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Moirra Harrington
Brad Hinkfuss
Eric Knepp
Laurel Neverdahl
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Julie Herfel
Edith Hilliard
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Dale Mathwich
Dan Matson
Jennifer Nordlof
Erin Ogden
Tricia Perkins
Emanuel Scarbrough
Michelle Taschek
Barbara Tensfeldt
Paul Williams

**Olbrich Botanical Society
Board of Directors Virtual Meeting**

Date: Tuesday, December 15, 2020

Time: 4:00 p.m.

Place: Meeting to be held via Zoom video conference platform: either join by video conference or join by phone. To join by Zoom, click ->

<https://cityofmadison.zoom.us/j/99011128999?pwd=bzJlcENuNC8ycytob2ZUTDdYTVVGUT09>

Passcode: olbrich

Please note that all Zoom meetings require a password, per new City and Zoom requirements.

To join by phone, dial 1-312-626-6799 and enter Meeting ID: 990 1112 8999

AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Julie Rupert
- II. Approval of the November 17, 2020 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Reports
 - A. President’s Report – by President Julie Rupert
 - a. Nominations by Nominations Chair, Bill White (Nominations Report will be emailed separately before the meeting) – Motions
 - b. Confirm OBS Foundation Election (Nominations Report will be emailed separately before the meeting) – Motion
 - c. Project Update – by Randy Wiesner, Architect 3 City Engineering
 - d. Resolution honoring retiring OBS Plant Recorder Kate McWhirter
The OBS Executive Board recommends approval of the following resolution:

WHEREAS, Kate McWhirter worked as the Olbrich Botanical Society Plant Recorder for eight years, and,
WHEREAS, Kate McWhirter attentively labeled the Garden’s plant collections and shared her creativity through her help in designing multiple Flower Shows, and,

WHEREAS, Kate McWhirter updated Olbrich's old plant records database to a new, more efficient system,
THEREFORE BE IT RESOLVED, that the Board of Directors of Olbrich Botanical Society wishes to honor Kate McWhirter for her dedication and effectiveness to support the work of Olbrich Botanical Gardens. Motion.

- e. OBG's Response to COVID-19 – Re-opening the Bolz Conservatory – by Roberta Sladky, Director
 - f. Board Engagement Process: Subcommittee Update – by Joe Vande Slunt, Director of Development
By Laws Review – Chair, Phil Bradbury
Gift Acceptance Policy – Chair, Kevin Hess
 - g. Board Retreat – possibly scheduled for 1.5 hours at the time of the January Board meeting – schedule options will be sent in the first week in January
- B. Financial Report – by Rylee Schuchardt
a. October 2020 Financials
- C. Director's Report – by Roberta Sladky
INFORMATIONAL

Staff Written Reports

The "Numbers" Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)
Horticulture (Jeff Epping)
Conservatory & Greenhouse (Colten Blackburn)
Volunteers (Marty Petillo)
Programs & Exhibits (Missy Jeanne & Mike Gibson)
Gift Shop (Jeanne Kessenich)
Education (Education Team)

- D. Development Reports – by Joe Vande Slunt
INFORMATIONAL

Staff Written Reports

Development & Membership Report (Joe Vande Slunt)

- E. Marketing & Public Relations Report – by Katy Nodolf
INFORMATIONAL

Staff Written Reports

Marketing & Public Relations Report (Katy Nodolf & Tom Fullmer)

- V. New Business
- VI. Announcements
- VII. Adjournment

Social Time – enjoy your favorite beverage and spend 15 minutes sharing some December cheer!

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.