

## Parking Division

### 2024 Capital Budget Request Summary

#### Request by Proposal

Project/Program Name	2024	2025	2026	2027	2028	2029
PEO Technology Equipment	42,500	44,600	-	-	-	-
State Street Campus Garage Replacement	11,000,000	-	-	-	-	-
Vehicle Replacement	81,000	101,000	36,000	42,000	97,000	42,000
<b>Total</b>	<b>\$ 11,123,500</b>	<b>\$ 145,600</b>	<b>\$ 36,000</b>	<b>\$ 42,000</b>	<b>\$ 97,000</b>	<b>\$ 42,000</b>

#### Request by Funding Source - GO Borrowing vs. Other

##### 2024 Request

Funding Source	2024	2025	2026	2027	2028	2029	Total ('24 to '28)
GO Borrowing	11,042,500	44,600	-	-	-	-	11,087,100
Other	81,000	101,000	36,000	42,000	97,000	42,000	357,000
<b>Total</b>	<b>\$ 11,123,500</b>	<b>\$ 145,600</b>	<b>\$ 36,000</b>	<b>\$ 42,000</b>	<b>\$ 97,000</b>	<b>\$ 42,000</b>	<b>\$ 11,444,100</b>

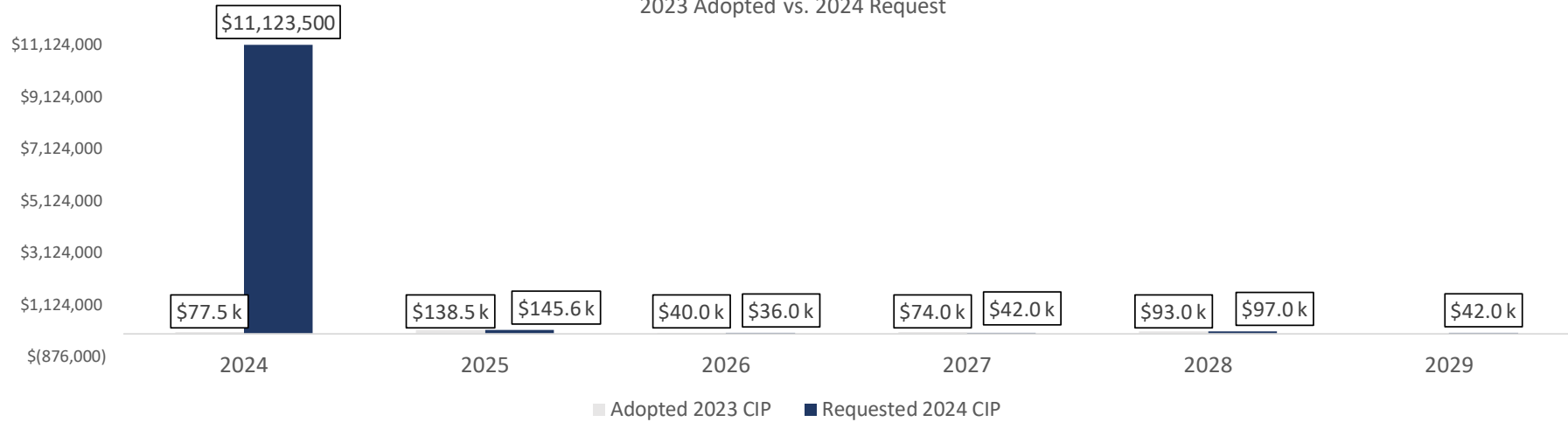
##### Prior Year CIP

Funding Source	2024	2025	2026	2027	2028	Total ('24 to '28)
GO Borrowing	40,500	42,500	-	-	-	83,000
Other	37,000	96,000	40,000	74,000	93,000	340,000
<b>Total</b>	<b>\$ 77,500</b>	<b>\$ 138,500</b>	<b>\$ 40,000</b>	<b>\$ 74,000</b>	<b>\$ 93,000</b>	<b>\$ 423,000</b>

##### Request vs. Prior Year CIP - % Change

Funding Source	2024	2025	2026	2027	2028	Total ('24 to '28)
GO Borrowing	27,165.4%	4.9%	-	-	-	13,258.0%
Other	118.9%	5.2%	-10.0%	-43.2%	4.3%	5.0%
<b>Total</b>	<b>14,252.9%</b>	<b>5.1%</b>	<b>-10.0%</b>	<b>-43.2%</b>	<b>4.3%</b>	<b>2,605.5%</b>

**2024 Capital Improvement Plan**  
2023 Adopted vs. 2024 Request



**Major Changes**

**PEO Technology Equipment**

- Project budget increased by \$4,100 in GF GO borrowing from 2024 - 2025. This reflects a 5% increase and is within budget guidance.

