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Emanuel Scarbrough

Barbara L. Tensfeldt

Paul Williams

## Olbrich Botanical Society Board of Directors Meeting

**Date:** Tuesday, January 17, 2017

**Time:** 4:00 p.m.

**Place:** Olbrich Botanical Gardens, Meeting Room

### AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President William White
- II. Approval of the December 20, 2016 minutes. Motion
- III. Public Comments on Items not on the Agenda
- IV. Olbrich Staff Presentation
  - a. What's Happening in the Outdoor Gardens? – by Jeff Epping, Director of Horticulture
- V. Reports
  - A. President's Report – by President William White
    - a. Capital Campaign Update – by Ashlyn Mehlhaff, Donor Engagement Manager
  - B. Financial Report – by Mary Phillips
    - a. December 2016 Financials



C. Director's Report – by Roberta Sladky  
INFORMATIONAL

Staff Written Reports

*The “Numbers” Report (Patti Jorenby & Kai Skadahl)*  
*Horticulture (Jeff Epping)*  
*Conservatory & Greenhouse (John Wirth)*  
*Volunteers (Marty Petillo)*  
*Gift Shop (Camela King)*  
*Education (Jane Nicholson)*

D. Development and Marketing Staff Update  
INFORMATIONAL

Staff Written Reports

*Special Events (Missy Jeanne)*  
*Membership Report (Joe Vande Slunt)*

E. Marketing & Public Relations Report  
INFORMATIONAL

Staff Written Reports

*Marketing & Public Relations Report (Katy Plantenberg)*

VI. New Business

VII. Announcements

VIII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.