: Land Use and Transportation

Service Description

This service operates on-street parking through meters in the downtown area and through a residential permit process in the nearby neighborhoods. The goals of the service are to manage on-street parking restrictions, rates, and programs to address the needs of the location and to provide convenient and available parking in accordance with transportation policies.

Major Budget Changes

- Reduces revenues against the 2021 Adopted Budget by \$80,000 to reflect updated projections and the pace of recovery from the COVID-19 pandemic.

Activities Performed by this Service

- On-Street Meters: Manage approximately 1,300 on-street metered spaces.
- Residential Parking Permit Program (RP3): Administration of the program.
- Other On-Street Restrictions: Administration of loading zone, ADA, time limit restrictions (non-RP3), and temporary no-parking restrictions.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	1,953,895	385,018	1,002,400	478,873	430,891
TOTAL	\$ 1,953,895	\$ 385,018	\$ 1,002,400	\$ 478,873	\$ 430,891

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(3,142,474)	(1,818,000)	(1,843,617)	(1,738,000)	(1,738,000)
Personnel	1,134,389	16,000	469,710	16,000	16,000
Non-Personnel	790,311	296,618	460,290	400,500	353,179
Agency Charges	29,196	72,400	72,400	62,373	61,712
TOTAL	\$ (1,188,578)	\$ (1,432,982)	\$ (841,217)	\$ (1,259,127)	\$ (1,307,109)

Service Overview

Service: Parking Enforcement

Land Use and
Citywide Element: Transportation

Service Description

This service ensures safe and efficient movement of vehicular and pedestrian traffic related to public and private parking along the City's streets and highways. Beginning in 2020 the full cost of this service began to be funded by the Parking Utility, while remaining operationally within the Police Department. The 2021 Adopted Budget moved the Parking Enforcement service from the Police Department to the Parking Utility.

Major Budget Changes

- The 2022 Executive Budget creates an Admin Clerk position (1.0 FTE) to provide customer service and administrative support for parking enforcement operations (\$61,900).
- Includes funding for potentially leasing a facility to house parking enforcement personnel, equipment, and supplies (\$120,000).
- Adds additional supplies budget for equipment, uniform, and supply replacement needs associated with the continued transition of Parking Enforcement into the Parking Utility (\$45,000).

Activities Performed by this Service

- **Enforcement:** Monitor and enforce parking areas including meters, residential restricted parking, no parking zones, Clean Lakes/Clean Streets areas, and special events. Identify and address concerns of abandoned vehicles both on street and private property. Provide public information/clarification regarding parking ordinances and policies of the City and department. Ticket and tow vehicles parked in an unsafe manner or that may cause disruption in traffic flow.
- **Calls for Service:** Respond to all parking related calls dispatched by Dane County 911 Communications. Provide assistance to property owners/managers with vehicles parked illegally on their property. Assist residents with vehicles blocking driveways, mailboxes, etc. Assist citizens with locating lost or stolen autos.
- **Disabled Fraud Investigations:** Identify areas where possible disabled parking fraud is occurring. Investigate and identify possible suspect and vehicle information. Ticket vehicles for permit violations. Assist police on identifying fraud suspects.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	30,512	3,242,378	2,817,499	3,426,023	3,368,826
TOTAL	\$ 30,512	\$ 3,242,378	\$ 2,817,499	\$ 3,426,023	\$ 3,368,826

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(30,512)	-	-	-	-
Personnel	30,508	2,802,293	2,388,279	2,820,223	2,763,026
Non-Personnel	5	440,085	429,219	605,800	605,800
Agency Charges	-	-	-	-	-
TOTAL	\$ -	\$ 3,242,378	\$ 2,817,499	\$ 3,426,023	\$ 3,368,826

Parking

Function: Transportation

Service Overview

Service: Parking Operations

Land Use and
Citywide Element: Transportation

Service Description

This service includes administrative staff in the Parking Division, the overall management and supervision of maintenance and revenue staff, and all areas of parking not included above. The goals of the service are continuous improvement and flexibility to adapt to changes in transportation demand and behavior, changing technology, and user expectations; maintaining financial sustainability, while balancing strategies to provide affordable access; encourage the use of other forms of transportation; balance parking demand across the system to provide reliable availability; and generate sufficient revenue to fund operating and capital costs.

Major Budget Changes

- Utilizes \$6.2 million in fund balance to fund operating costs across all services. This is \$492,000 more than the budgeted fund balance applied in 2021.
- Creates an Accountant 1 (1.0 FTE) position by recreating vacant part-time cashier positions (1.65 FTE). The net result of this change is a \$1,200 increase in personnel costs.

Activities Performed by this Service

- Management: General management and administrative support for the Parking Division.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	9,687,959	2,175,097	3,817,605	2,106,287	2,052,485
TOTAL	\$ 9,687,959	\$ 2,175,097	\$ 3,817,605	\$ 2,106,287	\$ 2,052,485

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(5,156,712)	(5,703,633)	(6,412,640)	(6,848,467)	(6,199,422)
Personnel	2,674,325	729,643	1,100,761	649,662	648,924
Non-Personnel	6,328,399	571,959	1,843,349	574,024	574,024
Agency Charges	685,235	873,495	873,495	882,601	829,537
TOTAL	\$ 4,531,247	\$ (3,528,536)	\$ (2,595,035)	\$ (4,742,180)	\$ (4,146,937)

ParkingFunction: **Transportation***Line Item Detail*Agency Primary Fund: **Parking Utility**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(76,107)	-	-	-	-
TOTAL	\$ (76,107)	\$ -	\$ -	\$ -	\$ -

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reimbursement Of Expense	(27,288)	-	-	-	-
Cashiered Revenue	(2,971,924)	(5,018,000)	(4,024,394)	(4,988,000)	(4,988,000)
Metered Revenue	(1,461,645)	(1,863,500)	(2,055,494)	(1,770,000)	(1,770,000)
TOTAL	\$ (4,460,856)	\$ (6,881,500)	\$ (6,079,888)	\$ (6,758,000)	\$ (6,758,000)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Parking Permits	(2,408,261)	(2,057,000)	(1,982,520)	(1,938,000)	(1,938,000)
Other Permits	(6,937)	(15,000)	(145,935)	(15,000)	(15,000)
TOTAL	\$ (2,415,198)	\$ (2,072,000)	\$ (2,128,455)	\$ (1,953,000)	\$ (1,953,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(180,418)	(100,000)	22,265	(40,000)	(40,000)
TOTAL	\$ (180,418)	\$ (100,000)	\$ 22,265	\$ (40,000)	\$ (40,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Easements	(439)	-	-	-	-
Miscellaneous Revenue	(19,204)	(6,000)	(7,367)	(10,000)	(10,000)
TOTAL	\$ (19,644)	\$ (6,000)	\$ (7,367)	\$ (10,000)	\$ (10,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(4,994,776)	-	-	-	-
Fund Balance Applied	(6,404,150)	(5,697,633)	(6,401,904)	(6,838,467)	(6,189,422)
TOTAL	\$ (11,398,926)	\$ (5,697,633)	\$ (6,401,904)	\$ (6,838,467)	\$ (6,189,422)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(271,589)	-	-	-	-
Transfer In From Insurance	(9,400)	-	(8,940)	-	-
TOTAL	\$ (280,990)	\$ -	\$ (8,940)	\$ -	\$ -

Parking**Function: Transportation***Line Item Detail***Agency Primary Fund: Parking Utility**

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	5,599,802	5,773,556	5,378,865	6,077,167	6,077,167
Salary Savings	122	(235,996)	-	(122,639)	(205,718)
Pending Personnel	-	536,194	-	63,049	69,371
Furlough Savings	-	-	(2,297)	-	-
Premium Pay	30,976	60,000	26,826	60,000	60,000
Workers Compensation Wages	13,196	9,000	4,498	9,000	9,000
Compensated Absence	226,849	238,500	238,500	238,500	238,500
Hourly Wages	219,217	392,000	80,000	392,000	392,000
Overtime Wages Permanent	40,796	40,000	23,870	40,000	40,000
Overtime Wages Hourly	186	500	-	500	500
Election Officials Wages	3,646	800	498	800	800
TOTAL	\$ 6,134,789	\$ 6,814,554	\$ 5,750,760	\$ 6,758,377	\$ 6,681,620

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	154,301	100,000	62,263	100,000	100,000
Unemployment Benefits	97,186	10,000	90,000	10,000	10,000
Health Insurance Benefit	1,052,226	1,085,093	1,050,193	1,103,992	1,135,051
Wage Insurance Benefit	17,479	15,280	18,818	19,231	19,231
WRS	394,623	383,630	371,741	410,220	395,006
FICA Medicare Benefits	433,504	430,443	406,087	449,085	446,019
Post Employment Health Plans	57,002	49,072	53,657	55,000	55,000
Other Post Emplmnt Benefit	394,173	-	-	-	-
Pension Expense	(60,175)	-	-	-	-
TOTAL	\$ 2,540,319	\$ 2,073,518	\$ 2,052,759	\$ 2,147,528	\$ 2,160,307

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	119	-	220	-	-
Office Supplies	7,266	10,500	3,758	10,500	10,500
Copy Printing Supplies	12,817	25,000	10,155	25,000	25,000
Furniture	3,683	6,000	1,432	6,000	6,000
Hardware Supplies	14,480	40,000	16,630	60,000	60,000
Software Lic & Supplies	171	5,000	972	5,000	5,000
Postage	3,730	6,500	1,506	6,500	6,500
Books & Subscriptions	-	750	-	750	750
Work Supplies	40,548	40,000	24,513	60,000	60,000
Janitorial Supplies	9,272	13,000	16,272	18,000	18,000
Medical Supplies	1,182	500	120	500	500
Safety Supplies	4,523	5,500	4,659	5,500	5,500
Snow Removal Supplies	1,247	5,000	1,200	5,000	5,000
Uniform Clothing Supplies	690	2,500	1,728	7,500	7,500
Building	1,300	500	3,986	500	500
Building Supplies	3,883	15,000	10,119	15,000	15,000
Electrical Supplies	2,722	12,000	11,665	12,000	12,000
HVAC Supplies	3,974	4,000	2,439	4,000	4,000
Plumbing Supplies	3,487	2,000	1,021	2,000	2,000
Machinery And Equipment	419,946	15,000	33,098	15,000	15,000
Equipment Supplies	271,509	110,000	23,674	110,000	110,000
TOTAL	\$ 806,548	\$ 318,750	\$ 169,165	\$ 368,750	\$ 368,750

Parking

Function: Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	15,352	24,500	55,187	57,000	57,000
Electricity	274,092	297,500	251,827	390,000	390,000
Water	21,274	30,000	21,992	26,000	26,000
Stormwater	21,726	20,200	18,681	20,200	20,200
Telephone	11,451	6,309	8,368	11,374	11,374
Cellular Telephone	10,227	12,000	7,224	24,000	24,000
Systems Comm Internet	36,526	40,000	73,675	46,500	46,500
Building Improv Repair Maint	882,823	655,500	629,106	800,000	800,000
Elevator Repair	19,043	30,000	28,832	36,000	36,000
Facility Rental	1,280	5,000	-	125,000	125,000
Landfill	-	500	-	500	500
Landscaping	-	35,000	-	-	-
Snow Removal	183,685	345,000	345,000	345,000	345,000
Comm Device Mntc	-	20,000	11,550	20,000	20,000
Equipment Mntc	49,701	84,000	123,717	84,000	84,000
System & Software Mntc	66,241	156,775	154,170	147,800	147,800
Rental Of Equipment	96	5,000	6,946	5,000	5,000
Sidewalk Mntc	4,957	30,000	10,000	30,000	30,000
Recruitment	21	500	-	500	500
Mileage	3,993	10,000	3,153	10,000	10,000
Conferences & Training	1,967	10,000	498	10,000	10,000
Memberships	695	2,000	2,000	2,000	2,000
Uniform Laundry	41,264	35,000	37,524	40,000	40,000
Audit Services	8,000	8,000	8,000	8,000	8,000
Bank Services	4,655	10,000	3,639	10,000	10,000
Credit Card Services	264,313	610,000	402,500	500,000	500,000
Delivery Freight Charges	-	500	-	500	500
Storage Services	97	-	17	-	-
Consulting Services	75,762	200,000	111,374	200,000	200,000
Advertising Services	5,878	6,000	-	6,000	6,000
Inspection Services	-	-	9,355	-	-
Parking Towing Services	33,077	343,310	343,310	343,000	343,000
Security Services	250,288	290,000	234,426	290,000	290,000
Other Services & Expenses	18,912	15,000	6,647	15,000	15,000
Taxes & Special Assessments	5,031	30,000	35,404	30,000	30,000
Permits & Licenses	1,110	1,000	-	1,000	1,000
TOTAL	\$ 2,313,538	\$ 3,368,594	\$ 2,944,122	\$ 3,634,374	\$ 3,634,374

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Depreciation	-	-	957,503	-	-
Fund Balance Generated	4,603,209	-	-	-	-
TOTAL	\$ 4,603,209	\$ -	\$ 957,503	\$ -	\$ -

Parking**Function: Transportation***Line Item Detail***Agency Primary Fund: Parking Utility**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	14,330	50,813	50,813	50,813	53,833
ID Charge From Attorney	11,717	48,614	48,614	48,614	16,541
ID Charge From Civil Rights	-	19,530	19,530	19,530	20,096
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	4,781	3,775	3,775	3,775	3,680
ID Charge From Finance	185,983	265,252	265,252	265,252	215,903
ID Charge From Human Resource	50,000	60,652	60,652	60,652	63,936
ID Charge From Information Tec	113,060	157,532	157,532	157,532	193,249
ID Charge From Engineering	65,364	55,570	55,570	55,570	55,570
ID Charge From Fleet Services	88,473	107,940	107,940	77,514	75,508
ID Charge From Mayor	29,286	37,841	37,841	37,841	34,878
ID Charge From Traffic Eng	14,992	64,688	64,688	64,688	70,559
ID Charge From Insurance	144,381	100,979	100,979	100,979	100,979
ID Charge From Workers Comp	50,953	67,678	67,678	67,678	67,678
TOTAL	\$ 773,708	\$ 1,040,864	\$ 1,040,864	\$ 1,010,438	\$ 972,410

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Engineering	-	(9,147)	(9,147)	-	(17,039)
ID Billing To Fleet Services	(488)	-	-	-	-
TOTAL	\$ (488)	\$ (9,147)	\$ (9,147)	\$ -	\$ (17,039)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	1,660,514	1,150,000	1,698,264	1,680,000	1,150,000
TOTAL	\$ 1,660,514	\$ 1,150,000	\$ 1,698,264	\$ 1,680,000	\$ 1,150,000

Parking Utility

Function: Transportation

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	2.00	118,435	3.00	167,197	3.00	167,197
ADMIN SUPV-18	18	1.00	62,708	1.00	65,747	1.00	65,747
ASST PKG UTIL MGR-18	18	1.00	124,136	1.00	128,948	1.00	128,948
CIVIL TECH 2-16	16	1.00	56,228	1.00	57,326	1.00	57,326
CUSTODIAL WKR 2-16	16	1.00	61,259	1.00	60,793	1.00	60,793
CUSTOMER SERVICE AMBASSADOR	16	4.00	220,471	1.00	52,440	1.00	52,440
CUSTOMER SVC AMBASSADOR-16 PT	16	1.50	90,148	4.50	224,006	4.50	224,006
ENGINEER 4-18	18	1.00	107,866	1.00	107,044	1.00	107,044
INFORMATION CLERK-20	20	1.00	49,730	1.00	52,558	1.00	52,558
INFORMATION CLERK-20 PT	20	1.55	82,072	1.55	82,595	1.55	82,595
MAINT ELECTR 1-16	16	1.00	70,808	1.00	72,848	1.00	72,848
NEW POSITION	18	-	-	1.00	60,836	1.00	60,836
PKG ANALYST-18	18	1.00	80,493	1.00	82,277	1.00	82,277
PKG ASSET GIS COOR-18	18	1.00	76,941	1.00	83,851	1.00	83,851
PKG CASHIER-16	16	8.00	360,459	8.00	345,455	8.00	345,455
PKG CASHIER-16 PT	16	14.70	-	13.05	307,223	13.05	199,127
PKG COMM OUTREACH SPEC-18	18	1.00	66,250	1.00	68,661	1.00	68,661
PKG EQUIP MECH-16	16	3.00	193,330	3.00	191,859	3.00	191,859
PKG EQUIP TECH 1-16	16	2.00	127,973	2.00	128,676	2.00	128,676
PKG MAINT SUPV-18	18	1.00	82,467	1.00	81,839	1.00	81,839
PKG MAINT WKR 1-16	16	9.00	511,327	9.00	518,261	9.00	518,261
PKG MAINT WKR 2-16	16	1.00	71,456	1.00	70,912	1.00	70,912
PKG OPER ASST-20	20	1.00	69,594	1.00	71,270	1.00	71,270
PKG OPER SUPV-18	18	1.00	94,633	1.00	93,913	1.00	93,913
PKG REVENUE CLK-20	20	1.00	51,222	1.00	45,725	1.00	45,725
PKG REVENUE LDWKR-16	16	4.00	253,535	4.00	264,514	4.00	264,514
PKG REVENUE LDWKR-16 PT	16	0.90	59,835	0.90	59,924	0.90	59,924
PKG REVENUE SUPV-18	18	1.00	82,467	1.00	71,548	1.00	71,548
PKG SERVICE WKR-16	16	4.00	250,778	4.00	237,499	4.00	237,499
PKG TECH AIDE-16	16	1.00	68,313	1.00	67,793	1.00	67,793
PROGRAM ASST 1-20	20	3.00	165,315	3.00	159,278	3.00	159,278
TOTAL		74.65	3,710,249	75.00	4,082,816	75.00	3,974,720

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parks Division

Agency Overview

Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources, and recreational opportunities, improving connectivity and ensuring equitable access to quality park amenities while investing in our natural environment.

Agency Overview

The Agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. The goal of the Division is a safe, accessible, affordable and equitable park system. The Parks Division will advance this goal by managing and maintaining park-owned facilities and planning for future park investment.

2022 Budget Highlights

The 2022 Executive Budget:

- Provides additional funding to support a conservation tech trainee program (Ongoing increase: \$67,400).
- Changes two 0.8 FTE Park Ranger positions to two 1.0 FTEs, funded by reductions in hourly staff (net neutral).
- Includes reductions of \$134,900 (or 0.8%) from the Park Division's cost-to-continue to executive budget. Changes include:
 - Reduced funding for various supplies, including postage, office supplies, and work, building, and landscaping supplies (Ongoing reduction: \$27,000).
 - Changing 1.0 FTE Landscape Architect position to be fully supported by capital funding (Ongoing reduction: \$45,600).
 - Decreasing funding for Olbrich Botanical Gardens overtime and hourly laborers (Ongoing reduction: \$18,000), hourly wages for Park Maintenance (Ongoing reduction: \$39,300), and increases salary savings to reflect increased turnover (Ongoing reduction: \$5,000).

The Executive Budget includes \$11,000 for the Town of Madison Final Attachment on October 31, 2022

- Supplies and hourly wage costs for deferred maintenance, signage, and ash tree removal costs (one-time: \$11,000).

Parks**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	14,404,067	15,585,153	15,935,911	15,351,878	15,424,022
Other Grants	-	-	(115)	-	-
Other Restricted	499,949	376,058	468,463	401,196	401,196
Permanent	232,002	312,400	290,797	279,200	279,200
TOTAL	\$ 15,136,018	\$ 16,273,611	\$ 16,695,056	\$ 16,032,274	\$ 16,104,418

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Community Recreation Services	996,039	1,207,852	1,521,077	1,245,719	1,318,421
Olbrich Botanical Gardens	1,361,759	1,426,106	1,452,911	1,476,566	1,451,069
Park Maintenance & Forestry	11,700,943	12,339,510	12,510,091	12,109,998	12,105,591
Planning & Development	702,566	838,045	729,881	812,049	766,482
Warner Park & Community Center	374,710	462,097	481,096	387,941	462,854
TOTAL	\$ 15,136,018	\$ 16,273,611	\$ 16,695,056	\$ 16,032,274	\$ 16,104,418

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(87,860)	(93,000)	(93,000)	(93,000)	(93,000)
Charges For Services	(714,344)	(1,435,670)	(973,280)	(1,490,670)	(1,490,670)
Licenses & Permits	(84,024)	(48,000)	(87,171)	(48,000)	(48,000)
Fine & Forfeiture	(523,347)	(773,000)	(550,000)	(773,000)	(773,000)
Investments & Other Contributions	(4,378)	(115,000)	(90,000)	(115,000)	(115,000)
Misc Revenue	(58,968)	(52,500)	(44,749)	(52,500)	(52,500)
Other Financing Source	(47,000)	(45,800)	(45,800)	(45,800)	(45,800)
Transfer In	(561,985)	(201,500)	(236,028)	(201,500)	(201,500)
TOTAL	\$ (2,081,907)	\$ (2,764,470)	\$ (2,120,028)	\$ (2,819,470)	\$ (2,819,470)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	9,070,416	10,174,503	9,797,258	10,274,719	10,371,687
Benefits	2,941,673	2,932,051	3,009,968	2,914,708	2,953,156
Supplies	748,366	1,025,858	1,012,319	1,047,294	1,020,282
Purchased Services	1,889,848	1,941,689	1,924,205	1,930,172	1,930,172
Debt & Other Financing	-	112,863	220,330	85,418	89,207
Inter Depart Charges	2,083,195	2,524,617	2,524,502	2,272,933	2,232,884
Transfer Out	484,427	326,500	326,500	326,500	326,500
TOTAL	\$ 17,217,924	\$ 19,038,081	\$ 18,815,083	\$ 18,851,744	\$ 18,923,888

Service Overview

Service: Community Recreation Services

Citywide Element: Culture and Character

Service Description

This service is responsible for programming, volunteers, aquatics, rangers, permits, and community events. This service includes City-provided services as well as regulating private and non-profit services and events. The goal of the service is a safe, accessible, affordable, and equitable park system.

Major Budget Changes

- Provides additional funding to support a conservation tech trainee program (ongoing increase: \$67,400).
- Reduces funding for work, building, and landscaping supplies (ongoing reduction: \$12,000).

Activities Performed by this Service

- Facility Rental: Manage Park reservations, permits and usage for athletic, recreational, cultural, musical, culinary, and other event purposes.
- Pool and Beaches: Provide access and lifeguard service to beaches and the community pool, and manage beach, pool, and splash park usage for the community.
- Programs: Oversee recreational programming for all residents, including Ride the Drive, Hayrides, Learn to Series, Sina Davis Movies in the Park, and other park-sponsored events.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	996,039	1,207,852	1,521,077	1,245,719	1,318,421
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 996,039	\$ 1,207,852	\$ 1,521,077	\$ 1,245,719	\$ 1,318,421

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(552,823)	(1,022,620)	(653,507)	(1,022,620)	(1,022,620)
Personnel	1,329,842	1,872,961	1,852,874	1,918,719	1,992,737
Non-Personnel	145,354	266,216	230,414	266,602	266,602
Agency Charges	73,666	91,295	91,295	83,018	81,702
TOTAL	\$ 996,039	\$ 1,207,852	\$ 1,521,077	\$ 1,245,719	\$ 1,318,421

Service Overview

Service: Olbrich Botanical Gardens

Citywide Element: Culture and Character

Service Description

This service oversees all operations at Olbrich Botanical Gardens. The City works in partnership with the Olbrich Botanical Society to provide a well-maintained facility that includes 16 acres of gardens and a diverse array of educational programming. The goal of the service is to provide a quality and well-maintained public garden, learning center, and conservatory.

Major Budget Changes

- Anticipates increased revenue from concessions, facility rental, and admissions due to COVID-19 recovery (ongoing increase: \$60,000).
- Reduces funding for Olbrich Botanical Gardens overtime and hourly laborers (ongoing reduction: \$18,000).

Activities Performed by this Service

- Native Plant Conservation: Maintain sustainable design and plant collections hardy to the American Midwest for study, enjoyment, and public benefit.
- Community Programs: Nourish, share, and interpret the gardens as well as managing facility rentals and the Bolz Conservatory admissions program.
- Exotic Plant Conservation: Maintain plant collections native to the world's tropical forests for study, enjoyment, and public benefit.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,361,759	1,426,106	1,452,911	1,476,566	1,451,069
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,361,759	\$ 1,426,106	\$ 1,452,911	\$ 1,476,566	\$ 1,451,069

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(174,406)	(294,500)	(292,277)	(349,500)	(349,500)
Personnel	1,234,839	1,304,144	1,340,770	1,400,839	1,386,077
Non-Personnel	261,799	364,995	352,952	378,378	368,378
Agency Charges	39,526	51,467	51,467	46,849	46,114
TOTAL	\$ 1,361,759	\$ 1,426,106	\$ 1,452,911	\$ 1,476,566	\$ 1,451,069

Service Overview

Service: Park Maintenance & Forestry

Citywide Element: Green and Resilient

Service Description

This service is responsible for the maintenance of all park facilities, open spaces and parkland, dog parks, and disc golf courses. Specific functions of this service include (1) general park maintenance, (2) facilities maintenance, (3) conservation park maintenance, (4) Mall/Concourse park maintenance, (5) park construction, and (6) the operation of the Forest Hill Cemetery. The goal of the service is a well-maintained and well-used park system.

Major Budget Changes

- Changes two 0.8 FTE Park Ranger positions to two 1.0 FTEs, funded by reductions in hourly staff (net neutral).
- Reduces funding for hourly wages, as well as postage and office supplies (ongoing reduction: \$54,300).
- Adds funding to support deferred maintenance, signage, and ash tree removal costs associated with the Town of Madison Final Attachment (one-time increase: \$11,000).

Activities Performed by this Service

- **Maintain Parks Infrastructure:** Maintain parks buildings, pool, splash pads, refuse/recycling management, amenities, electrical and plumbing needs throughout the systems. Amenities include playgrounds, sport courts, athletic fields, drinking fountains, beaches, field lighting, irrigation, and ice rinks as well as snow removal from streets, bike paths, bus stops, sidewalks and parking lots. Other infrastructure includes year-round maintenance of Mall Concourse Maintenance Service area.
- **Land Stewardship:** Maintain general parkland and conservation areas and other city-owned property and manage turf on medians and other city-owned property.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	10,968,992	11,651,052	11,750,946	11,429,602	11,425,195
Other-Expenditures	731,951	688,458	759,260	680,396	680,396
TOTAL	\$ 11,700,943	\$ 12,339,510	\$ 12,510,206	\$ 12,109,998	\$ 12,105,591

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,247,935)	(1,194,550)	(1,038,794)	(1,194,550)	(1,194,550)
Personnel	8,421,403	8,598,487	8,482,566	8,634,862	8,681,402
Non-Personnel	2,580,155	2,582,650	1,954,249	2,553,824	2,540,601
Agency Charges	1,947,320	2,352,923	2,352,923	2,115,861	2,078,137
TOTAL	\$ 11,700,943	\$ 12,339,510	\$ 11,750,945	\$ 12,109,998	\$ 12,105,591

Service Overview

Service: Planning & Development

Citywide Element: Culture and Character

Service Description

This service is responsible for all park planning, design, and construction of park improvements for over 6,000 acres of parks and open space in the City's park system. Specific functions of this service include (1) developing the Capital Improvement Plan for the parks system, (2) assessing and managing park impact fees on new residential development, (3) maintaining data on park inventory, and (4) preparing the five-year Park and Open Space Plan that is required by the Wisconsin Department of Natural Resources. The goal of the service is a quality, equitably planned and developed park system.

Major Budget Changes

- Transitions a 1.0 FTE Landscape Architect position to be fully supported by capital funding (ongoing reduction: \$45,600).

Activities Performed by this Service

- Capital Improvement Program: Prepare the capital improvement program for Parks and complete projects in the capital budget each year.
- Planning: Develop park master plans and park policies, participate in City Planning efforts, manage and coordinate requests for use of parkland including Temporary Land Use permits, and participate on Neighborhood Resource Teams.
- Development Review: Review development designs and plans to assess park impact fees, including evaluating potential parkland dedication and coordinating with developers regarding phasing and potential park development.
- Land Records Management: Maintain accurate records for city land administered by Parks and coordinate and maintain Diggers Hotline information and utility marking in parks.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	702,566	838,045	729,881	812,049	766,482
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 702,566	\$ 838,045	\$ 729,881	\$ 812,049	\$ 766,482

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(30,785)	(1,500)	(5,750)	(1,500)	(1,500)
Personnel	677,675	775,689	670,207	752,852	707,464
Non-Personnel	46,861	51,310	52,878	49,277	49,277
Agency Charges	8,816	12,546	12,546	11,420	11,241
TOTAL	\$ 702,566	\$ 838,045	\$ 729,881	\$ 812,049	\$ 766,482

Service Overview

Service: Warner Park & Community Center

Neighborhoods and
Citywide Element: Housing

Service Description

This service oversees operations at Warner Park Community Recreation Center (WPCRC), a 31,750 square foot community recreational facility serving youth, families, and senior citizens through a variety of recreation and social services. The goal of the service is to provide an indoor facility for the Northside and provide multi-generational programming to support all members of the community.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- **Facility Maintenance and Rental:** Maintain and make various spaces within WPCRC available for use and rent to the community for meetings, classes, parties, weddings, and catering various other uses.
- **Programming:** Provide programming for individuals of all ages and abilities through private, public and other partnerships including teen activities, after-school, family fun night, and various recreational, social, and cultural programs that reach some of the community's most vulnerable populations.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	374,710	462,097	481,096	387,941	462,854
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 374,710	\$ 462,097	\$ 481,096	\$ 387,941	\$ 462,854

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(75,958)	(251,300)	(129,700)	(251,300)	(251,300)
Personnel	348,330	555,272	460,810	482,154	557,162
Non-Personnel	88,472	141,739	133,600	141,302	141,302
Agency Charges	13,866	16,386	16,386	15,785	15,690
TOTAL	\$ 374,710	\$ 462,097	\$ 481,096	\$ 387,941	\$ 462,854

ParksFunction: **Public Works***Line Item Detail*Agency Primary Fund: **General**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Local Revenues Operating	(87,860)	(93,000)	(93,000)	(93,000)	(93,000)
TOTAL	\$ (87,860)	\$ (93,000)	\$ (93,000)	\$ (93,000)	\$ (93,000)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Parks Use Charges	(1,725)	(60,000)	(57,815)	(60,000)	(60,000)
Boat Launch	(243,564)	(225,000)	(243,564)	(225,000)	(225,000)
Catering Concessions	(66,715)	(189,650)	(91,323)	(194,650)	(194,650)
Facility Rental	(229,745)	(431,670)	(322,117)	(471,670)	(471,670)
Admissions	(92,572)	(297,000)	(140,660)	(312,100)	(312,100)
Lessons	(6,000)	(72,600)	(7,100)	(72,600)	(72,600)
Program Revenue	(194)	(5,100)	3,869	-	-
Memberships	150	(45,000)	(5,575)	(45,000)	(45,000)
Reimbursement Of Expense	(73,980)	(108,800)	(108,820)	(108,800)	(108,800)
Service Charges Commissions	-	(850)	(175)	(850)	(850)
TOTAL	\$ (714,344)	\$ (1,435,670)	\$ (973,280)	\$ (1,490,670)	\$ (1,490,670)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Permits	(84,024)	(48,000)	(87,171)	(48,000)	(48,000)
TOTAL	\$ (84,024)	\$ (48,000)	\$ (87,171)	\$ (48,000)	\$ (48,000)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Spec Assessments Service	(523,347)	(773,000)	(550,000)	(773,000)	(773,000)
TOTAL	\$ (523,347)	\$ (773,000)	\$ (550,000)	\$ (773,000)	\$ (773,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(4,378)	(115,000)	(90,000)	(115,000)	(115,000)
TOTAL	\$ (4,378)	\$ (115,000)	\$ (90,000)	\$ (115,000)	\$ (115,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(58,968)	(52,500)	(44,749)	(52,500)	(52,500)
TOTAL	\$ (58,968)	\$ (52,500)	\$ (44,749)	\$ (52,500)	\$ (52,500)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Trade In Allowance	(47,000)	(45,800)	(45,800)	(45,800)	(45,800)
TOTAL	\$ (47,000)	\$ (45,800)	\$ (45,800)	\$ (45,800)	\$ (45,800)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(347,452)	-	-	-	-
Transfer In From Permanent	(188,038)	(201,500)	(190,255)	(201,500)	(201,500)
Transfer In From Insurance	(26,495)	-	(45,773)	-	-
TOTAL	\$ (561,985)	\$ (201,500)	\$ (236,028)	\$ (201,500)	\$ (201,500)

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	7,910,099	8,434,784	7,984,775	8,367,556	8,444,898
Salary Savings	-	(275,242)	-	(167,351)	(172,351)
Pending Personnel	-	152,348	152,348	155,875	243,889
Furlough Savings	-	-	(3,596)	-	-
Premium Pay	31,935	57,510	48,457	57,510	57,510
Workers Compensation Wages	44,799	-	12,345	-	-
Compensated Absence	78,457	82,600	33,972	82,600	82,600
Hourly Wages	787,364	1,453,851	1,344,922	1,481,141	1,428,369
Overtime Wages Permanent	87,377	147,900	88,549	157,900	149,900
Overtime Wages Hourly	2,776	5,000	6,065	5,000	5,000
Election Officials Wages	4,076	600	2,035	600	600
TOTAL	\$ 8,946,883	\$ 10,059,352	\$ 9,669,872	\$ 10,140,831	\$ 10,240,414

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	118,822	-	141,920	-	-
Benefit Savings	-	-	-	-	(6,127)
Health Insurance Benefit	1,444,792	1,573,176	1,536,572	1,564,673	1,623,492
Wage Insurance Benefit	32,136	31,769	25,141	31,334	31,647
Health Insurance Retiree	-	-	39	-	-
WRS	565,790	564,373	547,937	564,820	548,919
FICA Medicare Benefits	652,755	621,922	634,338	616,523	619,041
Licenses & Certifications	80	-	71	-	-
Post Employment Health Plans	80,629	89,467	81,322	89,467	89,467
TOTAL	\$ 2,895,005	\$ 2,880,707	\$ 2,967,340	\$ 2,866,817	\$ 2,906,439