**State Street Campus Garage Replacement**

- Project budget increased by \$11.0 million in GO borrowing due to inflationary pressures and utility upgrades. The increased GO borrowing will be supported by the Parking Fund (\$5.0 million) and TIF (\$6.0 million).

**Vehicle Replacement**

- Program budget increased by \$17,000 in Parking reserves from 2024 - 2028. This reflects a 5% increase and is within budget guidance.

TO: David Schmiedicke, Finance Director  
 FROM: Stefanie Cox, Parking Manager  
 DATE: April 19, 2023  
 SUBJECT: Parking Division Capital Budget Memo

### Equity Considerations in the Budget

The Parking Division seeks to provide parking in a way that does not overly encourage motor vehicle use, create additional financial burden on low-income individuals or families, and yet still provide support to our locals businesses.

The Parking Division’s key budget item for 2024 is the inter-departmental project associated with the State Street Campus Garage and mixed use development. This project replaces a deteriorating ramp over 50 years old, constructs an intercity bus terminal, and provides a location for additional student housing.

The State Street Campus Garage addresses Imagine Madison Land Use and Transportation Strategy 7, Maintaining downtown Madison as a major activity center for the region.

The Intercity Bus Terminal directly addresses Imagine Madison Land Use and Transportation Strategy 4a, Improving access of transit service to nearby cities, such as Milwaukee, Chicago, and Minneapolis. The Intercity Bus Terminal also addresses equity considerations as it provides inter-regional access to those without access to a motor vehicle.

### Summary of Changes from 2023 Capital Improvement Plan

We have completed preliminary design for the State Street Campus Garage, and an independent consultant has updated project cost estimates. Inflationary pressures, along with utility upgrades, will add roughly \$11,000,000 to the project costs, above the \$48 million already budgeted. We are proposing to cover this \$11 million increase by using TIF supported borrowing for \$6 million, and Parking Utility supported borrowing for the remaining \$5 million.

### Prioritized List of Capital Requests

The Parking Division’s requests are based on timing of replacement needs, and project readiness.

<u>Name and Ranking</u>	<u>Number</u>	<u>Criteria Used to Prioritize</u>
1. State Street Garage Redevelopment	14145	This project replaces a parking facility nearing the end of its structural life while providing additional housing and an intercity bus terminal through a private public partnership.
2. Vehicle Replacement	14698	This request seeks to maintain an operational and reliable fleet of vehicles used to maintain parking facilities.

3. PEO Technology Equipment	14147	This will replace the in-vehicle computer equipment nearing the end of their useful life. The equipment is necessary for Parking Enforcement Officers to effectively do their job.
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### Enterprise Agencies Only

The Parking Reserve balance continues to recover from the impacts it faced from COVID-19. Prior to the pandemic, the Parking Division's reserves were large enough to cover funding for parking facility replacements, as well as operational costs. Currently, the revenues generated by Parking just meet operational costs. Additional revenue generation will be needed to service the Parking Utility debt needed to reconstruct this garage.

# 2024 Capital Improvement Plan

## Project Budget Proposal

### Identifying Information

Agency	<input type="text" value="Parking Division"/>	New or Existing Project	<input type="text" value="Existing"/>
Proposal Name	<input type="text" value="PEO Technology Equipment"/>	Project Type	<input type="text" value="Project"/>
Project Number	<input type="text" value="14147"/>		

#### Previous Description

This project replaces 32 handheld radios and vehicle computer equipment used by Parking Enforcement Officers and are needed with the transfer of Parking Enforcement Officers from the Police Department to the Parking Division.

#### New or Updated Description

This project replaces vehicle computer equipment used by Parking Enforcement Officers and are needed with the transfer of Parking Enforcement Officers from the Police Department to the Parking Division.

### Alignment with Strategic Plans and Citywide Priorities

Citywide Element

Strategy

#### Describe how this project/program advances the Citywide Element

This project helps maintain parking enforcement operations which implement the City's curb management priorities, which include providing business access, managing neighborhood parking demand, and supporting events. The project replaces equipment used to perform these functions.

