

## NOTICE OF MEETING

**PLEASE TAKE NOTICE** that there will be a meeting on Friday, April 20, 2018 from 3:30-5 p.m. to discuss the topic of the performance review process for the chief engineer and director and a closed session related to the chief engineer and director's performance. The meeting will be held at the district's Maintenance Facility, 1610 Moorland Road, Madison, WI 53713.

Contact Person: Janelle Werner, Executive Coordinator  
T: 608-222-1201 ext. 262

Date: April 19, 2018

D. Michael Mucha, P.E.  
Chief Engineer and Director

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Director at 608-222-1201, 1610 Moorland Road, Madison, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

1. Call to Order
2. Overview on the Working Group's Role Under Commission Policy [CER-2C](#) and the Adopted Process Outline in Attachment [ATT-4](#) to the Commission Policy Book
3. Discussion and Decisions Related to the Review Process for the Chief Engineer and Director
4. Convene in Closed Session in Accordance with 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercise Responsibility
5. Reconvene in Open Session in Accordance with 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercise Responsibility
6. Discussion or Actions, if any, Relative to the Chief Engineer and Director's Performance Review Feedback Discussed in Closed Session
7. Adjourn