# Agency Overview

### Agency Mission

The mission of Workers Compensation is to protect the interests of City workers who are injured or become ill on the job by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits, and assisting injured workers in returning to work as soon as is feasible.

# Agency Overview

The Agency is responsible for retaining a third party administrator to handle the City's workers' compensation claims, providing safety services, managing the City's return-to-work program, and purchasing of stop loss coverage. Staff manages the City's safety program and operates as the City liaison with its third party administrator. The goal of Workers' Compensation is to provide injured or ill employees with the provision of appropriate and timely benefits as provided under the Workers' Compensation laws of Wisconsin.

# 2018 Budget Highlights

The 2018 Adopted Budget:

 Anticipates a six percent increase in insurance coverage and claims over 2017, the General Fund impact of this increase is \$250,000. Function: Administration

Budget Overview

# Budget by Service (All Funds)

	2	2016 Actual	2017 Adopted	2017 Pr	ojected	2018 Request	2018 Executive	2018 Adopted
Revenue								
Workers Comp		(42,653)	(308,078)		(307,622)	(308,078)	(308,078)	(308,078)
Total Revenue	\$	(42,653)	\$ (308,078)	\$	(307,622)	\$ (308,078)	\$ (308,078)	\$ (308,078)
Expense								
Workers Comp		42,653	308,078		307,622	308,078	308,078	308,078
Total Expense	\$	42,653	\$ 308,078	\$	307,622	\$ 308,078	\$ 308,078	\$ 308,078
Net General Fund	\$	-	\$-	\$	-	\$-	\$-	\$-

# Budget by Fund & Major

Fund: Workers Compensation

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive	2018 Adopted
Revenue						
Investments & Contributions	(2)	-	(20)	-	-	-
Misc Revenue	(42,651)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Other Finance Source	-	(476)	-	(476)	(476)	(476)
Transfer In	-	(232,602)	(232,602)	(232,602)	(232,602)	(232,602)
Total Revenue	\$ (42,653)	\$ (308,078)	\$ (307,622)	\$ (308,078)	\$ (308,078)	\$ (308,078)
Expense						
Salaries	87,574	146,909	103,115	77,640	77,640	77,640
Benefits	20,659	3,621,167	399,823	4,263,953	3,013,950	3,013,950
Supplies	-	-	2,650	10,000	10,000	10,000
Purchased Services	1,709,039	540,000	2,754,347	552,000	1,052,000	1,052,000
Debt & Other Financing	2,075,384	-	1,151,587	404,167	404,488	404,488
Inter Departmental Billing	(3,850,002)	(3,999,998)	(4,103,900)	(4,999,682)	(4,250,000)	(4,250,000)
Total Expense	\$ 42,653	\$ 308,078	\$ 307,622	\$ 308,078	\$ 308,078	\$ 308,078
Net General Fund	\$-	\$-	\$-	\$-	\$-	\$-

#### Function: Administration

Service Overview

#### Service: Workers Compensation

#### Service Description

Through its work with safety committees, managers, and employees, staff assist in providing a safe working environment for City employees. If an employee becomes injured or ill on the job, staff work with providers to provide appropriate and timely benefits as provided under the Workers' Compensation laws of Wisconsin.

#### 2018 Planned Activities

- Enter into a pilot program with the Madison Fire Department on workers' compensation injuries (\$42,000).
- Development of a loss control fund for the Safety Coordinator (\$10,000).
- Continue working with the City Attorney's office on workers' compensation subrogation (i.e., the right for an insurer to legally pursue a third party who has caused an insurance loss to the insured).

