

**APPLICATION AND CERTIFICATE FOR PAYMENT
CITY OF MADISON ENGINEERING DIVISION**

Project Manager: _____

Page 1 of _____

Project: _____

Contract Number: _____

Payment Number: _____

DO NOT WRITE IN THIS BOX - TO BE COMPLETED BY CITY ENGINEERING PERSONNEL ONLY

TOTAL FROM PAGE: _____

LESS RETAINAGE: _____

SUBTOTAL: _____

LESS PREVIOUS PAYMENTS: _____

CURRENT PAYMENT DUE: _____

CONTRACTOR'S APPLICATION FOR PAYMENT:

The undersigned contractor certifies that to the best of his/her knowledge the work covered by this application for payment has been completed in accordance with the contract documents, and that the current payment is now due.

CONTRACTOR:

DATE

INSPECTOR'S CERTIFICATE FOR PAYMENT:

The undersigned Inspector certifies that to the best of his/her knowledge, the work covered by this application for payment has been completed in accordance with the contract documents, and that the contractor is entitled to payment for the amount certified.

INSPECTOR

DATE

PLEASE PROVIDE THE TIME PERIOD FOR THIS PAYMENT REQUEST:

FROM: _____

TO: _____

PLEASE PROVIDE THE CONTRACTOR/SUBCONTRACTORS THAT WORKED ON PROJECT DURING THIS PERIOD:

NOTE: *SIGNED PAYMENT REQUEST SHALL BE SUBMITTED TO THE ENGINEER/INSPECTOR.
PARTIAL PAYMENTS CAN BE PROCESSED EVERY TWO WEEKS.*