Does this project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

## Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair?

Yes

Describe how routine maintenance and/or scheduled repair considers equity and quality of life for residents. Describe how you use an equity lens to prioritize maintenance and/or repair projects.

This project will replace equipment used to accomplish parking enforcement functions.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

No

If yes, please identify the specific NRT and recommendation. Be as specific as possible.

## Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations?

No

If yes, describe how

## Budget Information

### Requested Budget by Funding Source

Funding Source	2024	2025	2026	2027	2028	2029
Borrowing - GF GO	\$ 42,500	\$ 44,600				
<b>Total</b>	<b>\$ 42,500</b>	<b>\$ 44,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Requested Budget by Expense Type

Expense Type	2024	2025	2026	2027	2028	2029
Machinery and Equipment	\$ 42,500	\$ 44,600				
<b>Total</b>	<b>\$ 42,500</b>	<b>\$ 44,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Explain any changes from the 2023 CIP in the proposed funding for this project/program

5% increase

If TIF or Impact Fee are a requested funding source, which district(s)

District/Detail	2024	2025	2026	2027	2028	2029

If TIF is a requested funding source, is this request included in an approved TIF project plan?

If the proposal includes building/ facility expenses, has the proposal been reviewed by City Engineering Facilities?

If no, explain how you developed the facilities cost estimate for the budget request.



### Project Schedule and Location

Complete the schedule below for each year of requested funding. Please detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Description	Cost	Location	Alder District
2024	Replace 1/3 on in-vehicle computer equipment.	\$ 42,500	Citywide	
2025	Replace 1/3 of in-vehicle computer equipment.	\$ 44,600	Citywide	

## Operating Costs

**Over the next six years, will the project/program require any of the following IT resources?**

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?	Yes
Software (either local or in the cloud)?	Yes
A new website or changes to an existing website?	No

**For projects/programs requesting new software/hardware:**

Have you submitted an IT project request form? <a href="#">IT Project Request Form</a>	No
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**Changes to existing hardware/software:**

Will any existing software or processes need to be modified to support this project/program or initiative? <a href="#">If yes, submit an IT Project Request Form</a>	No
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**Surveillance Technology:**

Do you believe any of the hardware or software to be considered surveillance technology? <a href="#">Surveillance technology is defined in MGO Sec. 23.63(2).</a> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	No
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**In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:**

Facilities/land maintenance?	No
Vehicle setup or maintenance costs?	Yes
External management or consulting contracts?	No
How many additional FTE positions required for ongoing operations of this project/program?	0.00

**Estimate the project/program annual operating costs**

Description - please detail operating costs by major where available	Annual Costs

# 2024 Capital Improvement Plan

## Project Budget Proposal

### Identifying Information

Agency	<input type="text" value="Parking Division"/>	New or Existing Project	<input type="text" value="Existing"/>
Proposal Name	<input type="text" value="State Street Campus Garage Replacement"/>	Project Type	<input type="text" value="Project"/>
Project Number	<input type="text" value="14145"/>		

#### Previous Description

This project replaces a parking facility nearing the end of its structural life while providing additional housing and an intercity bus terminal through a private public partnership. The project is connected with the complementing projects of an intercity bus terminal and student housing.

#### New or Updated Description

This project replaces a parking facility nearing the end of its structural life while providing additional housing and an intercity bus terminal through a private public partnership. The project is connected with the complementing projects of an intercity bus terminal and student housing. This year's request reflects cost escalation determined by updated consultant cost estimates.

### Alignment with Strategic Plans and Citywide Priorities

Citywide Element	<input type="text" value="Land Use and Transportation"/>
Strategy	<input type="text" value="Maintain downtown Madison as a major Activity Center for the region while improving access and inclusivity"/>

#### Describe how this project/program advances the Citywide Element

State Street and the UW campus is a center for community events and activities. Parking availability is one component of supporting Madison's downtown businesses.

Does this project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?	<input type="text" value="Yes"/>
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If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

This budget request addresses state of repair considerations for the State Street Campus garage, which was constructed in 1964 and is near the end of its useful life.

## Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair?

Yes

Describe how routine maintenance and/or scheduled repair considers equity and quality of life for residents. Describe how you use an equity lens to prioritize maintenance and/or repair projects.