#### Service Budget by Account Type

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive	2018 Adopted
Revenue	(42,653)	(308,078)	(307,622)	(308,078)	(308,078)	(308,078)
Expense	42,653	308,078	307,622	308,078	308,078	308,078
Net Service Budget	\$ -	\$-	\$-	\$-	\$ -	\$-

# Function: Administration

Line Item Detail

# Agency Primary Fund: Workers Compensation

# **Investments & Contributions**

	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Interest		(2)		-		(20)		-		-		-
TOTAL	\$	(2)	\$	-	\$	(20)	\$	-	\$	-	\$	-
Misc Revenue												
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Miscellaneous Revenue		(42,651)		(75,000)		(75,000)		(75,000)		(75,000)		(75,000)
TOTAL	\$	(42,651)	\$	(75,000)	\$	(75,000)	\$	(75,000)	\$	(75,000)	\$	(75,000)
Other Finance Sources	•		•		•					. , ,	•	
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Fund Balance Applied	-	010710100		(476)				(476)	20	(476)		
	Ś	-	\$	(476)	ć	-	Ś	(476)	ć	(476)	ć	(476) (476)
-	Ş	-	Ş	(476)	Ş	-	Ş	(476)	Ş	(476)	Ş	(476)
Transfer In												
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Transfer In From General		-		(232,602)		(232,602)		(232,602)		(232,602)		(232,602)
TOTAL	\$	-	\$	(232,602)	\$	(232,602)	\$	(232,602)	\$	(232,602)	\$	(232,602)
Salaries												
	2	016 Actual	20	17 Adopted	20	017 Projected	C	018 Request	20	18 Executive	20	18 Adopted
	Z		20		20		2	•	20		20	
Permanent Wages		82,397		146,909		97,938		77,640		77,640		77,640
Compensated Absence		5,078		-		5,078		-		-		-
Overtime Wages Permanent		99		-		99		-		-		-
TOTAL	\$	87,574	\$	146,909	\$	103,115	\$	77,640	\$	77,640	\$	77,640
Benefits												
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Comp Absence Escrow		-		-		46,096		-		-		-
Health Insurance Benefit		16,744		16,590		5,057		2,517		2,552		2,552
Wage Insurance Benefit		367		370		291		323		323		323
WRS		5,656		5,565		6,661		5,280		5,202		5,202
FICA Medicare Benefits		6,216		6,042		7,442		5,833		5,828		5,828
Loss Runs		-		3,250,000		-		3,250,000		3,000,045		3,000,045
Workers Comp Reserve		-		342,600		342,600		1,000,000		-		-
Pension Expense		(8,324)		-		(8,324)		-		-		-
TOTAL	\$	20,659	\$	3,621,167	\$	399,823	\$	4,263,953	\$	3,013,950	\$	3,013,950
Supplies		,	-		-		-		-		-	
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Work Supplies							_	10,000		10,000		10,000
Machinery And Equipment		-		_		2,650		10,000		10,000		10,000
TOTAL	\$		\$		\$	2,030 2,650	\$	10,000	ć	10,000	ć	10,000
Purchased Services	Ŷ	-	Ļ	-	Ļ	2,050	Ļ	10,000	Ļ	10,000	Ļ	10,000
Fulchased Services												
	2	016 Actual	20	17 Adopted	20	017 Projected	2	018 Request	20	18 Executive	20	18 Adopted
Cellular Telephone		14		-		14		-		-		-
Conferences & Training		125		-		-		-		-		-
Audit Services		600		-		-		-		-		-
Management Services		159,211		190,000		121,448		180,000		180,000		180,000
Consulting Services		-		-		-		42,000		42,000		42,000
Other Services & Expenses		4,475		-		8,257		-		-		-
Other Insurance		288,022		350,000		250,340		330,000		330,000		330,000
Insurance Claims		1,256,591		540,000		2,374,289 <b>2,754,347</b>				500,000		500,000

