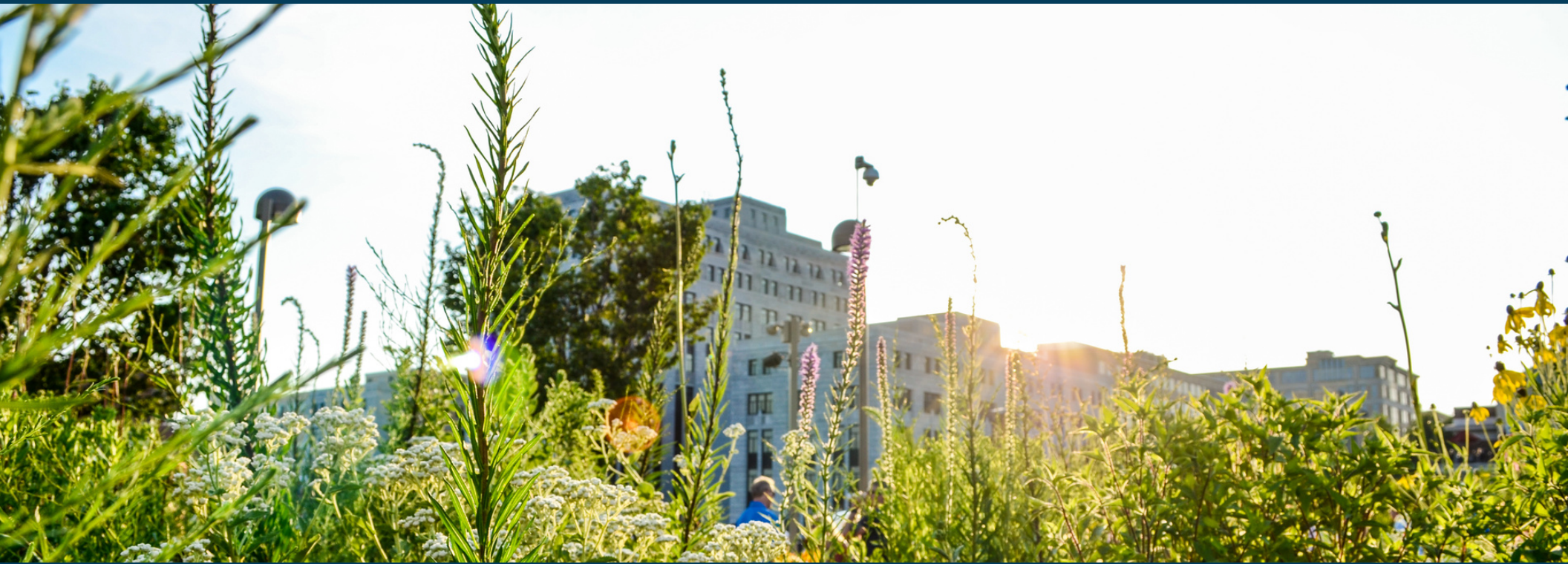


QUARTER 4



Organizational Development 2023 Course Calendar



OCTOBER 2023

KEY: *All Employees* | *Supervisors & Managers* | *Mandatory Courses*

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--|---|--|--------|
| 2 | 3 <div>9:00 - 11:00 am Prohibited Harassment & Discrimination Policy (Woodly)</div> <div>1:00 - 2:30 pm Supervisor Orientation (Winston)</div> | 4 | 5 <div>1:00 - 2:30 pm Supervisors Building a Gender-Inclusive Workplace (Herrmann)</div> | 6 |
| 9 | 10 <div>1:00 - 3:00 pm Gender Inclusive Language (Hardie)</div> | 11 <div>10:00 am - Noon How to Conduct a Misconduct Investigation (Bryant & Lauten) -1/2</div> <div>1:00 - 3:00 pm Meeting Schedule + Virtual Type 2 Meetings Training (IT)</div> | 12 <div>10:00 - 11:30 am LGBTQ+ Part 1: Creating Inclusive Spaces (Herrmann)</div> | 13 |
| 16 | 17 | 18 <div>10:00 am - Noon How to Conduct a Misconduct Investigation (Bryant & Lauten) -2/2</div> | 19 <div>1:00 - 3:00 pm Mandatory Reporter Training (Woodly)</div> | 20 |
| 23 | 24 | 25 <div>9:00 - 11:00 am Giving and Receiving Feedback, Part 2 (Wentland)</div> | 26 <div>9:00 - 10:30 am A Leader's Role in an Alcohol and Drug-Free Workplace (Bryant, McCafferty)</div> | 27 |
| 30 | 31 | | | |

NOVEMBER 2023

KEY: All Employees | Supervisors & Managers | Mandatory Courses

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|-----------|---|---|---|--|
| | | 1 9:00 - 10:30 am Involving People in Decisions that Impact Them (Winston) | 2 1:00 - 3:00 pm Prohibited Harassment & Discrimination Policy (Woodly) | 3 |
| 6 | 7 10:00 - 11:30 am LGBTQ+ Part 2: Contributing to Systemic Change (Herrmann) <hr/> 10:00 - 11:30 am FMLA Training for Supervisors (Larson, Hayes) | 8 8:30 - 10:00 pm How to Run Effective Meetings (Larass) <hr/> 1:00 - 3:00 pm Meeting Schedule + Virtual Type 2 Meetings Training (IT) | 9 9:00 - 11:00 am Occupational Accommodations for Supervisors (Larson) | 10 |
| 13 | 14 1:00 - 3:00 pm Prohibited Harassment & Discrimination Policy (Woodly) | 15 9:00 - 10:30 am Values-Based Leadership (Winston) <hr/> 2:00 - 3:00 pm Language Interpretation in Zoom (Commons, Anderson) | 16 9:00 - 10:30 am Responding to Critical Incidents in the Workplace (Gonzalez, Eldridge) <hr/> 1:00 - 2:00 pm The Supervisory Collective (Winston) | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 9:00 - 11:00 am Public Participation - A Guide and the 5 R's to Getting Authentic (RESJI Community Connections Team) | 29 1:00 - 3:00 pm RESJI Foundations Part 1: Introduction to Racial Equity and Social Justice (Kumar, Saqqaf, Mainella, Kapusta-Pofahl) | 30 9:00 - 11:00 am Prohibited Harassment & Discrimination Policy (Woodly) | 1:00 - 3:00 pm RESJI Foundations Part 1: Introduction to Racial Equity and Social Justice (Kumar, Saqqaf, Mainella, Kapusta-Pofahl) |

DECEMBER 2023

KEY: *All Employees* | *Supervisors & Managers* | *Mandatory Courses*

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1

4

5

9:00 - 10:30 am
Understanding the
Employee Check-In
Process
(Bryant)

6

7

8

11

12

1:00 - 3:00 pm
Mandatory Reporter
Training
(Woodly)

13

1:00 - 2:30 pm
Supervisor Orientation
(Winston)

1:00 - 3:00 pm
Meeting Schedule + Virtual
Type 2 Meetings Training (IT)

14

1:00 - 3:00 pm
Handling Confidential
Information
(Larson)

15

18

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