



PRESIDENT
William F. White

**Olbrich Botanical Society
Board of Directors Meeting**

VICE PRESIDENT
Julie Rupert

Date: Tuesday, December 18, 2018

Time: 4:00 p.m.

SECRETARY
R. Richard Wagner

Place: Olbrich Botanical Gardens, Meeting Room

TREASURER
Mary Phillips

AGENDA

PAST PRESIDENT
Kevin Hess

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

DIRECTORS
Alnisa Allgood
Renee Boyce
Philip Bradbury
Dan Lauffer
Erik Lincoln
Susan Derse Phillips
Timothy W. Sherry
Michelle Taschek

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

EX OFFICIO DIRECTORS
Betty Chewning
Brad Hinkfuss
Angela Jenkins
Eric Knepp
Laurel Neverdahl
Nancy Ragland
Roberta Sladky

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

ADVISORS TO THE BOARD

Fred Anderson
Dennis P. Birke
Jack Bolz
Jt Covelli
Jennifer Curliss
Sandy Dolister
Julie Herfel
Edith Lawrence-Hilliard
Jeff Levy
Janet Loewi
Dale F. Mathwich
Dan Matson
Jerry Minnich
Erin Ogden
Elizabeth Ogren Erickson
Tricia Perkins
Emanuel Scarbrough
Barbara L. Tensfeldt
Paul Williams

I. Call to Order – by President William White

II. Approval of the November 20, 2018 minutes. Motion

III. Public Comments on Items not on the Agenda

IV. Reports

A. President’s Report – by President William White

- a. Capital Campaign Update – by Roberta Sladky and Joe Vande Slunt
- b. Project Update – by Randy Wiesner, Architect 3 City Engineering
- c. Nominations (information included in this packet) – Motion
- d. Confirm OBS Foundation Election (information included in this packet) – Motion
- e. Parental Leave Resolution (Executive Committee recommends approval.)

Whereas, The City of Madison has implemented a Paid Parental Leave benefit, and,

Whereas, The Olbrich Botanical Society strives to maintain some parity with City of Madison employee benefits,



Therefore be it resolved that Olbrich Botanical Society will provide six weeks (240 hours) of paid parental leave retroactive to December 1, 2018 and that it will be added to the employee manual in a 2019 revision, and,

Let it be further resolved that the leave rules, as spelled out by the City of Madison be followed in principle by OBS employees. Employees must be in good standing and be in paid status for 1000 hours in the previous six months, employees must apply for the leave by letter with at least 30 days notice except for medical emergencies and must complete the leave in the first year after birth or adoption. The benefit is available to regular full and part-time employees (who work at least 20 hours per week) and is pro-rated based on the number of hours the employee is scheduled. Employees must return to work for at least six months following the use of paid parental leave or the value of the leave must be repaid. – Motion

- B. Financial Report – by Mary Phillips
 - a. October 2018 Financials
 - b. Approval of 2019 OBS Operating Budget – Motion
Budget and Budget Narrative attached to the packet.

- C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby, Aleeh Schwoerer & Kai Skadahl)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (Colten Blackburn)
Volunteers (Marty Petillo)
Special Events (Missy Jeanne)
Gift Shop (Camela King)
Education (Jane Nicholson)

- D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Membership Report (Joe Vande Slunt)

- E. Marketing & Public Relations Report – by Katy Plantenberg
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Plantenberg)

V. New Business

VI. Announcements

VII. Adjournment

Following the Board Meeting, you are formally invited to attend a complimentary *Garden to Glass: Totally Tropical* experience. We're excited to share this new program with you and hope that you learn a little more about Olbrich and the plants that call the Conservatory home!

If you plan to attend, please RSVP to Mike Gibson, Program Specialist, at mgibson2@cityofmadison.com or 608-243-0156 by Friday, December 14. Please let Mike know if you'd like a non-alcoholic version of the beverage when you RSVP. Plan about 90 minutes for the experience (about 60 mins. for the tour portion, and 30 mins. or so to enjoy your beverage and each other's company).

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.