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	335	-	-	-	-
Office Supplies	8,625	15,050	14,614	15,250	15,250
Copy Printing Supplies	23,253	31,493	33,720	33,993	33,993
Furniture	-	3,200	3,200	3,200	3,200
Hardware Supplies	6,936	6,900	10,064	7,500	7,500
Software Lic & Supplies	2,653	1,000	5,390	1,000	1,000
Postage	37,278	38,000	38,000	38,000	33,000
Program Supplies	1,860	33,800	31,174	33,800	33,800
Books & Subscriptions	81	-	-	-	-
Work Supplies	97,707	132,455	132,790	136,455	124,443
Janitorial Supplies	49,597	56,500	54,625	58,500	58,500
Medical Supplies	1,222	1,500	1,637	1,500	1,500
Safety Supplies	22,808	19,700	20,079	24,380	24,380
Snow Removal Supplies	12,793	10,000	10,000	13,000	13,000
Uniform Clothing Supplies	9,686	21,650	19,456	24,720	24,720
Food And Beverage	1,360	6,400	2,480	6,400	6,400
Building	801	-	454	-	-
Building Supplies	56,417	80,100	79,717	66,600	66,600
HVAC Supplies	8,326	11,000	11,000	11,000	11,000
Plumbing Supplies	5,472	6,000	5,881	6,000	6,000
Landscaping Supplies	55,287	66,550	58,808	73,850	73,850
Trees Shrubs Plants	36,416	82,500	74,532	87,283	77,283
Fertilizers And Chemicals	21,799	48,510	62,062	45,260	45,260
Machinery And Equipment	85,277	88,430	120,726	86,430	86,430
Equipment Supplies	152,095	167,500	163,542	167,800	167,800
Tires	11,811	5,000	6,196	6,000	6,000
Gasoline	222	600	618	600	600
Diesel	185	500	639	500	500
Propane Gas	4,834	15,100	5,114	15,100	15,100
Oil	2,060	4,900	5,301	4,900	4,900
Inventory	3,389	42,320	28,362	43,423	43,423
TOTAL	\$ 720,585	\$ 996,658	\$ 1,000,179	\$ 1,012,444	\$ 985,432

Parks**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	122,835	112,700	191,844	112,700	112,700
Electricity	417,527	439,095	390,078	439,095	439,095
Water	517,009	469,247	366,540	469,247	469,247
Stormwater	354,974	287,000	320,000	287,000	287,000
Telephone	22,789	17,675	22,789	17,641	17,641
Cellular Telephone	11,024	13,110	11,738	4,430	4,430
Systems Comm Internet	4,906	4,400	4,906	4,400	4,400
Building Improv Repair Maint	27,981	25,000	42,661	25,000	25,000
Waste Disposal	10,093	-	21,598	-	-
Pest Control	3,836	4,770	4,770	4,770	4,770
Elevator Repair	8,721	5,000	10,423	5,000	5,000
Facility Rental	5,118	6,000	10,618	6,000	6,000
Custodial Bldg Use Charges	67,146	77,474	77,474	77,474	77,474
Landfill	30,721	50,000	35,660	44,500	44,500
Grounds Improv Repair Maint	938	-	16,873	-	-
Landscaping	-	500	-	500	500
Equipment Mntc	21,167	32,660	30,249	32,660	32,660
System & Software Mntc	28,394	46,197	38,280	45,877	45,877
Rental Of Equipment	90,185	99,550	101,284	104,050	104,050
Recruitment	2,991	4,000	4,077	4,000	4,000
Mileage	2,752	2,200	2,272	2,200	2,200
Conferences & Training	5,549	18,180	7,035	18,180	18,180
Memberships	8,430	9,450	9,051	9,450	9,450
Uniform Laundry	1,183	2,150	1,519	2,150	2,150
Bank Services	64	30	127	30	30
Credit Card Services	920	910	1,275	910	910
Storage Services	534	630	584	630	630
Consulting Services	2,853	1,800	2,853	1,800	1,800
Advertising Services	3,313	3,600	3,572	3,600	3,600
Printing Services	-	1,180	1,180	1,180	1,180
Engineering Services	20,657	33,340	33,340	32,907	32,907
Security Services	5,337	7,108	7,466	7,108	7,108
Program Services	668	9,800	9,800	9,800	9,800
Other Services & Expenses	36,079	82,483	90,141	82,983	82,983
Comm Agency Contracts	-	17,000	17,000	17,000	17,000
Permits & Licenses	4,520	4,050	4,855	4,050	4,050
TOTAL	\$ 1,841,216	\$ 1,888,289	\$ 1,893,930	\$ 1,878,322	\$ 1,878,322

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	14,111	14,111	14,111	14,111	14,111
ID Charge From Fleet Services	1,700,535	2,089,784	2,089,784	1,838,100	1,798,051
ID Charge From Traffic Eng	23,640	22,424	22,424	22,424	22,424
ID Charge From Insurance	137,532	144,675	144,675	144,675	144,675
ID Charge From Workers Comp	206,467	253,623	253,623	253,623	253,623
TOTAL	\$ 2,082,285	\$ 2,524,617	\$ 2,524,617	\$ 2,272,933	\$ 2,232,884

Parks Division

Function: Public Works

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	90,261	1.00	89,574	1.00	89,574
ACCT CLERK 3-20	20	1.00	54,491	1.00	52,280	1.00	52,281
ADMIN ASST-20	20	1.00	69,594	1.00	69,064	1.00	69,064
ADMIN CLK 1-20	20	4.00	220,614	4.00	222,569	4.00	222,569
ADMIN CLK 1-20 PT	20	0.60	31,608	0.60	32,446	0.60	32,446
ADMIN SUPV-18	17	1.00	64,853	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	68,325	1.00	68,325
ARBORIST 1-16	16	2.00	122,166	2.00	121,236	2.00	121,236
ARBORIST 2-16	16	1.00	69,240	1.00	68,713	1.00	68,713
ASST PKS SUPERINTENDENT-18	18	2.00	242,415	2.00	214,976	2.00	214,977
BOTANICAL CENTER DIR-18	18	1.00	109,776	1.00	108,939	1.00	108,939
CARPENTER-71	71	2.00	144,937	2.00	143,835	2.00	143,835
CEMETERY OPRS LDWKR-16	16	1.00	68,756	1.00	68,233	1.00	68,233
CONS CURATOR ASST-16	16	1.00	59,498	1.00	59,045	1.00	59,045
CONS RESOURCE SUPV-18	18	1.00	80,493	1.00	82,277	1.00	82,277
CONSERVATION TECH-16	16	2.00	128,500	2.00	127,522	3.00	191,283
CUSTODIAL WKR 1-16	16	1.00	43,241	1.00	43,894	1.00	43,894
ELECTRICIAN FOREPERS-71	71	1.00	85,401	1.00	84,751	1.00	84,750
ENGINEER 3-18	18	1.00	93,801	1.00	94,843	1.00	94,843
EQPT OPR 2-16	16	3.00	182,265	3.00	187,152	3.00	187,152
EQPT OPR 3-16	16	4.00	271,969	4.00	270,519	4.00	270,519
FACILITY MAINT WKR-16	16	2.00	115,831	2.00	102,636	2.00	102,636
GARDENER-16	16	6.00	291,889	6.00	297,341	6.00	297,341
GARDENER-LEAD-16	16	1.00	69,240	1.00	68,713	1.00	68,713
HORTICULTURE SUPV-18	18	1.00	90,152	1.00	89,466	1.00	89,466
HORTICULTURIST-16	16	1.00	64,122	1.00	65,996	1.00	65,996
LANDSCAPE ARCHITECT 2-18	18	1.00	73,632	1.00	76,356	1.00	76,356
LANDSCAPE ARCHITECT 3-18	18	2.00	184,947	1.00	90,452	1.00	90,452
LANDSCAPE ARCHITECT 4-18	18	1.00	100,093	2.00	179,209	2.00	179,209
LANDSCAPE CONSTR SUP-18	18	1.00	84,518	1.00	83,874	1.00	83,874
MAINT MECH 2-16	16	3.00	194,177	3.00	197,817	3.00	197,817
MAINT PAINTER-16	16	1.00	66,306	1.00	65,801	1.00	65,801
NEW POSITION	18	1.00	73,632	-	-	-	-
OLBR FAC/VOL COORD-18	18	1.00	71,447	1.00	71,548	1.00	71,548
PARKS PROG COORD-18	18	-	-	1.00	58,374	1.00	58,374
PARKS SUPT-21	21	1.00	148,480	1.00	152,136	1.00	152,136
PARKS WORKER16-PT	16	3.75	182,826	3.75	176,842	3.75	176,841
PKS COMM SERV MGR-18	18	1.00	80,493	1.00	79,880	1.00	79,880
PKS EQUIP MECH 1-16	16	2.00	137,762	2.00	138,630	2.00	138,630
PKS EQUIP MECH 2-16	16	1.00	76,995	1.00	76,409	1.00	76,409
PKS FAC/MAINT SUPV-18	18	1.00	84,494	1.00	87,818	1.00	87,818
PKS GEN SUPV-18	18	3.00	246,271	3.00	239,527	3.00	239,527
PKS MAINT MECHANIC-16	16	4.00	293,048	4.00	290,818	4.00	290,818
PKS MAINT WKR-16	16	40.00	2,400,330	40.00	2,410,306	40.00	2,410,307
PKS OPER MGR-18	18	1.00	101,644	1.00	105,720	1.00	105,720
PKS OPR LDWKR-16	16	3.00	207,770	3.00	201,281	3.00	201,281
PKS PLAN/DEV MGR-18	18	1.00	106,531	1.00	105,720	1.00	105,720
PKS RANGER LDWKR-16	16	1.00	64,250	1.00	63,761	1.00	63,761
PKS RANGER-16	16	2.60	128,101	3.00	134,744	3.00	134,744

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
PLAYGROUND TECH-16	16	1.00	66,753	1.00	68,233	1.00	68,233
PLUMBER-71	71	1.00	79,426	1.00	66,641	1.00	66,641
PROGRAM ASST 1-20	20	1.00	59,277	1.00	58,827	1.00	58,827
PROGRAM ASST 1-20 PT	20	1.60	96,390	1.60	80,785	1.60	80,785
PROGRAM ASST 2-20	20	2.00	127,020	2.00	127,812	2.00	127,812
PUB WKS FORE-18	18	1.00	75,505	1.00	74,930	1.00	74,930
PUB WKS LEADWKR-16	16	4.00	267,139	4.00	270,218	4.00	270,218
PUBLIC INFORMATION OFF 2-18	18	1.00	87,029	1.00	90,451	1.00	90,452
RECR SERVS COORD-18	18	2.00	167,426	2.00	166,151	2.00	166,151
STS USE STAFF TEAM COORD-18	18	1.00	75,293	1.00	74,720	1.00	74,720
SURVEYOR 2-18	18	1.00	85,323	1.00	86,271	1.00	86,271
WARNER PK FACILTY MGR-18	18	1.00	73,632	1.00	76,356	1.00	76,356
WELDER-16	16	1.00	74,764	1.00	74,195	1.00	74,195
TOTAL		137.55	9,307,837	137.95	9,236,958	138.95	9,300,721

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

PCED Office of the Director

Agency Overview

Agency Mission

The mission of the Office of the Director is to provide leadership to the Department of Planning, Community, and Economic Development (PCED).

Agency Overview

The Agency is responsible for the overall leadership and management of PCED divisions (Building Inspection, CDA Housing Operations, CDA Redevelopment, Community Development, Economic Development, and Planning). The PCED Director also serves as the Executive Director of the Community Development Authority (CDA). The Office supports the Director and department initiatives. The goal of PCED Office of the Director is to enhance the efficient, effective, and equitable operation of the department. The agency will advance this goal by assisting divisions with implementing the City's Performance Excellence system, advancing the community priorities defined in the Comprehensive Plan, supporting racial equity initiatives, and leading the City's response to COVID-19 with colleagues across the department and City.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes a \$21,000 (or 4%) increase from PCED Office of the Director's cost-to-continue to executive budget. This increase includes:
 - Recreating a vacant Administrative Clerk position (1.0 FTE) to a PCED Public Information Officer, which will be responsible for proactive external communication and coordinating responses for the Department of Planning, Community, and Economic Development (Ongoing increase: \$21,000).

Budget Overview

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	560,919	527,617	435,689	597,699	618,727
TOTAL	\$ 560,919	\$ 527,617	\$ 435,689	\$ 597,699	\$ 618,727

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
PCED Administration	560,919	527,617	435,689	597,699	618,727
TOTAL	\$ 560,919	\$ 527,617	\$ 435,689	\$ 597,699	\$ 618,727

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(7,619)	-	-	-	-
TOTAL	\$ (7,619)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	413,414	356,499	278,395	394,406	414,895
Benefits	126,678	84,537	81,409	112,664	113,203
Supplies	1,249	7,800	1,249	7,800	7,800
Purchased Services	9,935	61,664	57,519	65,712	65,712
Inter Depart Charges	17,262	17,117	17,117	17,117	17,117
TOTAL	\$ 568,538	\$ 527,617	\$ 435,689	\$ 597,699	\$ 618,727

Service Overview

Service: PCED Administration

Citywide Element: Effective Government

Service Description

This service supports the overall administration of the Department of Planning, Community, and Economic Development (DPCED). The DPCED director also serves as the executive director of the Community Development Authority (CDA), which includes CDA Housing Operations. The office provides centralized services to DPCED divisions, advances department-wide initiatives, and aligns agency activities with City priorities. The goal is to reduce the time that department heads and professional staff spend on administrative functions such as committee support, document management, budgeting, and financial management.

Major Budget Changes

- Recreates a vacant Administrative Clerk position (#606; 1.0 FTE) to a DPCED Public Information Officer who will be responsible for assisting all DPCED divisions in proactive external communication (e.g., press releases, website, press conferences, public information events) as well as coordinating responses to information inquiries.

Activities Performed by this Service

- Department Leadership: The DPCED Director leads, facilitates, and coordinates the strategic direction and vision of the five divisions. This activity includes staff administrative support for the director.
- Staffing City Committees and Boards: The Office of the Director (OOD) supports and staffs City committees. The most recent DPCED Director also served as the Executive Director of the Community Development Authority (CDA). Under the CDA Contract for Services with the City, OOD staff the CDA Board and Finance Subcommittee.
- Graphic Design and Document Development: Graphics Technician position supports the document design and creation needs of all DPCED divisions.
- Supporting Citywide Initiatives: The OOD provides coordination, leadership, and staff to support citywide initiatives like the annual budget process, Results Madison, Performance Excellence, Employee Voice Survey, and Racial Equity and Social Justice.
- Supporting DPCED Projects and Activities: As needed, OOD staff provide additional administrative support for projects led by DPCED divisions. This may include meeting scheduling, clerical responsibilities, communication, and meeting logistics.
- Operations and Development: Professional development, new employee onboarding, processing financial transactions, and other professional activities.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	560,919	527,617	435,689	597,699	618,727
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 560,919	\$ 527,617	\$ 435,689	\$ 597,699	\$ 618,727

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(7,619)	-	-	-	-
Personnel	540,092	441,036	359,804	507,070	528,098
Non-Personnel	11,184	69,464	58,768	73,512	73,512
Agency Charges	17,262	17,117	17,117	17,117	17,117
TOTAL	\$ 560,919	\$ 527,617	\$ 435,689	\$ 597,699	\$ 618,727

PCED Office Of Director

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(7,619)	-	-	-	-
TOTAL	\$ (7,619)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	410,867	329,282	270,645	365,941	365,941
Salary Savings	-	(8,566)	-	(7,318)	(7,318)
Pending Personnel	-	-	-	-	20,489
Compensated Absence	1,888	2,935	7,750	2,935	2,935
Hourly Wages	-	31,848	-	31,848	31,848
Overtime Wages Permanent	203	1,000	-	1,000	1,000
Election Officials Wages	455	-	-	-	-
TOTAL	\$ 413,414	\$ 356,499	\$ 278,395	\$ 394,406	\$ 414,895

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	65,739	40,918	39,516	56,317	57,920
Wage Insurance Benefit	1,647	737	1,341	1,669	1,669
WRS	26,860	14,786	18,308	24,700	23,787
FICA Medicare Benefits	29,914	24,792	21,514	26,674	26,523
Post Employment Health Plans	2,518	3,304	729	3,304	3,304
TOTAL	\$ 126,678	\$ 84,537	\$ 81,409	\$ 112,664	\$ 113,203

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	883	3,000	883	3,000	3,000
Copy Printing Supplies	268	1,000	268	1,000	1,000
Furniture	-	1,000	-	1,000	1,000
Hardware Supplies	84	2,250	84	2,250	2,250
Software Lic & Supplies	-	400	-	400	400
Postage	14	150	14	150	150
TOTAL	\$ 1,249	\$ 7,800	\$ 1,249	\$ 7,800	\$ 7,800

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	752	272	752	225	225
Cellular Telephone	776	900	776	-	-
Facility Rental	2,559	-	2,559	-	-
System & Software Mntc	3,199	900	3,199	900	900
Recruitment	-	2,000	-	2,000	2,000
Conferences & Training	-	5	-	5,000	5,000
Memberships	12	50	12	50	50
Storage Services	63	60	63	60	60
Consulting Services	-	47,477	47,477	47,477	47,477
Other Services & Expenses	2,575	10,000	2,682	10,000	10,000
TOTAL	\$ 9,935	\$ 61,664	\$ 57,519	\$ 65,712	\$ 65,712

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	15,388	15,388	15,388	15,388	15,388
ID Charge From Insurance	1,655	1,403	1,403	1,403	1,403
ID Charge From Workers Comp	219	326	326	326	326
TOTAL	\$ 17,262	\$ 17,117	\$ 17,117	\$ 17,117	\$ 17,117

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	1.00	48,463	1.00	48,095	1.00	48,095
ADMIN SUPV-18	18	1.00	54,357	1.00	60,400	1.00	60,400
DIRECTOR PLAN COMM ECON DEV-21	21	1.00	129,679	1.00	156,076	1.00	156,076
DPCED ADMIN SERVS MGR-18	18	1.00	101,644	1.00	110,785	1.00	110,785
GRAPHICS TECH-20 PT	20	0.60	29,838	0.60	30,614	0.60	30,614
TOTAL		4.60	363,981	4.60	405,970	4.60	405,970

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Planning Division

Agency Overview

Agency Mission

The mission of the Planning Division is to develop and recommend urban development policies, improve the quality of the downtown and existing neighborhoods, and plan for new neighborhoods and peripheral growth management.

Agency Overview

The Agency compiles and analyzes statistical data relating to urban planning and management and implements adopted City land-use and development policies through maintaining development regulations and reviewing specific development proposals. The goal of the Planning Division is to prepare and maintain plan elements as guidance and management for City growth and development and to manage long-range transportation planning and programming for the City and metropolitan area. Planning will advance this goal by monitoring progress on Comprehensive Plan recommendations and continuing a Citywide long-range facilities plan.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$132,000 (or 4%) from Planning's cost-to-continue to executive budget. Changes include:
 - Removing budget for the Neighborhood Conference (Ongoing reduction \$10,000).
 - Reducing budget for Placemaking to align with actual annual expenses (Ongoing reduction: \$5,000).
 - Increasing budgeted salary savings to reflect underfilling currently vacant positions (One-time reduction \$9,000).
 - Reducing the City's contribution to the Business Improvement District by 5% (\$3,275) and transferring the budget to the Economic Development Division (Ongoing reduction: \$62,225).
 - Transfer of a vacant Administrative Clerk position (1.0 FTE) from the Planning Division to Building Inspection (Ongoing reduction: \$69,000).
 - Increasing budget by \$24,000 to continue and expand Town of Madison Final Attachment communication activities. This increase is in addition to the \$30,000 that was included in the 2021 Adopted Budget (One-time increase: \$24,000).
- Continues funding for the following programs:
 - Placemaking activities (\$5,000).
 - Neighborhood Grant Program (\$30,000).
 - Annual Municipal Arts Grant Program (\$80,500).
 - BLINK temporary art program (\$10,000).
 - Poet Laureate Program (\$1,500).
 - Business Improvement District programming (\$62,225).

The 2022 Executive Budget includes \$1,139,000 in anticipated grant revenues and expenditures:

- Metropolitan Planning Organization (MPO) intergovernmental revenues (\$976,000). The City's local match for the MPO increased by \$1,000 to \$153,000 when compared to 2021.
- Wisconsin Arts Grants (\$10,500).

Planning**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	3,531,852	3,543,616	3,546,886	3,583,620	3,451,588
Other Grants	1,210,269	1,120,827	1,133,407	1,126,282	1,138,941
TOTAL	\$ 4,742,121	\$ 4,664,443	\$ 4,680,293	\$ 4,709,902	\$ 4,590,529

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Planning & Dev Review	1,969,788	2,026,453	1,995,059	2,034,955	1,902,295
Metropolitan Planning Org	1,356,870	1,262,677	1,261,762	1,268,132	1,281,245
Neigh Planning Pres & Design	1,415,463	1,375,313	1,423,473	1,406,815	1,406,989
TOTAL	\$ 4,742,121	\$ 4,664,443	\$ 4,680,293	\$ 4,709,902	\$ 4,590,529

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	-	(20,154)	(20,154)	(21,245)	(23,323)
Charges For Services	(29,050)	(5,457)	(5,457)	(5,457)	(5,457)
Investments & Other Contributions	(2,518)	(1,500)	(7,517)	(1,500)	(1,500)
Transfer In	(39,036)	-	-	-	-
TOTAL	\$ (70,604)	\$ (27,111)	\$ (33,128)	\$ (28,202)	\$ (30,280)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	2,951,392	2,944,012	2,904,464	2,992,227	2,939,233
Benefits	807,054	873,586	882,837	864,121	858,923
Supplies	74,534	112,895	106,746	75,350	75,350
Purchased Services	749,086	534,457	592,621	578,711	517,076
Inter Depart Charges	89,867	90,495	90,643	90,495	90,495
Inter Depart Billing	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
Transfer Out	182,292	177,609	177,609	178,700	181,232
TOTAL	\$ 4,812,725	\$ 4,691,554	\$ 4,713,421	\$ 4,738,104	\$ 4,620,809

Service Overview

Service: Comp Planning & Dev Review

Citywide Element: Land Use and Transportation

Service Description

This service maintains the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and neighborhood plans, maintains the City's land development regulations (primarily zoning and subdivision regulations) through the review and evaluation of specific land development proposals, and provides data, information, and mapping services, conducts needs assessments, inventories and analyzes urban development policy issues, and maintains the City's geographic database. The goal of this service is to plan for equitable and sustainable growth, efficient use of land, efficient and equitable transportation systems, and complete neighborhoods.

Major Budget Changes

- A 2021 adopted resolution transferred an administrative Clerk position (#619, 1.0 FTE) from the Planning Division to Building Inspection to better align the budget with service delivery (\$69,000).
- Reduced the City's contribution to the Business Improvement District by 5% (\$3,275).

Activities Performed by this Service

- Plan Creation: Creation of citywide and subarea plans to guide development and manage growth and change.
- Plan Implementation and Design: Implementation of recommendations in the Comprehensive Plan and other adopted plans, including coordination with and support for the work of other City agencies.
- Development Review: Review and evaluation of development proposals, support for development teams and others interested in development review processes, and staff support for the Plan Commission and Urban Design Commission.
- Data and Mapping: Maintenance of GIS data for the Planning Division and provision of maps, data, and data analysis to internal and external partners.
- Community Connections and Partnerships: Coordination of planning efforts with surrounding cities, villages, and towns, Dane County, the Capital Area Regional Planning Commission (CARPC), UW-Madison, area school districts, and other regional partners.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,969,788	2,026,453	1,995,059	2,034,955	1,902,295
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,969,788	\$ 2,026,453	\$ 1,995,059	\$ 2,034,955	\$ 1,902,295

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(35,248)	-	-	-	-
Personnel	1,801,936	1,833,727	1,800,461	1,840,961	1,773,801
Non-Personnel	159,650	149,177	151,048	150,445	84,945
Agency Charges	43,450	43,549	43,549	43,549	43,549
TOTAL	\$ 1,969,788	\$ 2,026,453	\$ 1,995,059	\$ 2,034,955	\$ 1,902,295

Service Overview

Service: Metropolitan Planning Org

Citywide Element: Land Use and Transportation

Service Description

This service provides staff for the Metropolitan Planning Organization (MPO), which is the designated policy body responsible for cooperative and comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The responsibilities of the MPO include conducting a planning process for making transportation investment decisions in the metropolitan area, preparing and maintaining a long-range multi-modal transportation plan, and preparing a five-year transportation improvement program to provide transportation investments that meet metropolitan transportation needs. The role of the MPO is to facilitate coordinated and comprehensive regional transportation planning and decision-making that is fair and impartial.

Major Budget Changes

- The Executive Budget assumes intergovernmental revenue to increase by \$17,660, requiring the City's match to increase by \$1,000 to \$153,000 to fully leverage the federal funding.

Activities Performed by this Service

- Long-range Multimodal System Wide Planning: Maintain and refine the Regional Transportation Plan through more detailed studies, including sub-elements of the plan such as the Bicycle Transportation Plan, as part of the continuing, comprehensive, multimodal transportation process for the metro area in accordance with federal rules.
- Data Collection and Analysis: Collect, monitor, and analyze data related to land use development, socioeconomic characteristics of the population, travel patterns, and other factors affecting travel, as well as environmental indicators and issues.
- Transportation System/Congestion Management Planning: Monitor transportation system performance and plan and prioritize investments to improve overall system efficiency and safety with an emphasis on use of technology and lower cost strategies.
- Short-range Transit and Specialized Transportation Planning: Plan near term (5-10 years) improvements to the public transit system as well as specialized transportation services designed to meet the needs of the elderly and persons with disabilities. Assist in coordinating transit and specialized transportation services provided by Metro Transit, Dane County, and other public and private providers.
- Transportation Improvement Program: Approve use of federal funding for transportation projects and services in the metro area through the TIP, which is updated annually. Monitor other major transportation projects and assist in coordinating projects where needed.
- Roadway and Transit Corridor and Special Studies: Lead or assist in planning for roadway and transit investments in major corridors or undertaking special studies that result in more detailed, project specific recommendations that refine the Regional Transportation Plan.
- Ridesharing/Travel Demand Management: Coordinate and implement programs and services designed to promote and encourage increased use of transit, car/vanpooling, bicycling, and walking.
- Administration: Manage the transportation planning program, including program development, administration, and reporting, staffing the MPO Board and committees, and involving policymakers and the public in the planning process.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	162,361	152,360	151,444	152,360	152,814
Other-Expenditures	1,194,509	1,110,317	1,110,317	1,115,772	1,128,431
TOTAL	\$ 1,356,870	\$ 1,262,677	\$ 1,261,762	\$ 1,268,132	\$ 1,281,245

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(29,050)	(25,611)	(25,611)	(26,702)	(28,780)
Personnel	841,617	849,177	839,201	863,863	872,157
Non-Personnel	541,337	435,714	444,626	427,574	434,471
Agency Charges	2,966	3,397	3,545	3,397	3,397
TOTAL	\$ 1,356,870	\$ 1,262,677	\$ 1,261,762	\$ 1,268,132	\$ 1,281,245

Service Overview

Service: Neigh Planning Pres & Design

Citywide Element: Neighborhoods and Housing

Service Description

This service maintains and strengthens existing residential and commercial neighborhoods focusing on the downtown, isthmus, and central city, as well as protecting and enhancing the City's natural, cultural, aesthetic, and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Madison Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The goal of this service is planning for efficient and equitable land use and complete neighborhoods in developed, mature parts of the City, balancing the growth and change in Madison with integration of art and cultural/historic preservation, and building leadership and capacity in neighborhoods.

Major Budget Changes

- Removes budget for the Neighborhood Conference (\$10,000).
- Reduces budget from \$10,000 to \$5,000 for Placemaking to align with actual annual expenses (\$5,000).
- Increases budgeted salary savings to reflect underfilling currently vacant positions (\$9,000).
- One-time funding added to continue communication and outreach related to the upcoming Town of Madison Final Attachment on October 31, 2022 (\$24,000). The total one-time funding for these activities in 2022 is \$54,000.

Activities Performed by this Service

- Plan Creation: Creation of citywide topic area plans and subarea plans to guide development and manage growth and change, particularly in existing neighborhoods.
- Plan Implementation and Design: Implementation of recommendations in adopted plans, including coordination with and support for the work of other city agencies.
- Development Review: Review and evaluation of proposals for development and modifications, particularly to historic properties. Support for property owners, developers, and others interested in development review processes, and staff support for the Landmarks Commission.
- Support for the Arts: Administration of the Municipal Art Fund, Art Grant Program, Percent for the Arts, and staff support for the Madison Arts Commission.
- Community Connections and Partnerships: Support for and coordination of planning efforts with community organizations such as neighborhood associations, non-profit organizations, and other groups of residents and business owners across the city.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,399,703	1,364,803	1,400,383	1,396,305	1,396,479
Other-Expenditures	15,760	10,510	23,090	10,510	10,510
TOTAL	\$ 1,415,463	\$ 1,375,313	\$ 1,423,473	\$ 1,406,815	\$ 1,406,989

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(6,307)	(1,500)	(7,517)	(1,500)	(1,500)
Personnel	1,114,894	1,134,694	1,147,638	1,151,524	1,152,198
Non-Personnel	304,925	240,070	281,302	254,742	254,242
Agency Charges	1,951	2,049	2,049	2,049	2,049
TOTAL	\$ 1,415,463	\$ 1,375,313	\$ 1,423,473	\$ 1,406,815	\$ 1,406,989

Planning

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Local Revenues Operating	-	(20,154)	(20,154)	(21,245)	(23,323)
TOTAL	\$ -	\$ (20,154)	\$ (20,154)	\$ (21,245)	\$ (23,323)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reimbursement Of Expense	(29,050)	(5,457)	(5,457)	(5,457)	(5,457)
TOTAL	\$ (29,050)	\$ (5,457)	\$ (5,457)	\$ (5,457)	\$ (5,457)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(2,518)	(1,500)	(7,517)	(1,500)	(1,500)
TOTAL	\$ (2,518)	\$ (1,500)	\$ (7,517)	\$ (1,500)	\$ (1,500)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(39,036)	-	-	-	-
TOTAL	\$ (39,036)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,223,306	2,309,867	2,211,547	2,323,266	2,262,700
Salary Savings	-	(62,102)	-	(62,465)	(62,465)
Pending Personnel	-	-	-	15,964	15,964
Furlough Savings	-	-	(1,194)	-	-
Compensated Absence	30,111	24,001	30,111	24,001	24,001
Hourly Wages	13,072	17,000	1,856	17,000	17,000
Overtime Wages Permanent	23,539	-	-	-	-
Election Officials Wages	2,750	-	602	-	-
TOTAL	\$ 2,292,778	\$ 2,288,766	\$ 2,242,923	\$ 2,317,766	\$ 2,257,200

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	-	-	65,664	-	-
Health Insurance Benefit	299,916	332,113	319,418	324,710	333,939
Wage Insurance Benefit	10,125	10,197	11,638	12,310	12,310
WRS	152,272	155,916	145,536	156,824	147,074
FICA Medicare Benefits	169,676	179,710	159,542	179,156	173,757
Post Employment Health Plans	805	1,719	3,103	1,719	1,719
TOTAL	\$ 632,795	\$ 679,655	\$ 704,901	\$ 674,719	\$ 668,799

PlanningFunction: **Planning & Development***Line Item Detail*Agency Primary Fund: **General**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	1,850	5,200	1,850	4,000	4,000
Copy Printing Supplies	4,708	15,170	4,708	16,000	16,000
Furniture	-	800	-	500	500
Hardware Supplies	508	3,600	508	3,500	3,500
Software Lic & Supplies	2,753	1,000	2,753	1,000	1,000
Postage	22,942	16,000	22,942	16,000	16,000
Program Supplies	-	30,000	30,000	-	-
Books & Subscriptions	239	250	239	250	250
Food And Beverage	-	975	-	1,500	1,500
Building Supplies	-	1,000	-	1,000	1,000
TOTAL	\$ 33,000	\$ 73,995	\$ 63,000	\$ 43,750	\$ 43,750

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	5,262	4,074	970	3,464	3,464
Cellular Telephone	317	300	306	600	600
Facility Rental	-	4,000	-	3,000	3,000
System & Software Mntc	7,741	11,000	7,741	15,000	15,000
Recruitment	7	1,000	14	500	500
Mileage	-	93	-	-	-
Conferences & Training	1,625	17,000	11,390	17,000	17,000
Memberships	7,085	7,862	7,729	8,000	8,000
Storage Services	1,933	550	76	725	725
Consulting Services	209,109	47,725	65,400	81,000	105,000
Advertising Services	5,136	4,000	5,519	5,000	5,000
Other Services & Expenses	87,687	85,500	80,876	95,000	5,000
Grants	90,287	122,000	165,962	122,000	122,000
TOTAL	\$ 416,189	\$ 305,104	\$ 345,983	\$ 351,289	\$ 285,289

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	80,304	80,304	80,304	80,304	80,304
ID Charge From Insurance	4,606	5,192	5,192	5,192	5,192
ID Charge From Workers Comp	1,991	1,602	1,602	1,602	1,602
TOTAL	\$ 86,901	\$ 87,098	\$ 87,098	\$ 87,098	\$ 87,098

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Community Dev	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
TOTAL	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Grants	182,292	177,609	177,609	178,700	181,232
TOTAL	\$ 182,292	\$ 177,609	\$ 177,609	\$ 178,700	\$ 181,232

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	3.00	177,641	3.00	176,831	2.00	116,265
ADMIN CLK 1-20 PT	20	0.50	48,463	0.50	24,048	0.50	24,048
MAD ARTS PROG ADMIN-18	18	1.00	94,686	1.00	93,965	1.00	93,965
PLAN GIS SPECIALIST-18	18	3.00	266,159	2.00	178,602	2.00	178,602
PLANNER 1-18	18	1.00	81,731	1.00	81,108	1.00	81,108
PLANNER 2-18	18	10.00	804,088	9.00	706,836	9.00	706,836
PLANNER 3-18	18	7.00	589,577	9.00	793,531	9.00	793,531
PLANNER 4-18	18	3.00	295,253	3.00	296,366	3.00	296,366
PLANNING DIV DIR-21	21	1.00	125,776	1.00	128,873	1.00	128,874
PRINCIPAL PLANNER-18	18	3.00	361,698	3.00	361,158	3.00	361,158
PROGRAM ASST 2-20	20	1.00	66,169	1.00	65,665	1.00	65,665
TRANSP PLANNING MGR-18	18	1.00	129,991	1.00	129,000	1.00	129,000
TOTAL		34.50	3,041,232	34.50	3,035,983	33.50	2,975,418

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Police Department

Agency Overview

Agency Mission

The mission of the Madison Police Department is to provide high-quality police services that are responsive to and accessible by all members of the community.

Agency Overview

The Agency believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. The department is committed to the core values of integrity, human dignity, service, community partnerships, proficiency and continuous improvement, diversity and leadership.

