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Olbrich Botanical Society Board of Directors Virtual Meeting

Date: Tuesday, April 21, 2020

Time: 4:00 p.m.

Place: Meeting to be held via Zoom video conference platform: either join by video conference or join by phone.

To join via Zoom video conference, click -> <https://zoom.us/j/94503247334>

To join by phone, dial 1-312-626-6799 and enter Meeting ID: 945 0324 7334

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauv lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Julie Rupert
- II. Approval of the February 11, 2020 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Reports
 - A. President’s Report – by President Julie Rupert
 - a. OBS’s Response to COVID-19.
 - B. Financial Report
 - a. February 2020 Financials
 - b. Presentation of the 2019 Audit by BDO USA, LLP – by John LaFramboise and Mitch Tordoff from BDO.
Supporting audit materials will be emailed when they become available from BDO.
Motion

C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)

Horticulture (Jeff Epping)

Conservatory & Greenhouse (Colten Blackburn)

Volunteers (Marty Petillo)

Programs & Exhibits (Missy Jeanne)

Gift Shop (Camela King)

Education (Education Team)

D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report (Joe Vande Slunt)

E. Marketing & Public Relations Report – by Katy Nodolf
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Nodolf & Tom Fullmer)

V. New Business

VI. Announcements

VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.