

# Direct Appropriations

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## *Agency Overview*

### Agency Overview

This Agency includes funding for various benefits that are not included in the individual agency budgets. These include Compensated Absence Escrow (sick leave payouts), Flexible Spending, Unemployment Insurance, Life Insurance, and the Bus Pass Subsidy. The Agency also includes funding for various costs that are not readily identifiable with a single agency, including the Contingent Reserve.

### 2022 Budget Highlights

The 2022 Executive Budget:

- Increases the General Fund debt service payment to reflect actual 2022 debt service payments. (Increase: \$195,500)
- Increases the Contingent Reserve to 0.5% of budgeted expenditures in accordance with City policy. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval. (Increase: \$95,000)
- Eliminates a furlough program for general municipal employees that was included in the 2021 Adopted Budget. (Increase: \$1,200,000)
- Includes a 1% cost of living adjustment (COLA) for general municipal employees. (Increase: \$1,500,000)
- Funds the removal of the residency requirement that reduces longevity increases by one (1) percent for those employees in Compensation Group 18 who do not reside in the City of Madison. This will require a change to the MGO 3.54(16)(a). (Increase: \$75,000)
- Increases Compensated Absence Escrow to reflect current trends. (Increase: \$480,000)
- Includes \$915,000 for capital projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget and total \$915,000. (Increase: \$10,000)

**Direct Appropriations****Function: Administration***Budget Overview*

## Agency Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
<b>TOTAL</b>	<b>\$ 57,227,633</b>	<b>\$ 61,903,867</b>	<b>\$ 58,818,134</b>	<b>\$ 69,146,867</b>	<b>\$ 66,179,413</b>

## Agency Budget by Service

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Direct Appropriations	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
<b>TOTAL</b>	<b>\$ 57,227,633</b>	<b>\$ 61,903,867</b>	<b>\$ 58,818,134</b>	<b>\$ 69,146,867</b>	<b>\$ 66,179,413</b>

## Agency Budget by Major-Revenue

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Transfer In	(277,812)	-	-	-	-
<b>TOTAL</b>	<b>\$ (277,812)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## Agency Budget by Major-Expenses

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Salaries	(1,446)	(1,200,000)	24,985	2,043,000	1,568,000
Benefits	369,798	3,126,226	700,241	4,426,226	3,631,226
Supplies	375,392	75,000	-	75,000	-
Purchased Services	1,521,923	1,434,676	1,344,943	1,434,676	2,215,895
Debt & Other Financing	-	1,720,000	-	1,720,000	1,815,000
Inter Depart Billing	(105,914)	(119,860)	(119,860)	(119,860)	(124,031)
Transfer Out	55,345,693	56,867,825	56,867,825	59,567,825	57,073,323
<b>TOTAL</b>	<b>\$ 57,505,445</b>	<b>\$ 61,903,867</b>	<b>\$ 58,818,134</b>	<b>\$ 69,146,867</b>	<b>\$ 66,179,413</b>

# Direct Appropriations

Function: Administration

## Service Overview

Service: Direct Appropriations

Citywide Element: Effective Government

### Service Description

This service provides funding for activities that do not relate to any specific agency or service. Highlights of what is included here are outlined below

### Major Budget Changes

	2021 Adopted	2022 Exec	\$ Change
<b>Misc Employee Compensation</b>			
Furlough Savings	(1,200,000)	-	1,200,000
Compensation	-	1,568,000	1,568,000
Compensated Absence Escrow	2,770,000	3,250,000	480,000
Flexible Spending	10,600	35,600	25,000
Unemployment	150,000	150,000	-
Life Insurance	45,626	45,626	-
Bus Pass Subsidy	150,000	150,000	-
<b>Citywide Expenses</b>			
City Memberships	100,157	103,157	3,000
Cost Allocation Charges	(119,860)	(124,032)	(4,172)
Federal Liaison	40,000	40,000	-
Henry Vilas Zoo	872,733	840,000	(32,733)
License Suspension	55,000	55,000	-
Martin Luther King Awards	600	600	-
Martin Luther King Holiday	7,100	7,100	-
Medical Supplies	75,000	-	(75,000)
Police and Fire Commission	25,000	100,000	75,000
Prior Year Encumbrances	206,568	233,568	27,000
Revenue Sharing Payments	64,518	303,470	238,952
State Liaison	33,000	33,000	-
Taxes and Special Assessments	80,000	50,000	(30,000)
Town of Madison Final Attachment	-	500,000	500,000
<b>Debt Service, Capital, &amp; Contingent Reserve</b>			
Debt Service	55,912,825	56,108,324	195,499
Transfer to Capital	905,000	915,000	10,000
Contingent Reserve	1,720,000	1,815,000	95,000
<b>TOTAL</b>	<b>\$ 61,903,867</b>	<b>\$ 66,179,413</b>	<b>\$ 4,275,546</b>