2022 Budget Highlights

The 2022 Executive Budget includes funding for:

- The 2022 Preservice Academy. Each year the Academy includes recruits hired to fill all commissioned positions vacant at that time, as well as an estimated overhire for anticipated vacancies based on an average three-year attrition, which is 39 for 2022. (Increase: \$276,500)
- Includes reductions of \$103,000 (or 0.12%) from the Police Department's cost-to-continue to executive budget. Changes include:
 - The elimination of a vacant hourly Police Report Typist position. (Ongoing reduction: \$8,000)
 - Reductions in system license and maintenance costs. (Ongoing reduction: \$30,000)
 - Elimination of funding for the ProTraining program which is designed to improve the quality of interactions between police officers and those who have, or may have, mental health concerns. Instead Officers will go through Integrating Communications, Assessment and Tactics (ICAT) training. ICAT provides first responding police officers with the tools, skills, and options they need to successfully and safely defuse a range of critical incidents. Existing training funds will be prioritized for ICAT programs. (Ongoing reduction: \$65,000).
- The Police Department submitted a supplemental request for a Police, Data, Innovation and Reform initiative to create an improved structure and support system around data-informed decision making within the Department. The Executive Budget includes these elements of the request. (Increase: \$128,000)
 - Included in the Executive Budget:
 - Upgrades for 2.0 FTE Detective positions to a Detective Sergeant for Professional Standards and Internal Affairs and a Sergeant upgrade for the Gang Neighborhood Crime Abatement Team (\$21,000).
 - Add a civilian 1.0 FTE Community Relations Specialist position to replace a commissioned Social Media/Crimestoppers Officer position (net reduction of \$14,000). Crimestopper functions will be routed to detectives and investigators. The new position will be responsible for organizing and implementing programs which are specifically designed to improve relationships between the Madison Police Department and minority communities and will be responsible for the social media functions previously handled by the commissioned officer.
 - A new 1.0 FTE Police Reform and Innovation Director to improve data collection and analysis supporting data-informed decision making, violence reduction and crime prevention within the Department (\$121,000).
 - In addition, the Department requested new 1.0 FTE Police Strategic Manager position (\$88,800) as part of the initiative. This position was not included in the Executive Budget.
- Eight additional recruits are authorized for the preservice Academy in May, bringing the total from 39 to 47. These include 6 police officers, 1 sergeant, and 1 detective needed to ensure equitable coverage and parallel response times for Town of Madison residents. Funding assumes mid-year start date for a police academy. (2022 cost: \$510,000; ongoing cost: \$746,300).

The Executive Budget includes \$2,400,000 in anticipated grant and restricted revenues and expenditures:

- The 2022 Beat Patrol grant (\$126,714). The Executive Budget includes \$336,155 as the General Fund match for non-grant eligible expenses.
- Dane County Narcotics Task Force (\$432,600).
- Federal equitable sharing funds as part of the asset forfeiture program (\$187,150).
- The Department of Justice Officer Recertification program (\$212,000).
- US Department of Transportation traffic enforcement grants (\$733,700).
- Comprehensive Opioid Abuse Program: This three-year federal grant from the US Department of Justice was authorized in 2020 and will continue through 2023. Specifically, the grant funds an Addiction Resource Team to facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to assessment and treatment referrals. The Police Field service budget includes grant funding for a Police Officer, a Data Analyst position, and grant related supplies and services (\$285,000). The Madison Fire Department and Public Health of Madison Dane County are also participants in the grant.
- Other Federal and State grants (\$86,450).

Police**Function: Public Safety & Health***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	83,636,962	82,794,221	82,419,315	82,983,412	84,011,952
Other Grants	1,544,895	1,934,865	2,924,911	2,222,356	2,240,327
Other Restricted	227,146	180,500	239,514	159,500	159,500
TOTAL	\$ 85,409,003	\$ 84,909,586	\$ 85,583,740	\$ 85,365,268	\$ 86,411,779

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Police Field	76,673,808	75,521,018	76,336,723	75,909,446	76,729,340
Police Support	8,735,194	9,388,568	9,247,017	9,455,822	9,682,439
TOTAL	\$ 85,409,003	\$ 84,909,586	\$ 85,583,740	\$ 85,365,268	\$ 86,411,779

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(459,501)	(329,086)	(319,086)	(333,099)	(333,099)
Charges For Services	(457,055)	(833,350)	(457,864)	(833,350)	(833,350)
Investments & Other Contributions	(212,749)	(171,700)	(151,700)	(197,900)	(197,900)
Misc Revenue	(18,058)	(21,700)	(21,700)	(21,700)	(21,700)
Transfer In	(1,183,368)	-	-	-	-
TOTAL	\$ (2,330,732)	\$ (1,355,836)	\$ (950,350)	\$ (1,386,049)	\$ (1,386,049)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	55,946,296	56,986,531	54,920,623	58,419,041	59,256,985
Benefits	21,112,605	18,857,787	21,166,279	18,064,506	18,267,691
Supplies	1,627,716	1,624,282	1,560,963	1,583,282	1,652,788
Purchased Services	3,246,508	3,233,309	3,318,712	3,088,602	3,028,038
Inter Depart Charges	5,764,372	5,301,775	5,305,775	5,312,409	5,255,923
Transfer Out	42,238	261,738	261,738	283,477	336,403
TOTAL	\$ 87,739,735	\$ 86,265,422	\$ 86,534,090	\$ 86,751,317	\$ 87,797,828

Service Overview

Service: Police Field

Citywide Element: Health & Safety

Service Description

This service is responsible for patrol and specialty operations within the Police Department. Specific functions of the service include (1) patrol operations across Madison’s six districts, (2) investigative operations and forensics, (3) community policing including Neighborhood Officers, (4) crime prevention and gang units, and (5) traffic enforcement. The goals of the service are timely and efficient response to crime and calls for service and unallocated time for officers to engage in problem-solving efforts and to be involved in various community engagement efforts.

Major Budget Changes

General Fund

- Removed assumed contract savings adjustment from the 2021 adopted budget - Increase \$1,000,000
- Reduced health insurance costs effective for January 2021 due to negotiated plan changes - Decrease: \$700,000
- Increased Educational Incentive pay increases based on current estimates - Increase: \$334,000

Other Funds

- Comprehensive Opioid Abuse Program - Decrease: \$60,000
- Beat Patrol Grant - Increase: \$74,500
- Traffic Grants - Increase: \$438,700
- Other Grant Adjustments - Decrease: \$169,000

Activities Performed by this Service

- Patrol Operations and Traffic Services: Respond to public safety concerns and emergencies, including general field operations, community engagement, traffic safety and enforcement, parking safety and enforcement, and pedestrian safety and enforcement.
- Criminal Investigative Services: Apply a broad range of professional investigative and analytical skills toward examining criminal activities with the goal of holding offenders accountable to promote public safety and prevent further harm to victims.
- Special Operations: Deploy specialized resources and/or teams during significant or special events, emergencies or disasters, including providing crowd management and control, special event staffing, and safe resolution to high-risk situations.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	74,901,767	73,405,653	73,172,298	73,527,590	74,329,513
Other-Expenditures	1,772,041	2,115,365	3,164,425	2,381,856	2,399,827
TOTAL	\$ 76,673,808	\$ 75,521,018	\$ 76,336,723	\$ 75,909,446	\$ 76,729,340

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(2,101,154)	(1,154,405)	(758,919)	(1,180,605)	(1,180,605)
Personnel	69,267,604	67,440,788	67,816,595	68,009,879	68,898,333
Non-Personnel	4,174,500	4,240,039	4,280,451	4,074,942	4,062,868
Agency Charges	5,332,859	4,994,596	4,998,596	5,005,230	4,948,744
TOTAL	\$ 76,673,808	\$ 75,521,018	\$ 76,336,723	\$ 75,909,446	\$ 76,729,340

Service Overview

Service: Police Support

Citywide Element: Health & Safety

Service Description

This service provides planning, financial and grants management, recordkeeping, information access, property processing and storage, transcription of reports, services to municipal courts, technology services, and continuing education and skill development.

Major Budget Changes

- Includes elements as outlined in the Budget Highlights of the supplemental request for a Police, Data, Innovation and Reform initiative to create an improved structure and support system around data-informed decision making within the Department - Increase: \$128,000
- Includes Property and records costs associated with the Town of Madison Final Attachment including annual license, maintenance, and monitoring costs (Ongoing Increase: \$4,800) and equipment acquisitions and installations, moving services, data conversion, and overtime (One-time Increase: \$118,000).

Activities Performed by this Service

- **Training:** Provide training to, and continuously improve, all internal personnel as well as external customers in law enforcement and the community at large, including improving and maintaining the Police Training Center, recruiting a diverse officer pool, developing leadership skills at all levels, keeping personnel proficient across a host of topics, such as de-escalation, use of force, and trust-based community policing, problem solving, quality improvement, and innovation and leadership.
- **Administrative Services and Facilities Management:** Provide administrative support including Records, Technology, Public Records, Property, Professional Standards and Internal Affairs, Finance and Personnel, and facilities management.
- **Community Support Services:** Provide district specific complaint and incident response, mental health support and response, individual neighborhood service and support, community outreach initiatives and trust building, public high school service and support, crime prevention, and use of force documentation. In emergent situations, these units supplement patrol resources, special operations services, and investigative services.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	8,735,194	9,388,568	9,247,017	9,455,822	9,682,439
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 8,735,194	\$ 9,388,568	\$ 9,247,017	\$ 9,455,822	\$ 9,682,439

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(229,578)	(201,431)	(191,431)	(205,444)	(205,444)
Personnel	7,791,298	8,403,530	8,270,307	8,473,668	8,626,343
Non-Personnel	741,962	879,290	860,962	880,419	954,361
Agency Charges	431,512	307,179	307,179	307,179	307,179
TOTAL	\$ 8,735,194	\$ 9,388,568	\$ 9,247,017	\$ 9,455,822	\$ 9,682,439

Police**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: General**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
State Revenues Operating	(140,055)	(150,055)	(150,055)	(150,055)	(150,055)
Local Revenues Operating	(319,446)	(179,031)	(169,031)	(183,044)	(183,044)
TOTAL	\$ (459,501)	\$ (329,086)	\$ (319,086)	\$ (333,099)	\$ (333,099)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Police Services	(179,773)	(321,100)	(230,614)	(321,100)	(321,100)
Special Duty	(233,053)	(442,000)	(167,000)	(442,000)	(442,000)
Background Checks	-	(250)	(250)	(250)	(250)
Facility Rental	(31,554)	(65,000)	(55,000)	(65,000)	(65,000)
Reimbursement Of Expense	(12,675)	(5,000)	(5,000)	(5,000)	(5,000)
TOTAL	\$ (457,055)	\$ (833,350)	\$ (457,864)	\$ (833,350)	\$ (833,350)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(212,749)	(171,700)	(151,700)	(197,900)	(197,900)
TOTAL	\$ (212,749)	\$ (171,700)	\$ (151,700)	\$ (197,900)	\$ (197,900)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(18,058)	(21,700)	(21,700)	(21,700)	(21,700)
TOTAL	\$ (18,058)	\$ (21,700)	\$ (21,700)	\$ (21,700)	\$ (21,700)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(1,164,785)	-	-	-	-
Transfer In From Insurance	(18,583)	-	-	-	-
TOTAL	\$ (1,183,368)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	45,204,410	48,639,564	45,998,765	48,382,223	48,382,223
Salary Savings	-	(1,815,947)	-	(967,644)	(1,059,944)
Pending Personnel	-	1,986,441	-	2,327,995	3,051,679
Furlough Savings	(30,470)	-	(470,000)	-	-
Premium Pay	1,436,932	1,196,688	1,331,292	1,196,688	1,239,688
Workers Compensation Wages	31,811	-	40,000	-	-
Compensated Absence	1,907,795	1,968,500	1,900,000	1,968,500	1,968,500
Hourly Wages	244,374	59,182	31,010	59,182	51,182
Overtime Wages Permanent	6,680,473	3,986,209	4,543,845	3,986,209	4,141,099
Overtime Wages Hourly	212	-	-	-	-
Election Officials Wages	1,320	-	-	-	-
TOTAL	\$ 55,476,857	\$ 56,020,637	\$ 53,374,912	\$ 56,953,153	\$ 57,774,427

Police**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: General**

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	1,416,067	-	1,200,000	-	-
Health Insurance Benefit	7,325,544	7,757,812	7,560,660	7,058,720	7,258,911
Wage Insurance Benefit	198,899	196,029	196,587	197,531	197,531
Health Insurance Retiree	586,431	546,546	585,011	574,635	574,635
Health Ins Police Fire Retiree	291,672	240,000	333,582	300,000	300,000
Accident Death Insurance	631,589	595,694	652,280	625,000	625,000
WRS	6,322,607	5,611,752	6,165,762	5,547,576	5,568,027
WRS-Prior Service	19,825	67,324	20,000	20,000	20,000
FICA Medicare Benefits	4,096,417	3,584,831	4,083,181	3,490,598	3,471,840
Moving Expenses	-	-	14,140	-	-
Tuition	39,183	51,290	30,000	51,290	51,290
Post Employment Health Plans	55,602	62,933	64,574	62,933	62,933
TOTAL	\$ 20,983,835	\$ 18,714,211	\$ 20,905,777	\$ 17,928,283	\$ 18,130,167

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	24,585	50,000	30,000	50,000	50,000
Copy Printing Supplies	28,823	59,000	44,000	59,000	59,000
Hardware Supplies	13,744	26,500	18,000	26,500	65,500
Software Lic & Supplies	535	-	-	-	-
Postage	38,074	65,000	40,000	65,000	65,000
Books & Subscriptions	2,631	3,200	1,000	1,100	1,100
Work Supplies	392,216	226,607	228,517	248,157	262,063
Gun Ammunition Supplies	123,758	168,050	187,132	168,050	168,050
Lab And Photo Supplies	16,495	24,775	24,775	24,775	24,775
Medical Supplies	1,856	10,000	10,000	10,000	10,000
Uniform Clothing Supplies	518,013	525,320	470,000	527,320	527,320
Food And Beverage	19,962	9,060	9,620	9,060	9,060
Building Supplies	-	800	800	800	800
Trees Shrubs Plants	442	800	800	800	800
Machinery And Equipment	126,467	44,000	44,000	44,000	60,600
Equipment Supplies	166,093	193,225	181,225	198,425	198,425
Gasoline	5,703	7,000	4,500	7,000	7,000
TOTAL	\$ 1,479,398	\$ 1,413,337	\$ 1,294,369	\$ 1,439,987	\$ 1,509,493

Police**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: General**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	25,059	30,765	28,945	30,765	30,765
Electricity	123,582	128,370	129,250	128,370	128,370
Water	30,871	31,760	32,700	31,760	31,760
Telephone	50,150	37,550	37,550	39,055	39,055
Cellular Telephone	126,777	138,880	129,680	138,880	138,880
Systems Comm Internet	68,853	79,166	70,000	79,706	79,706
Building Improv Repair Maint	52,223	51,095	54,235	51,095	51,095
Pest Control	881	1,125	881	1,125	1,125
Elevator Repair	442	-	-	-	-
Facility Rental	114,947	132,216	120,216	135,486	135,486
Custodial Bldg Use Charges	480,963	554,943	554,943	554,943	554,943
Comm Device Mntc	20,552	21,500	19,023	18,700	18,700
Equipment Mntc	4,656	18,917	18,917	19,417	19,667
System & Software Mntc	472,815	429,369	391,669	423,317	398,583
Vehicle Repair & Mntc	1,721	2,300	2,300	2,300	2,300
Rental Of Equipment	23,749	25,850	19,850	25,850	25,850
Conferences & Training	30,272	121,090	101,090	133,090	133,090
Memberships	7,003	7,165	7,165	7,995	7,995
Medical Services	69,579	55,338	40,000	55,338	55,338
Arbitrator	-	500	-	500	500
Delivery Freight Charges	249	1,350	1,350	1,000	1,000
Storage Services	1,604	1,800	1,600	1,800	1,800
Consulting Services	29,160	3,585	9,510	3,615	3,615
Advertising Services	8,545	13,000	13,000	13,000	13,000
Printing Services	7,221	20,500	6,000	20,500	20,500
Parking Towing Services	151,712	-	-	-	-
Prisoner Holding Services	10,137	20,500	10,000	20,500	20,500
Investigative Services	14,332	17,000	12,000	17,000	17,000
Security Services	69,267	36,750	36,750	36,750	36,750
Interpreters Signing Services	-	500	100	500	500
Transcription Services	-	500	1,645	500	500
Other Services & Expenses	140,458	367,975	292,975	373,295	337,215
Comm Agency Contracts	59,999	60,000	60,000	60,000	60,000
Taxes & Special Assessments	18,663	19,500	20,250	19,500	19,500
Permits & Licenses	7,408	7,500	7,500	7,500	7,500
TOTAL	\$ 2,223,849	\$ 2,438,359	\$ 2,231,094	\$ 2,453,152	\$ 2,392,588

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	579,674	579,674	579,674	579,674	579,674
ID Charge From Fleet Services	2,746,818	2,716,345	2,716,345	2,725,979	2,669,493
ID Charge From Traffic Eng	293,201	224,839	224,839	224,839	224,839
ID Charge From Insurance	1,508,078	1,064,887	1,064,887	1,064,887	1,064,887
ID Charge From Workers Comp	633,747	716,030	716,030	716,030	716,030
TOTAL	\$ 5,761,518	\$ 5,301,775	\$ 5,301,775	\$ 5,311,409	\$ 5,254,923

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Grants	42,238	261,738	261,738	283,477	336,403
TOTAL	\$ 42,238	\$ 261,738	\$ 261,738	\$ 283,477	\$ 336,403

Position Summary

Civilian Positions

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	74,799	1.00	77,455	1.00	77,455
ACCT TECH 2-20	20	1.00	56,020	1.00	57,113	1.00	57,113
ADMIN ASST-17	17	1.00	64,590	1.00	64,098	1.00	64,098
ADMIN CLK 1-20	20	2.00	116,611	2.00	115,724	2.00	115,724
ADMIN CLK 1-20 PT	20	1.50	82,918	1.50	78,257	1.50	78,257
ADMIN SUPV-18	17	1.00	61,095	-	-	-	-
ADMIN SUPV-18	18	-	-	1.00	66,391	1.00	66,391
CRIME ANALYST 2-18	18	3.00	240,406	3.00	241,618	3.00	241,618
DATA ANALYST 2	18	1.00	67,831	1.00	62,060	1.00	62,060
FORENSIC VIDEO ANALYST-18	18	1.00	83,867	1.00	87,069	1.00	87,069
GRANTS ADMIN 3-18	18	1.00	93,801	1.00	93,087	1.00	93,087
HRA 2-18	18	1.00	70,565	1.00	73,071	1.00	73,071
INFORMATION CLERK-20	20	6.00	274,478	6.00	300,736	6.00	300,736
IT SPEC 2-18	18	5.00	408,636	5.00	409,367	5.00	409,367
NEW POSITION	xx	-	-	-	-	2.00	155,144
PKG ENFC FIELD SUPV-18	18	1.00	64,952	1.00	67,315	1.00	67,315
PKG ENFC LDWKR-16	16	1.00	68,237	1.00	67,718	1.00	67,718
PKG ENFC OFF-16	16	28.00	1,785,073	28.00	1,761,481	28.00	1,761,481
PKG ENFC SUPV-18	18	1.00	87,737	1.00	87,868	1.00	87,868
PO RECORDS CUSTOD-18	18	1.00	88,492	1.00	87,818	1.00	87,818
POLICE ADMIN SERVS MGR-18	18	1.00	106,531	1.00	105,720	1.00	105,720
POLICE CASE PROCESS SUPV-18	18	-	-	1.00	81,701	1.00	81,701
POLICE CASE REPORT LEADWKR-20	20	2.00	121,490	2.00	123,936	2.00	123,936
POLICE COURT SERVS SUPV-18	18	1.00	75,505	-	-	-	-
POLICE COURT SERVS SUPV-18	18	1.00	67,831	1.00	76,356	1.00	76,356
POLICE INFO SYS COORD-18	18	1.00	103,979	1.00	104,151	1.00	104,151
POLICE PROPERTY CLK 2-16	16	5.00	278,723	5.00	264,279	5.00	264,279
POLICE PROPERTY SUPERVISOR-18	18	1.00	88,543	1.00	87,868	1.00	87,868
POLICE RCDS SVS CLK-20	20	15.60	836,602	15.00	820,805	15.00	820,805
POLICE RECORDS SEC MGR-18	18	1.00	117,217	1.00	116,324	1.00	116,324
POLICE RPT TYPIST 2-20	20	21.00	1,118,336	21.00	1,119,455	21.00	1,119,455
POLICE RPT TYPIST 2-20 PT	20	0.50	21,519	0.50	30,318	0.50	30,318
PROGRAM ASST 1-20	20	9.00	556,256	9.00	554,392	9.00	554,392
PUBLIC INFORMATION OFF 2-18	18	1.00	93,801	1.00	84,673	1.00	84,673
TRAINING CTR COORD-18	18	1.00	64,952	1.00	67,315	1.00	67,315
TOTAL		118.60	7,441,393	118.00	7,435,539	120.00	7,590,683

Position Summary

Sworn Positions

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ASST POLICE CHIEF-12	12	3.00	397,849	3.00	437,494	3.00	437,494
DETECTIVE 1-11	11	68.00	6,237,544	68.00	6,301,465	66.00	6,301,465
DETECTIVE SERGEANT	11	4.00	402,359	4.00	400,062	5.00	408,862
POLICE CAPT-12	12	11.00	1,397,503	11.00	1,402,550	11.00	1,402,550
POLICE CHIEF-21	21	1.00	150,790	1.00	179,379	1.00	179,379
POLICE INVESTIGATOR-11	11	13.00	1,216,488	13.00	1,213,822	13.00	1,213,822
POLICE LT.-12	12	23.00	2,538,642	23.00	2,552,946	23.00	2,552,946
POLICE OFFICER-11	11	310.00	24,730,857	310.00	24,356,240	317.00	24,574,564
POLICE SGT-11	11	46.00	4,488,623	46.00	4,466,708	47.00	4,475,508
TOTAL		479.00	41,560,655	479.00	41,310,666	486.00	41,546,590
TOTAL FTEs		597.60	49,002,048	597.00	48,746,205	606.00	49,137,273

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Public Health

Agency Overview

Agency Mission

The mission of Public Health Madison and Dane County (PHMDC) is to work with the community to enhance, protect, and promote the health of the environment and the well-being of all people.

Agency Overview

The Agency is a joint venture between the City of Madison and Dane County with funding divided between the City and County based on equalized value. The Agency is responsible for promoting wellness, preventing disease and fostering a healthful environment. The goal of Public Health is to reduce the incidence and prevalence of death and disease. The Department advances this goal by providing services that focus on decreasing the transmission of disease and on engagement with clients and community members increasing their capacity to achieve optimal health and wellbeing.

2022 Budget Highlights

The 2022 Executive Budget:

- Jointly funds \$15.7 million net of revenues received from grants and fees. The City levy support is \$7 million (43%); County general purpose revenue is \$8.7 million (57%).
- Assumes utilizing \$219,000 of unassigned fund balance to fund a new Senior Account position and a new Information Technology (IT) Specialist position. The IT Specialist position will be housed in the City's IT Department. The 2021 Adopted Operating Budget applied \$348,000 of unassigned fund balance for violence prevention efforts. (Decrease: \$129,000)
- Annualizes funding for the Department's COVID Response and Critical Public Health Infrastructure initiative including 19 new positions, 16 of which are limited term employees (LTE) and 3 permanent positions. Resolutions to add these positions are being considered by both the County and the City at the time of the Executive Budget preparation. The positions are funded by one-time federal grant funding in 2022. The LTE positions will be funded by federal grant funds through 2024 at which time the term of employment will end. The 3 permanent positions will be funded by Licensed Establishment fees beginning in 2023 (Increase: \$2,073,000).
- Includes transferring funds currently in the Community Development Division – Community Support Services budget to Public Health's Policy, Planning, and Evaluation budget to support of (gun) violence prevention efforts. This will be fully funded by the City. (Public Health Increase: \$200,000, Community Development Division Decrease: \$200,000)
- Fully funds the Public Health Specialist position created in June 2021 that serves as Community Alternative Response Emergency Services (CARES) program coordinator and is responsible for ongoing program planning, program evaluation and strategic management of CARES team operations. This position will work across agencies to assure program goals are achieved and will ensure evidence based and data driven strategies are adhered to related to growth of the CARES service delivery model. The position is funded by the Madison Fire Department (Increase: \$102,000).
- Funds Covering Wisconsin, a program to match federal Medicaid funding so that as long as the Affordable Care Act Insurance Marketplace continues as per Federal Law, Navigators are available to Dane County residents to support them choosing health plans (\$50,000).
- Fully funds City of Madison contracts that include:
 - Access Community Health Center (\$188,000);
 - Safe Communities Coalition (\$20,000);
 - Safe Communities Heroin/Opiates Poisoning Initiative (\$78,276);
 - Equity tools (\$10,000);
 - Wellness initiatives (\$10,000);
 - Vivent Health (\$27,394);
 - Violence Prevention (\$10,000);
 - Narcan for Businesses (\$15,000).

The following federal and state funded programs are included in the Executive Budget:

- American Rescue Plan Act (ARPA): The City's plan for ARPA funding focuses on five priority areas: Violence Prevention & Youth Engagement, Homelessness Support, Affordable Housing, Emerging Needs, and Economic Development. PHMDC's 2022 Executive Budget continues funding from 2021 for PFAS Education, Outreach and Coordination which is included in the Emerging Needs priority area (\$50,000) and Violence Prevention Initiatives (\$1,040,000).
- The Comprehensive Opioid Abuse Program: This three-year federal grant from the US Department of Justice was authorized in 2020 and will continue through 2023. The Policy Planning and Evaluation service budget includes grant funding for an LTE Public Health Project Coordinator position (\$87,500).
- The Overdose Data to Action (OD2A) Grant: This two year program funded by the WI Department of Health and Human Services was authorized in 2020 and will continue in 2022. The Policy Planning and Evaluation service budget includes grant funding for a Public Health Specialist to oversee implementation of the program (\$98,300).

Budget Overview

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	6,233,474	6,937,629	6,937,629	7,239,941	7,273,345
Permanent	66,881	-	-	-	-
Public Health Madison Dane	21,592,842	14,654,004	32,383,016	14,620,293	18,252,022
TOTAL	\$ 27,893,197	\$ 21,591,633	\$ 39,320,645	\$ 21,860,234	\$ 25,525,367

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Administration	(2,606,710)	4,117,691	2,523,939	3,908,940	4,109,074
Animal Services	1,337,973	1,150,366	1,080,537	1,237,122	1,237,121
Community Health	10,666,298	8,661,669	11,069,002	9,471,518	9,471,518
Emergency Response Planning	11,168,374	1,002,224	20,145,557	304,482	2,047,182
Environmental Protection	1,424,600	1,130,770	878,879	938,770	988,770
Laboratory	683,877	542,403	551,209	606,220	606,220
Licensed Establishments	2,139,904	2,094,289	1,696,010	2,125,315	2,455,615
Policy Planning and Eval	3,078,881	2,892,220	1,375,512	3,267,868	4,609,868
TOTAL	\$ 27,893,197	\$ 21,591,633	\$ 39,320,645	\$ 21,860,234	\$ 25,525,367

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(18,398,634)	(10,638,726)	(28,632,376)	(10,953,000)	(14,384,596)
Charges For Services	(524,786)	(897,158)	(717,368)	(897,158)	(897,158)
Licenses & Permits	(2,364,072)	(2,718,635)	(2,096,487)	(2,718,635)	(2,718,635)
Investments & Other Contributions	(104,956)	(39,000)	(39,300)	(39,000)	(39,000)
Misc Revenue	(4,848)	(12,500)	(9,500)	(12,500)	(12,500)
Other Financing Source	(262,427)	(347,985)	(887,985)	-	(200,133)
General Fund Subsidy	(6,233,474)	(6,937,629)	(6,937,629)	(7,239,941)	(7,273,345)
TOTAL	\$ (27,893,197)	\$ (21,591,633)	\$ (39,320,645)	\$ (21,860,234)	\$ (25,525,367)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	13,537,289	13,004,126	14,804,999	12,472,100	14,947,300
Benefits	5,321,889	5,248,568	5,763,248	6,083,999	6,083,998
Supplies	1,661,355	547,356	1,872,957	629,893	634,737
Purchased Services	4,769,687	2,383,855	11,639,423	2,259,011	3,353,467
Debt & Other Financing	2,519,508	-	4,832,291	-	-
Inter Depart Charges	83,469	62,030	62,030	69,534	68,415
Transfer Out	-	345,697	345,697	345,697	437,450
TOTAL	\$ 27,893,197	\$ 21,591,633	\$ 39,320,645	\$ 21,860,234	\$ 25,525,367

*Service Overview***Service:** Administration**Citywide Element:** Effective Government*Service Description*

This service provides overall leadership and administrative support for Public Health. The goal of this service is clear, accessible, and efficient systems and well documented processes for all administrative functions.

Major Budget Changes

- Added a Senior Accountant and an IT Specialist position. The IT Specialist will be housed in the City IT Department and funded by Public Health (\$219,500).

Activities Performed by this Service

- Budget and Finance: Manage all budgeting and accounting functions including development and monitoring of budgets, purchasing, payroll, billing, and contract monitoring.
- Administrative and Facilities Support: Manage operations and administrative support for all office locations.
- Communications and Strategic Initiatives: Develop and implement internal and external communications, oversee quality improvement and performance management activities, and direct emergency preparedness efforts.
- Workforce Development: Manage all human resources and workforce development functions, including the hiring process, orientation and on boarding, professional development, and performance management.
- Health and Racial Equity: Develop, implement, and support a framework to build agency capacity so that (1) Public Health will be a highly effective organization that operates with health and racial equity as a guiding principle; and (2) health outcomes in Dane County will not be determined by race, class, gender, income, or other group status.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	(2,606,710)	4,117,691	2,523,939	3,908,940	4,109,074
TOTAL	\$ (2,606,710)	\$ 4,117,691	\$ 2,523,939	\$ 3,908,940	\$ 4,109,074

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,167,302)	(15,303,572)	(15,847,790)	(15,625,876)	(16,128,009)
Personnel	1,653,216	3,158,372	1,484,105	2,955,714	3,065,214
Non-Personnel	(4,326,266)	912,005	992,520	898,408	990,161
Agency Charges	66,340	47,314	47,314	54,818	53,699
TOTAL	\$ (3,774,012)	\$ (11,185,881)	\$ (13,323,851)	\$ (11,716,936)	\$ (12,018,935)

Service Overview

Service: Animal Services

Citywide Element: Health & Safety

Service Description

This service is responsible for enforcing animal-related laws, educating the public about responsible animal ownership, and providing pickup services for the stray, abandoned, impounded, injured, and orphaned animals of Madison and Dane County. The goals of the service are immediate follow-up on all reported bites, mitigation and prevention of dangerous animal issues, reduced numbers of stray cats and dogs in the community, and prevention of animal neglect and cruelty.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Domestic Animal Bite Investigation and Quarantine: Respond to reports of bites to people or other domestic animals to ensure proper rabies vaccination, quarantine, and enforcement of laws related to controlling animal behavior and licensing.
- Wild Animal Bites and Rabies Exposure: Respond to calls related to bites or potential exposure to potentially rabid wild animals. Advise victims and medical providers on rabies risk. Facilitate testing of wild animals for rabies.
- Animal Welfare Complaints: Respond to complaints of mistreatment of domestic and wild animals. Response includes investigation, education of persons involved and enforcement of local and state laws as appropriate.
- Dangerous Animals: Act to eliminate the threat to public health and safety from dangerous animals by investigating potential dangerous animals and ordering restrictions or euthanasia of the animal as appropriate.
- Stray Animal Response: Collect domestic animals found running at large and return to their owner or deliver to the shelter for care until they are claimed. Enforce regulations on licensing and containing domestic animals as appropriate.
- Other Response: Respond to general complaints and requests for information from the public.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	1,337,973	1,150,366	1,080,537	1,237,122	1,237,121
TOTAL	\$ 1,337,973	\$ 1,150,366	\$ 1,080,537	\$ 1,237,122	\$ 1,237,121

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(660,737)	(485,073)	(402,925)	(485,073)	(485,073)
Personnel	666,483	729,543	655,643	807,372	807,371
Non-Personnel	669,027	419,237	423,308	428,164	428,164
Agency Charges	2,464	1,586	1,586	1,586	1,586
TOTAL	\$ 677,236	\$ 665,293	\$ 677,612	\$ 752,049	\$ 752,048

Service Overview

Service: Community Health

Citywide Element: Effective Government

Service Description

This service incorporates a variety of program areas which work collectively to positively impact and improve the health of the Madison and Dane County residents. Program areas include: (1) communicable disease monitoring, surveillance and intervention; (2) immunizations; (3) Women, Infants, and Children Supplemental Nutrition Program (WIC); (4) Maternal and Child Health services (MCH); (5) sexual and reproductive health; (6) Fetal and Infant Mortality Review (FIMR); and (6) perinatal nurse home visiting programs.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Women Infants and Children (WIC) Supplemental Nutrition Program: Improve the health of women, infants and children who may be nutritionally at risk by providing healthy foods, health information, and referrals to health care.
- Wisconsin Well Woman Program: Coordinate programs that provide free or low cost breast and cervical cancer screenings and treatment for people with limited income and little or no health insurance.
- Immunizations: Provide immunizations to reduce the spread of disease in our community and to protect the health of current and future generations.
- Sexual and Reproductive Health: Provide testing and treatment for sexually transmitted infections in an inclusive, stigma-free environment for people of all ages, gender identities, gender expressions, and sexual orientation.
- Communicable Disease: Monitor, treat and prevent the spread of infectious disease.
- Perinatal: Provide programs for people who are pregnant living in Dane County that give support and information needed to have a healthy pregnancy and healthy baby.
- Fetal and Infant Mortality: Coordinate a Fetal and Infant Mortality Review (FIMR) process to improve understanding of the conditions that contribute to stillbirth and infant death.
- Maternal and Child Health: Address barriers women face in their decision, ability, and desire to breastfeed in order to provide equal opportunities for everyone to live the healthiest life possible.
- Community Based Public Health Nursing Team: Partnership between Dane County Human Services and Public Health that entails the placement of three public health nurses into various Joining Forces for Families (JFF) offices throughout the county to be rooted in community engagement, strengthen linkages between available services and infuse more data and evaluation into practice.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	10,666,297	8,661,669	11,069,002	9,471,518	9,471,518
TOTAL	\$ 10,666,297	\$ 8,661,669	\$ 11,069,002	\$ 9,471,518	\$ 9,471,518

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(4,341,341)	(2,200,579)	(2,272,856)	(2,225,579)	(2,225,579)
Personnel	4,611,501	7,392,948	4,892,805	8,270,006	8,270,006
Non-Personnel	6,041,667	1,255,591	6,163,067	1,188,382	1,188,382
Agency Charges	13,130	13,130	13,130	13,130	13,130
TOTAL	\$ 6,324,957	\$ 6,461,090	\$ 8,796,146	\$ 7,245,939	\$ 7,245,939

Service Overview

Service: Emergency Response Planning

Citywide Element: Health & Safety

Service Description

This service plans for and implements response activities during an emergency or disaster using existing emergency operations, plans, procedures, guidelines, resources, assets and incident management systems. The service coordinates trainings and exercises and disseminates information to the public and incident management responders in the case of a public health emergency using a whole community approach. COVID response efforts, including contact tracing and community testing, are managed by this service.

Major Budget Changes

- Annualized funding for 16 positions anticipated to be added midyear via resolution in 2021. These positions include one Division Director, four Public Health Supervisors, one Immunization Coordinator, two Public Health Preparedness Coordinators, one Data Communications Coordinator, one Health Education Coordinator (Bilingual), one Grants Manager, and five Public Health Specialists (\$1,742,700).

