



**Homeless Services Consortium Board of Directors Meeting Minutes
January 28, 2021– 11:00AM - 1:00PM
Meeting held Virtually on Zoom**

Mission Statement Reviewed

Attendance: Torrie Kopp Mueller, Brian Benford, Lane Hanson, Catherine Reiersen, Jael Currie, Patrick Duffie, Jonathan Grieser, Gentry Bieker, Brad Hinkfuss, Arree Macon, Jalateefa JoeMeyers

Guests: Sarah Lim, Robin Sereno, Brenda Konkel, Jani Koester, Matt Julian

Introductions

Vote To approve the Minutes from December 18, 2020. All report they like the minutes

1. **Treasurer's Report** – Lane Hanson – no updated balance, December balance was \$1007.91
2. **Election of Officers** – Action Item – Hanson
 - a. Benford suggests tabling until next month until the group can learn more about expectations, as many need to grasp the new positions
 - b. Kopp Mueller reviews time commitment from historical context.
 - i. President
 1. Reviewed job description
 2. Nominations opened: Hinkfuss
 3. All supported proposal of Hinkfuss as President
 - ii. Vice President
 1. Nominations opened: Currie
 - a. All supported proposal of Currie as VP
 - iii. Secretary
 1. Nominations opened: Catherine Reiersen
 - a. All supported proposal of Reiersen
 - iv. Treasurer –
 1. Nominations opened: Hanson
 - a. All supported proposal of Hanson
3. **2021 Visioning** – Discussion – Jael Currie & Lane Hanson

- a. Currie shared about our monthly meetings, thinking of goals and networking.
- b. Provide example that she was asked for the HSC VP opinion on the location for the men's shelter.
 - i. In the last year, put together some statements on the eviction moratorium. Hanson says it would be beneficial to find our power and use it for advocacy.
- c. It is important for us to have spaces for discussions that can include conflicting views
 - i. Hinkfuss shares that from a board position, that we should be able to provide a consensus view of the board. We do have a need for the board to take a greater leadership position in the community.
 - ii. JoeMeyers is looking forward to courageous conversations we can have with the many intersectional spaces that we have in our community. Let's look to leverage resources on the board with other policies that effect homeless folks.
 - iii. JoeMeyers says we need ask: Who are we, what are we about, and what is our most recent evidence?
 - iv. Benford we can increase level of awareness of the HSC at the City and in our community
 - v. Kopp Mueller – City Supervisors will look to see HSC stance
 - vi. Reiersen – In addition to the City, we need to think of greater HSC presence in the County/surrounding cities of Madison.
- d. Developing the agenda – is CoC coordinator being asked for too much
 - i. Committees are doing similar work, and also develop partnerships with committees and use work groups
- e. Trainings/Retreats to develop who we are.
 - i. Hinkfuss proposes a retreat
 - 1. All liked/supported the proposal
 - ii. Carl VanLith facilitated the board retreat prior, but has retired. HSC used the City because they were available and free to the HSC. Some discussion to having a non-city staff facilitate but funding could be restrictive
 - iii. Benford proposes that the Executive Committee develop the logistics of the retreat, discuss facilitators (email suggestions to KoppMueller), and then bring back the proposal
 - 1. All like the proposal – an Exec Committee meeting will need to be set.
 - 2. JoeMeyers would like a courageous conversation on Equity, economic justice and homelessness – how does that fit within our model
 - a. Is there foundational learning to bring the group together

4. Written Standards – Updates to Supplemental Written Standards – Action Item – Kopp Mueller

- a. Proposal: Approve updates made to Supplemental Written Standards
 - i. With COVID-19, HUD has developed some waivers, but they do conflict with our written standards. The Board previously approved a supplement to the written standards for CV-19. HUD recently extended some of the waivers, not much has changed; it is needed to be reviewed.
 - 1. One of the waivers was documenting diagnosis for disability.

