

Madison Board of Police and Fire Commissioners
Minutes of the Meeting of May 14, 2018

Meeting convened at approximately 5:20 p.m. Commissioners present: Hamdan, Enemuoh-Trammell, Gundlach, Findley
Staff also present: Chief Davis, Asst Chief Stedman, Capt. Schauf, Sgt. Marshall; Board Counsel Scott Herrick

PUBLISHED AGENDA

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| 1. Agenda | 4. Fire Department | 7. Report of Counsel |
| 2. Minutes | 5. Police Department | 8. Adjourn |
| 3. Public Comment | 6. OIR Report | |

Published agenda items shown in the order considered.

1. Agenda: **Unanimous consent: to approve the agenda.**
2. Minutes **Motion: to approve the minutes of the meeting of April 9, 2018.** [Gundlach/Handan: unanimous]
3. Public Comment: none
4. Fire Department
 - a. Monthly Staff Report: Chief Davis and Asst. Chief Stedman led discussion of the monthly report, including recruit interviewing by Chief Davis, demographic analysis of the current class, and the Chief's appointment recommendations.
 - c. Action items:

Motion: to convene in closed session for the purposes, authorized as noted by Wisconsin Statute, of considering employment, promotion, compensation or performance evaluation of a public employe, WS 19.85(1)(c), and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, WS19.85 (1)(f); and more specifically to receive the report of commissioner review of the personnel files of Firefighters David Crossen, Eric Mills, and Zack Smith and Apparatus Engineer Liza Tatar. The Commission may thereafter reconvene into open session to continue its proper business. [Findley/Gundlach: unanimous] The board then convened in closed session at approximately 5:30 p.m. **Motion: to reconvene in open session.** [Findley/ Handan: unanimous] The board reconvened in open session at approximately 5:35 p.m.

Motion:

1. to approve the preliminary recommendations of the Fire Chief for the promotions of Firefighters David Crossen, Eric Mills, and Zack Smith and Apparatus Engineer Liza Tatar to the rank of Lietutenant, each effective April 14, 2018; and each recommendation on a probationary basis pursuant to Rule 4.v, and with continuing appointment subject to a final recommendation by the Chief and final Board approval pursuant to Rule 4.v and WS 62.13(4)(a), which are reserved for 12 months from the effective date; and
2. to direct the Chief to advise the named individuals of the stated conditions to the Board's approval of the preliminary recommendation to promote and to advise him

further that any unsatisfactory performance or conduct occurring or coming to the attention of the department during the 12 months following the effective date of the Chief's preliminary recommendation shall be sufficient basis for reversion to the rank held prior to the preliminary recommendation to promote, whether by the Chief's determination in his sole discretion not to include the name in his final recommendation, or by rescission of the Board's preliminary approval of the Chief's recommendation, or otherwise. [Findley/ Gundlach: unanimous]

5. Police Department Report

- a. Monthly Staff Report: Capt. Schauf presented the monthly report and joined Sgt. Ed Marshall in leading discussion of the department's continuing outreach, recruitment, and advertising efforts, with particular attention to internet and social media facilities.

Comm. Gundlach will review one personnel file in anticipation of a promotional recommendation.

Motion: to convene in closed session for the purposes, authorized as noted by Wisconsin Statute, of considering employment, promotion, compensation or performance evaluation of a public employe, WS 19.85(1)(c), and considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, WS19.85 (1)(f); and more specifically to receive the report of commissioner review of the personnel files of Police Officers Nathaniel J. Lujan, Ryan T. Gibson, Daneil P. Swanson, and Don H. Penly. The Commission may thereafter reconvene into open session to continue its proper business. [Findley/ Hamdan: unanimous] The board then convened in closed session at approximately 5:50 p.m. **Motion:** to reconvene in open session. [Hamdan/ Findley: unanimous] The board reconvened in open session at approximately 5:55 p.m.

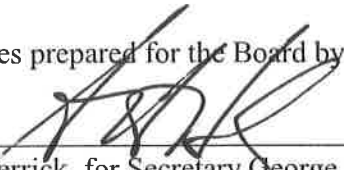
b. Action items:

1. **Motion:** to approve the final recommendations of the Police Chief for the promotion of Detective Manuel B. Gatdula, effective June 4, 2018. [Findley/ Handan: unanimous]
2. **Motion:**
 1. to approve the preliminary recommendation of the Police Chief for the promotion of P.O. Zachary L. Haggerty to the rank of Investigator, effective April 8, 2018, on a probationary basis pursuant to Rule 4.v, and with continuing appointment subject to a final recommendation by the Chief and final Board approval pursuant to Rule 4.v and WS 62.13(4)(a), which are reserved for 12 months from the effective date; and
 2. to direct the Chief to advise the named individual of the stated conditions to the Board's approval of the preliminary recommendation to promote and to advise him further that any unsatisfactory performance or conduct occurring or

coming to the attention of the department during the 12 months following the effective date of the Chief's preliminary recommendation shall be sufficient basis for reversion to the rank held prior to the preliminary recommendation to promote, whether by the Chief's determination in his sole discretion not to include the name in his final recommendation, or by rescision of the Board's preliminary approval of the Chief's recommendation, or otherwise. [Handan; Gundlach: unanimous]

6. OIR Report: Commissioners agreed to schedule two nonn sessions for discussion of the components of the OIR Report which refer directly or by implication to the responsibilities of the Board.
7. Report of Counsel: Herrick informed commissioners that he expects to retire from active law practice by the end of 2018. Commissioners agreed to consder procedures for replacement staffing and counsel at the June meeting.
8. Meeting adjourned at approximately 7:00 p.m.

Minutes prepared for the Board by Scott Herrick



Scott Herrick, for Secretary George Kamperschroer