

**MADISON METROPOLITAN SEWERAGE DISTRICT
NOTICE OF SPECIAL MEETING OF THE COMMISSION SUBCOMMITTEE ON THE
CHIEF ENGINEER AND DIRECTOR'S PERFORMANCE REVIEW**

PLEASE TAKE NOTICE that there will be a meeting of the Madison Metropolitan Sewerage District's Commission Subcommittee on the Chief Engineer and Director's performance review process 9:00 a.m. to 11:00. on Friday, February 5, 2021.

This meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting:

<https://zoom.us/j/99301419598?pwd=S3ErWnpmNjN3MmRVc2xQTETRMEZoQT09>. You can also participate by phone by dialing +1 312 626 6799 and using access code: 482350 for Meeting ID: 993 0141 9598. If you wish to participate and do not have telephone or internet access, please contact Janelle Werner at janellew@madsewer.org or 608-222-1201 to see whether an accommodation can be made. The Commission Subcommittee will consider and may take action on the matters set forth on the attached agenda. If any matter on the agenda is to be considered in closed session of the Commission Subcommittee, please be advised that following the closed session, the Commission Subcommittee will reconvene into open session for purposes of taking any action based on the closed session and concluding its agenda.

D. Michael Mucha, P.E
Chief Engineer and Director

Date: January 29, 2021

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the chief engineer director at 608-222-1201, 1610 Moorland Road, Madison, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Agenda

1. Call to Order
2. Commission Workgroup Discussion on the Review Process and Next Steps
3. Convene in Closed Session in Accordance with 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility
4. Reconvene in Open Session
5. Discussion or Actions, if any, Relative to the Chief Engineer and Director's Performance Review Feedback Discussed in Closed Session
6. Commission Workgroup Discussion with the Employee Leadership Council on the Review Process and Next Steps
7. Convene in Closed Session in Accordance with 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility
8. Reconvene in Open Session
9. Discussion or Actions, if any, Relative to the Chief Engineer and Director's Performance Review Feedback Discussed in Closed Session
10. Old Business
11. New Business
12. Adjourn