This project replaces a facility constructed in 1964 and is nearing the end of its useful life.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

No

If yes, please identify the specific NRT and recommendation. Be as specific as possible.

## Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations?

No

If yes, describe how

## Budget Information

### Requested Budget by Funding Source

Funding Source	2024	2025	2026	2027	2028	2029
Borrowing - TIF	\$ 6,000,000					
Borrowing - Non-GF GO	\$ 5,000,000					
<b>Total</b>	<b>\$ 11,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### Requested Budget by Expense Type

Expense Type	2024	2025	2026	2027	2028	2029
Building	\$ 11,000,000					
<b>Total</b>	<b>\$ 11,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Explain any changes from the 2023 CIP in the proposed funding for this project/program

Project has undergone 30% design and has performed updated cost estimates from an independent consultant. Added funds are needed to address cost escalation. Total cost of the project, with 2023 appropriation, is 60,338,387.

If TIF or Impact Fee are a requested funding source, which district(s)

District/Detail	2024	2025	2026	2027	2028	2029
State Street Campus Garage	\$ 6,000,000					

If TIF is a requested funding source, is this request included in an approved TIF project plan?

If the proposal includes building/ facility expenses, has the proposal been reviewed by City Engineering Facilities?

If no, explain how you developed the facilities cost estimate for the budget request.

## Project Schedule and Location

Complete the schedule below for each year of requested funding. Please detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Description	Cost	Location	Alder District
2024	Demolition of Existing Structure	\$ 2,270,000	State Street Campus	District 2
2025	Construction of Parking Facility with connections to the Frances Street garage	\$ 56,687,495	State Street Campus	District 2

## Operating Costs

**Over the next six years, will the project/program require any of the following IT resources?**

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?	Yes
Software (either local or in the cloud)?	Yes
A new website or changes to an existing website?	Yes

**For projects/programs requesting new software/hardware:**

Have you submitted an IT project request form? <a href="#">IT Project Request Form</a>	Yes
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**Changes to existing hardware/software:**

Will any existing software or processes need to be modified to support this project/program or initiative? <a href="#">If yes, submit an IT Project Request Form</a>	No
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**Surveillance Technology:**

Do you believe any of the hardware or software to be considered surveillance technology? <a href="#">Surveillance technology is defined in MGO Sec. 23.63(2).</a> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	Yes
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**In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:**

Facilities/land maintenance?	No
Vehicle setup or maintenance costs?	Yes
External management or consulting contracts?	No
How many additional FTE positions required for ongoing operations of this project/program?	n/a

**Estimate the project/program annual operating costs**

Description - please detail operating costs by major where available	Annual Costs
This project replaces an aging existing facility that requires yearly operational maintenance and repair costs. It is anticipated that this project will reduce operational costs.	



# 2024 Capital Improvement Plan

## Program Budget Proposal

### Identifying Information

Agency	<input type="text" value="Parking Division"/>	New or Existing Project	<input type="text" value="Existing"/>
Proposal Name	<input type="text" value="Vehicle Replacement"/>	Project Type	<input type="text" value="Program"/>
Project Number	<input type="text" value="17600"/>		
2024 Project Number	<input type="text" value="14698"/>		

#### Previous Description

This program funds the replacement of Parking Utility vehicles. The goal of the program is to replace vehicles on a ten year cycle, realizing savings on maintenance, repairs, and fuel. Planned purchases in 2023 include two replacement vehicles.

#### New or Updated Description

This program funds the replacement of Parking Division vehicles. The goal of this program is to replace vehicles on a ten year cycle, realizing savings on maintenance, repairs, and fuel. Planned purchases in 2024 include one replacement Kubota vehicle and one Ford Escape (Lead Worker). The Ford Escape replacement was originally in the budget for 2026, but is being moved to 2024 due to ongoing mechanical issues.

### Alignment with Strategic Plans and Citywide Priorities

Citywide Element	<input type="text" value="Green and Resilient"/>
Strategy	<input type="text" value="Increase the use and accessibility of energy efficiency upgrades and renewable energy."/>

#### Describe how this project/program advances the Citywide Element

Vehicles are replaced on a 10 yr life cycle on average. Replacing older vehicles reduces maintenance, repair, and fuel costs. As vehicles are replaced, the Parking Division will continue to explore vehicle replacement options with the goal of reducing fuel consumption and emissions, and replacing with electric vehicles when possible

Does this project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?	<input type="text" value="No"/>
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If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

## Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair?