# Function: Administration

Line Item Detail

# Agency Primary Fund: Workers Compensation

# Debt & Other Financing

	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive	2018 Adopted
Fund Balance Generated	2,075,384	-	1,151,587	404,167	404,488	404,488
TOTAL	\$ 2,075,384	\$-	\$ 1,151,587	\$ 404,167	\$ 404,488	\$ 404,488
Inter-Departmental Billings						
	2016 Actual	2017 Adopted	2017 Projected	2018 Request	2018 Executive	2018 Adopted
ID Billing To Assessor	(17,262)	(15,386)	(15,386)	(17,246)	(14,659)	(14,659)
ID Billing To Attorney	(1,753)	(1,744)	(1,744)	(2,214)	(1,882)	(1,882)
ID Billing To Civil Rights	(705)	(700)	(700)	(1,012)	(861)	(861)
ID Billing To Clerk	(740)	(615)	(615)	(1,520)	(1,292)	(1,292)
ID Billing To Common Council	(235)	(277)	(277)	(359)	(306)	(306)
ID Billing To Finance	(2,297)	(2,550)	(2,550)	(3,136)	(2,666)	(2,666)
ID Billing To Human Resources	(1,207)	(1,287)	(1,287)	(1,552)	(1,319)	(1,319)
ID Billing To Information Tec	(8,428)	(8,580)	(8,580)	(4,902)	(4,167)	(4,167)
ID Billing To Mayor	(802)	(726)	(726)	(869)	(738)	(738)
ID Billing To Municipal Court	(266)	(243)	(243)	(302)	(257)	(257)
ID Billing To Treasurer	(255)	(255)	(255)	(335)	(285)	(285)
ID Billing To EAP	-	-	-	159	(135)	(135)
ID Billing To Fire	(715,123)	(761,487)	(761,487)	(1,011,350)	(859,647)	(859,647)
ID Billing To Police	(831,336)	(742,780)	(742,783)	(982,461)	(835,092)	(835,092)
ID Billing To Public Health	-	-	(103,900)	-	-	-
ID Billing To Engineering	(140,328)	(156,659)	(156,659)	(219,646)	(102,690)	(102,690)
ID Billing To Fleet Services	(80,731)	(109,929)	(109,929)	(144,925)	(123,186)	(123,186)
ID Billing To Landfill	-	-	-	-	(2,637)	(2,637)
ID Billing To Streets	(400,293)	(374,521)	(374,520)	(469,081)	(398,719)	(398,719)
ID Billing To Traffic Eng	(54,929)	(76,335)	(76,335)	(92,501)	(78,625)	(78,625)
ID Billing To Library	(14,324)	(12,936)	(12,936)	(18,121)	(15,403)	(15,403)
ID Billing To Parks	(198,392)	(228,904)	(228,904)	(321,537)	(273,306)	(273,306)
ID Billing To Bldg Inspection	(27,439)	(30,627)	(30,628)	(40,104)	(34,088)	(34,088)
ID Billing To Community Dev	(5,911)	(8,077)	(8,077)	(9,790)	(8,321)	(8,321)
ID Billing To Economic Dev	(2,113)	(1,238)	(1,238)	(1,455)	(1,237)	(1,237)
ID Billing To Office Of Dir Pl	(775)	(819)	(819)	(1,035)	(880)	(880)
ID Billing To Planning	(4,356)	(2,974)	(2,973)	(3,509)	(2,982)	(2,982)
ID Billing To Monona Terrace	(39,288)	(46,159)	(46,159)	(53,102)	(45,137)	(45,137)
ID Billing To Golf Courses	(15,091)	(16,186)	(16,186)	(22,525)	(19,146)	(19,146)
ID Billing To Parking	(58,828)	(73,079)	(73,079)	(90,209)	(76,678)	(76,678)
ID Billing To Sewer		-	-	-	(58,168)	(58,168)
ID Billing To Stormwater	-	-	-	-	(23,204)	(23,204)
ID Billing To Transit	(812,908)	(876,154)	(876,154)	(1,129,220)	(959,837)	(959,837)
ID Billing To Water	(365,056)	(357,655)	(357,655)	(275,586)	(234,248)	(234,248)
ID Billing To CDA	-	(91,116)	-			
ID Billing To CDA Management	(48,831)		(91,116)	(80,237)	(68,202)	(68,202)
TOTAL	\$ (3,850,002)	\$ (3,999,998)	,			