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Michelle Taschek
Barbara Tensfeldt
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**Olbrich Botanical Society
Board of Directors Virtual Meeting**

Date: Tuesday, September 15, 2020

Time: 4:00 p.m.

Place: Meeting to be held via Zoom video conference platform: either join by video conference or join by phone.

To join by Zoom, click -> <https://us02web.zoom.us/j/88138008559>

To join by phone, dial 1-312-626-6799 and enter Meeting ID: 881 3800 8559

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by Vice President Philip Bradbury
- II. Approval of the August 18, 2020 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Olbrich Staff Presentation
 - a. Plant Pandemonium (it’s a good thing) – Our Gardens in 2020 – by Jeff Epping, Director of Horticulture

V. Reports

- A. President’s Report – by Vice President Philip Bradbury
 - a. OBG’s Response to COVID-19 – Re-opening the Bolz Conservatory – by Roberta Sladky, Director
 - b. Board Engagement Process – by Joe Vande Slunt, Director of Development
 - c. Resolution approving OBS to opt out of participating in the Presidential Memorandum allowing employers to defer withholding and payment of the employee’s portion of the Social Security tax.

The OBS Executive Board recommends approval of the following resolution:

WHEREAS, there is a Presidential Memorandum allowing employers to defer withholding and payment of the employee’s portion of the Social Security tax, and,

WHEREAS, this tax would eventually have to be paid back in full by May 1, 2021.

THEREFORE BE IT RESOLVED, that Olbrich Botanical Society declines participation in this voluntary payroll tax holiday.

Motion.

- B. Financial Report – by Rylee Schuchardt
 - a. July 2020 Financials
 - b. Capital Campaign Closeout – by Joe Vande Slunt
- C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)

Horticulture (Jeff Epping)

Conservatory & Greenhouse (Colten Blackburn)

Volunteers (Marty Petillo)

Programs & Exhibits (Missy Jeanne & Mike Gibson)

Gift Shop (Jeanne Kessenich)

Education (Education Team)

- D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report (Joe Vande Slunt)

- E. Marketing & Public Relations Report – by Katy Nodolf
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Nodolf & Tom Fullmer)

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.