2. Current Supplemental Written standards were developed by the Core Committee for presentation to the board.
- ii. Consensus check:
 1. Like it – Benford, Hinkfuss, Grieser, Reisirson
 2. Live with it – Currie, Bieker
 3. Uncertain – JoeMeyers
 - a. Discussion – there is new current leadership and that a lot have changed, and new information may affect this.
 - i. Changes were released 12/30, and this has been the first opportunity. Projects utilizing the waiver would be out of compliance if we are not using them.
 - ii. Language suggested to add that we will adapt these based on changes from the federal government
 1. Certain language may allow agencies to bypass the board.
 - iii. Board can have a special session if changes come faster than we meet.
 - iv. Value in approving what is in front of us to allow the agencies to be acceptable.
 4. Consensus check for a 2nd proposal with some additional language.
 - a. No current recommendations for language. Hinkfuss suggests passing this as is and that we can edit next month since we consider it a living document. JoeMeyers
 - b. Lim suggests the sentence, “If HUD issues additional COVID-19 related waivers or changes in the regulations, agencies will be allowed to adopt the changes prior to the written standards getting updated and approved by the Board of Directors.”
 - i. Consensus check
 1. Like it – fully supported by all– proposal adopted with additional language.

5. State ESG-CV Round 2 Funding Process – Discussion & Action Item – Sarah Lim

- a. ESG eligible – outreach, shelter, prevention, rapid rehousing, HMIS, administration. ESG -CV is Emergency solutions grant for Coronavirus aid, relieve and economic security (CARES)
 - i. 1st allocation of Cares to State was allocated to CoC’s - 1, 877, 265 to Coc, City of Madison received 572,541. 2nd allocation from the state is tentatively 1.36 million (expected to be released 2nd week of February). 2nd allocation to city was 2,890,929.
 - ii. All ESG-CV funds must be spent by 4/30/22.
 - iii. State held a competitive application process in January 2021. Several agencies applied and are awaiting results.
 - iv. Proposed and approved compensation for HSC board lived experiences seats, lived experience committee, and youth action board

- v. State plans on distributing the second allocation amount to CoC's after first allocation is spent 75%. City of Madison request a waiver to allow funds to be committed and expended prior to that. It is expected to be approved.
- b. Review previously approved allocation process (approved 11/20/20)
 - i. Once the CoC funding is announced (likely Feb), allow Existing ESG funded programs to be able to submit additional budget requests
 - ii. The Board will determine which programs will be funded for how much from the budget request
 - iii. If funds are left, conduct a request for proposals to allocate remaining funds.
- c. Make recommendations for ESG-CV Round 2 Funding Process
 - i. Assuming that the announcements will be made 2nd week of Feb. City to request existing ESG funded programs submit additional budget request by 2/22 with budget form, brief description of need/use, and minimum acceptable amount.
 - ii. Board to review and approve an allocation plan on 2/25. (Two city committees have to then review, 3/4 and 3/8, City common council approve on 3/16 and contracts can start 3/17.
 - iii. If needed, Board to review and approve the RFP details on 3/25.
- d. Proposal: Approval of allocation timeline
 - i. Questions: Voting on timeline for ESG-CV funds – approving the timeline. Board is on the assumption of the allocation plan.
 - 1. Do we need to wait for the state results? If we wait, then agencies may change their request needs. If not, they may double apply. Wondering if we can work with agencies to braid funding. JoeMeyers thinks we should not wait for the State to expedite funding.
 - ii. Request to extend the meeting 10 more minutes proposed. All supported with exception of Grieser who has another commitment at 1pm.
 - iii. Proposal to accept approval of Lim's timeline without bias of the states RFP process from their RFP process in January.
 - 1. Like it: Gentry, Jalteefa,
 - 2. Live with it: none
 - 3. Uncertain: Currie, Hanson, Reiersen, Macon
 - 4. Hinkfuss is uncomfortable.
 - iv. Some difficulties fully supporting the due to funding plan
 - v. Reviews with some of complications of a double funded program from the state.
 - vi. Lim suggests that she can make agencies aware that the Board may make a decision for funding without the state's results. On 2/25, the Board may decide to allocate that day with or without the results, or they may postpone.
- e. Proposal that we follow the recommended timeline with the conditions that the Board may make a decision prior to knowing the states funding from applications presently pending.
 - i. Like it - JoeMeyers
 - ii. Live with it: Hanson, Reiersen, Hinkfuss, Currie, Gentry, Macon

Meeting adjourned 1:08PM