Activities Performed by this Service

- Emergency Plan and Policy Creation: Create and update mass care, medical countermeasure dispensing and administration, medical material management and distribution, and medical surge plans.
- Emergency Response Training and Exercises: Participate in exercises and trainings with community partners and hold exercises for Public Health staff to test response plans.
- Risk Communications Planning and Response: Coordinate and disseminate information to the public regarding emergency response.
- Coordinate with Community Agencies/Businesses: Work with businesses and community partners to leverage their resources in an emergency response to improve overall response to the entire community.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	11,168,374	1,002,224	20,145,557	304,482	2,047,182
TOTAL	\$ 11,168,374	\$ 1,002,224	\$ 20,145,557	\$ 304,482	\$ 2,047,182

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(11,168,374)	(242,590)	(18,024,432)	(242,590)	(1,985,290)
Personnel	9,002,344	945,593	9,694,828	225,102	1,967,802
Non-Personnel	2,166,030	56,631	10,450,729	79,380	79,380
Agency Charges	-	-	-	-	-
TOTAL	\$ -	\$ 759,634	\$ 2,121,125	\$ 61,892	\$ 61,892

*Service Overview***Service:** Environmental Protection**Citywide Element:** Health & Safety*Service Description*

This service protects environmental health. The goals of the service are the prevention of groundwater contamination by improperly installed, abandoned or neglected wells and private waste water treatment systems in Dane County and clean up and prevention of human health hazards such as household hygiene, mold, lead and radon.

Major Budget Changes

- The Executive Budget continues PFAS education, outreach, and coordination funded through the American Rescue Plan Act (ARPA) (\$50,000). The 2021 budget includes \$50,000 of ARPA funding for this initiative.

Activities Performed by this Service

- Sanitary Permit Review and Inspection: Review permits and perform onsite inspections to ensure systems are built to comply with state laws.
- Onsite Soil Test: Perform onsite evaluation and review of soil test reports to confirm proper waste water disposal for the site.
- Well Location Permitting and Inspection: Review permits and perform onsite inspections to ensure wells are constructed in appropriate locations and follow-up on complaints of unused or contaminated wells that require abandonment.
- Transient Non-community Well Regulation: Inspect wells and monitor private wells that serve the community through churches, commercial establishments, and other public facilities.
- Environmental Nuisance and Hazardous Materials Investigation: Investigate childhood lead hazard investigations, household hygiene, mold, indoor air quality, etc.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	1,424,600	1,130,770	878,879	938,770	988,770
TOTAL	\$ 1,424,600	\$ 1,130,770	\$ 878,879	\$ 938,770	\$ 988,770

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,065,088)	(761,412)	(755,966)	(761,412)	(811,412)
Personnel	576,199	1,040,952	789,061	870,968	870,968
Non-Personnel	848,401	89,818	89,818	67,802	117,802
Agency Charges	-	-	-	-	-
TOTAL	\$ 359,512	\$ 369,358	\$ 122,913	\$ 177,358	\$ 177,358

*Service Overview***Service:** Laboratory**Citywide Element:** Health & Safety*Service Description*

This service provides sample collection, analysis, interpretation and advice on environmental sample quality; responds to environmental spills and hazardous materials releases; and collaborates with other municipal, state and federal agencies on environmental projects. The goal of the service is prevention of waterborne illness due to surface water contamination, identifying sources of contamination and trends that will impact human health, and prevention of illegal discharge of harmful substances.

Major Budget Changes

- The Executive Budget maintains the current level of service.

Activities Performed by this Service

- Water Sampling: Sample and analyze private water well samples, sample public water, sample and monitor beaches.
- Illicit Discharge Detection and Elimination program: Monitor and sample outfalls and elimination of illicit discharges.
- Hazardous Spills/Application Follow up: Respond to complaints of hazardous spills, PAH applications, and sales/use of phosphorus containing materials

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	683,877	542,403	551,209	606,220	606,220
TOTAL	\$ 683,877	\$ 542,403	\$ 551,209	\$ 606,220	\$ 606,220

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(257,782)	(100,900)	(100,900)	(100,900)	(100,900)
Personnel	424,231	410,583	419,389	473,522	473,522
Non-Personnel	258,110	131,820	131,820	132,698	132,698
Agency Charges	1,536	-	-	-	-
TOTAL	\$ 426,095	\$ 441,503	\$ 450,309	\$ 505,320	\$ 505,320

Service Overview

Service: Licensed Establishments

Citywide Element: Health & Safety

Service Description

This service inspects all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, recreational-educational camps, campgrounds, body art establishments and mobile home parks in Madison and Dane County. The goal of this service is prevention of foodborne and other communicable disease outbreaks.

Major Budget Changes

- Annualized funding for three positions anticipated to be added midyear via resolution in 2021. These positions include one Environmental Health Services Supervisor and two Sanitarian positions, one of which is bilingual (\$330,300).

Activities Performed by this Service

- Food Program: License, regulate and enforce all restaurant and retail food establishments, promote health and racial equity within the program, with operators and within the community, and administer support for licensing, complaints, and operator inquiries.
- Pool Program: License, regulate and enforce all public pools, including sampling and testing of pool water; promote health and racial equity within program, with operators and within community; administer support for licensing, complaints, and operator inquiries.
- Lodging Program: License, regulate and enforce hotels, motels, bed and breakfast, and tourist rooming houses, promote health and racial equity within program, with operators and within community, and administer support for licensing, complaints, and operator inquiries.
- Tattoo and Body Piercing: License, regulate and enforce tattoo and body piercing establishments, promoting health and racial equity within program, with operators and within community, and administer support for licensing, complaints, and operator inquiries.
- Other Licensed Establishments: License and regulate campgrounds, recreational and educational camps, manufactured home communities and beaches, promote health and racial equity within program, with operators and within community, and administer support for licensing, complaints, and operator inquiries.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	2,139,904	2,094,289	1,696,010	2,125,315	2,455,615
TOTAL	\$ 2,139,904	\$ 2,094,289	\$ 1,696,010	\$ 2,125,315	\$ 2,455,615

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(2,181,473)	(2,038,593)	(1,429,562)	(2,038,593)	(2,368,893)
Personnel	978,618	1,961,066	1,562,787	1,975,762	2,306,062
Non-Personnel	1,161,286	133,223	133,223	149,553	149,553
Agency Charges	-	-	-	-	-
TOTAL	\$ (41,569)	\$ 55,696	\$ 266,448	\$ 86,722	\$ 86,722

*Service Overview***Service:** Policy Planning and Eval**Citywide Element:** Health & Safety*Service Description*

This service provides program planning, surveillance and analysis, research, and evaluation and is the de facto technical assistance branch of Public Health. The goal of this service is to ensure that Public Health has the information and support needed to guide its work.

Major Budget Changes

- The Executive Budget continues violence prevention initiatives funded through ARPA (\$1,040,000). The 2021 budget includes \$160,000 of ARPA funding for this initiative.
- Annualized funding for a Public Health Specialist position added in June 2021 via resolution (\$102,000).
- Additional positions for violence prevention initiatives funded by a transfer of funding from the Community Development Division (\$200,000).

Activities Performed by this Service

- Policy Analysis/Planning/Evaluation: Provide policy analysis and position statement support, program planning and coordination, and evaluation services to Public Health staff, other government entities and community stakeholders.
- Data Collection and Analysis: Collect, analyze, and communicate health-related data to assess community health status, track trends, prevent diseases, and inform policies and programs to improve health.
- Community Health Assessment/Health Improvement Plan: Gather input from community on health issues, analyze health data, and prioritize health issues to guide development of a Community Health Improvement Plan (CHIP).
- Opioid/Violence Prevention: Remove silos and bring together the strengths of stakeholders with both lived experience and content expertise to move towards systems-level change and improved health outcomes.
- Accreditation: Standardize procedures and protocols within Public Health to align with best practices around the planning, implementation, and evaluation of public health programs and policies to support the health, wellbeing, and safety of Dane County residents.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	3,078,881	2,892,220	1,375,512	3,267,868	4,609,868
TOTAL	\$ 3,078,881	\$ 2,892,220	\$ 1,375,512	\$ 3,267,868	\$ 4,609,868

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(799,837)	(458,914)	(486,214)	(380,211)	(1,420,211)
Personnel	946,586	2,613,637	1,069,629	2,977,654	3,270,354
Non-Personnel	2,132,295	278,583	305,883	290,213	1,339,513
Agency Charges	-	-	-	-	-
TOTAL	\$ 2,279,044	\$ 2,433,306	\$ 889,298	\$ 2,887,657	\$ 3,189,657

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(10,761,738)	(2,117,010)	(19,926,152)	(2,050,007)	(3,140,007)
State Revenues Operating	(341,797)	(496,758)	(650,735)	(510,058)	(2,583,058)
Payment for Muni Service	(10,258)	(11,500)	(11,500)	(11,500)	(11,500)
Local Revenues Operating	(26,034)	-	-	-	-
Local Revenues Captial	-	-	(30,531)	-	-
Other Unit of Gov Rev Op	(7,258,808)	(8,013,458)	(8,013,458)	(8,381,435)	(8,650,031)
TOTAL	\$ (18,398,635)	\$ (10,638,726)	\$ (28,632,376)	\$ (10,953,000)	\$ (14,384,596)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Reproduction Services	(411)	-	-	-	-
Lab Fees	(103,019)	(112,150)	(112,150)	(112,150)	(112,150)
Clinic Fees	(82,588)	(267,000)	(185,000)	(267,000)	(267,000)
Inspect & Reinspect Fees	(38,031)	(129,031)	(60,000)	(129,031)	(129,031)
Reimbursement Of Expense	(1,760)	(3,000)	(10,218)	(3,000)	(3,000)
Application Fees	(298,977)	(385,977)	(350,000)	(385,977)	(385,977)
TOTAL	\$ (524,786)	\$ (897,158)	\$ (717,368)	\$ (897,158)	\$ (897,158)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Animal Licenses	(402,925)	(485,073)	(402,925)	(485,073)	(485,073)
Clerks Licenses	(1,539,912)	(1,909,562)	(1,369,562)	(1,909,562)	(1,909,562)
Other Licenses	(19,625)	(21,000)	(21,000)	(21,000)	(21,000)
Other Permits	(401,610)	(303,000)	(303,000)	(303,000)	(303,000)
TOTAL	\$ (2,364,072)	\$ (2,718,635)	\$ (2,096,487)	\$ (2,718,635)	\$ (2,718,635)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Contributions & Donations	(38,075)	(39,000)	(39,300)	(39,000)	(39,000)
TOTAL	\$ (38,075)	\$ (39,000)	\$ (39,300)	\$ (39,000)	\$ (39,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(4,848)	(12,500)	(9,500)	(12,500)	(12,500)
TOTAL	\$ (4,848)	\$ (12,500)	\$ (9,500)	\$ (12,500)	\$ (12,500)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	(13,724,051)	(347,985)	(887,985)	-	(200,133)
TOTAL	\$ (13,724,051)	\$ (347,985)	\$ (887,985)	\$ -	\$ (200,133)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From General	-	(6,937,629)	(6,937,629)	(7,239,941)	(7,273,345)
TOTAL	\$ -	\$ (6,937,629)	\$ (6,937,629)	\$ (7,239,941)	\$ (7,273,345)

Public Health Madison Dane

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	11,476,777	11,373,785	11,999,999	12,687,722	12,687,722
Salary Savings	-	(278,731)	-	(253,668)	(253,668)
Pending Personnel	-	1,871,026	-	-	2,475,200
Hourly Wages	1,236,855	38,046	2,550,000	38,046	38,046
Overtime Wages Permanent	823,441	-	255,000	-	-
TOTAL	\$ 13,537,074	\$ 13,004,126	\$ 14,804,999	\$ 12,472,100	\$ 14,947,300

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Unemployment Benefits	2,876	600	3,000	1,000	1,000
Health Insurance Benefit	2,689,751	2,946,063	3,280,869	3,465,839	3,465,850
Dental Insurance Benefit	199,775	202,092	198,869	245,121	245,121
Life Insurance Benefit	2,957	3,037	3,077	3,306	3,306
Wage Insurance Benefit	16,712	3,769	3,864	3,531	3,531
Health Insurance Retiree	285,665	271,600	219,072	271,600	271,600
WRS	978,679	868,930	827,212	1,008,622	1,008,611
FICA Medicare Benefits	1,050,695	857,777	1,132,585	969,580	969,579
Workers Compensation	94,700	94,700	94,700	115,400	115,400
TOTAL	\$ 5,321,809	\$ 5,248,568	\$ 5,763,248	\$ 6,083,999	\$ 6,083,998

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	12,696	17,991	17,991	17,291	19,791
Copy Printing Supplies	44,349	22,649	19,694	9,733	9,733
Furniture	15,074	8,300	9,586	8,300	8,300
Hardware Supplies	228,471	42,047	42,072	44,647	46,991
Software Lic & Supplies	69,094	57,468	57,623	83,810	83,810
Postage	21,522	9,675	8,594	27,076	27,076
Program Supplies	832,736	38,099	110,272	41,828	41,828
Books & Subscriptions	204	2,600	2,604	1,900	1,900
Work Supplies	123,903	69,439	74,758	99,776	99,776
Janitorial Supplies	1,381	2,770	2,770	2,770	2,770
Lab And Photo Supplies	48,232	81,800	81,800	84,800	84,800
Medical Supplies	248,674	185,168	1,435,843	196,512	196,512
Uniform Clothing Supplies	-	500	500	500	500
Food And Beverage	882	8,850	8,850	10,950	10,950
TOTAL	\$ 1,647,218	\$ 547,356	\$ 1,872,957	\$ 629,893	\$ 634,737

Public Health Madison Dane

Function: Public Safety & Health

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	3,267	4,000	4,000	2,122	2,122
Electricity	39,266	44,649	56,568	39,185	39,185
Water	582	750	750	750	750
Sewer	738	875	875	875	875
Telephone	25,402	9,098	6,947	6,807	6,807
Cellular Telephone	96,086	57,322	55,365	57,382	57,838
Systems Comm Internet	-	-	271	-	-
Building Improv Repair Maint	53,250	29,318	29,318	13,000	13,000
Waste Disposal	1,472	2,383	2,854	1,683	1,683
Fire Protection	976	1,500	1,500	2,000	2,000
Facility Rental	3,130,577	462,236	3,962,236	393,067	393,067
Custodial Bldg Use Charges	196,546	224,131	225,150	227,873	227,873
Equipment Mntc	1,795	6,350	6,350	6,350	6,350
System & Software Mntc	17,221	75,403	79,211	78,567	78,567
Rental Of Equipment	10,600	-	-	-	-
Recruitment	620	415	415	515	515
Mileage	47,079	113,554	113,660	96,917	97,917
Conferences & Training	26,706	123,933	132,438	118,586	121,586
In Service Training	460	-	-	-	-
Memberships	10,996	14,270	14,270	14,620	14,620
Medical Services	9,188	7,358	7,358	8,200	8,200
Audit Services	-	9,600	9,600	9,600	9,600
Legal Services	52	-	-	-	-
Delivery Freight Charges	181	1,620	1,620	1,620	1,620
Storage Services	1,040	1,750	1,750	1,400	1,400
Consulting Services	335,640	207,310	327,522	201,424	201,424
Advertising Services	3,268	4,050	6,050	4,500	4,500
Printing Services	-	3,250	5,830	3,250	3,250
Inspection Services	2,146	-	-	-	-
Lab Services	2,674	3,725	3,725	4,725	4,725
Parking Towing Services	-	45	195	-	-
Interpreters Signing Services	98,383	53,450	53,450	52,450	52,450
Transcription Services	4,429	5,600	5,600	8,700	8,700
Transportation Services	7,458	7,820	10,900	7,820	7,820
Catering Vending Services	-	4,400	4,400	4,600	4,600
Program Services	-	-	11,680	-	-
Other Services & Expenses	4,053	26,388	238,388	22,728	1,112,728
Grants	3,336	7,000	7,000	-	-
Comm Agency Contracts	590,048	851,670	6,233,825	841,670	841,670
Housing Assistance Payments	3,703	5,000	5,000	5,000	5,000
General Liability Insurance	13,208	13,207	13,207	20,600	20,600
Permits & Licenses	14,995	425	145	425	425
TOTAL	\$ 4,757,439	\$ 2,383,855	\$ 11,639,423	\$ 2,259,011	\$ 3,353,467

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	312,649	-	-	-	-
Interest	72,884	-	-	-	-
Fund Balance Generated	9,321,922	-	4,832,291	-	-
TOTAL	\$ 9,707,456	\$ -	\$ 4,832,291	\$ -	\$ -

Public Health Madison Dane**Function: Public Safety & Health***Line Item Detail***Agency Primary Fund: Public Health Madison Dane**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	13,130	13,130	13,130	13,130	13,130
ID Charge From Fleet Services	66,340	47,314	47,314	54,818	53,699
ID Charge From Traffic Eng	4,000	1,586	1,586	1,586	1,586
TOTAL	\$ 83,469	\$ 62,030	\$ 62,030	\$ 69,534	\$ 68,415

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	-	-	-	-	110,000
Transfer Out To Debt Service	-	345,697	345,697	345,697	327,450
TOTAL	\$ -	\$ 345,697	\$ 345,697	\$ 345,697	\$ 437,450

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNT CLERK	-	1.00	59,825	1.00	52,794	1.00	52,794
CHEMICAL ANALYST	-	1.00	92,916	1.00	92,560	1.00	92,560
CHRONIC DISEASE SPECIALIST	-	1.00	65,093	1.00	65,811	1.00	65,811
BILLING SPECIALIST	-	1.00	53,032	-	-	-	-
CLERK	-	6.25	379,948	8.25	485,850	8.25	485,850
CLERK TYPIST	-	1.80	103,359	-	-	-	-
COMMUNICABLE DISEASE OUT	-	1.00	81,172	1.00	80,861	1.00	80,861
COMMUNITY HEALTH ED SPEC	-	2.00	162,846	2.00	166,795	2.00	166,795
DIETETIC SPECIALIST	-	5.80	328,397	5.80	326,645	5.80	326,645
DISEASE INTRVN SPEC	-	7.00	379,549	8.00	437,797	8.00	437,797
ENV HEALTH SERVICES SUPER	-	2.00	212,538	2.00	214,864	2.00	214,864
ENV HEALTH TECHNICIAN	-	2.00	128,060	2.00	130,376	2.00	130,376
GRANTS & BILLING SPECIALIST	-	1.00	66,064	2.00	121,097	2.00	121,097
HEALTH EDUCATION COOR	-	3.85	304,433	3.85	313,151	3.85	313,151
HEALTH EQUITY COOR	-	2.00	165,213	2.00	172,285	2.00	172,285
HUMANE OFFICER	-	6.00	388,773	6.00	378,400	6.00	378,400
LEADWORKER	-	7.75	663,183	7.00	608,781	7.00	608,781
MEDICAL INTERPRETER	-	2.65	164,585	2.00	132,042	2.00	132,042
MICROBIOLOGIST	-	1.00	87,487	1.00	87,152	1.00	87,152
NEW POSITIONS	-	2.00	240,496	-	-	21.00	1,503,335
NURSE FAMILY PRTRNSP COOR	-	1.00	96,875	1.00	98,850	1.00	98,850
PUBLIC HEALTH AIDE	-	7.50	454,936	7.50	454,645	7.50	454,645
PUBLIC HEALTH ANALYST	-	2.00	164,384	2.00	167,899	2.00	167,899
PH COMMUNICATIONS COOR	-	1.00	73,703	1.00	74,067	1.00	74,067
PH DEPUTY DIRECTOR	-	1.00	97,715	1.00	98,243	1.00	98,243
PUBLIC HEALTH DIRECTOR	-	1.00	140,439	1.00	165,006	1.00	165,006
PUBLIC HEALTH DIV DIRECTOR	-	4.00	451,472	4.00	463,426	4.00	463,426
PH EPIDEMIOLOGIST	-	4.00	387,398	4.00	388,669	4.00	388,669
PH INFECTION PREVENTIONIST	-	2.00	145,546	2.00	149,058	2.00	149,058
PUBLIC HEALTH NURSE	-	30.30	2,492,468	30.55	2,497,841	30.55	2,497,841
PUBLIC HEALTH PLANNER	-	6.00	544,014	7.00	627,075	7.00	627,075
PH PREPAREDNESS COOR	-	1.00	74,330	1.00	92,560	1.00	92,560
PH PROGRAM COORDINATOR	-	2.00	166,990	2.00	166,115	2.00	166,115
PUBLIC HEALTH SPECIALIST	-	4.00	258,989	6.00	397,192	6.00	397,192
PUBLIC HEALTH SUPERVISOR	-	12.00	1,178,634	12.00	1,171,860	12.00	1,171,860
QUALITY IMP/PERF MGMT	-	1.00	90,782	1.00	82,534	1.00	82,534
SANITARIAN	-	18.00	1,544,697	18.00	1,561,423	18.00	1,561,423
VIOLENCE PREVENTION SUPER	-	-	-	1.00	86,279	1.00	86,279
WELL WOMAN PRG SPEC	-	1.00	73,665	1.00	73,382	1.00	73,382
TOTAL		156.90	\$ 12,564,006	158.95	\$ 12,683,386	179.95	\$ 14,186,721

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Room Tax Commission

Agency Overview

Agency Mission

The agency's mission is to promote Madison as a destination through marketing and promotional efforts.

Agency Overview

Starting in 2017, Room Tax revenues are allocated through the Room Tax Commission. Under Wisconsin state law, 70% of total revenue must be utilized for tourism and marketing efforts and tangible municipal development. The budget outlined in the Adopted Budget reflects the budget adopted by the Room Tax Commission.

2022 Budget Highlights

The 2022 Executive Budget reflects funding allocations adopted by the Room Tax Commission. These adjustments reflect an overall \$848,000 increase in Room Tax revenues when compared to the 2021 Adopted Budget. Budget increases will be implemented by:

- Budgeting \$14.25 million in Room Tax receipts, an \$848,000 increase from the 2021 Adopted Budget.
- Allocating \$4.1 million to the Greater Madison Convention and Visitors Bureau, a \$200,000 increase from the 2021 Adopted Budget.
- Allocating \$145,000 for City Tourism Marketing Activities, an \$13,000 decrease from the 2021 Adopted Budget.
- Allocating \$3.96 million to fund operating costs at Monona Terrace, a \$403,000 increase from the 2021 Adopted Budget.
- Allocating \$1.6 million to the Overture Center, a \$100,000 increase from the 2021 Adopted Budget.
- Allocating \$0 to Henry Vilas Zoo and Olbrich Gardens, which is unchanged from the 2021 Adopted Budget.
- Budgeting \$4.196 million of Room Tax revenue to be retained by the General Fund, a \$254,000 increase from the 2021 Adopted Budget.
- See the Room Tax Fund in the Cash Flow section for a full breakout of 2022 expenditures authorized by the Room Tax Commission.

Room Tax Commission**Function: Planning & Development***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Other Restricted	9,027,387	13,471,768	13,471,768	13,471,768	14,252,850
TOTAL	\$ 9,027,387	\$ 13,471,768	\$ 13,471,768	\$ 13,471,768	\$ 14,252,850

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Room Tax Commission	9,027,387	13,471,768	13,471,768	13,471,768	14,252,850
TOTAL	\$ 9,027,387	\$ 13,471,768	\$ 13,471,768	\$ 13,471,768	\$ 14,252,850

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General Revenues	(5,862,255)	(13,402,327)	(13,402,327)	(13,402,327)	(14,250,000)
Investments & Other Contributions	(1,954)	(7,590)	(7,590)	(7,590)	(2,850)
Other Financing Source	(3,163,179)	(61,851)	(61,851)	(61,851)	-
TOTAL	\$ (9,027,387)	\$ (13,471,768)	\$ (13,471,768)	\$ (13,471,768)	\$ (14,252,850)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchased Services	3,981,452	5,588,000	5,588,000	5,588,000	5,875,000
Debt & Other Financing	-	23,198	23,198	23,198	4,278
Transfer Out	5,045,935	7,860,570	7,860,570	7,860,570	8,373,572
TOTAL	\$ 9,027,387	\$ 13,471,768	\$ 13,471,768	\$ 13,471,768	\$ 14,252,850

Service Overview

Service: Room Tax Commission

Citywide Element: Culture and Character

Service Description

This service is responsible for administering the Room Tax fund as prescribed by the Room Tax Commission, which is fully supported by revenues from Room Tax receipts. The goal of the service is to promote Madison as a destination through marketing and tourism related activities and tangible municipal development.

Major Budget Changes

- Room Tax receipts are expected to increase by \$848,000 (6%) from the 2021 Adopted Budget. The budgeted \$14.25 million in Room Tax receipts will fund:
 - o Monona Terrace net operating subsidy (\$3.96 million) and debt service payments (\$138,000)
 - o Greater Madison Convention and Visitors Bureau marketing (\$3.90 million) and event booking assistance subsidy (\$200,000)
 - o Overture Center Subsidy (\$1.60 million)
 - o Retained for general purposes (\$4.196 million) and arts grants (\$79,000)

Activities Performed by this Service

- Support operations for Monona Terrace.
- Continue current contract with the Greater Madison Visitors Bureau, which was amended in 2020 in wake of reduced Room Tax revenue.
- Provide funding for tourism related efforts, including Sister Cities, firework events, civic conferences and fairs, and arts events.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	9,027,387	13,471,768	13,471,768	13,471,768	14,252,850
TOTAL	\$ 9,027,387	\$ 13,471,768	\$ 13,471,768	\$ 13,471,768	\$ 14,252,850

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(9,027,387)	(13,471,768)	(13,471,768)	(13,471,768)	(14,252,850)
Personnel	-	-	-	-	-
Non-Personnel	9,027,387	13,471,768	13,471,768	13,471,768	14,252,850
Agency Charges	-	-	-	-	-
TOTAL	\$ 0	\$ -	\$ -	\$ -	\$ -

Room Tax Commission

Function: Planning & Development

Line Item Detail

Agency Primary Fund: Other Restricted

General Revenues

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Room Tax	(5,859,666)	(13,402,327)	(13,402,327)	(13,402,327)	(14,250,000)
Pen Int Delinq Other Tax	(2,589)	-	-	-	-
TOTAL	\$ (5,862,255)	\$ (13,402,327)	\$ (13,402,327)	\$ (13,402,327)	\$ (14,250,000)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
--	-------------	--------------	----------------	--------------	----------------

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(1,954)	(7,590)	(7,590)	(7,590)	(2,850)
TOTAL	\$ (1,954)	\$ (7,590)	\$ (7,590)	\$ (7,590)	\$ (2,850)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	(3,163,179)	(61,851)	(61,851)	(61,851)	-
TOTAL	\$ (3,163,179)	\$ (61,851)	\$ (61,851)	\$ (61,851)	\$ -

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Memberships	1,500	-	-	-	-
Program Services	-	15,000	15,000	15,000	15,000
Other Services & Expenses	4,500	15,000	15,000	15,000	15,000
Grants	3,975,452	5,558,000	5,558,000	5,558,000	5,845,000
TOTAL	\$ 3,981,452	\$ 5,588,000	\$ 5,588,000	\$ 5,588,000	\$ 5,875,000

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	-	23,198	23,198	23,198	1,428
TOTAL	\$ -	\$ 23,198	\$ 23,198	\$ 23,198	\$ 4,278

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	-	4,020,698	4,020,698	4,020,698	4,275,000
Transfer Out To Debt Service	-	113,070	113,070	113,070	136,472
Transfer Out To Capital	4,967	167,500	167,500	167,500	-
Transfer Out To Cnvt Center	5,040,968	3,559,302	3,559,302	3,559,302	3,962,100
TOTAL	\$ 5,045,935	\$ 7,860,570	\$ 7,860,570	\$ 7,860,570	\$ 8,373,572

Sewer Utility

Agency Overview

Agency Mission

The mission of the Sewer Utility is to provide waste water collection for the City of Madison.

Agency Overview

The Agency oversees the collection, conveyance, and treatment of City wastewater. The Sewer Utility transfers the wastewater via design, construction, and maintenance of the sewer and lift station system throughout the City.

2022 Budget Highlights

The 2022 Executive Budget includes funding for:

- An anticipated 5% rate increase based on increased sewage treatment costs and diminishing interest on reserves. The projected rate increase translates to approximately \$1.61 more per month for the average residential customer. In 2021, the Sewer Utility rate was increased by 10%.
- Savings from reallocation of positions across funds (\$296,100).
- Decreases to purchased services costs that reflect equipment repairs being paid through the Fleet rate and AutoCAD subscriptions being charged to capital (\$147,700).
- An anticipated decrease of \$202,200 in Madison Metropolitan Sewerage District disposal charges.
- An increase in Interdepartmental Charges to reflect the updated 2022 Cost Allocation Plan (\$316,600).

Sewer**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sewer Utility	44,424,661	51,329,180	48,010,231	49,553,720	49,553,720
TOTAL	\$ 44,424,661	\$ 51,329,180	\$ 48,010,231	\$ 49,553,720	\$ 49,553,720

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sewer Engineering & Admin	14,967,087	16,662,587	15,022,217	15,264,228	14,980,034
Sewer Operations	29,457,575	34,666,593	32,988,014	34,289,492	34,573,686
TOTAL	\$ 44,424,661	\$ 51,329,180	\$ 48,010,231	\$ 49,553,720	\$ 49,553,720

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(116,482)	(78,030)	(78,030)	-	-
Charges For Services	(43,262,725)	(49,346,360)	(46,054,593)	(48,274,080)	(48,274,080)
Licenses & Permits	(16,421)	(51,600)	(12,750)	(51,600)	(51,600)
Fine & Forfeiture	(444,145)	(1,070,000)	(1,081,678)	(920,000)	(920,000)
Investments & Other Contributions	(260,387)	(650,000)	(650,000)	(170,000)	(170,000)
Misc Revenue	(1,394)	(1,390)	(1,380)	(1,390)	(1,390)
Other Financing Source	(292,084)	(131,800)	(131,800)	(136,650)	(136,650)
Transfer In	(31,024)	-	-	-	-
TOTAL	\$ (44,424,661)	\$ (51,329,180)	\$ (48,010,231)	\$ (49,553,720)	\$ (49,553,720)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	3,036,141	3,406,042	2,943,742	3,235,948	3,268,860
Benefits	993,954	1,635,252	1,006,812	1,516,489	1,522,862
Supplies	221,191	504,660	418,298	506,450	506,450
Purchased Services	30,366,622	31,404,396	29,785,505	30,999,974	30,999,974
Debt & Other Financing	6,950,917	10,327,585	9,214,940	8,853,576	8,873,314
Inter Depart Charges	3,124,985	3,034,245	3,623,934	3,410,283	3,351,260
Inter Depart Billing	(458,523)	(483,000)	(483,000)	(495,000)	(495,000)
Transfer Out	189,375	1,500,000	1,500,000	1,526,000	1,526,000
TOTAL	\$ 44,424,661	\$ 51,329,180	\$ 48,010,231	\$ 49,553,720	\$ 49,553,720

Sewer

Function: Public Works

Service Overview

Service: Sewer Engineering & Admin

Citywide Element: Effective Government

Service Description

This service is responsible for (1) the inspection, design, evaluation, and construction of the City's sewer collection system, (2) reviewing and inspecting permits related to sanitary sewer system excavation and plugging, and (3) collection of sewer area connection fees as well as impact fees related to municipal sewer improvements. The goal of this service is to centrally plan and monitor the City's sewer system.

Major Budget Changes

- Decreases contributions to the Sewer Utility's Contingent Reserve (\$1.0m).
- Decreases anticipated debt service costs associated with the Sewer Utility's borrowing (\$306,000).
- Savings from reallocation of positions across funds (\$173,100).
- Increases to supplies including postage and machinery and equipment to reflect actual costs (\$1,790).

Activities Performed by this Service

- Utility Management & Administration: Plan, direct, and implement storm water infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Sewer Design: Planning, design, and project management for new and replacement or rehabilitation of aging sanitary sewer infrastructure.
- Construction Inspection: Ensure sanitary sewer construction complies with plans and specifications.
- GIS: Create and maintain sanitary sewer infrastructure assets in GIS for asset and work order management.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	14,967,087	16,662,587	15,022,217	15,264,228	14,980,034
TOTAL	\$ 14,967,087	\$ 16,662,587	\$ 15,022,217	\$ 15,264,228	\$ 14,980,034

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(13,854,620)	(16,689,439)	(15,182,714)	(15,264,228)	(15,264,228)
Personnel	1,264,601	2,071,665	1,156,722	1,901,076	1,935,834
Non-Personnel	11,284,459	12,408,677	11,093,561	10,814,794	10,834,532
Agency Charges	2,418,026	2,182,245	2,771,934	2,548,358	2,209,668
TOTAL	\$ 1,112,466	\$ (26,852)	\$ (160,497)	\$ -	\$ (284,194)

Service Overview

Service: Sewer Operations

Citywide Element: Green and Resilient

Service Description

This service is responsible for the operation and maintenance of the City’s sanitary sewer system, which consists of nearly 790 miles of sanitary sewer mains connected by more than 18,000 sanitary access structures. This system is supported by 31 pumping stations and transports 27.8 million gallons of raw sewage per day from Madison homes and businesses to the Nine Springs Wastewater Treatment Plant (WWTP). The goal of this service is to eliminate preventable main backups and overflows and convey wastewater to the WWTP with minimum inflow, infiltration, and exfiltration to prevent public health hazards and protect the environment.

Major Budget Changes

- Anticipates a decrease to Madison Metropolitan Sewerage District waste disposal charges (\$202,200).
- Savings from reallocation of positions across funds (ongoing decrease: \$123,000).