### Employee Benefits & Compensation

- **Citywide Furloughs:** The 2021 Adopted Budget included the General Fund share of savings from a furlough program for general municipal employees. The furlough program was not implemented in 2021 and was removed from the 2022 Executive Budget.
- **Compensation:** The 2022 Executive Budget includes a 1% cost of living adjustment (COLA) for general municipal employees. The budget also funds the removal of a 1% longevity penalty for employees in compensation group 18 that do not reside in the City of Madison.
- **Compensated Absence Escrow:** These funds are for the City's contribution for retiree health insurance when employees retire converting sick leave into health insurance coverage. General Fund costs associated with this expense are budgeted centrally and distributed to agencies in the mid-year and year-end appropriation adjustments based on actual expenditures. Actual expenditures for this benefit appear in agency budgets. This amount was increased to reflect current trends.
- **Bus Pass Subsidy:** This funding represents the City share of providing bus passes for City employees.
- **Miscellaneous Benefits:** Flexible Spending, Unemployment and Life Insurance. This amount represents miscellaneous benefit charges that are budgeted centrally. This amount was increased to reflect current trends.

# Direct Appropriations

Function: Administration

## Service Overview

### Citywide Expenses

- **City Memberships:** Specific memberships include: Dane County Cities and Villages Association, League of Wisconsin Municipalities, LWM Urban Alliance, Mayor’s Innovation Project, National League of Cities, US Conference of Mayors, Wheeler Report, WI Coalition Against Homelessness, and the WI Diversity Procurement Network. This amount was increased to reflect 2022 rates.
  - **Cost Allocation:** This represents interdepartmental billings charged to enterprise agencies for building and equipment depreciation. The 2022 amounts are based on the update to the cost allocation plan that was performed in 2021.
  - **Federal & State Liaisons:** These funds support contracts with firms that represent City’s legislative interests at the state and federal levels.
  - **Henry Vilas Zoo:** These funds are for the City’s share of costs at the Henry Vilas Zoo. The annual amount is driven by a formula that shares costs between the City and Dane County. In 2022 the General Fund share of Zoo expenses is \$32,700 lower than 2021.
  - **License Suspension:** The City pays fees to the Wisconsin Department of Transportation to suspend licenses as a method to collect on delinquent accounts.
  - **Martin Luther King Holiday:** These funds provide transportation services and child care for the Martin Luther King Jr Holiday celebration.
  - **Medical Supplies:** The 2021 Adopted Budget included funding for medical supplies for city-wide use in dealing with the COVID-19 pandemic. In the 2022 Executive Budget, agencies have budgeted for increased medical supply costs.
  - **Police and Fire Commission:** These funds are for legal services for the Police and Fire Commission. This amount was increased to reflect current trends.
  - **Prior Year Encumbrances:** Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies.
  - **Revenue Sharing Payments:** When municipalities are annexed to the City the agreements include revenue sharing for a period of time (usually five years) during which the City pays a portion of the city taxes to the annexed municipality. The amount was increased based on estimates for 2022.
  - **Taxes and Special Assessments:** Funding was moved to Revenue Sharing Payments in the 2022 Executive Budget.
  - **Town of Madison Final Attachment:** The City of Madison will attach portions of the Town of Madison effective October 31, 2022. This amount represents potential severance payments to Town employees and one-time costs for accounting and payroll transition activities.
- Debt Service, Contingent Reserve, & Capital
- **Debt Service:** This amount represents the General Fund portion of debt service payments for 2022.
  - **Contingent Reserve:** It is the City’s policy to appropriate 0.5% of budget expenditures in the Contingent Reserve. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval.
  - **Funding for 2022 Capital Projects:** The 2022 Executive Budget includes \$915,000 for projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget.

### Service Budget by Fund

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
General	57,227,633	61,903,867	58,818,134	69,146,867	66,179,413
Other-Expenditures	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 57,227,633</b>	<b>\$ 61,903,867</b>	<b>\$ 58,818,134</b>	<b>\$ 69,146,867</b>	<b>\$ 66,179,413</b>

### Service Budget by Account Type

	2020 Actual	2021 Adopted	2021 Projected	2022 Request	2022 Executive
Revenue	(277,812)	-	-	-	-
Personnel	368,352	1,926,226	725,226	6,469,226	5,199,226
Non-Personnel	57,243,007	60,097,501	58,212,768	62,797,501	61,104,218
Agency Charges	(105,914)	(119,860)	(119,860)	(119,860)	(124,031)
<b>TOTAL</b>	<b>\$ 57,227,633</b>	<b>\$ 61,903,867</b>	<b>\$ 58,818,134</b>	<b>\$ 69,146,867</b>	<b>\$ 66,179,413</b>