

## **NOTICE OF SPECIAL MEETING**

### **MEETING OF THE COMMISSION WORKGROUP ON THE CHIEF ENGINEER AND DIRECTOR'S PERFORMANCE REVIEW**

**PLEASE TAKE NOTICE** that there will be a meeting of the commission workgroup on the chief engineer and director's performance review on Tuesday, September 4, 2018 from 3:00 p.m. to 4:30 p.m. to discuss the topic of the performance review process for the chief engineer and director and a closed session related to the chief engineer and director's performance. The meeting will be held at the district's Operations Building; Multipurpose Room, 1610 Moorland Road, Madison, WI 53713.

Date: August 24, 2018

D. Michael Mucha, P.E.  
Chief Engineer and Director

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Director at 608-222-1201, 1610 Moorland Road, Madison, Wisconsin, at least 24 hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

1. Call to Order
2. Approve Past Meeting Minutes
3. Commission Workgroup Discussion on the Review Process and Next Steps
4. Convene in Closed Session in Accordance with 19.85(1)(c) of the Wisconsin Statutes to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility
5. Reconvene in Open Session
6. Discussion or Actions, if any, Relative to the Chief Engineer and Director's Performance Review Feedback Discussed in Closed Session
7. Commission Workgroup Discussion on the Review Process and Next Steps
8. Old Business
9. New Business
10. Adjourn