Activities Performed by this Service

- Preventative Maintenance: Scheduled sewer main cleaning to maintain existing system functionality and eliminate preventable sewer main backups.
- Repair: Pipe and structure repairs to maintain existing system functionality, reduce inflow and infiltration, and extend useful life.
- Inspection & Condition Assessment: Internal pipeline and structure inspection to assess condition and develop asset condition rating score. Perform testing and sampling to support capacity and determine billing rates.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground sanitary sewer utilities to prevent damage during excavation.
- Contracted Services: Provide sewer cleaning and inspection services for other City agencies and external customers.
- Emergency Response: Respond to reports of sewer backups, sanitary sewer overflows, sewer gas odors, missing covers, etc.
- Public Response and Oversight: Respond to calls from residents reporting dead animals on roadsides or sinkholes, and inspect and oversee maintenance of public waste oil site.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	29,457,575	34,666,593	32,988,014	34,289,492	34,573,686
TOTAL	\$ 29,457,575	\$ 34,666,593	\$ 32,988,014	\$ 34,289,492	\$ 34,573,686

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(30,570,041)	(34,639,741)	(32,827,517)	(34,289,492)	(34,289,492)
Personnel	2,765,494	2,969,629	2,793,831	2,851,361	2,855,888
Non-Personnel	26,443,646	31,327,964	29,825,182	31,071,206	31,071,206
Agency Charges	248,435	369,000	369,000	366,925	646,592
TOTAL	\$ (1,112,466)	\$ 26,852	\$ 160,497	\$ -	\$ 284,194

SewerFunction: **Public Works***Line Item Detail*Agency Primary Fund: **Sewer Utility**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(92,570)	(78,030)	(78,030)	-	-
Other Unit Of Gov Rev Cap	(23,912)	-	-	-	-
TOTAL	\$ (116,482)	\$ (78,030)	\$ (78,030)	\$ -	\$ -

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(149,903)	(100,000)	(131,699)	(150,000)	(150,000)
Engineering Services	(45,102)	(57,000)	(137,427)	(66,500)	(66,500)
Sale Of Recyclables	(3,420)	(5,000)	(4,437)	(5,000)	(5,000)
Reimbursement Of Expense	(918,593)	(350,000)	(350,000)	(350,000)	(350,000)
Utility Fee	(8,728,139)	(9,299,450)	(8,639,211)	(9,878,940)	(9,878,940)
Residential	(20,280,842)	(22,336,740)	(20,802,774)	(22,954,850)	(22,954,850)
Commercial	(7,231,836)	(9,277,000)	(8,615,016)	(8,185,350)	(8,185,350)
Industrial	(1,374,107)	(2,143,140)	(1,977,260)	(1,555,280)	(1,555,280)
Public Authorities	(4,530,784)	(5,778,030)	(5,396,769)	(5,128,160)	(5,128,160)
TOTAL	\$ (43,262,725)	\$ (49,346,360)	\$ (46,054,593)	\$ (48,274,080)	\$ (48,274,080)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Building Permits	(2,575)	(2,600)	(1,950)	(2,600)	(2,600)
Street Opening Permits	(3,000)	(4,000)	(800)	(4,000)	(4,000)
Other Permits	(10,846)	(45,000)	(10,000)	(45,000)	(45,000)
TOTAL	\$ (16,421)	\$ (51,600)	\$ (12,750)	\$ (51,600)	\$ (51,600)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Spec Assessments Capital	(402,819)	(950,000)	(950,000)	(800,000)	(800,000)
Late Fees	(41,327)	(120,000)	(131,678)	(120,000)	(120,000)
TOTAL	\$ (444,145)	\$ (1,070,000)	\$ (1,081,678)	\$ (920,000)	\$ (920,000)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(260,387)	(650,000)	(650,000)	(170,000)	(170,000)
TOTAL	\$ (260,387)	\$ (650,000)	\$ (650,000)	\$ (170,000)	\$ (170,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(1,394)	(1,390)	(1,380)	(1,390)	(1,390)
TOTAL	\$ (1,394)	\$ (1,390)	\$ (1,380)	\$ (1,390)	\$ (1,390)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(200,631)	(25,000)	(25,000)	(25,000)	(25,000)
Trade In Allowance	(91,453)	(106,800)	(106,800)	(111,650)	(111,650)
TOTAL	\$ (292,084)	\$ (131,800)	\$ (131,800)	\$ (136,650)	\$ (136,650)

Sewer**Function: Public Works***Line Item Detail***Agency Primary Fund: Sewer Utility**

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(3,250)	-	-	-	-
Transfer In From Impact Fees	(11,679)	-	-	-	-
Transfer In From Insurance	(16,095)	-	-	-	-
TOTAL	\$ (31,024)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	2,696,111	3,069,852	2,768,550	2,883,208	2,883,208
Salary Savings	-	(51,180)	-	(51,180)	(51,180)
Furlough Savings	-	-	(6)	-	-
Premium Pay	10,664	12,320	12,598	12,320	12,320
Workers Compensation Wages	1,936	-	20,557	-	-
Compensated Absence	182,127	80,000	5,158	84,000	84,000
Hourly Wages	17,109	35,000	33,630	47,550	47,550
Overtime Wages Permanent	127,582	258,460	102,960	258,460	258,460
Overtime Wages Hourly	281	1,590	295	1,590	1,590
Election Officials Wages	331	-	-	-	-
TOTAL	\$ 3,036,141	\$ 3,406,042	\$ 2,943,742	\$ 3,235,948	\$ 3,268,860

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	39,469	100,000	-	100,000	100,000
Health Insurance Benefit	466,978	558,422	551,091	534,060	549,223
Wage Insurance Benefit	9,253	15,657	9,936	9,271	9,271
Health Insurance Retiree	-	36,653	-	-	-
WRS	196,521	224,768	194,257	212,172	204,967
FICA Medicare Benefits	212,084	274,398	213,460	237,032	235,447
Licenses & Certifications	47	1,500	79	100	100
Post Employment Health Plans	39,300	18,854	37,990	18,854	18,854
Other Post Employmnt Benefit	36,035	155,000	-	155,000	155,000
Pension Expense	(5,735)	250,000	-	250,000	250,000
TOTAL	\$ 993,954	\$ 1,635,252	\$ 1,006,812	\$ 1,516,489	\$ 1,522,862

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	2,303	6,000	3,500	6,000	6,000
Copy Printing Supplies	2,706	6,000	4,200	6,000	6,000
Furniture	409	2,000	2,000	2,000	2,000
Hardware Supplies	3,031	10,000	2,156	10,000	10,000
Software Lic & Supplies	374	8,910	-	5,000	5,000
Postage	10,019	10,500	14,871	15,000	15,000
Books & Subscriptions	75	500	-	500	500
Work Supplies	129,566	195,000	194,444	195,000	195,000
Safety Supplies	6,071	15,000	8,310	15,000	15,000
Uniform Clothing Supplies	2,231	5,000	2,512	5,000	5,000
Food And Beverage	79	-	-	-	-
Building Supplies	112	9,950	9,950	9,950	9,950
Landscaping Supplies	1,649	2,000	462	2,000	2,000
Machinery And Equipment	175,774	133,800	128,230	135,000	135,000
Equipment Supplies	57,747	100,000	47,664	100,000	100,000
Contra Expense	(170,954)	-	-	-	-
TOTAL	\$ 221,191	\$ 504,660	\$ 418,298	\$ 506,450	\$ 506,450

Sewer

Function: Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	8,434	11,340	12,588	12,286	12,286
Electricity	90,674	97,260	86,990	98,200	98,200
Water	31,849	34,810	32,084	35,570	35,570
Sewer	1,365	1,630	1,519	1,610	1,610
Stormwater	5,460	6,250	5,727	6,280	6,280
Telephone	4,033	2,098	1,020	1,820	1,820
Cellular Telephone	8,701	8,433	8,887	8,740	8,740
Building Improv Repair Maint	5,302	14,950	14,950	14,950	14,950
Waste Disposal	25,585,316	30,233,680	28,624,553	30,031,500	30,031,500
Custodial Bldg Use Charges	28,056	32,372	32,372	32,372	32,372
Landfill	3,220	3,000	2,866	3,500	3,500
Grounds Improv Repair Maint	2,000	-	-	-	-
Equipment Mntc	25,923	60,000	22,575	25,000	25,000
System & Software Mntc	67,589	67,722	67,722	60,185	60,185
Vehicle Repair & Mntc	1,267	79,800	997	1,500	1,500
Rental Of Equipment	64	3,500	54	500	500
Street Mntc	163,959	150,000	159,791	175,000	175,000
Plant In Service Mntc	4,236,596	425,000	564,097	300,000	300,000
Recruitment	209	1,200	-	500	500
Mileage	339	100	81	100	100
Conferences & Training	3,954	10,000	10,000	10,000	10,000
Memberships	1,130	1,241	1,172	1,191	1,191
Uniform Laundry	3,826	5,000	3,838	5,000	5,000
Medical Services	269	1,800	-	1,800	1,800
Audit Services	3,900	6,210	4,000	4,200	4,200
Delivery Freight Charges	679	1,000	674	1,000	1,000
Storage Services	620	720	103	720	720
Consulting Services	2,071	20,000	24	20,000	20,000
Advertising Services	1,349	1,500	1,313	1,500	1,500
Inspection Services	-	-	813	5,620	5,620
Locating Marking Services	15,600	15,050	15,600	16,090	16,090
Lab Services	3,700	8,500	8,500	8,500	8,500
Parking Towing Services	969	1,500	300	1,500	1,500
Security Services	55	-	-	-	-
Other Services & Expenses	34,185	36,700	37,898	50,200	50,200
Bad Debt Expense	9,223	45,000	45,000	45,000	45,000
Taxes & Special Assessments	4,266	4,530	5,016	5,540	5,540
Permits & Licenses	10,470	12,500	12,384	12,500	12,500
TOTAL	\$ 30,366,622	\$ 31,404,396	\$ 29,785,505	\$ 30,999,974	\$ 30,999,974

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	-	4,521,000	4,340,000	4,470,000	4,470,000
Interest	1,602,198	1,650,000	1,660,000	1,540,000	1,540,000
Amortization	(164,731)	(170,000)	(313,100)	(315,000)	(315,000)
Bond Notes Issuance Services	180,617	-	-	-	-
Paying Agent Services	2,300	2,800	2,800	2,350	2,350
Depreciation	2,910,079	-	-	-	-
Fund Balance Generated	2,420,454	142,126	1,079,114	-	19,738
Contingent Reserve	-	4,181,659	2,446,126	3,156,226	3,156,226
TOTAL	\$ 6,950,917	\$ 10,327,585	\$ 9,214,940	\$ 8,853,576	\$ 8,873,314

Sewer**Function: Public Works***Line Item Detail***Agency Primary Fund: Sewer Utility**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	42,444	28,739	28,739	28,739	59,394
ID Charge From Attorney	3,447	6,088	6,088	6,088	4,193
ID Charge From Civil Rights	-	13,976	13,976	13,976	14,381
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	513	-	-	-	3,013
ID Charge From Finance	56,854	148,314	148,314	148,314	136,686
ID Charge From Human Resource	12,608	19,524	19,524	19,524	26,623
ID Charge From Information Tec	18,387	18,186	18,186	18,186	39,156
ID Charge From Engineering	221,893	90,345	90,345	88,345	88,345
ID Charge From Fleet Services	323,151	92,311	350,000	350,000	244,478
ID Charge From Landfill	44,873	65,000	65,000	65,000	65,000
ID Charge From Mayor	14,923	27,080	27,080	27,080	24,960
ID Charge From Traffic Eng	2,020	2,043	2,043	4,392	4,392
ID Charge From Insurance	88,611	81,292	81,292	81,292	81,292
ID Charge From Workers Comp	32,249	36,347	36,347	36,347	36,347
ID Charge From Stormwater	197,186	300,000	300,000	300,000	300,000
ID Charge From Water	2,065,438	2,105,000	2,437,000	2,223,000	2,223,000
TOTAL	\$ 3,124,985	\$ 3,034,245	\$ 3,623,934	\$ 3,410,283	\$ 3,351,260

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Engineering	(108,074)	(90,000)	(90,000)	(100,000)	(100,000)
ID Billing To Landfill	(20,382)	(18,000)	(18,000)	(20,000)	(20,000)
ID Billing To Stormwater	(330,067)	(375,000)	(375,000)	(375,000)	(375,000)
TOTAL	\$ (458,523)	\$ (483,000)	\$ (483,000)	\$ (495,000)	\$ (495,000)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Capital	6,200	1,500,000	1,500,000	1,526,000	1,526,000
Transfer Out To Water	183,175	-	-	-	-
TOTAL	\$ 189,375	\$ 1,500,000	\$ 1,500,000	\$ 1,526,000	\$ 1,526,000

Sewer Utility

Function: Public Works

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ENGR OPER CLK-15	15	1.00	68,943	-	-	-	-
ENGR OPER CLK-15	20	-	-	1.00	52,280	1.00	52,281
PROGRAM ASST 2-20	20	1.00	64,987	1.00	60,388	1.00	60,388
S/D MAINT TECH 2	15	8.00	549,950	8.00	533,557	8.00	533,561
SSMO 1-15	15	6.00	361,651	6.00	360,568	6.00	360,570
SURVEYOR 1-15	15	1.00	80,842	1.00	81,740	1.00	81,740
TOTAL		17.00	1,126,373	17.00	1,088,533	17.00	1,088,540

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Stormwater Utility

Agency Overview

Agency Mission

The mission of the Stormwater Utility is to provide stormwater management services to the City of Madison with an equitable rate structure.

Agency Overview

The Agency is responsible for reducing flooding, improving the water quality of the lakes and waterways, and complying with the Wisconsin Pollutant Discharge Elimination System discharge permit. The goals of the agency include reducing the total suspended solids and total phosphorous within the City's stormwater runoff by working with neighboring municipalities, regulatory agencies, and public watershed organizations.

2022 Budget Highlights

The 2022 Executive Budget includes funding for:

- An anticipated 7.0% rate increase based on diminishing interest and increased contributions to reserve to support capital projects. The projected rate increases translates to approximately \$0.77 more per month for the average residential customer. In 2021, the Stormwater Utility rate was increased by 9.1%.
- Increased funding to support equipment repairs being paid by Fleet Services, AutoCAD being charged to capital, and increased costs of the U.S. Geological Survey Stormwater Management Agreement and adaptive management work (Net increase: \$154,500).
- Increases funding to create a 1.0 FTE Conservation Technician position and 2.0 greenway restoration interns (\$58,600).
- Increases interdepartmental charges based on an updated cost allocation plan (\$80,200).
- An increase to the Utility's Contingent Reserve (\$543,300).

Stormwater**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Stormwater Utility	25,984,641	19,984,216	22,437,045	20,555,054	20,555,054
TOTAL	\$ 25,984,641	\$ 19,984,216	\$ 22,437,045	\$ 20,555,054	\$ 20,555,054

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Stormwater Engineering & Admin	19,182,164	16,030,600	18,918,644	16,520,165	16,226,958
Stormwater Operations	6,802,477	3,953,616	3,518,401	4,034,889	4,328,096
TOTAL	\$ 25,984,641	\$ 19,984,216	\$ 22,437,045	\$ 20,555,054	\$ 20,555,054

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(6,997)	-	-	-	-
Charges For Services	(19,590,676)	(19,098,416)	(21,511,551)	(19,759,274)	(19,759,274)
Licenses & Permits	(4,500)	(4,500)	(600)	(4,500)	(4,500)
Fine & Forfeiture	(1,989,858)	(540,000)	(557,594)	(550,420)	(550,420)
Investments & Other Contributions	(127,861)	(280,000)	(311,000)	(155,000)	(155,000)
Misc Revenue	(51,327)	(700)	-	(750)	(750)
Other Financing Source	(3,779,748)	(60,600)	(56,300)	(85,110)	(85,110)
Transfer In	(433,674)	-	-	-	-
TOTAL	\$ (25,984,641)	\$ (19,984,216)	\$ (22,437,045)	\$ (20,555,054)	\$ (20,555,054)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	4,981,499	3,583,008	2,916,027	3,523,272	3,616,413
Benefits	1,588,900	1,423,650	886,036	1,486,763	1,492,548
Supplies	373,597	501,400	454,285	463,800	463,800
Purchased Services	4,054,855	2,601,149	3,261,107	2,654,743	2,654,743
Debt & Other Financing	13,423,149	2,577,088	5,497,714	10,750,889	3,052,880
Inter Depart Charges	1,864,478	1,097,267	1,221,222	1,214,587	1,177,657
Inter Depart Billing	(308,037)	(318,500)	(318,500)	(415,000)	(415,000)
Transfer Out	6,200	8,519,154	8,519,154	876,000	8,512,013
TOTAL	\$ 25,984,641	\$ 19,984,216	\$ 22,437,045	\$ 20,555,054	\$ 20,555,054

Stormwater

Function: Public Works

Service Overview

Service: Stormwater Engineering & Admin

Citywide Element: Effective Government

Service Description

The Stormwater Utility provides services for design, review, construction, and maintenance of a storm system including storm sewer pipe, open channel systems and ponds, which are responsible for reducing flooding, improving the water quality of the lakes and waterways, and complying with the Wisconsin Pollutant Discharge Elimination System discharge permit. The goals of the agency include reducing the total suspended solids and total phosphorous within the City's stormwater runoff by working with neighboring municipalities, regulatory agencies, and public watershed organizations.

Major Budget Changes

- Increases funding to create a 1.0 FTE Conservation Technician position and 2.0 greenway restoration interns (\$58,600).
- Reallocates wages across permanent funds, resulting in a \$26,100 decrease in personnel costs.
- Assumes hiring additional hourly staff to support Stormwater Engineers (\$48,900).
- Decreases supplies costs including copy printing supplies, postage, and machinery and equipment based on actuals (\$45,600).
- Increases support to contingent reserve to support capital projects (\$543,300).
- Increases Interdepartmental Charges based on updated 2022 Cost Allocation Plan (\$80,200).

Activities Performed by this Service

- Utility Management & Administration: Plan, direct, and implement storm water infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Flood Mitigation & Resiliency: Watershed study management including data collection, modeling, development, and prioritization of engineering solutions, as well as green infrastructure design and management and community engagement.
- Design – Reconstruction: Planning, design, and project management for replacement or rehabilitation of aging storm sewer infrastructure.
- Construction Inspection: Manage storm sewer construction of Public Works projects to ensure compliances with plans and specifications.
- GIS: Create and maintain stormwater infrastructure assets in GIS for asset and work order management and create and maintain a layer for billing and modeling.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	19,182,164	16,030,600	18,918,644	16,520,165	16,226,958
TOTAL	\$ 19,182,164	\$ 16,030,600	\$ 18,918,644	\$ 16,520,165	\$ 16,226,958

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(19,088,038)	(16,038,963)	(15,586,044)	(16,520,165)	(16,520,165)
Personnel	2,037,035	2,638,175	1,821,625	2,687,161	2,689,740
Non-Personnel	16,692,168	13,169,058	16,749,697	13,558,332	13,496,336
Agency Charges	452,961	223,367	347,322	274,672	40,882
TOTAL	\$ 94,126	\$ (8,363)	\$ 3,332,600	\$ -	\$ (293,207)

Service Overview

Service: Stormwater Operations

Citywide Element: Green and Resilient

Service Description

This service is responsible for operating and maintaining Stormwater Utility system infrastructure of storm sewer system including 500+ miles of pipe, 40,000+ structures and 1,300+ acres of stormwater management lands. The goal of the service is to maintain, repair, rehabilitate, and construct stormwater system infrastructure to reduce flooding while improving the water quality of our lakes and waterways.

Major Budget Changes

- Reallocates wages across permanent funds, resulting in a \$115,900 decrease in personnel costs.
- Increases funding to support U.S. Geological Survey Stormwater Management Agreement and adaptive management work (\$154,500).
- Increases Interdepartmental Charges based on updated 2022 Cost Allocation Plan (\$196,400).

Activities Performed by this Service

- Storm Sewer Cleaning: Scheduled pipe and structure cleaning to maintain existing system capacity and prevent sediment from reaching surface waters.
- Emergency Response: Respond to reports of flooding, spills, missing covers, and plugged inlets, and stock sandbag sites.
- New Construction, Upgrades, and Retrofits: Construct new stormwater infrastructure to address local drainage issues, and upgrade and retrofit existing infrastructure to improve water quality.
- Storm Sewer Repair: Pipe and structure repair to maintain existing system functionality and extend useful life.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground stormwater utilities to prevent damage during excavation.
- Greenway & Pond Maintenance and Repair: Vegetation maintenance, including mowing, tree removal, small-scale dredging, cleaning and repair, and post-storm debris removal.
- Inspection and Condition Assessment: Internal pipe and structure inspection and condition assessment, dry weather inspections, and pond depth surveys.
- Emergency Response: Respond to reports of sewer backups, sanitary sewer overflows, sewer gas odors, missing covers, etc.
- Public Response and Oversight: Respond to calls from residents reporting dead animals on roadsides or sinkholes, and inspect and oversee maintenance of public waste oil site.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	6,802,477	3,953,616	3,518,401	4,034,889	4,328,096
TOTAL	\$ 6,802,477	\$ 3,953,616	\$ 3,518,401	\$ 4,034,889	\$ 4,328,096

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(6,896,604)	(3,945,253)	(6,851,001)	(4,034,889)	(4,034,889)
Personnel	4,533,364	2,368,483	1,980,437	2,322,874	2,419,221
Non-Personnel	1,165,633	1,029,733	982,563	1,187,100	1,187,100
Agency Charges	1,103,480	555,400	555,400	524,915	721,775
TOTAL	\$ (94,127)	\$ 8,363	\$ (3,332,600)	\$ -	\$ 293,207

Stormwater**Function: Public Works***Line Item Detail***Agency Primary Fund: Stormwater Utility**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(4,891)	-	-	-	-
State Revenues Operating	(2,550)	-	-	-	-
Other Unit Of Gov Rev Cap	443	-	-	-	-
TOTAL	\$ (6,997)	\$ -	\$ -	\$ -	\$ -

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Engineering Services	(1,767)	(3,000)	(1,592)	(3,000)	(3,000)
Sale Of Recyclables	(3,780)	(3,500)	(5,292)	(3,500)	(3,500)
Reimbursement Of Expense	(159,977)	(150,000)	(150,000)	(150,000)	(150,000)
Utility Fee	(1,656,339)	(1,615,549)	(1,832,766)	(1,670,822)	(1,670,822)
Erosion Control Fee	(141,755)	(150,000)	(124,108)	(150,000)	(150,000)
Stormwater Mgmt Fee	(118,222)	(110,000)	(72,168)	(120,000)	(120,000)
Stormwater Only	(4,018,127)	(3,872,748)	(4,513,659)	(4,053,264)	(4,053,264)
Residential	(6,252,175)	(6,069,896)	(6,945,405)	(6,306,852)	(6,306,852)
Commercial	(5,380,001)	(5,266,412)	(5,829,963)	(5,427,050)	(5,427,050)
Industrial	(193,272)	(183,837)	(211,372)	(194,964)	(194,964)
Public Authorities	(1,665,261)	(1,673,474)	(1,825,226)	(1,679,822)	(1,679,822)
TOTAL	\$ (19,590,676)	\$ (19,098,416)	\$ (21,511,551)	\$ (19,759,274)	\$ (19,759,274)

Licenses & Permits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Street Opening Permits	(4,500)	(4,500)	(600)	(4,500)	(4,500)
TOTAL	\$ (4,500)	\$ (4,500)	\$ (600)	\$ (4,500)	\$ (4,500)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Spec Assessments Capital	(1,972,846)	(500,000)	(500,000)	(500,000)	(500,000)
Late Fees	(17,012)	(40,000)	(57,594)	(50,420)	(50,420)
TOTAL	\$ (1,989,858)	\$ (540,000)	\$ (557,594)	\$ (550,420)	\$ (550,420)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(127,861)	(280,000)	(280,000)	(155,000)	(155,000)
Contributions & Donations	-	-	(31,000)	-	-
TOTAL	\$ (127,861)	\$ (280,000)	\$ (311,000)	\$ (155,000)	\$ (155,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Insurance Recoveries	(50,578)	-	-	-	-
Miscellaneous Revenue	(749)	(700)	-	(750)	(750)
TOTAL	\$ (51,327)	\$ (700)	\$ -	\$ (750)	\$ (750)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(187,653)	(25,000)	(25,000)	(50,000)	(50,000)
Trade In Allowance	(38,075)	(35,600)	(31,300)	(35,110)	(35,110)
Fund Balance Applied	-	-	-	-	-
TOTAL	\$ (225,728)	\$ (60,600)	\$ (56,300)	\$ (85,110)	\$ (85,110)

Stormwater**Function: Public Works***Line Item Detail***Agency Primary Fund: Stormwater Utility**

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(101,104)	-	-	-	-
Transfer In From Impact Fees	(176,467)	-	-	-	-
Transfer In From Tax Increment	(140,795)	-	-	-	-
Transfer In From Insurance	(15,308)	-	-	-	-
TOTAL	\$ (433,674)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	4,358,052	3,169,128	2,659,247	3,054,912	3,054,912
Salary Savings	-	(46,310)	-	(46,310)	(46,310)
Pending Personnel	-	-	-	-	93,141
Furlough Savings	-	-	(6)	-	-
Premium Pay	10,784	11,850	9,456	11,850	11,850
Workers Compensation Wages	31,078	-	2,345	-	-
Compensated Absence	299,331	103,000	13,343	103,000	103,000
Hourly Wages	143,346	92,840	65,011	147,320	147,320
Overtime Wages Permanent	136,370	250,000	166,048	250,000	250,000
Overtime Wages Hourly	708	2,500	207	2,500	2,500
Election Officials Wages	1,831	-	377	-	-
TOTAL	\$ 4,981,499	\$ 3,583,008	\$ 2,916,027	\$ 3,523,272	\$ 3,616,413

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	-	50,000	-	50,000	50,000
Health Insurance Benefit	809,784	511,611	462,308	527,430	542,393
Wage Insurance Benefit	16,121	10,436	10,560	11,603	11,603
WRS	315,168	230,964	192,065	223,262	215,621
FICA Medicare Benefits	346,650	281,645	213,510	260,474	258,937
Licenses & Certifications	47	250	79	250	250
Post Employment Health Plans	9,575	13,744	7,514	13,744	13,744
Other Post Emplmnt Benefit	90,479	25,000	-	100,000	100,000
Pension Expense	1,075	300,000	-	300,000	300,000
TOTAL	\$ 1,588,900	\$ 1,423,650	\$ 886,036	\$ 1,486,763	\$ 1,492,548

Stormwater**Function: Public Works***Line Item Detail***Agency Primary Fund: Stormwater Utility**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	4,477	5,000	2,500	5,000	5,000
Copy Printing Supplies	15,012	22,920	15,321	18,500	18,500
Furniture	429	2,500	2,500	2,500	2,500
Hardware Supplies	8,499	10,000	8,175	10,000	10,000
Software Lic & Supplies	8,172	5,000	102	5,000	5,000
Postage	59,995	100,080	100,080	79,500	79,500
Books & Subscriptions	204	500	-	500	500
Work Supplies	221,281	175,000	188,033	175,000	175,000
Janitorial Supplies	2,177	-	-	-	-
Medical Supplies	23	-	-	-	-
Safety Supplies	5,569	10,000	6,776	10,000	10,000
Uniform Clothing Supplies	5,054	4,500	2,512	4,500	4,500
Food And Beverage	55	2,000	-	2,000	2,000
Building Supplies	1,095	5,800	5,800	5,800	5,800
Landscaping Supplies	3,553	10,000	962	10,000	10,000
Trees Shrubs Plants	7,405	9,500	10,948	9,500	9,500
Fertilizers And Chemicals	-	1,000	-	1,000	1,000
Machinery And Equipment	147,245	87,600	83,460	75,000	75,000
Equipment Supplies	25,407	50,000	27,118	50,000	50,000
Contra Expense	(142,056)	-	-	-	-
TOTAL	\$ 373,597	\$ 501,400	\$ 454,285	\$ 463,800	\$ 463,800

Stormwater**Function: Public Works***Line Item Detail***Agency Primary Fund: Stormwater Utility**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	9,568	5,040	4,200	5,270	5,270
Electricity	26,856	14,860	13,854	16,280	16,280
Water	21,709	11,100	11,163	11,760	11,760
Sewer	473	500	512	550	550
Stormwater	152,860	170,520	168,365	180,520	180,520
Telephone	3,227	1,464	593	1,268	1,268
Cellular Telephone	9,916	8,580	8,636	8,830	8,830
Building Improv Repair Maint	7,017	6,800	-	6,800	6,800
Pest Control	204	-	-	-	-
Facility Rental	300	300	300	300	300
Custodial Bldg Use Charges	19,541	22,547	22,547	22,547	22,547
Landfill	103,645	20,000	29,000	30,000	30,000
Grounds Improv Repair Maint	25,958	25,000	41,200	25,000	25,000
Landscaping	34,776	40,000	40,000	45,000	45,000
Equipment Mntc	12,084	40,000	17,942	15,000	15,000
System & Software Mntc	105,268	102,717	102,717	91,695	91,695
Vehicle Repair & Mntc	1,149	44,400	491	5,000	5,000
Rental Of Equipment	520	5,000	1,393	1,000	1,000
Plant In Service Mntc	1,706,586	25,000	(3,926)	10,000	10,000
Recruitment	209	1,000	-	500	500
Mileage	2,657	1,500	334	1,500	1,500
Conferences & Training	6,360	12,000	12,000	12,000	12,000
Memberships	30,191	27,281	27,281	30,979	30,979
Uniform Laundry	3,602	3,100	3,321	3,100	3,100
Medical Services	-	750	-	750	750
Audit Services	3,200	5,180	3,300	3,500	3,500
Delivery Freight Charges	443	550	440	550	550
Storage Services	432	480	72	480	480
Consulting Services	861,927	1,070,600	1,815,695	1,055,384	1,055,384
Advertising Services	1,332	1,500	1,298	1,500	1,500
Engineering Services	-	8,000	-	8,000	8,000
Inspection Services	-	-	377	190	190
Locating Marking Services	7,461	7,200	7,461	7,700	7,700
Lab Services	230	5,000	420	1,000	1,000
Parking Towing Services	458	5,000	150	1,000	1,000
Security Services	28	-	-	-	-
Other Services & Expenses	701,016	683,000	658,976	808,000	808,000
Bad Debt Expense	11,307	15,000	66,127	15,000	15,000
Taxes & Special Assessments	151,250	177,680	177,781	194,290	194,290
Permits & Licenses	31,096	32,500	27,086	32,500	32,500
TOTAL	\$ 4,054,855	\$ 2,601,149	\$ 3,261,107	\$ 2,654,743	\$ 2,654,743

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	-	-	-	6,625,000	-
Interest	1,291,697	-	-	1,275,000	-
Depreciation	4,285,850	-	-	-	-
Fund Balance Generated	7,845,602	269,491	3,296,993	-	201,991
Contingent Reserve	-	2,307,597	2,200,721	2,850,889	2,850,889
TOTAL	\$ 13,423,149	\$ 2,577,088	\$ 5,497,714	\$ 10,750,889	\$ 3,052,880

StormwaterFunction: **Public Works***Line Item Detail*Agency Primary Fund: **Stormwater Utility**

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	16,465	387	387	387	800
ID Charge From Attorney	7,505	7,610	7,610	7,610	4,892
ID Charge From Civil Rights	-	7,356	7,356	7,356	7,569
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	711	693	693	693	1,586
ID Charge From Finance	102,804	146,763	146,763	146,763	128,296
ID Charge From Human Resource	4,062	9,295	9,295	9,295	12,544
ID Charge From Information Tec	15,956	18,011	18,011	18,011	28,423
ID Charge From Engineering	165,698	50,170	50,170	50,670	50,670
ID Charge From Fleet Services	859,538	51,045	175,000	165,000	135,190
ID Charge From Landfill	24,606	28,500	28,500	28,500	28,500
ID Charge From Mayor	4,975	14,252	14,252	14,252	13,137
ID Charge From Traffic Eng	10,117	1,423	1,423	3,288	3,288
ID Charge From Community Dev	47,000	153,000	153,000	153,000	153,000
ID Charge From Insurance	35,390	4,256	4,256	4,256	4,256
ID Charge From Workers Comp	12,295	15,506	15,506	15,506	15,506
ID Charge From Sewer	330,067	375,000	375,000	375,000	375,000
ID Charge From Water	226,901	214,000	214,000	215,000	215,000
TOTAL	\$ 1,864,478	\$ 1,097,267	\$ 1,221,222	\$ 1,214,587	\$ 1,177,657

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Engineering	(73,073)	(60,000)	(60,000)	(75,000)	(75,000)
ID Billing To Landfill	(9,570)	(8,500)	(8,500)	(10,000)	(10,000)
ID Billing To Sewer	(197,186)	(250,000)	(250,000)	(300,000)	(300,000)
ID Billing To Transit	(28,209)	-	-	(30,000)	(30,000)
TOTAL	\$ (308,037)	\$ (318,500)	\$ (318,500)	\$ (415,000)	\$ (415,000)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Debt Service	-	8,019,154	8,019,154	-	7,636,013
Transfer Out To Capital	6,200	500,000	500,000	876,000	876,000
TOTAL	\$ 6,200	\$ 8,519,154	\$ 8,519,154	\$ 876,000	\$ 8,512,013

Stormwater Utility

Function: Public Works

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CONSERVATION TECH-16	16	-	-	-	-	1.00	63,761
CONSTRUCT INSP 2-15	15	1.00	80,442	1.00	79,829	1.00	79,829
ENGINEER 1-18	18	2.00	125,072	2.00	128,914	2.00	128,914
ENGINEER 2-18	18	1.00	88,543	1.00	87,868	1.00	87,868
ENGINEER 3-18	18	1.00	91,146	1.00	90,453	1.00	90,452
ENGR OPR LDWKR 1-15	15	1.00	67,096	1.00	66,585	1.00	66,585
ENGR OPR LDWKR 3-15	15	1.00	75,016	1.00	75,134	1.00	75,134
ENGR PROG SPEC 2-16	16	1.00	89,833	1.00	89,149	1.00	89,149
PUB WKS DEV MGR 2-18	18	1.00	105,922	1.00	105,116	1.00	105,116
SSMO 2-15	15	2.00	127,371	2.00	126,978	2.00	126,977
SSMO 3-15	15	1.00	63,403	1.00	62,920	1.00	62,920
TOTAL		12.00	913,844	12.00	912,946	13.00	976,705

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Streets Division

Agency Overview

Agency Mission

The mission of the Streets Division is to provide a clean, safe, welcoming atmosphere for the City of Madison residents, businesses, and guests by providing high quality, cost-effective, and essential public works services.

Agency Overview

The Agency is responsible for the City's recycling program, roadside clean up, snow and ice control, solid waste management, and street maintenance. The Agency's goal is to effectively provide these services for the City of Madison with an emphasis on customer service and reduced environmental impact.

2022 Budget Highlights

The 2022 Executive Budget:

- Decreases the Streets Division salary savings target by \$368,000 to reflect anticipated turnover trends (Ongoing increase: \$368,000).
- Provides funding for two Streets Division Trainee positions to increase readiness and diversity of Street Machine Operators. This increase is partially offset by a \$40,000 reduction in hourly wages (Ongoing net increase: \$49,000).
- Includes reductions of \$73,800 (or 0.3%) from the Streets Division's cost-to-continue to executive budget. Changes include:
 - Reducing funding for seasonal and hourly staffing for solid waste collection, including refuse collection, large item pickup, and transfer station scale hours (Ongoing reduction: \$36,700).
 - Reducing funding for hourly positions for drop-off sites (Ongoing reduction: \$25,500).
 - Reducing funding for seasonal and hourly workers to support leaf collection (Ongoing reduction: \$11,700).
- Savings to the General Fund (GF) associated with moving remaining eligible position allocations to the Urban Forestry Special Charge (UFSC). This decrease to the GF appears as an increase to the UFSC. (Ongoing reduction to GF/increase to UFSC: \$552,500).
- A 4.8% increase to the UFSC. This increase translates to an increase of \$0.28 per month for a residential household. The UFSC was increased 9.9% in 2021.
- Recommends a Sorting Special Charge to support the costs of the City's recycling service. The City continues to experience cost increases in its recycling contracts. The 2022 Executive Budget includes a net increase of \$344,100 to support these increased costs. The Sorting Special Charge would be charged to customers that receive the City's recycling service, and would support costs associated with the City's recycling contracts and staff time for recycling collection. The Executive Budget recommends that the Sorting Special Charge would be implemented in July 2022 to allow time for implementation, such that it would be fully phased in by 2023 (Revenue increase of \$1.5m in 2022; Ongoing revenue increase of \$3.0m per year beginning in 2023).