Yes

Describe how routine maintenance and/or scheduled repair considers equity and quality of life for residents. Describe how you use an equity lens to prioritize maintenance and/or repair projects.

The budget request replaces vehicles needed to maintain parking facilities and operations.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

No

If yes, please identify the specific NRT and recommendation. Be as specific as possible.

## Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations?

No

If yes, describe how

## Budget Information

### Requested Budget by Funding Source

Funding Source	2024	2025	2026	2027	2028	2029
Reserves Applied	\$ 81,000	\$ 101,000	\$ 36,000	\$ 42,000	\$ 97,000	\$ 42,000
<b>Total</b>	<b>\$ 81,000</b>	<b>\$ 101,000</b>	<b>\$ 36,000</b>	<b>\$ 42,000</b>	<b>\$ 97,000</b>	<b>\$ 42,000</b>

### Requested Budget by Expense Type

Expense Type	2024	2025	2026	2027	2028	2029
Machinery and Equipment	\$ 81,000	\$ 101,000	\$ 36,000	\$ 42,000	\$ 97,000	\$ 42,000
<b>Total</b>	<b>\$ 81,000</b>	<b>\$ 101,000</b>	<b>\$ 36,000</b>	<b>\$ 42,000</b>	<b>\$ 97,000</b>	<b>\$ 42,000</b>

Explain any changes from the 2023 CIP in the proposed funding for this project/program

5% increase on previous budgeted items.

If TIF or Impact Fee are a requested funding source, which district(s)

District/Detail	2024	2025	2026	2027	2028	2029

If TIF is a requested funding source, is this request included in an approved TIF project plan?

If the proposal includes building/ facility expenses, has the proposal been reviewed by City Engineering Facilities?

If no, explain how you developed the facilities cost estimate for the budget request.

## Project Schedule and Location

Complete the table below for each year of requested funding. Detail the minor projects that will occur and provide location detail when necessary. If detailed project plans are not available, explain why and when this information will be available.

Year	Project Name	Cost	Location	Alder District
2024	Machinery/Equipment Replacement	\$ 81,000	Replace vehicle 8068 (2015 Kubota) @ \$39,000, Replace vehicle 1708 (2017 Ford Escape) @ \$42,000	Citywide
2025	Machinery/Equipment Replacement	\$ 101,000	Replace vehicle 2323 (2015 Ford Quad Cab Utility Truck) @ \$59,000, Replace vehicle 1703 @ \$42,000.	Citywide
2026	Machinery/Equipment Replacement	\$ 36,000	Replace vehicle 8079 (2017 Kubota) @ \$36,000	Citywide
2027	Machinery/Equipment Replacement	\$ 42,000	Replace vehicle 2869 (2016 Chevrolet Colorado) @ \$42,000	Citywide
2028	Machinery/Equipment Replacement	\$ 97,000	Replace vehicle 2336 (2016 Utility Truck) @ \$58,500, Replace vehicle 2612 (2016 Ford Transit Connect) @ \$38,500	Citywide
2029	Machinery/Equipment Replacement	\$ 42,000	Replace vehicle 2619 (2017 Ford Transit Connect XLT Van) @ \$42,000	Citywide

## Operating Costs

**Over the next six years, will the project/program require any of the following IT resources?**

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?	No
Software (either local or in the cloud)?	No
A new website or changes to an existing website?	No

**For projects/programs requesting new software/hardware:**

Have you submitted an IT project request form? <a href="#">IT Project Request Form</a>	
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**Changes to existing hardware/software:**

Will any existing software or processes need to be modified to support this project/program or initiative? <a href="#">If yes, submit an IT Project Request Form</a>	No
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**Surveillance Technology:**

Do you believe any of the hardware or software to be considered surveillance technology? <a href="#">Surveillance technology is defined in MGO Sec. 23.63(2).</a> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	No
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**In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:**

Facilities/land maintenance?	No
Vehicle setup or maintenance costs?	Yes
External management or consulting contracts?	No
How many additional FTE positions required for ongoing operations of this project/program?	0.00

**Estimate the project/program annual operating costs**

Description - please detail operating costs by major where available	Annual Costs