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Elizabeth Ogren Erickson
Julie Herfel
Edith Hilliard
Jeff Levy
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Dan Matson
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Erin Ogden
Tricia Perkins
Emanuel Scarbrough
Michelle Taschek
Barbara Tensfeldt
Paul Williams

Olbrich Botanical Society Board of Directors Meeting

Date: Tuesday, November 19, 2019
Time: 4:00 p.m.
Place: Olbrich Botanical Gardens, Meeting Room

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Julie Rupert
- II. Approval of the October 15, 2019 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Olbrich Staff Presentation
 - a. Introduction to Publicity and Social Media – by Katy Plantenberg, PR & Marketing Manager and Tom Fullmer, PR & Marketing Coordinator
- V. Reports
 - A. President’s Report – by President Julie Rupert
 - a. Project Update – by Randy Wiesner, Architect 3 City Engineering
 - b. Capital Campaign Update – by Joe Vande Slunt, Director of Development
 - B. Financial Report – by Mary Phillips
 - a. September 2019 Financials

C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The “Numbers” Report (Patti Jorenby, Aleeh Schwoerer & Hannah Tubbs)

Horticulture (Jeff Epping)

Conservatory & Greenhouse (Colten Blackburn)

Volunteers (Marty Petillo)

Programs & Exhibitions (Missy Jeanne)

Gift Shop (Camela King)

Education (Education Team)

D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report and Capital Campaign Financials

(Joe Vande Slunt)

E. Marketing & Public Relations Report – by Katy Plantenberg
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Plantenberg)

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.