The Executive Budget includes \$124,900 for the Town of Madison Final Attachment on October 31, 2022.

- Four Street Machine Operators (4.0 FTE) in the 4th quarter of 2022 (ongoing: \$124,900).

Streets**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	26,510,807	27,812,921	27,491,871	28,858,147	26,578,692
Other Restricted	5,057,609	5,751,116	5,806,550	5,819,214	7,319,214
Stormwater Utility	6,736	3,049,386	3,109,886	1,906,072	3,657,096
TOTAL	\$ 31,575,152	\$ 36,613,423	\$ 36,408,307	\$ 36,583,433	\$ 37,555,002

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Forestry	5,057,609	5,751,116	5,806,550	5,819,214	5,819,214
Recycling	7,668,697	8,539,578	7,332,227	9,508,332	10,226,915
Roadside Cleanup	499,897	425,614	339,797	1,165,459	405,845
Snow & Ice Control	6,439,724	6,721,993	7,787,068	6,651,873	6,748,729
Solid Waste Management	9,902,536	9,833,453	9,963,244	10,046,300	9,987,310
Street Repair & Maintenance	1,704,365	2,045,659	1,750,190	1,984,131	1,975,854
Street Sweeping	302,324	3,296,010	3,429,230	1,408,124	2,391,135
TOTAL	\$ 31,575,152	\$ 36,613,423	\$ 36,408,307	\$ 36,583,433	\$ 37,555,002

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(10,210)	(5,000)	(5,000)	(5,000)	(5,000)
Charges For Services	(1,309,407)	(1,025,000)	(1,548,176)	(510,000)	(510,000)
Misc Revenue	(48,327)	(25,000)	(30,872)	(25,000)	(25,000)
Transfer In	(187,145)	-	(4,900)	-	-
TOTAL	\$ (1,555,089)	\$ (1,055,000)	\$ (1,588,948)	\$ (540,000)	\$ (540,000)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	12,369,959	14,966,400	14,970,248	14,042,552	15,496,283
Benefits	4,602,805	5,421,914	5,542,637	4,878,657	5,398,686
Supplies	1,660,148	1,952,795	1,977,382	2,024,025	2,024,025
Purchased Services	5,398,880	5,168,285	5,347,959	5,103,881	5,103,881
Debt & Other Financing	-	-	-	759,210	38,565
Inter Depart Charges	9,095,140	10,159,029	10,159,029	10,315,108	10,033,562
Transfer Out	3,309	-	-	-	-
TOTAL	\$ 33,130,241	\$ 37,668,423	\$ 37,997,255	\$ 37,123,433	\$ 38,095,002

Streets

Function:

Public Works

Service Overview

Service: Forestry

Citywide Element: Green and Resilient

Service Description

This service is responsible for all forestry activities associated with maintaining Madison's urban forest. This service was new in 2020 and reflects transferring the Forestry team from the Parks Division to Streets and combining with the stump grubbing activities performed by Streets. The goal of the service is to maintain a vibrant and thriving urban forest.

Major Budget Changes

- The Executive Budget reflects increasing the share of existing positions charged to the Urban Forestry Special Charge (UFSC). This increase to the UFSC has a corresponding decrease to the General Fund (GF) (ongoing GF decrease/UFSC increase: \$552,500).
- Increases the UFSC by 4.8%, which translates to an increase of \$0.28 per month for a residential household.

Activities Performed by this Service

- Stump Removal: Removal of tree stumps from City property.
- Forestry Activities: Terrace tree planting, maintenance, and storm clean-up.
- Emerald Ash Borer Eradication: Combats the Emerald Ash Borer through tree treatment activities.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	5,057,609	5,751,116	5,806,550	5,819,214	5,819,214
TOTAL	\$ 5,057,609	\$ 5,751,116	\$ 5,806,550	\$ 5,819,214	\$ 5,819,214

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	3,792,651	4,444,569	4,495,708	3,648,004	4,453,642
Non-Personnel	293,931	321,390	325,685	1,144,210	423,565
Agency Charges	971,027	985,157	985,157	1,027,000	942,007
TOTAL	\$ 5,057,609	\$ 5,751,116	\$ 5,806,550	\$ 5,819,214	\$ 5,819,214

Streets

Function: Public Works

Service Overview

Service: Recycling

Citywide Element: Green and Resilient

Service Description

This service is responsible for the City's recycling program. Specific functions of the service include: (1) bi-weekly curbside collection of recyclables, (2) curbside yard waste and leaf collection, (3) operating three City yard waste drop-off sites, and (4) curbside brush collection. The goal of this service is to collect recyclables and yard waste on a timely basis for City residents and promote processes that work towards achieving zero waste.

Major Budget Changes

- Recommends a Sorting Special Charge to support the costs of the City's recycling program. The City has experienced continued cost increases to its contracts for recycling services, including \$344,100 in 2022. The Sorting Special Charge would be charged to customers that receive the City's recycling collection service, and would support costs associated with the City's recycling contracts and staff time for recycling collection. The revenue increase assumes that the Special Charge would be implemented in July 2022 (ongoing revenue increase: \$1.5m).
- Provides funding for two Streets Division Trainee positions, the cost of which is partially offset by a \$40,000 reduction in hourly wages (ongoing net increase: \$49,000).
- Reduces funding for hourly positions for drop-off sites and leaf collection (ongoing reduction: \$37,200).
- Reflects charging costs of leaf collection service under recycling service rather than street sweeping (\$1,389,182).

Activities Performed by this Service

- Recycling collection: Bi-weekly curbside recycling collection.
- Drop Off Sites: Operation of three drop-off locations for residents to bring materials.
- Brush Collection: Curbside brush collection.
- Brush Processing: Brush processing at the Transfer Station.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	7,668,697	8,539,578	7,332,227	8,892,571	7,344,292
Other-Expenditures	-	-	-	615,761	2,882,623
TOTAL	\$ 7,668,697	\$ 8,539,578	\$ 7,332,227	\$ 9,508,332	\$ 10,226,915

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(1,002,224)	(710,000)	(1,265,115)	(195,000)	(195,000)
Personnel	4,013,589	4,114,022	3,462,712	4,602,170	5,212,410
Non-Personnel	1,503,928	1,508,310	1,507,384	1,339,937	1,339,937
Agency Charges	3,153,406	3,627,246	3,627,246	3,761,225	3,869,568
TOTAL	\$ 7,668,697	\$ 8,539,578	\$ 7,332,227	\$ 9,508,332	\$ 10,226,915

Streets

Function:

Public Works

Service Overview

Service: Roadside Cleanup

Culture and
Citywide Element: Character

Service Description

This service is responsible for the removal of noxious weeds, stump removal, and the eradication of graffiti. The goal of this service is to improve aesthetics and community safety in the City.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Removal of Noxious Weeds: Remove weeds in violation of Madison General Ordinance 23.29 and Wisconsin State Statute 66.0517(3)(a).
- Eradication of Graffiti: Removal of graffiti from City, utility, and railroad property.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	499,897	425,614	339,797	1,165,459	405,845
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 499,897	\$ 425,614	\$ 339,797	\$ 1,165,459	\$ 405,845

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(11,440)	(5,000)	(10,000)	(5,000)	(5,000)
Personnel	343,722	378,470	254,541	1,120,873	362,266
Non-Personnel	73,998	1,100	44,213	1,100	1,100
Agency Charges	93,618	51,044	51,044	48,486	47,479
TOTAL	\$ 499,897	\$ 425,614	\$ 339,797	\$ 1,165,459	\$ 405,845

Streets

Function: Public Works

Service Overview

Service: Snow & Ice Control

Citywide Element: Health & Safety

Service Description

This service is responsible for the removal of snow and ice from all City streets and bicycle paths. The goal of the service is to maintain the desired response times for salting, sanding, and snow plowing through the Streets Division's use of 90 pieces of equipment and private contractors. This service provides community safety on the City's roadways and paths. The service budget funds staffing, contractors, supplies, and equipment costs for 5.5 general plow snow events of 3 inches or more.

Major Budget Changes

- Increases funding to support Streets Division services in the Town of Madison following the Final Attachment. Funding will support four new FTEs in the 4th quarter of 2022 (\$124,900).

Activities Performed by this Service

- Plowing & Spreading: Snow removal efforts during snow events, and salting, sanding, and brining streets.
- Crosswalks: Clearing crosswalks, sidewalks, and handicap-accessible areas.
- Sand Barrels: Placing sand strategically around the City for residents, including in piles in parks and sand barrels at intersections throughout the City.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	6,439,724	6,721,993	7,787,068	6,651,873	6,748,729
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 6,439,724	\$ 6,721,993	\$ 7,787,068	\$ 6,651,873	\$ 6,748,729

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(11,224)	-	(3,498)	-	-
Personnel	3,161,252	3,141,456	4,237,942	3,142,977	3,273,832
Non-Personnel	1,591,283	1,788,100	1,760,187	1,802,778	1,802,778
Agency Charges	1,698,412	1,792,437	1,792,437	1,706,118	1,672,119
TOTAL	\$ 6,439,724	\$ 6,721,993	\$ 7,787,068	\$ 6,651,873	\$ 6,748,729

Streets

Function: Public Works

Service Overview

Service: Solid Waste Management

Citywide Element: Culture and Character

Service Description

This service is responsible for the collection and disposal of solid waste materials. The goal of this service is to collect all City refuse in accordance with the scheduled pick-up days throughout the City.

Major Budget Changes

- Reduces funding for seasonal and hourly staffing for solid waste collection, including refuse collection, large item pickup, and transfer station scale hours (\$36,700).

Activities Performed by this Service

- Solid Waste Collection: Weekly refuse route service.
- Transfer Station Operations: Sort refuse for hauling to the appropriate location.
- Transfer Station Hauling: Remove refuse from the transfer station and bring it to the appropriate final destination.
- Large Item Collection: Collect large items from the curbside to be disposed of properly.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	9,902,536	9,833,453	9,963,244	10,046,300	9,987,310
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 9,902,536	\$ 9,833,453	\$ 9,963,244	\$ 10,046,300	\$ 9,987,310

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(386,607)	(340,000)	(305,435)	(340,000)	(340,000)
Personnel	4,453,623	4,334,297	4,381,262	4,568,610	4,560,048
Non-Personnel	3,361,749	3,136,275	3,184,536	3,242,836	3,242,836
Agency Charges	2,473,772	2,702,881	2,702,881	2,574,854	2,524,426
TOTAL	\$ 9,902,536	\$ 9,833,453	\$ 9,963,244	\$ 10,046,300	\$ 9,987,310

Streets

Function:

Public Works

Service Overview

Service: Street Repair & Maintenance

Land Use and
Citywide Element: Transportation

Service Description

This service is responsible for routine street maintenance such as filling of potholes, replacing damaged pavement, and sealing cracks. The goal of this service is to provide safe roadways for commuters in the City and to extend the useful lives of the roadways.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Filling Potholes: Filling problematic potholes to maintain roadways and create safe roads for transportation.
- Sealcoating/Chip Sealing: Sealcoating unimproved streets on a rotating basis to maintain roadways and create safe roads for transportation.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,704,365	2,045,659	1,750,190	1,984,131	1,975,854
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,704,365	\$ 2,045,659	\$ 1,750,190	\$ 1,984,131	\$ 1,975,854

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(143,594)	-	(4,900)	-	-
Personnel	1,018,673	1,313,043	1,005,647	1,279,516	1,282,266
Non-Personnel	237,142	109,005	125,832	109,005	109,005
Agency Charges	592,144	623,611	623,611	595,610	584,583
TOTAL	\$ 1,704,365	\$ 2,045,659	\$ 1,750,190	\$ 1,984,131	\$ 1,975,854

Service Overview

Service: Street Sweeping

Citywide Element: Green and Resilient

Service Description

This service is responsible for removing leaves, refuse, and other debris from the City's streets by using the Streets Division's ten street sweepers. The goal of this service is to maintain a healthy environment for City stakeholders by minimizing the amount of pollutants entering the lakes and waterways. The Stormwater Utility funds the majority of the equipment and personnel costs associated with this service.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Hand Sweeping: Removing excess sand, salt, debris, and leaves from medians to prevent these contaminants from entering the water supply.
- Street Sweeping & Leaf Collection: Conduct street sweeping and leaf collection.
- Leaf/Yard Waste Collection: Spring and fall curbside collection (expense shared 50-50 with Stormwater).

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	295,588	246,624	319,344	117,813	116,662
Other-Expenditures	6,736	3,049,386	3,109,886	1,290,311	2,274,473
TOTAL	\$ 302,324	\$ 3,296,010	\$ 3,429,230	\$ 1,408,124	\$ 2,391,135

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	189,255	2,662,457	2,675,073	559,059	1,750,505
Non-Personnel	308	256,900	377,505	247,250	247,250
Agency Charges	112,761	376,653	376,653	601,815	393,380
TOTAL	\$ 302,324	\$ 3,296,010	\$ 3,429,230	\$ 1,408,124	\$ 2,391,135

Streets**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Local Revenues Operating	(210)	-	-	-	-
Other Unit of Gov Rev Op	(10,000)	(5,000)	(5,000)	(5,000)	(5,000)
TOTAL	\$ (10,210)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(4,095)	-	(3,498)	-	-
Appliance Collection	(280,204)	(245,000)	(245,000)	(245,000)	(245,000)
Refuse Collection	(262,195)	(260,000)	(220,080)	(260,000)	(260,000)
Sale Of Recyclables	(751,489)	(515,000)	(1,065,035)	-	-
Graffiti Removal	(11,440)	(5,000)	(14,563)	(5,000)	(5,000)
Reimbursement Of Expense	15	-	-	-	-
TOTAL	\$ (1,309,407)	\$ (1,025,000)	\$ (1,548,176)	\$ (510,000)	\$ (510,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(48,327)	(25,000)	(30,872)	(25,000)	(25,000)
TOTAL	\$ (48,327)	\$ (25,000)	\$ (30,872)	\$ (25,000)	\$ (25,000)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(187,145)	-	-	-	-
Transfer In From Insurance	-	-	(4,900)	-	-
TOTAL	\$ (187,145)	\$ -	\$ (4,900)	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	8,846,553	9,357,897	8,826,799	9,857,292	9,304,763
Salary Savings	-	(586,000)	-	(218,000)	(955,213)
Pending Personnel	-	-	-	-	213,900
Furlough Savings	-	-	(4,019)	-	-
Premium Pay	34,845	30,526	34,880	30,526	30,526
Workers Compensation Wages	48,081	-	46,030	-	-
Compensated Absence	144,805	200,000	96,161	200,000	200,000
Hourly Wages	115,136	293,557	225,114	293,557	202,293
Overtime Wages Permanent	454,225	543,584	563,666	543,584	543,584
Overtime Wages Hourly	1,414	-	1,384	-	-
Election Officials Wages	1,898	-	705	-	-
TOTAL	\$ 9,646,957	\$ 9,839,564	\$ 9,790,719	\$ 10,706,959	\$ 9,539,853

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	126,902	-	265,639	-	-
Health Insurance Benefit	1,843,954	2,000,724	1,965,874	2,117,968	2,047,823
Wage Insurance Benefit	37,493	36,296	37,936	37,591	35,430
WRS	645,321	631,558	624,161	665,389	604,785
FICA Medicare Benefits	700,223	717,257	699,860	748,733	702,502
Licenses & Certifications	520	-	40	-	-
Post Employment Health Plans	172,007	198,643	173,184	198,643	198,643
TOTAL	\$ 3,526,419	\$ 3,584,478	\$ 3,766,693	\$ 3,768,324	\$ 3,589,183

Streets**Function: Public Works***Line Item Detail***Agency Primary Fund: General**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	16,455	7,500	4,629	7,500	7,500
Copy Printing Supplies	15,968	15,000	21,913	15,000	15,000
Furniture	820	2,500	670	2,500	2,500
Hardware Supplies	2,420	3,000	2,824	3,000	3,000
Software Lic & Supplies	69	-	-	-	-
Postage	9,168	5,000	8,396	5,000	5,000
Work Supplies	376,631	283,000	283,830	283,000	283,000
Asphalt Repair Materials	57,050	55,000	55,000	55,000	55,000
Janitorial Supplies	16,015	15,000	12,671	15,000	15,000
Medical Supplies	3,354	1,775	444	1,775	1,775
Safety Supplies	18,677	15,000	14,175	15,000	15,000
Snow Removal Supplies	680,153	1,012,000	1,012,000	1,012,000	1,012,000
Uniform Clothing Supplies	16,223	25,000	19,624	25,000	25,000
Building Supplies	7,906	10,000	2,322	10,000	10,000
Landscaping Supplies	4,740	-	-	-	-
Equipment Supplies	157,619	110,000	143,383	110,000	110,000
TOTAL	\$ 1,383,266	\$ 1,559,775	\$ 1,581,880	\$ 1,559,775	\$ 1,559,775

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	39,651	75,000	85,492	71,000	71,000
Electricity	91,477	100,000	86,331	93,000	93,000
Water	62,319	60,000	63,119	56,000	56,000
Stormwater	8,806	10,000	9,361	10,000	10,000
Telephone	8,172	5,705	4,534	7,966	7,966
Cellular Telephone	10,296	12,000	12,345	10,000	10,000
Systems Comm Internet	583	5,000	-	5,000	5,000
Building Improv Repair Maint	34,599	36,000	24,623	32,000	32,000
Waste Disposal	191,549	165,000	190,102	180,000	180,000
Pest Control	2,055	2,500	1,543	2,500	2,500
Elevator Repair	1,713	-	-	-	-
Landfill	2,770,994	2,708,000	2,708,000	2,764,200	2,764,200
Process Fees Recyclables	1,040,970	933,660	971,045	762,787	-
Resource Recovery	320,657	264,000	276,378	256,500	256,500
Grounds Improv Repair Maint	107,370	25,000	25,000	25,000	25,000
Snow Removal	617,984	489,250	489,250	503,928	503,928
Equipment Mntc	8,025	25,000	20,179	24,100	24,100
System & Software Mntc	818	-	3,617	-	-
Rental Of Equipment	578	-	1,356	-	-
Street Mntc	74	-	640	-	-
Recruitment	810	-	448	-	-
Conferences & Training	1,034	6,000	6,000	6,000	6,000
Memberships	253	-	816	-	-
Uniform Laundry	7,268	7,500	7,426	7,500	7,500
Consulting Services	2,370	6,000	6,205	6,000	6,000
Advertising Services	22,812	25,000	24,795	25,000	25,000
Printing Services	-	-	541	-	-
Other Services & Expenses	24,408	15,000	18,086	35,000	35,000
Permits & Licenses	7,493	7,500	3,307	7,500	7,500
TOTAL	\$ 5,385,141	\$ 4,983,115	\$ 5,040,539	\$ 4,890,981	\$ 4,128,194

Streets

Function: Public Works

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	55,153	55,153	55,153	55,153	55,153
ID Charge From Fleet Services	7,510,568	8,188,976	8,188,976	7,761,595	7,591,174
ID Charge From Traffic Eng	47,512	46,874	46,874	45,374	45,374
ID Charge From Insurance	131,372	170,181	170,181	170,181	170,181
ID Charge From Workers Comp	379,508	439,805	439,805	439,805	439,805
TOTAL	\$ 8,124,113	\$ 8,900,989	\$ 8,900,989	\$ 8,472,108	\$ 8,301,687

Streets Division

Function: Public Works

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	1.00	67,442	1.00	66,929	1.00	66,929
ADMIN CLK 1-20	20	2.00	88,089	3.00	148,339	3.00	148,337
ARBORIST 1-16	16	19.00	1,161,674	19.00	1,153,011	19.00	1,153,011
ARBORIST 2-16	16	7.00	465,428	7.00	472,944	7.00	472,944
ASST STREETS SUPER-18	18	1.00	125,031	1.00	124,079	1.00	124,079
CITY FORESTER-18	18	1.00	102,917	1.00	102,133	1.00	102,133
EQPT OPR 3-16	16	3.00	205,224	3.00	204,901	3.00	204,901
FORESTRY OPR SUPV-18	18	1.00	86,932	1.00	87,069	1.00	87,069
FORESTRY SPEC-16	16	3.00	218,611	3.00	216,947	3.00	216,947
MAINT MECH 1-15	15	2.00	143,206	2.00	135,594	2.00	135,589
MAINT/REPR COORD-18	18	2.00	177,736	2.00	176,381	2.00	176,382
OPERATING ASST-15	15	1.00	72,776	1.00	72,220	1.00	72,222
OPERATING MAINT WKR-15	15	6.00	399,499	6.00	398,290	6.00	398,290
OPERATIONS CLERK-16	16	2.00	117,311	2.00	119,473	2.00	119,471
PROCESS PLANT SUPV-18	18	1.00	90,152	1.00	89,466	1.00	89,466
PROGRAM ASST 1-20	20	1.00	59,277	1.00	58,827	1.00	58,827
PUB WKS FORE-18	18	4.00	291,160	4.00	291,834	4.00	291,833
PUB WKS GEN SUPV-18	18	2.00	197,337	2.00	195,833	2.00	195,833
SECRETARY 2-ADMIN-17	17	1.00	57,618	-	-	-	-
SMO 1-15	15	91.00	5,043,430	91.00	5,009,718	93.00	5,009,678
SMO 2-15	15	27.00	1,634,686	27.00	1,624,649	28.00	1,624,609
SMO 3-15	15	30.00	1,997,998	30.00	1,973,745	31.00	1,973,733
SSMW 1-15	15	4.00	210,757	4.00	183,959	4.00	183,958
SSMW 2-15	15	6.00	376,429	6.00	364,249	6.00	364,256
STREETS GEN SUPV-18	18	6.00	521,962	6.00	502,664	6.00	502,662
STREETS SUPT-21	21	1.00	132,669	1.00	135,936	1.00	135,936
STREETS TRAINEE	15	-	-	-	-	2.00	64,397
STS OPER ANAL-18	18	1.00	91,146	1.00	93,085	1.00	93,087
STS/PW SIC-18	18	1.00	93,801	1.00	93,086	1.00	93,087
TREE TRIMMER FORE-18	18	2.00	157,362	2.00	156,163	2.00	156,163
TOTAL		229.00	14,387,660	229.00	14,251,524	235.00	14,315,829

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Traffic Engineering

Agency Overview

Agency Mission

The mission of the Traffic Engineering Division is to provide and manage the environmentally sensitive, safe, efficient, affordable, reliable and convenient movement of people and goods through communications; transportation planning; and the design, operation, and maintenance of transportation facilities.

Agency Overview

The Division is responsible for managing Madison's network of traffic and streetlight infrastructure. The Division is also responsible for coordinating pedestrian and traffic safety initiatives. The goal of the Division is to efficiently maintain city infrastructure and facilities while providing a high level of customer service and improved safety to customers.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes reductions of \$138,900 (or 1.6%) from Traffic Engineering's cost-to-continue to executive budget. Changes include:
 - Holding a Communication Tech 1 position vacant for all of 2022 (One-time Reduction: \$75,000)
 - Increased payroll to capital projects by ensuring time is accurately reported for hours worked on capital projects (Ongoing Reduction: \$60,000)
 - Eliminate the printing of paper bicycle maps (Ongoing Reduction: \$3,800)
- Creates a new Electrical Operations Supervisor (1.0 FTE) to oversee electrical field staff. (Ongoing increase: \$104,000 in personnel costs and \$2,000 in supplies costs)

Traffic Engineering**Function: Transportation***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	6,752,286	8,345,220	8,382,832	8,593,516	8,375,795
Other Grants	50,809	99,540	87,547	26,848	102,000
TOTAL	\$ 6,803,095	\$ 8,444,760	\$ 8,470,379	\$ 8,620,364	\$ 8,477,795

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Bicycle & Pedestrian Services	410,028	1,078,135	1,184,710	1,183,076	1,254,335
Communications	567,295	1,059,459	934,430	1,068,077	844,976
Pavement Markings	854,187	1,005,330	900,065	1,050,249	1,013,229
Services	1,399,939	1,496,689	1,342,131	1,453,751	1,453,173
Signals	588,264	833,800	929,966	844,167	951,572
Signing	1,194,404	1,106,582	1,297,235	1,197,365	1,136,328
Streetlighting	1,788,978	1,864,765	1,881,843	1,823,680	1,824,183
TOTAL	\$ 6,803,095	\$ 8,444,760	\$ 8,470,379	\$ 8,620,364	\$ 8,477,795

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Intergov Revenues	(496,095)	(522,200)	(479,163)	(521,200)	(521,200)
Charges For Services	(261,280)	(265,960)	(238,000)	(230,253)	(230,253)
Misc Revenue	(360,606)	(360,000)	(364,706)	(370,000)	(370,000)
Other Financing Source	-	-	(2,749)	-	-
Transfer In	(61,769)	-	(27,182)	-	-
TOTAL	\$ (1,179,751)	\$ (1,148,160)	\$ (1,111,801)	\$ (1,121,453)	\$ (1,121,453)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	4,582,197	5,206,769	5,177,359	5,356,867	5,373,738
Benefits	1,450,990	1,522,572	1,560,923	1,529,225	1,530,051
Supplies	300,430	339,889	296,248	326,052	328,052
Purchased Services	1,950,306	2,465,431	2,489,391	2,409,398	2,405,598
Inter Depart Charges	273,398	755,020	755,020	817,981	804,018
Inter Depart Billing	(584,550)	(715,261)	(715,261)	(716,610)	(862,608)
Transfer Out	10,075	18,500	18,500	18,905	20,400
TOTAL	\$ 7,982,846	\$ 9,592,919	\$ 9,582,180	\$ 9,741,817	\$ 9,599,248

Service Overview

Service: Bicycle & Pedestrian Services

Citywide Element: Land Use and Transportation

Service Description

This service manages bicycle and pedestrian infrastructure improvements and program administration. Beginning in 2021, this service includes administering the Crossing Guard program which was moved from the Police Department. The goal of this service is a safe, efficient and accessible infrastructure and public awareness of pedestrian and bicycle safety best practices.

Major Budget Changes

- The 2022 Executive Budget includes \$473,000 in funding for hourly crossing guards.

Activities Performed by this Service

- Pedestrian and Bicycle Plans: Update plans that incorporate modern design principles and increase the mode share for walking and biking, including developing winter maintenance plans that support year round walking and bicycling and that are financially sustainable.
- Pedestrian and Bicycle Network: Develop projects that will close gaps in the network and ensure improvements equitably benefit low-income neighborhoods.
- Bicycle Infrastructure: Develop projects that improve the current pedestrian bicycle network through the use of innovative infrastructure and support the addition of infrastructure such as wayfinding signage, bicycle parking, pedestrian flags, repair stations, bike share stations and information kiosks.
- Bicycle Programs: Provide programming that fosters an active pedestrian bicycle culture, attracts new bikers and walkers, promotes safety, and ensures that programs are available to underserved neighborhoods.
- Crossing Guard Program: Help children who walk or bike to school safely cross streets at key locations, while also reminding drivers of the presence of pedestrians.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	359,219	978,595	1,097,163	1,156,228	1,152,335
Other-Expenditures	50,809	99,540	87,547	26,848	102,000
TOTAL	\$ 410,028	\$ 1,078,135	\$ 1,184,710	\$ 1,183,076	\$ 1,254,335

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	346,747	941,315	1,049,575	1,033,039	1,108,959
Non-Personnel	21,837	33,558	31,872	36,150	33,845
Agency Charges	41,444	103,262	103,262	113,887	111,531
TOTAL	\$ 410,028	\$ 1,078,135	\$ 1,184,710	\$ 1,183,076	\$ 1,254,335

Service Overview

Service: Communications

Citywide Element: Health & Safety

Service Description

This service is responsible for: (1) two-way radios and associated electronic equipment, (2) municipal communications systems, and (3) communications equipment for the City and other public entities. The goal of this service is to maintain and repair the current emergency communication system and radios.

Major Budget Changes

- Increased agency revenues of \$11,200 driven by higher rates charged to outside entities that better reflect the actuals costs of providing communications services.
- Holds a Communication Tech 1 position vacant for all of 2022 (One-time Reduction: \$75,000)
- A \$155,700 increase in interdepartmental billings driven by increased billing to Metro through the City's annual cost allocation plan

Activities Performed by this Service

- Emergency Communication System: Maintain and repair equipment at eight radio tower locations including the 911 center and maintain and repair portable and handheld radios and miscellaneous electronics.
- Interoperability with Dane County 911 Center: Ensure the Dane County and the City of Madison separate emergency radio systems are compatible to receive calls from the 911 Center.
- Emergency Radio Equipment: Install communication equipment in police, fire, and other City agency vehicles and for other agencies throughout Dane County.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	567,295	1,059,459	934,430	1,068,077	844,976
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 567,295	\$ 1,059,459	\$ 934,430	\$ 1,068,077	\$ 844,976

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(114,931)	(135,200)	(167,463)	(146,453)	(146,453)
Personnel	1,018,492	1,057,262	958,880	1,085,281	1,011,663
Non-Personnel	133,563	656,698	662,314	642,584	642,584
Agency Charges	(469,828)	(519,301)	(519,301)	(513,335)	(662,818)
TOTAL	\$ 567,295	\$ 1,059,459	\$ 934,430	\$ 1,068,077	\$ 844,976

Service Overview

Service: Pavement Markings

Citywide Element: Land Use and Transportation

Service Description

This service performs an annual pavement marking inventory. The service is also responsible for the maintenance of the following: centerline, lane line, crosswalk, bike path, speed hump, and other similar markings. The goal of this service is to provide greater clarity and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control pavement markings.

Major Budget Changes

- Includes revenues from pavement marking work billed to other municipalities (\$5,000)
- Continues funding for the external pavement marking contract (\$170,000)

Activities Performed by this Service

- Pavement Marking Design: Design pavement marking needs based on condition of existing markings and public safety, including prioritizing the material, location, and type of replacement pavement markings.
- Pavement Marking Installation: Paint pavement markings throughout the city to help guide bicycles, pedestrians, and motorists.
- Epoxy Pavement Marking: Oversee the work of the contractor hired to install epoxy pavement marking in high traffic locations.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	854,187	1,005,330	900,065	1,050,249	1,013,229
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 854,187	\$ 1,005,330	\$ 900,065	\$ 1,050,249	\$ 1,013,229

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(7,328)	-	(5,000)	(5,000)	(5,000)
Personnel	500,333	590,296	500,985	630,060	595,825
Non-Personnel	279,872	294,114	283,160	291,711	291,711
Agency Charges	81,311	120,920	120,920	133,478	130,693
TOTAL	\$ 854,187	\$ 1,005,330	\$ 900,065	\$ 1,050,249	\$ 1,013,229

Service Overview

Service: Services

Citywide Element: Effective Government

Service Description

This service, in conjunction with the Transportation Commission, provides leadership for traffic safety programs and assists on the overall transportation and traffic planning, design, and transportation engineering for the City. Staff assist neighborhoods and other government entities in planning transportation improvements. The goal of this service is efficient development with minimal negative impacts on traffic safety and efficiency on City streets and neighborhoods.

Major Budget Changes

- The 2022 Executive Budget maintains the current level of service.

Activities Performed by this Service

- Right-of-Way Permits: Review plans for proposed use of the public right-of-way for public safety and pedestrian and traffic flow.
- Plan Review and Enforcement: Review projects and developments that may affect public safety and traffic flow and issue citations if warranted.
- Traffic Studies: Conduct traffic studies or counts to determine traffic by mode in order to determine appropriate traffic control devices or street geometry needs.
- Mapping System: Maintain the Cityworks database system which tracks agency workflow and spatially plots City assets.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,399,939	1,496,689	1,342,131	1,453,751	1,453,173
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,399,939	\$ 1,496,689	\$ 1,342,131	\$ 1,453,751	\$ 1,453,173

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	1,294,859	1,337,470	1,184,157	1,283,110	1,284,853
Non-Personnel	12,248	10,744	9,499	11,699	11,699
Agency Charges	92,833	148,475	148,475	158,942	156,621
TOTAL	\$ 1,399,939	\$ 1,496,689	\$ 1,342,131	\$ 1,453,751	\$ 1,453,173

Traffic Engineering

Function: Transportation

Service Overview

Service: Signals

Citywide Element: Land Use and Transportation

Service Description

This service is responsible for the installation, operation, and upkeep of traffic signals. Specific activities include: (1) studies, planning, and design associated with new installations, (2) review, revision, and modernization for existing signalized intersections, and (3) installation and maintenance of fiber optics. The goal of this service is safer intersections through maintenance and repair the City's traffic signals.

Major Budget Changes

- The 2022 Executive Budget creates a new Electrical Operations Supervisor (1.0 FTE) to oversee electrical field staff.

Activities Performed by this Service

- Traffic Signals: Provide routine maintenance, repairs, and emergency response to equipment failures and traffic signals knocked down.
- Fiber Conduit: Provide routine maintenance, repair, and emergency response to equipment failures and fiber breaks due to extreme weather or contractor damage.
- Traffic Signal Timing: Remotely or locally adjust traffic signals to adapt to special events, crashes, flooding, and road closures.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	588,264	833,800	929,966	844,167	951,572
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 588,264	\$ 833,800	\$ 929,966	\$ 844,167	\$ 951,572

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(758,277)	(769,960)	(668,158)	(745,000)	(745,000)
Personnel	944,989	1,148,312	1,103,349	1,110,399	1,215,804
Non-Personnel	419,352	366,966	406,293	390,286	392,286
Agency Charges	(17,800)	88,482	88,482	88,482	88,482
TOTAL	\$ 588,264	\$ 833,800	\$ 929,966	\$ 844,167	\$ 951,572

Traffic Engineering

Function: Transportation

Service Overview

Service: Signing

Citywide Element: Land Use and Transportation

Service Description

This service is responsible for fabricating, installing, replacing, repairing, and maintaining street signs. Specific activities include: (1) an annual inventory of all signs to determine condition and proper location, (2) studies to determine the need for new signs, (3) upkeep and maintenance of signs and guard rails, and (4) installations and removals of barricades and signs for special events and to individuals with street-use permits. The goal of this service is to provide clear, concise, and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control signage.

Major Budget Changes

- Revenues from billings for damaged signs lowered based on recent actual trends (Reduction: \$3,000)

Activities Performed by this Service

- Signage Plans: Develop sign plans that are designed to improve public safety and traffic flow.
- Fabricate and Install Signs: Manufacture and install signs through-out the City.
- Facilitate Special Events: Work with special event planners and other agencies to design plans to accommodate special events in a safe manner. Place signage and barricades needed for these events.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,194,404	1,106,582	1,297,235	1,197,365	1,136,328
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,194,404	\$ 1,106,582	\$ 1,297,235	\$ 1,197,365	\$ 1,136,328

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(144,481)	(102,000)	(128,751)	(99,000)	(99,000)
Personnel	1,262,856	1,051,658	1,270,784	1,121,090	1,062,685
Non-Personnel	79,792	85,327	83,605	83,411	83,411
Agency Charges	(3,763)	71,597	71,597	91,864	89,232
TOTAL	\$ 1,194,404	\$ 1,106,582	\$ 1,297,235	\$ 1,197,365	\$ 1,136,328

Service Overview

Service: Streetlighting

Citywide Element: Health & Safety

Service Description

This service manages all street lights within the City of Madison. Specific activities include: repairing and maintaining light poles, bases and luminaries, and repairing all damage resulting from crashes. This includes design of new lighting installations and evaluating the need for changes in the existing systems and lighting units for specific neighborhood needs. The goal of this service is to maintain and repair street lighting and bike path lighting infrastructure.

Major Budget Changes

- The 2022 Executive Budget includes a \$100,000 reduction in the streetlighting electricity budget driven by cost savings from the City-wide installation of energy efficient LED streetlighting.

Activities Performed by this Service

- Streetlight Maintenance: Provide routine maintenance, repairs, and emergency response to knocked down street lights and repair malfunctioning street light equipment.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	1,788,978	1,864,765	1,881,843	1,823,680	1,824,183
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 1,788,978	\$ 1,864,765	\$ 1,881,843	\$ 1,823,680	\$ 1,824,183

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(154,732)	(141,000)	(142,428)	(126,000)	(126,000)
Personnel	664,911	603,028	670,553	623,113	624,000
Non-Personnel	1,314,148	1,376,413	1,327,395	1,298,514	1,298,514
Agency Charges	(35,349)	26,324	26,324	28,053	27,669
TOTAL	\$ 1,788,978	\$ 1,864,765	\$ 1,881,843	\$ 1,823,680	\$ 1,824,183

Traffic EngineeringFunction: **Transportation***Line Item Detail*Agency Primary Fund: **General**

Intergovernmental Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Federal Revenues Operating	(4,449)	(1,200)	(3,572)	(1,200)	(1,200)
State Revenues Operating	(94,782)	(98,000)	(98,000)	(93,000)	(93,000)
Payment for Muni Service	(39,217)	(35,000)	(50,891)	(35,000)	(35,000)
Local Revenues Operating	(317,509)	(313,000)	(241,700)	(307,000)	(307,000)
Other Unit of Gov Rev Op	(40,137)	(75,000)	(85,000)	(85,000)	(85,000)
TOTAL	\$ (496,095)	\$ (522,200)	\$ (479,163)	\$ (521,200)	\$ (521,200)

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Traffic Private Entity	(100,012)	(130,960)	(85,000)	(95,253)	(95,253)
Reimbursement Of Expense	(161,268)	(135,000)	(153,000)	(135,000)	(135,000)
TOTAL	\$ (261,280)	\$ (265,960)	\$ (238,000)	\$ (230,253)	\$ (230,253)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(360,606)	(360,000)	(364,706)	(370,000)	(370,000)
TOTAL	\$ (360,606)	\$ (360,000)	\$ (364,706)	\$ (370,000)	\$ (370,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	-	-	(2,749)	-	-
TOTAL	\$ -	\$ -	\$ (2,749)	\$ -	\$ -

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(25,146)	-	-	-	-
Transfer In From Insurance	(36,623)	-	(27,182)	-	-
TOTAL	\$ (61,769)	\$ -	\$ (27,182)	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	4,317,314	4,646,551	4,486,065	4,710,698	4,683,559
Salary Savings	-	(170,694)	-	(93,118)	(228,209)
Pending Personnel	-	-	-	35,000	104,000
Furlough Savings	-	-	(1,151)	-	-
Premium Pay	21,150	18,000	23,587	18,000	18,000
Workers Compensation Wages	36	-	4,932	-	-
Compensated Absence	78,535	49,999	66,413	49,999	49,999
Hourly Wages	75,059	533,010	462,774	563,010	598,010
Overtime Wages Permanent	43,806	51,802	55,400	53,379	53,379
Overtime Wages Hourly	624	-	-	-	-
Election Officials Wages	968	-	559	-	-
TOTAL	\$ 4,537,493	\$ 5,128,668	\$ 5,098,580	\$ 5,336,968	\$ 5,278,738

Traffic Engineering

Function: Transportation

Line Item Detail

Agency Primary Fund: General

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	78,855	-	88,141	-	-
Health Insurance Benefit	674,392	782,799	755,189	794,789	813,568
Wage Insurance Benefit	19,302	18,982	21,735	21,811	21,661
WRS	299,385	313,639	298,330	317,969	304,435
FICA Medicare Benefits	335,245	347,661	350,787	349,655	345,335
Licenses & Certifications	84	-	111	-	-
Post Employment Health Plans	37,738	38,052	39,609	38,052	38,052
TOTAL	\$ 1,445,001	\$ 1,501,133	\$ 1,553,902	\$ 1,522,276	\$ 1,523,051

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Purchasing Card Unallocated	-	3,000	-	-	-
Office Supplies	3,797	5,300	3,797	4,300	4,300
Copy Printing Supplies	4,894	5,100	4,877	5,100	5,100
Furniture	268	2,300	1,365	300	300
Hardware Supplies	5,167	2,300	5,167	1,800	1,800
Software Lic & Supplies	5,440	6,300	6,300	6,300	6,300
Postage	3,854	3,100	3,488	3,100	3,100
Books & Subscriptions	732	100	100	100	100
Work Supplies	191,858	219,588	192,002	223,232	223,232
Janitorial Supplies	6,845	7,500	10,829	9,700	9,700
Medical Supplies	816	200	81	200	200
Safety Supplies	21,850	16,250	23,017	14,120	14,120
Snow Removal Supplies	85	-	-	-	-
Uniform Clothing Supplies	-	-	2,281	4,200	4,200
Building	3,304	200	144	200	200
Building Supplies	2,530	1,600	3,767	1,800	1,800
Electrical Supplies	369	1,500	216	300	300
HVAC Supplies	455	800	800	-	-
Plumbing Supplies	-	100	116	200	200
Machinery And Equipment	6,659	-	1,505	-	-
Equipment Supplies	25,546	12,000	23,775	11,100	11,100
Street Light Supplies	-	25,000	4,000	25,000	25,000
Traffic Signal Supplies	6,670	27,551	6,670	15,000	17,000
Inventory	9,174	100	205	-	-
TOTAL	\$ 300,312	\$ 339,889	\$ 294,502	\$ 326,052	\$ 328,052

Traffic Engineering

Function: Transportation

Line Item Detail

Agency Primary Fund: General

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	7,019	7,400	9,548	7,400	7,400
Electricity	1,471,705	1,540,021	1,444,979	1,440,001	1,440,001
Water	2,185	1,980	1,966	1,980	1,980
Telephone	7,411	6,811	1,609	6,735	6,735
Cellular Telephone	20,977	13,710	6,381	15,750	15,750
Systems Comm Internet	91,200	82,500	108,342	87,500	87,500
Building Improv Repair Maint	1,483	-	-	-	-
Facility Rental	1,791	800	-	1,600	1,600
Landfill	2,599	2,000	1,314	2,000	2,000
Landscaping	-	600	-	-	-
Comm Device Mntc	24,203	12,530	25,400	9,530	9,530
Equipment Mntc	43,727	28,500	55,294	33,400	33,400
System & Software Mntc	65,980	551,000	565,267	565,702	565,702
Rental Of Equipment	938	5,600	-	2,700	2,700
Street Mntc	152,972	170,000	164,000	170,000	170,000
Street Light Mntc	11,909	-	37,072	21,000	21,000
Recruitment	663	-	112	-	-
Mileage	68	1,000	-	-	-
Conferences & Training	3,579	7,700	6,781	10,200	10,200
Memberships	4,201	4,400	5,801	3,400	3,400
Delivery Freight Charges	928	200	473	200	200
Storage Services	27	-	5	-	-
Advertising Services	48	1,600	40	600	600
Printing Services	-	3,800	-	3,800	-
Locating Marking Services	22,382	17,000	33,573	17,000	17,000
Other Services & Expenses	12,221	5,779	21,027	8,400	8,400
Permits & Licenses	90	500	408	500	500
TOTAL	\$ 1,950,306	\$ 2,465,431	\$ 2,489,391	\$ 2,409,398	\$ 2,405,598

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	(33,629)	54,233	54,233	54,233	54,233
ID Charge From Fleet Services	209,538	581,177	581,177	644,138	630,175
ID Charge From Insurance	33,291	38,902	38,902	38,902	38,902
ID Charge From Workers Comp	64,198	80,708	80,708	80,708	80,708
TOTAL	\$ 273,398	\$ 755,020	\$ 755,020	\$ 817,981	\$ 804,018

Traffic Engineering

Function: Transportation

Line Item Detail

Agency Primary Fund: General

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Clerk	(1,179)	(900)	(900)	(1,000)	(1,000)
ID Billing To Fire	(92,479)	(101,552)	(101,552)	(101,552)	(101,552)
ID Billing To Police	(307,714)	(225,839)	(225,839)	(225,839)	(225,839)
ID Billing To Public Health	(4,000)	(1,644)	(1,644)	(2,975)	(2,975)
ID Billing To Engineering	(4,372)	(3,826)	(3,826)	(6,936)	(6,936)
ID Billing To Fleet Services	(7,490)	(4,999)	(4,999)	(4,999)	(4,999)
ID Billing To Landfill	(339)	(2,043)	(2,043)	(367)	(367)
ID Billing To Streets	(57,695)	(48,373)	(48,373)	(48,373)	(48,373)
ID Billing To Library	(3,384)	(3,766)	(3,766)	(3,766)	(3,766)
ID Billing To Parks	(24,756)	(31,043)	(31,043)	(31,043)	(31,043)
ID Billing To Bldg Inspection	(814)	(914)	(914)	(2,216)	(2,216)
ID Billing To Monona Terrace	(287)	-	-	-	-
ID Billing To Parking	(13,637)	(50,710)	(50,710)	(41,710)	(47,581)
ID Billing To Sewer	(2,020)	(1,423)	(1,423)	(100)	(100)
ID Billing To Stormwater	(10,104)	(175)	(175)	(7,680)	(7,680)
ID Billing To Transit	(39,223)	(144,699)	(144,699)	(144,699)	(287,106)
ID Billing To Water	(15,059)	(93,356)	(93,356)	(93,356)	(91,076)
TOTAL	\$ (584,550)	\$ (715,261)	\$ (715,261)	\$ (716,610)	\$ (862,608)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To Grants	10,075	18,500	18,500	18,905	20,400
TOTAL	\$ 10,075	\$ 18,500	\$ 18,500	\$ 18,905	\$ 20,400

Traffic Engineering

Function: Transportation

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	1.00	64,001	1.00	63,514	1.00	63,514
ASST CITY TRAFFIC ENGR-18	18	1.00	137,294	1.00	133,815	1.00	133,814
BIC REGISTRATION COORD-20 PT	20	0.60	35,446	0.60	36,233	0.60	36,233
CITY TRAFFIC ENGR-21	21	1.00	148,589	1.00	152,248	1.00	152,248
CIVIL TECH 2-16	16	2.00	132,529	2.00	133,049	2.00	133,048
COM OPER LDWKR-16	16	1.00	80,208	1.00	82,862	1.00	82,861
COMMUNIC OPER SUPV-18	18	1.00	94,572	1.00	98,365	1.00	98,365
COMMUNIC TECH 1-16	16	2.00	139,515	2.00	140,440	2.00	140,440
COMMUNIC TECH 2-16	16	3.00	206,687	3.00	206,488	3.00	206,488
COMMUNIC TECH 3-16	16	1.00	64,122	1.00	65,996	1.00	65,996
COMMUNICATION WKR-16	16	2.00	132,967	2.00	133,166	2.00	133,165
COMP MAP/GIS COORD-18	18	1.00	109,776	1.00	108,939	1.00	108,939
CROSSING GUARD SUPV-18 PT	18	1.70	108,143	1.70	109,927	1.70	109,927
ENGR PROG SPEC 1-16	16	5.00	375,139	5.00	374,642	5.00	374,643
ENGR PROG SPEC 2-16	16	1.00	82,614	1.00	81,985	1.00	81,985
MAINT MECH 1-16	16	1.00	59,304	1.00	60,531	1.00	60,530
MAINT PAINTER-16	16	2.00	134,543	2.00	133,519	2.00	133,519
NEW POSITION	18	-	-	-	-	1.00	104,935
PED BICYCLE ADMIN-18	18	1.00	91,146	1.00	90,452	1.00	90,452
PED BICYCLE OUTREACH SPEC-18	18	-	-	1.00	58,374	1.00	58,374
PED BICYCLE SAFETY ASST-20	20	1.00	49,730	-	-	-	-
PROGRAM ASST 1-20	20	2.00	127,764	2.00	126,792	2.00	126,792
SIGN PAINTER-16	16	2.00	133,093	2.00	119,229	2.00	119,229
STOREKEEPER-16	16	1.00	56,228	1.00	58,853	1.00	58,853
TRAFF CONT MAINT WKR-16	16	6.00	337,341	6.00	345,868	6.00	345,869
TRAFF ENGR 1-18	18	1.00	82,908	1.00	90,453	1.00	90,452
TRAFF ENGR 2-18	18	4.00	346,297	4.00	334,007	4.00	334,008
TRAFF ENGR 3-18	18	1.00	67,831	1.00	76,356	1.00	76,356
TRAFF ENGR 4-18	18	2.00	215,517	2.00	216,726	2.00	216,726
TRAFF OPER LDWKR-16	16	2.00	147,802	2.00	148,042	2.00	148,042
TRAFF OPER MGR-18	18	1.00	118,333	1.00	118,540	1.00	118,540
TRAFF SIG ELECTR 1-16	16	2.00	136,920	2.00	135,878	2.00	135,878
TRAFF SIG ELECTR 2-16	16	6.00	461,595	6.00	459,549	6.00	459,549
TRAFF SIG ELECTR 3-16	16	1.00	83,067	1.00	83,197	1.00	83,197
TRAFF SIG MAINT WKR-16	16	4.00	221,850	4.00	226,258	4.00	226,259
TRAFF SYS/NET SPEC	16	1.00	99,706	1.00	98,947	1.00	98,947
TRAFFIC OPER SUPV-18	18	1.00	88,492	1.00	87,819	1.00	87,818
TRANSP OPNS ANAL-18	18	1.00	94,686	1.00	94,842	1.00	94,843
TOTAL		67.30	5,065,755	67.30	5,085,901	68.30	5,190,834

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Transportation

Agency Overview

Agency Mission

The mission of the Department of Transportation is to develop and maintain a safe, efficient, economical, equitable, and sustainable transportation system for Madison's residents and visitors in a way that is consistent with the City's land use system and regional transportation goals.

Agency Overview

The Agency is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes the addition of an Engineer 3 (1.0 FTE) to support transportation planning and conceptual engineering. The Executive Budget adds \$12,500 to fund the full 1.0 FTE with the remaining cost of the position covered within Transportation's existing cost-to-continue budget.
- Includes \$15,000 in hourly wages to fund a Code Enforcement Officer. This work would administer a proposed Transportation Demand Management (TDM) program. Spending of this hourly funding will only occur if a TDM ordinance is passed in the fall of 2021.

Transportation**Function: Transportation***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	408,921	486,692	453,903	501,258	529,196
TOTAL	\$ 408,921	\$ 486,692	\$ 453,903	\$ 501,258	\$ 529,196

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transportation Management	408,921	486,692	453,903	501,258	529,196
TOTAL	\$ 408,921	\$ 486,692	\$ 453,903	\$ 501,258	\$ 529,196

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	294,645	349,025	271,261	361,512	389,012
Benefits	82,239	101,388	150,414	103,467	103,905
Supplies	135	4,500	250	4,500	4,500
Purchased Services	20,607	20,500	20,699	20,500	20,500
Inter Depart Charges	11,295	11,279	11,279	11,279	11,279
TOTAL	\$ 408,921	\$ 486,692	\$ 453,903	\$ 501,258	\$ 529,196

Transportation

Function: Transportation

Service Overview

Service: Transportation Management

Citywide Element: Land Use and Transportation

Service Description

This service is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit. Organizationally, leadership within this department is responsible for the oversight of Metro Transit, Parking Utility, and Traffic Engineering.

Major Budget Changes

- Increased personnel costs driven by the addition of an Engineer 3 position (1.0 FTE) and hourly funding for potential Transportation Demand Management work.

Activities Performed by this Service

- Transportation Planning: Identify transportation needs, develop and evaluate solutions, and recommend projects.
- Transportation Management: Manage interaction between the Traffic Engineering Division, the Parking Division, and Metro Transit to develop a coordinated effort toward meeting Madison's Transportation goals.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	408,921	486,692	453,903	501,258	529,196
Other-Expenditures	-	-	-	-	-
TOTAL	\$ 408,921	\$ 486,692	\$ 453,903	\$ 501,258	\$ 529,196

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	-	-	-	-
Personnel	376,884	450,413	421,675	464,979	492,917
Non-Personnel	20,742	25,000	20,949	25,000	25,000
Agency Charges	11,295	11,279	11,279	11,279	11,279
TOTAL	\$ 408,921	\$ 486,692	\$ 453,903	\$ 501,258	\$ 529,196

Transportation

Function: Transportation

Line Item Detail

Agency Primary Fund: General

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	286,809	349,025	265,225	361,512	361,512
Pending Personnel	-	-	-	-	12,500
Compensated Absence	6,035	-	6,035	-	-
Hourly Wages	-	-	-	-	15,000
Election Officials Wages	1,800	-	-	-	-
TOTAL	\$ 294,645	\$ 349,025	\$ 271,261	\$ 361,512	\$ 389,012

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	-	-	71,868	-	-
Health Insurance Benefit	39,942	51,087	36,544	51,087	52,554
Wage Insurance Benefit	1,625	1,850	1,565	2,101	2,101
WRS	19,888	23,559	19,172	24,401	23,499
FICA Medicare Benefits	20,783	24,892	21,264	25,878	25,751
TOTAL	\$ 82,239	\$ 101,388	\$ 150,414	\$ 103,467	\$ 103,905

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	135	1,000	250	1,000	1,000
Software Lic & Supplies	-	3,500	-	3,500	3,500
TOTAL	\$ 135	\$ 4,500	\$ 250	\$ 4,500	\$ 4,500

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	539	-	631	-	-
Conferences & Training	9,996	7,500	9,996	7,500	7,500
Memberships	10,072	13,000	10,072	13,000	13,000
TOTAL	\$ 20,607	\$ 20,500	\$ 20,699	\$ 20,500	\$ 20,500

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From Engineering	10,236	10,236	10,236	10,236	10,236
ID Charge From Insurance	925	834	834	834	834
ID Charge From Workers Comp	134	209	209	209	209
TOTAL	\$ 11,295	\$ 11,279	\$ 11,279	\$ 11,279	\$ 11,279

Transportation

Function: Transportation

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
		FTEs	Amount	Request		Executive	
				FTEs	Amount	FTEs	Amount
DIR OF TRANSPORTATION-21	21	1.00	164,509	1.00	168,560	1.00	168,560
NEW POSITION		-	-	-	-	1.00	84,664
PRINCIPAL PLANNER-18	18	1.00	123,915	1.00	122,971	1.00	122,971
TRANS PLANNER 2-44	44	1.00	82,880	-	-	-	-
TRANS PLANNER 3-44	44	-	-	1.00	93,056	1.00	93,056
TOTAL		3.00	371,304	3.00	384,587	4.00	469,251

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Water Utility

Agency Overview

Agency Mission

The mission of the Madison Water Utility is to provide the essential supply of water for consumption and fire protection via quality service and price, for present and future generations.

Agency Overview

The Agency seeks to maintain the City's water utility network by replacing and rehabilitating new and existing infrastructure. The goal of the Water Utility is to supply high quality water for consumption and fire protection at a reasonable cost, while conserving and protecting our ground water resources for present and future generations. The Utility operates as a business regulated by the Wisconsin Public Service Commission, which establishes rates and rules of service.

2022 Budget Highlights

The 2022 Executive Budget:

- Does not assume a rate increase. However, the Water Utility will be submitting a rate case to the Public Service Commission in late 2021. The Utility anticipates a rate increase at the end of 2022 at the earliest.
- Increases funding to support tank painting and consulting regarding the Utility's asset replacement schedule (\$591,900).
- Provides additional funding for anticipated debt service costs (\$324,500).
- Provides funding for two interns to support the Water Utility's Engineering and Mapping functions, as well as construction inspectors to support the increased level of construction during summer months (\$110,600).
- Assumes additional software billing and consulting costs associated with transitioning the Municipal Services Bill to Tyler in 2022 (\$100,000).
- Adds funding to support additional reporting requirements, including delivering the consumer confidence report semi-annually instead of annually, as well as contaminant source inventories and well monitoring and investigation (\$99,600).
- Increases funding for Interdepartmental charges based on an updated 2022 Cost Allocation plan (\$41,000) and decreases funding for Interdepartmental billing (\$126,000).

Water**Function: Public Works***Budget Overview*

Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Water Utility	45,619,592	45,600,921	46,560,938	46,453,823	46,781,245
TOTAL	\$ 45,619,592	\$ 45,600,921	\$ 46,560,938	\$ 46,453,823	\$ 46,781,245

Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Water Customer Service	2,885,349	3,070,915	2,896,756	3,181,643	3,184,052
Water Engineering	2,096,144	2,193,586	1,941,934	2,716,208	2,717,893
Water Finance & Admin	22,213,123	26,433,581	29,614,581	27,057,455	27,205,708
Water Operations & Maintenance	10,891,511	12,815,340	11,216,276	12,377,546	12,408,182
Water Quality	7,533,464	1,087,499	891,391	1,120,971	1,265,410
TOTAL	\$ 45,619,592	\$ 45,600,921	\$ 46,560,938	\$ 46,453,823	\$ 46,781,245

Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Charges For Services	(44,407,568)	(44,965,000)	(45,893,872)	(45,109,700)	(45,109,700)
Fine & Forfeiture	(179,540)	(59,000)	(198,250)	(222,200)	(222,200)
Investments & Other Contributions	(468,167)	(280,000)	(180,070)	(250,000)	(250,000)
Misc Revenue	(519,288)	(278,700)	(288,746)	(380,500)	(380,500)
Other Financing Source	(1,550)	(18,221)	-	(491,423)	(818,845)
Transfer In	(43,481)	-	-	-	-
TOTAL	\$ (45,619,592)	\$ (45,600,921)	\$ (46,560,938)	\$ (46,453,823)	\$ (46,781,245)

Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	9,253,672	9,586,202	9,161,359	9,548,742	9,648,346
Benefits	3,006,979	3,031,255	3,154,042	2,991,583	3,007,711
Supplies	956,387	2,462,300	1,434,156	2,238,100	2,238,100
Purchased Services	4,216,393	5,100,790	4,681,239	5,980,476	5,980,476
Debt & Other Financing	22,493,950	18,968,000	21,647,471	19,292,500	19,292,500
Inter Depart Charges	904,194	1,098,441	1,017,719	1,071,322	1,139,389
Inter Depart Billing	(2,546,360)	(2,385,000)	(2,273,981)	(2,511,000)	(2,511,000)
Transfer Out	7,334,378	7,738,933	7,738,933	7,842,100	7,985,723
TOTAL	\$ 45,619,592	\$ 45,600,921	\$ 46,560,938	\$ 46,453,823	\$ 46,781,245

Service Overview

Service: Water Customer Service

Citywide Element: Green and Resilient

Service Description

This service provides customer service for billing and meter operations to ensure accurate water consumption and billing data. This service also conducts the Water Utility’s communication and community outreach for conservation and sustainability education, media relations, external communication, and promotion of the utility’s water conservation initiatives. Communication and Community Outreach also develops Madison Water Utility’s evolving crisis communication and strategic communication plans and oversees the Home Water Conservation, Water Wagon, and Got Water programs.

Major Budget Changes

- Assumes additional software billing and consulting costs associated with transitioning the Municipal Services Bill to Tyler in 2022 (\$100,000).
- Decreases grant funding expenditures to reflect lower Toilet Rebate redemptions (\$44,600).

Activities Performed by this Service

- Customer Billing: Manage meter reading and customer billing data to provide monthly billing to 70,000 active accounts.
- Manage Customer Inquiries: Conduct inquiries into customer accounts to address billing questions from ratepayers.
- Meter Installation & Inspection: Conduct on-site visits to customer properties to install, inspect, and replace customer meters to enable accurate consumption readings and provide reliable billings.
- Public Outreach: Inform the community regarding current operational and promotional initiatives.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	2,885,349	3,070,915	2,896,756	3,181,643	3,184,052
TOTAL	\$ 2,885,349	\$ 3,070,915	\$ 2,896,756	\$ 3,181,643	\$ 3,184,052

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(6,039)	-	-	-	-
Personnel	1,386,484	1,935,311	1,395,156	1,969,662	1,972,071
Non-Personnel	1,381,394	1,135,604	1,501,600	1,211,981	1,211,981
Agency Charges	117,471	-	-	-	-
TOTAL	\$ 2,879,310	\$ 3,070,915	\$ 2,896,756	\$ 3,181,643	\$ 3,184,052

Water

Function: Public Works

Service Overview

Service: Water Engineering

Citywide Element: Effective Government

Service Description

This service provides technical support, mapping, long-term planning, and direction to the Water Utility capital improvement and infrastructure renewal program. The goal of this service is to use Asset Management and Master Plan technology to meet and maintain levels of service to customers.

Major Budget Changes

- Provides funding for two interns to support the Water Utility's Engineering and Mapping functions, as well as construction inspectors to support the increased level of construction during summer months (\$110,600).
- Adds funding to support tank painting and consulting regarding the Utility's asset replacement schedule (\$591,900).

Activities Performed by this Service

- Infrastructure Planning & Design: Develop infrastructure necessary to provide the Utility's desired level of service.
- Construction Project Management & Regulatory Compliance: Monitor shared construction projects to determine specification requirements associated with the Utility's infrastructure and maintain compliance with federal, state, and local regulations.
- GIS & Asset Management: Map systems infrastructure and monitor conditions of Water Utility's system assets for planning and maintenance purposes.
- Construction Inspection & Field Surveying: Monitor compliance with internal and contractor specifications to ensure facilities and systems are adequately constructed.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	2,096,144	2,193,586	1,941,934	2,716,208	2,717,893
TOTAL	\$ 2,096,144	\$ 2,193,586	\$ 1,941,934	\$ 2,716,208	\$ 2,717,893

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(162,280)	-	(76,358)	-	-
Personnel	1,525,886	1,588,648	1,440,303	1,572,908	1,574,593
Non-Personnel	443,803	604,938	501,631	1,143,300	1,143,300
Agency Charges	126,455	-	-	-	-
TOTAL	\$ 1,933,864	\$ 2,193,586	\$ 1,865,576	\$ 2,716,208	\$ 2,717,893

Service Overview

Service: Water Finance & Admin

Effective
Citywide Element: Government

Service Description

This service is responsible for financial services including general accounting, financial reporting, regulatory reporting / compliance, budgeting, debt management and utility-rate management. The goal of this service is to provide accurate, reliable and transparent financial information to internal and external stakeholders while managing utility rates.

Major Budget Changes

- Includes additional funding to support year-end close of books, as well as additional salaries funding to support an anticipated decrease in Water Utility turnover in 2022 (\$120,000).
- Increases funding for anticipated debt service costs (\$324,500).

Activities Performed by this Service

- Processing Transactions: Complete daily invoice, payroll, reconciliation, approval, and other transactional processes.
- Financial Closing: Process all activity related to monthly closing activities including reconciliations, coordination with Finance, and data preparation.
- Statement & Report Preparation: Creation of monthly, quarterly, and annual financial reports for use in decision-making and presentation to the Water Board.
- Budgeting & Finance: Manage finances of the Water Utility, including establishing and maintaining funding and spending targets, and analysis and completion of rate studies with the Public Service Commission.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	22,213,123	26,433,581	29,614,581	27,057,455	27,205,708
TOTAL	\$ 22,213,123	\$ 26,433,581	\$ 29,614,581	\$ 27,057,455	\$ 27,205,708

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(45,316,925)	(45,582,700)	(46,419,110)	(46,453,823)	(46,781,245)
Personnel	3,189,241	742,696	3,141,989	785,106	885,134
Non-Personnel	21,212,042	27,009,563	27,756,600	27,717,027	27,717,027
Agency Charges	(2,188,160)	(1,318,678)	(1,284,008)	(1,444,678)	(1,396,453)
TOTAL	\$ (23,103,802)	\$ (19,149,119)	\$ (16,804,530)	\$ (19,396,368)	\$ (19,575,537)

Service Overview

Service: Water Operations & Maintenance

Citywide Element: Green and Resilient

Service Description

This service provides the maintenance, repair, and replacement of the water distribution system, as well as the maintenance, repair, and replacement of deep wells, booster stations, and facilities/properties. The goal of this service is to maintain and upgrade the water supply system to ensure customers are provided with an adequate quantity of high quality water for consumption and fire protection.

Major Budget Changes

- Reduces supplies cost to reflect actual expenditure trends (\$364,200).

Activities Performed by this Service

- Operation and Monitoring of Wells, Booster Stations and Reservoirs & Supplying Fire Protection: Manage infrastructure that draws water from its source and distributes it timely and efficiently throughout the distribution system.
- Water Testing & Treatment: Test and treat raw water to monitor that a quality product enters the distribution system.
- Equipment & Facility Maintenance: Repair and replace operational equipment that allows supply facilities to operate efficiently and timely.
- Water Main & Pipe Maintenance: Repair and replace distribution facilities that allow the Utility to provide a high level of service with minimal service interruption.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	10,891,511	12,815,340	11,216,276	12,377,546	12,408,182
TOTAL	\$ 10,891,511	\$ 12,815,340	\$ 11,216,276	\$ 12,377,546	\$ 12,408,182

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(134,348)	-	(65,470)	-	-
Personnel	5,573,555	7,515,412	5,773,050	7,429,046	7,439,840
Non-Personnel	5,036,236	5,267,809	5,415,479	4,943,500	4,943,500
Agency Charges	281,720	32,119	27,746	5,000	24,842
TOTAL	\$ 10,757,164	\$ 12,815,340	\$ 11,150,805	\$ 12,377,546	\$ 12,408,182

Service Overview

Service: Water Quality

Citywide Element: Health & Safety

Service Description

This service provides field testing, routine and specialty water sample collection, laboratory results interpretation, and long-term trend analysis for a variety of potential chemical and biological contaminants in drinking water. The goal of the service is to ensure delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act. This service also oversees compliance monitoring, wellhead protection, private well permitting and abandonment, and cross connection control.

Major Budget Changes

- Adds purchased services funding to support additional reporting requirements, including delivering the consumer confidence report semi-annually instead of annually, as well as contaminant source inventories and well monitoring and investigation (\$99,600).

Activities Performed by this Service

- Water Quality Regulation Objectives: Monitor and determine compliance with federal, state, and internal water quality requirements.
- Water Quality Scheduling: Manage sampling and monitoring techniques at all water utility infrastructure assets.
- Well Operation Permits & Private Plumbing Inspections: Manage, inspect, and maintain quality at non-utility assets connected to the Utility's distribution system.
- Long-Term Planning: Identify current and potential sources of contamination and determine resources necessary to mitigate those sources.

Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	-	-	-	-	-
Other-Expenditures	7,533,464	1,087,499	891,391	1,120,971	1,265,410
TOTAL	\$ 7,533,464	\$ 1,087,499	\$ 891,391	\$ 1,120,971	\$ 1,265,410

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	-	(18,221)	-	-	-
Personnel	585,486	835,390	564,903	783,603	784,419
Non-Personnel	6,927,632	252,109	326,488	337,368	480,991
Agency Charges	20,346	-	-	-	-
TOTAL	\$ 7,533,464	\$ 1,069,278	\$ 891,391	\$ 1,120,971	\$ 1,265,410

Water**Function: Public Works***Line Item Detail***Agency Primary Fund: Water Utility**

Charges for Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Misc Charges for Service	(168,935)	(130,000)	(166,040)	(70,000)	(70,000)
Facility Rental	(291,283)	(297,000)	(297,555)	(309,700)	(309,700)
Development Fees	(255,097)	-	(128,915)	-	-
Metered Revenue	(12,526,902)	(12,888,000)	(13,318,362)	(13,391,000)	(13,391,000)
Residential	(18,838,855)	(19,270,000)	(19,730,000)	(18,422,000)	(18,422,000)
Commercial	(6,123,507)	(5,567,000)	(6,236,000)	(6,000,000)	(6,000,000)
Industrial	(878,572)	(893,000)	(971,000)	(1,200,000)	(1,200,000)
Public Authorities	(4,827,095)	(5,461,000)	(4,552,000)	(5,188,000)	(5,188,000)
Fire EMS Protection	(137,746)	(152,000)	(134,000)	(135,000)	(135,000)
Wholesale Water	(359,576)	(307,000)	(360,000)	(394,000)	(394,000)
TOTAL	\$ (44,407,568)	\$ (44,965,000)	\$ (45,893,872)	\$ (45,109,700)	\$ (45,109,700)

Fine Forfeiture & Assessments

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Spec Assessments Service	(37,737)	(50,000)	-	(47,200)	(47,200)
Late Fees	(131,878)	-	(190,000)	(170,000)	(170,000)
NSF Fees	(9,925)	(9,000)	(8,250)	(5,000)	(5,000)
TOTAL	\$ (179,540)	\$ (59,000)	\$ (198,250)	\$ (222,200)	\$ (222,200)

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(468,167)	(280,000)	(180,070)	(250,000)	(250,000)
TOTAL	\$ (468,167)	\$ (280,000)	\$ (180,070)	\$ (250,000)	\$ (250,000)

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Insurance Recoveries	(4,508)	-	-	-	-
Miscellaneous Revenue	(514,780)	(278,700)	(288,746)	(380,500)	(380,500)
TOTAL	\$ (519,288)	\$ (278,700)	\$ (288,746)	\$ (380,500)	\$ (380,500)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Sale Of Assets	(1,550)	-	-	-	-
Fund Balance Applied	-	(18,221)	-	(491,423)	(818,845)
TOTAL	\$ (1,550)	\$ (18,221)	\$ -	\$ (491,423)	\$ (818,845)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(43,481)	-	-	-	-
TOTAL	\$ (43,481)	\$ -	\$ -	\$ -	\$ -

Water**Function: Public Works***Line Item Detail***Agency Primary Fund: Water Utility**

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	8,221,519	8,784,102	8,514,885	8,725,747	8,725,747
Salary Savings	-	(125,000)	-	(174,647)	(174,647)
Pending Personnel	-	-	-	4,942	104,546
Furlough Savings	-	-	(10,298)	-	-
Premium Pay	36,588	30,000	42,836	30,000	30,000
Workers Compensation Wages	32,044	30,000	24,708	30,000	30,000
Compensated Absence	626,645	200,000	179,603	200,000	200,000
Hourly Wages	32,150	258,000	82,375	341,600	341,600
Overtime Wages Permanent	301,305	400,000	325,249	384,000	384,000
Overtime Wages Hourly	2,560	9,100	1,060	7,100	7,100
Election Officials Wages	861	-	942	-	-
TOTAL	\$ 9,253,672	\$ 9,586,202	\$ 9,161,359	\$ 9,548,742	\$ 9,648,346

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Comp Absence Escrow	41,077	150,000	282,218	150,000	150,000
Unemployment Benefits	9,187	-	15,203	-	-
Health Insurance Benefit	1,522,722	1,538,161	1,522,310	1,462,176	1,503,622
Wage Insurance Benefit	30,286	28,346	28,913	26,882	26,882
WRS	621,257	588,827	580,817	584,891	563,373
FICA Medicare Benefits	672,523	650,921	644,691	642,634	638,834
Licenses & Certifications	60	-	304	50,000	50,000
Post Employment Health Plans	79,869	75,000	79,586	75,000	75,000
Other Post Emplmnt Benefit	46,523	-	-	-	-
Pension Expense	(16,524)	-	-	-	-
TOTAL	\$ 3,006,979	\$ 3,031,255	\$ 3,154,042	\$ 2,991,583	\$ 3,007,711

Water**Function: Public Works***Line Item Detail***Agency Primary Fund: Water Utility**

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	7,592	12,200	7,632	10,300	10,300
Copy Printing Supplies	3,652	4,400	1,610	6,900	6,900
Furniture	4,780	6,500	1,900	6,500	6,500
Hardware Supplies	67,796	114,700	54,116	109,100	109,100
Software Lic & Supplies	8,294	132,600	8,908	48,100	48,100
Postage	259,488	297,100	264,001	360,700	360,700
Program Supplies	11,908	17,500	5,000	18,000	18,000
Books & Subscriptions	462	2,400	-	1,800	1,800
Work Supplies	525,490	764,600	673,737	681,500	681,500
Asphalt Repair Materials	91,193	110,000	140,000	110,000	110,000
Janitorial Supplies	17,947	31,100	20,874	26,600	26,600
Lab And Photo Supplies	20,248	30,000	25,687	30,300	30,300
Safety Supplies	37,599	59,300	23,209	50,000	50,000
Snow Removal Supplies	1,743	3,500	-	3,000	3,000
Uniform Clothing Supplies	12,185	22,200	9,000	12,700	12,700
Building	-	10,000	4,612	3,000	3,000
Building Supplies	3,216	25,200	4,772	7,200	7,200
Electrical Supplies	30,410	28,500	24,534	33,000	33,000
HVAC Supplies	14,816	22,000	25,800	16,000	16,000
Plumbing Supplies	17,155	22,000	653	17,000	17,000
Landscaping Supplies	5,140	5,000	2,750	5,000	5,000
Fertilizers And Chemicals	114,491	167,000	161,303	150,000	150,000
Machinery And Equipment	24,922	75,900	78,180	60,200	60,200
Equipment Supplies	207,795	275,600	244,953	244,200	244,200
Tires	31,888	30,000	31,742	35,000	35,000
Gasoline	57,595	90,000	93,178	90,000	90,000
Diesel	41,286	90,000	79,400	90,000	90,000
Oil	9,048	9,000	6,499	8,000	8,000
Lubricants	2,735	4,000	2,539	4,000	4,000
Inventory	(28,942)	-	(551)	-	-
Contra Expense	(74,200)	-	(74,200)	-	-
TOTAL	\$ 1,527,733	\$ 2,462,300	\$ 1,921,839	\$ 2,238,100	\$ 2,238,100

Water**Function: Public Works***Line Item Detail***Agency Primary Fund: Water Utility**

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Natural Gas	43,341	59,900	67,829	64,900	64,900
Electricity	2,040,754	2,100,000	1,928,529	2,142,500	2,142,500
Sewer	30,876	23,100	24,011	35,800	35,800
Stormwater	24,535	23,100	27,035	26,300	26,300
Telephone	18,196	13,690	11,813	24,976	24,976
Cellular Telephone	18,525	30,200	19,001	22,100	22,100
Television	1,798	1,800	1,737	1,500	1,500
Building Improv Repair Maint	29,655	50,100	41,238	633,700	633,700
Waste Disposal	-	1,500	-	1,500	1,500
Fire Protection	-	6,000	726	6,000	6,000
Pest Control	1,409	2,000	1,474	1,000	1,000
Elevator Repair	3,659	8,000	4,094	7,000	7,000
Landfill	3,317	3,000	1,641	3,500	3,500
Process Fees Recyclables	223	1,000	188	1,000	1,000
Grounds Improv Repair Maint	1,495	2,500	-	2,000	2,000
Landscaping	-	15,000	-	-	-
Office Equipment Repair	154	500	-	500	500
Comm Device Mntc	1,093	1,200	995	1,200	1,200
Equipment Mntc	44,794	90,000	30,201	69,400	69,400
System & Software Mntc	373,769	398,300	504,925	523,800	523,800
Vehicle Repair & Mntc	10,331	35,000	39,133	30,000	30,000
Rental Of Equipment	9,538	15,000	3,620	20,000	20,000
Street Mntc	314,102	550,000	665,922	550,000	550,000
Sidewalk Mntc	163,548	150,000	150,000	150,000	150,000
Plant In Service Mntc	151,849	70,000	70,000	100,000	100,000
Recruitment	3,862	-	9,316	500	500
Mileage	390	1,500	122	1,000	1,000
Conferences & Training	18,230	61,500	53,688	59,800	59,800
Memberships	53,343	45,600	48,918	59,300	59,300
Uniform Laundry	4,124	7,000	4,122	7,000	7,000
Audit Services	11,500	12,000	11,800	12,400	12,400
Bank Services	20,796	30,000	19,685	31,500	31,500
Credit Card Services	5,750	5,000	4,682	5,000	5,000
Delivery Freight Charges	5,513	6,500	6,553	5,000	5,000
Consulting Services	135,502	312,500	179,404	282,500	282,500
Advertising Services	5,334	16,700	9,025	17,000	17,000
Printing Services	94,220	110,000	91,557	163,200	163,200
Inspection Services	56,871	35,000	35,000	20,000	20,000
Locating Marking Services	22,382	25,000	22,382	15,000	15,000
Lab Services	45,582	83,000	67,933	92,100	92,100
Parking Towing Services	500	1,500	500	1,500	1,500
Security Services	13,440	15,000	12,525	15,000	15,000
Other Services & Expenses	264,444	400,600	333,097	535,500	535,500
Grants	109,423	194,600	103,952	150,000	150,000
Bad Debt Expense	8,319	-	19,468	-	-
Taxes & Special Assessments	(1,304)	10,000	(2,166)	11,500	11,500
Permits & Licenses	51,212	76,900	55,564	77,000	77,000
TOTAL	\$ 4,216,393	\$ 5,100,790	\$ 4,681,239	\$ 5,980,476	\$ 5,980,476

Water**Function: Public Works***Line Item Detail***Agency Primary Fund: Water Utility**

Debt & Other Financing

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Principal	-	11,654,000	11,654,000	12,705,000	12,705,000
Interest	7,564,601	7,108,000	7,108,000	6,582,500	6,582,500
Amortization	(962,964)	-	-	-	-
Bond Notes Issuance Services	-	200,000	-	-	-
Paying Agent Services	3,788	6,000	6,000	5,000	5,000
Depreciation	9,252,926	-	-	-	-
Fund Balance Generated	6,635,600	-	2,879,471	-	-
TOTAL	\$ 22,493,950	\$ 18,968,000	\$ 21,647,471	\$ 19,292,500	\$ 19,292,500

Inter-Departmental Charges

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Charge From GF	6,346	3,096	3,096	3,096	3,302
ID Charge From Attorney	15,033	13,767	13,767	13,767	11,129
ID Charge From Civil Rights	-	34,082	34,082	34,082	35,070
ID Charge From Clerk	388	-	-	-	-
ID Charge from EAP	8,478	7,627	7,627	7,627	7,348
ID Charge From Finance	205,348	237,084	237,084	237,084	225,955
ID Charge From Human Resources	20,859	80,229	80,229	80,229	82,350
ID Charge From Information Tec	193,175	220,558	220,558	220,558	286,964
ID Charge From Engineering	25,261	-	-	-	-
ID Charge From Fleet Services	22,515	32,119	12,984	5,000	24,842
ID Charge From Mayor	53,888	66,036	66,036	66,036	60,866
ID Charge From Traffic Eng	14,685	76,349	14,762	76,349	74,069
ID Charge From Insurance	193,517	158,869	158,869	158,869	158,869
ID Charge From Workers Comp	144,700	168,625	168,625	168,625	168,625
TOTAL	\$ 904,194	\$ 1,098,441	\$ 1,017,719	\$ 1,071,322	\$ 1,139,389

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Landfill	(8,076)	(7,000)	(7,000)	(7,000)	(7,000)
ID Billing To Streets	(61,758)	(54,000)	(54,000)	(57,000)	(57,000)
ID Billing To Sewer	(2,249,625)	(2,105,000)	(2,100,298)	(2,226,000)	(2,226,000)
ID Billing To Stormwater	(226,901)	(219,000)	(112,683)	(221,000)	(221,000)
TOTAL	\$ (2,546,360)	\$ (2,385,000)	\$ (2,273,981)	\$ (2,511,000)	\$ (2,511,000)

Transfer Out

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer Out To General	7,328,178	7,600,000	7,600,000	7,700,000	7,700,000
Transfer Out To Debt Service	-	138,933	138,933	142,100	142,100
Transfer Out To Capital	6,200	-	-	-	143,623
TOTAL	\$ 7,334,378	\$ 7,738,933	\$ 7,738,933	\$ 7,842,100	\$ 7,985,723

Position Summary

Classification	CG	2021 Budget		2022 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	87,737	-	-	-	-
ACCOUNTANT 3-18	18	-	-	1.00	95,721	1.00	95,721
ACCOUNTANT 4-18	18	1.00	99,120	1.00	79,880	1.00	79,880
ACCT TECH 3-20	20	-	-	1.00	63,914	1.00	63,914
ADMIN CLK 1-20	20	5.00	293,708	5.00	280,717	5.00	280,717
ASSET MGR 2-18	18	1.00	80,493	1.00	79,880	1.00	79,880
AUTO MECH-16	16	2.00	127,299	2.00	127,704	2.00	127,704
CIVIL TECH 2-16	16	1.00	73,430	1.00	72,870	1.00	72,870
COMP MAP/GIS COORD-18	18	1.00	106,726	1.00	105,913	1.00	105,913
CONSTRUCTION SUPV-18	18	1.00	87,029	1.00	86,366	1.00	86,366
CONTROL SYSTEMS TECH-16	16	1.00	71,268	1.00	73,428	1.00	73,428
CROSS CONNECT CTRL INSPEC-16	16	3.00	238,750	3.00	237,639	3.00	237,639
CTRL SYS PROG-18	18	1.00	97,177	1.00	98,365	1.00	98,365
CUST SERV SUPV-18	18	1.00	85,323	1.00	92,012	1.00	92,012
DISPATCHER-16	16	1.00	64,642	1.00	64,738	1.00	64,738
ELECTRICIAN FOREPERS-71	71	1.00	72,790	1.00	74,546	1.00	74,546
ENGINEER 3-18	18	1.00	67,831	1.00	67,315	1.00	67,315
ENGINEER 4-18	18	2.00	206,014	2.00	204,446	2.00	204,446
ENGR AIDE 1-16	16	1.00	56,228	1.00	54,279	1.00	54,279
ENGR PROG SPEC 1-16	16	1.00	76,211	1.00	75,631	1.00	75,631
EQPT OPR 1-16	16	10.00	576,309	10.00	575,847	10.00	575,847
EQPT OPR 2-16	16	1.00	52,983	1.00	52,580	1.00	52,580
EQPT OPR 3-16	16	7.00	476,569	7.00	474,801	7.00	474,801
FIELD SERV REP 2-16	16	4.00	229,502	4.00	235,204	4.00	235,204
FIELD SERV REP 3-16	16	1.00	68,237	1.00	67,718	1.00	67,718
FIELD SERVICE ANALYST-16	16	3.00	203,845	3.00	203,668	3.00	203,668
FIELD SERVICE LDWKR 1-16	16	1.00	74,096	1.00	73,532	1.00	73,532
FIELD SERVICE LDWKR 2-16	16	1.00	60,759	1.00	121,055	1.00	60,296
FIN OPER LDWKR-20	20	1.00	65,578	1.00	60,388	1.00	60,388
MAINT MECH 1-16	16	2.00	134,186	2.00	140,547	2.00	140,547
MAINT MECH 2-16	16	4.00	285,560	4.00	288,085	4.00	288,085
MAINT WORKER-16	16	1.00	54,695	1.00	54,279	1.00	54,279
MASTER MECHANIC-16	16	1.00	76,995	1.00	76,409	1.00	76,409
OPERATIONS CLERK-16	16	1.00	62,862	1.00	63,561	1.00	63,561
PAINTER-71	71	1.00	64,754	1.00	64,261	1.00	64,261
PRINCIPAL ENGR 1-18	18	1.00	118,333	1.00	119,647	1.00	119,647
PROGRAM ASST 1-20	20	4.00	246,896	3.00	189,617	3.00	189,617
PUB WKS GEN FORE-18	18	3.00	256,985	3.00	255,030	3.00	255,029
PUB WKS GEN SUPV-18	18	1.00	98,226	1.00	97,477	1.00	97,477
PUB WKS LEADWKR-16	16	1.00	59,498	1.00	60,618	1.00	60,618
PUB WKS MAINT WKR 1-16	16	5.00	277,436	5.00	282,226	5.00	282,226
PUB WKS MAINT WKR 2-16	16	4.00	234,163	4.00	223,685	4.00	223,685
PUB WKS MAINT WKR 3-16	16	8.00	516,440	8.00	513,721	8.00	513,721
PUBLIC INFORMATION OFF 2-18	18	1.00	91,146	1.00	77,455	1.00	77,455
SURVEYOR 2-18	18	1.00	82,103	1.00	81,478	1.00	81,478
WATER CIVIL TECH 2-16	16	3.00	220,218	3.00	218,544	3.00	218,544
WATER CIVIL TECH 3-16	16	2.00	148,950	2.00	147,818	2.00	147,818
WATER COMM OUTREACH SPEC-18	18	1.00	71,901	1.00	58,374	1.00	58,374
WATER HYDRANT INSPEC-16	16	3.00	207,095	3.00	192,608	3.00	192,608

Water Utility

Function: Public Works

Position Summary

Classification	CG	2021 Budget Adopted		2022 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
WATER ONE CALL COORD-16	16	3.00	201,889	3.00	200,353	3.00	200,353
WATER QUALITY MGR-18	18	1.00	115,054	1.00	87,818	1.00	87,818
WATER QUALITY SAMPLER 2-16	16	1.00	52,983	1.00	57,326	1.00	57,326
WATER QUALITY SAMPLER 3-16	16	1.00	66,306	1.00	65,801	1.00	65,801
WATER SUPPLY MGR-18	18	1.00	119,316	1.00	118,406	1.00	118,406
WATER UTIL ACCT/COMP SPEC-20	20	1.00	68,699	1.00	68,176	1.00	68,176
WATER UTIL ASST GEN MGR-18	18	1.00	136,068	1.00	135,031	1.00	135,031
WATER UTIL FIN MGR-18	18	1.00	111,635	1.00	113,000	1.00	113,000
WATER UTIL GEN MGR-21	21	1.00	160,275	1.00	127,513	1.00	127,513
WATER UTIL MAINT SUPV-18	18	1.00	106,895	1.00	106,080	1.00	106,080
WATER UTIL OPER MGR-18	18	1.00	125,031	1.00	124,080	1.00	124,079
WATER UTIL OPR LDWKR-16	16	5.00	377,030	5.00	377,951	5.00	377,951
WATERWKS OPR 1-16	16	4.00	257,583	4.00	258,561	4.00	258,561
WATERWKS OPR 2-16	16	5.00	404,689	5.00	408,259	5.00	408,259
TOTAL		130.00	9,411,549	130.00	9,353,952	130.00	9,293,191

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Worker's Compensation

Agency Overview

Agency Mission

The mission of Worker's Compensation is to protect the interests of City workers who are injured or become ill on the job by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits, and assisting injured workers in returning to work as soon as is feasible.

Agency Overview

The Worker's Compensation fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Staff administering this fund are responsible for retaining a third party administrator to handle the City's workers' compensation claims, providing safety services, managing the City's return-to-work program, and purchasing of stop loss coverage. Staff manages the City's safety program and operates as the City liaison with its third party administrator. The goal of Worker's Compensation is to provide injured or ill employees with the provision of appropriate and timely benefits as provided under the Worker's Compensation laws of Wisconsin.

2022 Budget Highlights

The 2022 Executive Budget:

- Includes a projected rate increase of \$100,000 based on anticipated claims and assumes utilizing \$245,300 in fund balance in 2022.

Workers Compensation

Function: Internal Services

Service Overview

Service: Workers Comp

Citywide Element: Health & Safety

Service Description

This service coordinates citywide programs with safety committees, managers, and employees to provide a safe working environment for City employees. If an employee becomes injured or ill on the job, staff work with providers to provide appropriate and timely benefits as provided under the Worker's Compensation laws established by the State of Wisconsin.

Major Budget Changes

- Agency charges were increased by \$100,000 based on claim trends. The 2022 budget assumes utilizing \$245,300 from fund balance.

Activities Performed by this Service

- Claim payments: Payment of worker's compensation claims.
- Administration: Insurance premiums, third-party administrator (TPA) fees, assessments, and administrative expenses.

Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(41,286)	(431,559)	(441,559)	(318,986)	(320,323)
Personnel	125,909	125,271	125,271	127,698	129,035
Non-Personnel	3,068,631	3,956,288	3,966,288	3,941,288	3,941,288
TOTAL	\$ 3,153,254	\$ 3,650,000	\$ 3,650,000	\$ 3,750,000	\$ 3,750,000

Agency Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Agency Charges	(3,153,254)	(3,650,000)	(3,650,000)	(3,750,000)	(3,750,000)
TOTAL	(3,153,254)	(3,650,000)	(3,650,000)	(3,750,000)	(3,750,000)

Workers Compensation

Function: Internal Services

Line Item Detail

Agency Primary Fund: Worker'S Compensation

Investments & Contributions

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Interest	(27)	-	-	-	-
TOTAL	\$ (27)	\$ -	\$ -	\$ -	\$ -

Misc Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Miscellaneous Revenue	(37,659)	(75,000)	(30,000)	(75,000)	(75,000)
TOTAL	\$ (37,659)	\$ (75,000)	\$ (30,000)	\$ (75,000)	\$ (75,000)

Other Finance Sources

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Fund Balance Applied	-	(356,559)	(411,559)	(243,986)	(245,323)
TOTAL	\$ -	\$ (356,559)	\$ (411,559)	\$ (243,986)	\$ (245,323)

Transfer In

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In From Grants	(3,600)	-	-	-	-
TOTAL	\$ (3,600)	\$ -	\$ -	\$ -	\$ -

Salaries

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Permanent Wages	85,688	86,416	86,416	88,652	88,652
Compensated Absence	9,745	-	-	-	-
Hourly Wages	-	8,000	8,000	8,000	8,000
TOTAL	\$ 95,433	\$ 94,416	\$ 94,416	\$ 96,652	\$ 97,752

Benefits

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Health Insurance Benefit	17,227	18,486	18,486	18,486	19,016
Wage Insurance Benefit	245	281	281	169	169
WRS	5,786	5,833	5,833	5,983	5,762
FICA Medicare Benefits	6,026	6,255	6,255	6,408	6,336
Other Post Emplmnt Benefit	828	-	-	-	-
Pension Expense	363	-	-	-	-
TOTAL	\$ 30,475	\$ 30,855	\$ 30,855	\$ 31,046	\$ 31,283

Supplies

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Office Supplies	48	1,000	1,000	1,000	1,000
Hardware Supplies	584	-	-	-	-
Work Supplies	56	9,000	9,000	9,000	9,000
TOTAL	\$ 688	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000

Workers Compensation

Function: Internal Services

Line Item Detail

Agency Primary Fund: Worker'S Compensation

Purchased Services

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Telephone	95	250	250	250	250
Cellular Telephone	29	50	50	50	50
Custodial Bldg Use Charges	-	8,988	8,988	8,988	8,988
Conferences & Training	90	1,000	1,000	1,000	1,000
Memberships	787	1,000	1,000	1,000	1,000
Audit Services	1,000	-	-	-	-
Management Services	139,549	180,000	180,000	180,000	180,000
Consulting Services	45,359	60,000	60,000	110,000	110,000
Other Services & Expenses	4,285	5,000	5,000	5,000	5,000
Other Insurance	300,975	340,000	350,000	375,000	375,000
Insurance Claims	2,493,163	3,350,000	3,350,000	3,250,000	3,250,000
TOTAL	\$ 2,985,333	\$ 3,946,288	\$ 3,956,288	\$ 3,931,288	\$ 3,931,288

Inter-Departmental Billings

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
ID Billing To Assessor	(11,091)	(11,273)	(11,273)	(12,321)	(12,321)
ID Billing To Attorney	(1,238)	(1,467)	(1,467)	(1,498)	(1,498)
ID Billing To Civil Rights	(725)	(923)	(923)	(952)	(952)
ID Billing To Clerk	(810)	(720)	(720)	(1,611)	(1,611)
ID Billing To Common Council	(277)	(349)	(349)	(374)	(374)
ID Billing To Finance	(1,777)	(2,127)	(2,127)	(2,035)	(2,035)
ID Billing To Human Resources	(761)	(961)	(961)	(932)	(932)
ID Billing To Information Tec	(3,491)	(4,598)	(4,598)	(4,430)	(4,430)
ID Billing To Mayor	(507)	(688)	(688)	(692)	(692)
ID Billing To Municipal Court	(175)	(206)	(206)	(208)	(208)
ID Billing To EAP	(106)	(142)	(142)	(165)	(165)
ID Billing To Fire	(682,419)	(847,776)	(847,776)	(914,933)	(914,933)
ID Billing To Police	(633,747)	(716,030)	(716,030)	(817,980)	(817,980)
ID Billing To Engineering	(103,078)	(137,109)	(137,109)	(159,163)	(159,163)
ID Billing To Fleet Services	(57,595)	(34,768)	(34,768)	(31,893)	(31,893)
ID Billing To Landfill	(2,591)	-	-	(976)	(976)
ID Billing To Public Works	(134)	(209)	(209)	(218)	(218)
ID Billing To Streets	(379,508)	(439,805)	(439,805)	(422,148)	(422,148)
ID Billing To Traffic Eng	(64,198)	(80,708)	(80,708)	(73,337)	(73,337)
ID Billing To Library	(11,443)	(16,532)	(16,532)	(16,386)	(16,386)
ID Billing To Parks	(206,467)	(253,623)	(253,623)	(235,606)	(235,606)
ID Billing To Bldg Inspection	(23,934)	(27,738)	(27,738)	(26,321)	(26,321)
ID Billing To Community Dev	(3,083)	(3,094)	(3,094)	(2,689)	(2,689)
ID Billing To Economic Dev	(949)	(1,463)	(1,463)	(1,412)	(1,412)
ID Billing To Office Of Dir PI	(219)	(326)	(326)	(247)	(247)
ID Billing To Planning	(2,654)	(2,402)	(2,402)	(2,581)	(2,581)
ID Billing To Monona Terrace	(34,192)	(37,337)	(37,337)	(29,104)	(29,104)
ID Billing To Golf Courses	(12,355)	(13,929)	(13,929)	(20,863)	(20,863)
ID Billing To Parking	(50,953)	(67,678)	(67,678)	(51,334)	(51,334)
ID Billing To Sewer	(32,249)	(36,347)	(36,347)	(37,600)	(37,600)
ID Billing To Stormwater	(12,295)	(15,506)	(15,506)	(17,638)	(17,638)
ID Billing To Transit	(631,448)	(688,748)	(688,748)	(684,003)	(684,003)
ID Billing To Water	(144,700)	(168,625)	(168,625)	(150,088)	(150,088)
ID Billing To CDA Management	(42,085)	(36,793)	(36,793)	(28,262)	(28,262)
TOTAL	\$ (3,153,254)	\$ (3,650,000)	\$ (3,650,000)	\$ (3,750,000)	\$ (3,750,000)



Glossary

2022 Operating Budget: Executive Budget

Glossary

AGENCY: A unit of organization within the City. Agencies include departments, divisions, and utilities. Each agency is responsible for submitting to the Finance Director capital and operating budget requests outlining projected costs of operation for the upcoming fiscal year.

AMERICAN RESCUE PLAN ACT (ARPA): The American Rescue Plan Act of 2021 (ARPA) was passed by the U.S. Congress to provide for a strong and equitable recovery from the COVID-19 pandemic. ARPA provides \$350 billion directly to state and local governments, including the City of Madison, to respond to the impacts of the COVID-19 pandemic. Eligible uses for ARPA funds include addressing ongoing public health responses costs, addressing the negative economic impacts of COVID-19, and supporting city operations and government services. ARPA is a funding source for some capital projects in the 2022 CIP.

APPROPRIATION: The legislative authority to spend and obligate a specified amount from a designated fund account for a specific purpose.

BORROWING SCHEDULE: The plan for General Fund and Non-General Fund General Obligation (GO) borrowing during the period of the Capital Improvement Plan (CIP).

CANCELLATION: The removal of budget authority for a project or program. Authority may be cancelled because a project is delayed, the project is not moving forward, implementation is slowed, the project is completed under budget, or there is a change in the scope of the project.

CAPITAL BUDGET: The appropriations for capital projects, which comprise the first year of the Capital Improvement Plan.

CAPITAL IMPROVEMENT PLAN (CIP): The capital projects planned for the next six years in the capital budget. Only the first year of the Capital Improvement Plan is appropriated with the adoption of the capital budget. The remaining five years of budget information are presented as a plan for the future.

CAPITAL PROGRAM: A large scale *continuing* work plan which provides for lasting improvements to the City's infrastructure, assets, and services oftentimes funded by notes, bonds, and other borrowing methods.

CAPITAL PROJECT: A large scale work plan with a *defined start date and end date* which provides for lasting improvements to the City's infrastructure, assets, and services oftentimes funded by notes, bonds, and other borrowing.

CITYWIDE ELEMENT: Major topic areas that influence the quality of life in Madison. The Citywide Elements are:

- Culture and Character
- Economy and Opportunity
- Effective Government
- Green and Resilient
- Land Use and Transportation
- Neighborhoods and Housing

COMPENSATION GROUP: A grouping of job classifications based on shared attributes, professional and supervisory requirements, and work functions that are assigned to established salary ranges in the compensation plan.

DEBT SERVICE: Principal and interest payments on debt incurred by the City.

DEVELOPMENT IMPACT FEE ZONE: Geographically defined areas of the City that have been designated by the Common Council as areas in which development has created or may create the need for capital improvements to be

funded in whole or in part by impact fees. The areas may be referenced in the Comprehensive Plan or Master Plan, and are shown on a Development Impact Fee Zones Map.

DIRECT APPROPRIATION: Budget appropriations made for a specific activity or initiative but not housed within a specific agency. These appropriations fall under the purview of the Mayor.

EQUALIZED VALUE: The estimated value of all taxable real and personal property in each taxation district, by class of property, as of January 1, and certified by the State of Wisconsin Department of Revenue on August 15 of each year.

EXECUTIVE BUDGET: The Mayor's plan for expenditures and funding sources during the fiscal year. The plan reflects potential appropriations and is presented to the Common Council for their amendments and adoption at which time the funds are legally appropriated.

EXPENDITURE RESTRAINT PROGRAM: A state aid program that provides funding to municipalities that keep the growth in property tax supported spending to a calculated limit based on mills, the consumer price index, and net new construction.

EXPENDITURE TYPE: The category that describes the type of expenditure being made, for example, Building, Machinery and Equipment, Fiber Network.

FULL TIME EQUIVALENT POSITION (FTE): A term used to express the position count. A person working in a half-time position is considered to be working at 0.5 FTE.

FUNCTION: A grouping of agencies that provide like services. The functions identified within Madison's operating budget include: Administration, General Government, Library, Planning and Development, Public Safety and Health, and Public Works and Transportation.

FUND: A sum of money segregated for specific activities. Use of this money requires adherence to special regulations established for each fund. The funds identified within the City of Madison's Adopted Budget include: Capital Projects Fund, General Fund, Community Development Grants, Convention Center, Debt Service, Fleet Services, Golf Courses, Impact Fees, Insurance, Library, Loans, Metro Transit, Other Grants, Other Restricted, Parking Utility, Public Health Madison & Dane County, Sewer Utility, Stormwater Utility, Water Utility, Worker's Compensation, and Community Development Authority.

FUNDING SOURCE: Income received which supports an appropriation. Funding sources include General Obligation borrowing, federal and state grants, special assessments, etc.

GENERAL FUND: A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic City operations.

GENERAL OBLIGATION (GO) BORROWING: A type of municipal borrowing that is secured by the City's available resources, including tax revenues, to repay the debt.

General Fund GO Borrowing: General Obligation Borrowing that is funded by the City's General Fund which comprises most of the City's tax revenues and unrestricted revenues.

Non-General Fund GO Borrowing: General Obligation Borrowing that is funded by sources other than the General Fund. These include enterprise funds such as Stormwater and Metro.

HOLDING COSTS: Expenses for upkeep and maintenance of the unoccupied areas of the Tax Increment Financing (TIF) district properties throughout Madison.

HORIZON LIST: A list of projects not included in the Capital Improvement Plan but that will continue to be studied and analyzed for inclusion in a future CIP. Projects on this list have specific outstanding items that must be addressed prior to inclusion in a future CIP.

IMAGINE MADISON: Madison's Comprehensive Plan (most recently updated in 2018), outlining policies and actions impacting City budgets, ordinances, and growth. The plan update, which was guided by community input, looks 20 years into the future and seeks opportunities to address long term issues, but focuses on action steps to guide the City's near term efforts.

IMPACT FEE: A fee imposed on developers in order to pay the capital costs to construct, expand or improve public facilities which are necessary to accommodate new development or any improvements made to existing development in the City as a whole or in designated development impact fee zones. The City currently receives fees from 16 zones that pay for park infrastructure, parkland acquisitions, transportation improvements, Stormwater facilities and sanitary sewer improvements.

LEVY (PROPERTY TAX): Taxes levied on all taxable property within the City of Madison. The annual levy is determined by the amount of funding needed to support ongoing operating functions of the City. The property tax represents 73% of Madison's total General Fund budget.

LEVY LIMIT: A state law providing the maximum amount a municipality may implement as property tax calculated as the prior year levy plus the percentage increase in equalized value from net new construction, with certain exceptions such as general obligation debt service.

MAJOR: A set of like accounts defining the nature of expenditures. Major objects within the City of Madison's chart of accounts include:

- Revenue
- Salaries
- Fringe Benefits
- Supplies
- Purchased Services
- Debt & Other Financing
- Inter-Departmental Billings
- Inter-Departmental Charges
- Transfer Out

MILL RATE: A figure used to represent the amount per \$1,000 of the assessed value of property which then is used to determine the amount of property tax.

NEIGHBORHOOD RESOURCE TEAM (NRT): Staff teams that work together to focus on priorities identified by a specific neighborhood. The mission of Neighborhood Resource Teams is to encourage and enhance communication, coordination, and relationship building among City staff, residents, and other stakeholders to promote equity and improve the quality of life for Madison residents.

NET NEW CONSTRUCTION: The percentage calculated from the ratio of new construction value to the total equalized property value in the City, used in calculating state levy limits and expenditure restraint program limits.

OPERATING BUDGET: A plan, approved by the Mayor and Common Council, appropriating funds to agencies for operating costs during the upcoming year. This plan establishes legal expenditure authority for agencies to carry out business as authorized in the adopted budget. Amendments to the operating budget that exceed \$5,000 are subject to super majority approval by the Common Council.

PAVEMENT RATING: A scale for measuring roadway quality ranging from 0-10, used to document the roadway condition throughout the City of Madison. Pavement ratings are updated biennially.

1	2	3	4	5	6	7	8	9	10
Poor	Deficient				Adequate				New

PAYMENT IN LIEU OF TAX: A payment made by entities exempt from the property tax to reflect services received from the City.

RACIAL EQUITY AND SOCIAL JUSTICE INITIATIVE (RESJI): An initiative within the City of Madison focused on establishing racial equity and social justice as core principles in all decisions, policies and functions of the City of Madison.

REAUTHORIZATION: Funding appropriated in one year that will not be received in that year and is appropriated by the Common Council in the following year’s budget for the same purpose.

REVENUE BONDS: Debt funding for capital projects and programs that is secured by a specified revenue source, for example, payments made by rate payers for water or sewer services.

SERVICE: An activity or set of activities performed by an agency that has identifiable costs for budgetary purposes and a clear purpose with measurable objectives.

SPECIAL ASSESSMENTS: Charges designated for improvements and services provided to real property within the City and charged to the property owners. Examples of improvements funded by special assessments include sewer repair and sidewalk replacement.

TAX INCREMENT: The amount obtained by multiplying the total county, city, school and other local general property taxes levied on all taxable property within a tax incremental district in a year by a fraction having as a numerator the value increment for that year in the TID and as a denominator that year’s equalized value of all taxable property in the TID. In any year, a tax increment is “positive” if the value increment is positive.

TAX INCREMENTAL BASE (BASE VALUE): The aggregate value, as equalized by the Wisconsin Department of Revenue, of all taxable property located within a Tax Increment District (TID) on the date as of which the TID is created.

TAX INCREMENT DISTRICT (TID): A geographical area, made up of contiguous whole units of property. A TID does not include any area identified as a wetland, as defined in State Statute.

TAX INCREMENT FINANCING (TIF): TIF is a public financing method that serves two primary functions. The first function is to fund certain capital improvements. The second function is, when a private project has demonstrated financial need and met the “but for” test as proscribed in State Statute, to provide public financial assistance to private developments in a tax increment district. (For a full list of eligible project costs, consult State Statute 66.1105.)

TAXES ON AVERAGE VALUE HOME (TOAH): A calculation used to reflect the impact of budgetary decisions on the property tax levy by calculating the impact on the average assessed property value of a single family home.

VALUE INCREMENT: The equalized value of all taxable property in a TID in any year minus the tax incremental base. In any year “value increment” is positive if the tax incremental base is less than the aggregate value of taxable property as equalized by the Wisconsin Department of Revenue; it is negative if that base exceeds the aggregate value.

FINANCE DEPARTMENT

OFFICE OF BUDGET & PROGRAM EVALUATION

FINANCE DIRECTOR
David Schmiedicke

BUDGET & PROGRAM EVALUATION MANAGER
Christine Koh

BUDGET POLICY ANALYST
Stephanie Mabrey
Ryan Pennington
Brent Sloat
Elizabeth York

DATA & INNOVATION MANAGER
Eleanor Anderson

DATA ANALYST
Jessica Jones
Nathan Shipley





City of Madison
Finance Department
210 Martin Luther King Jr Blvd
Madison, WI 53703