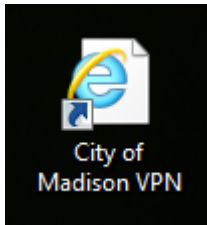


How to Connect to VPN

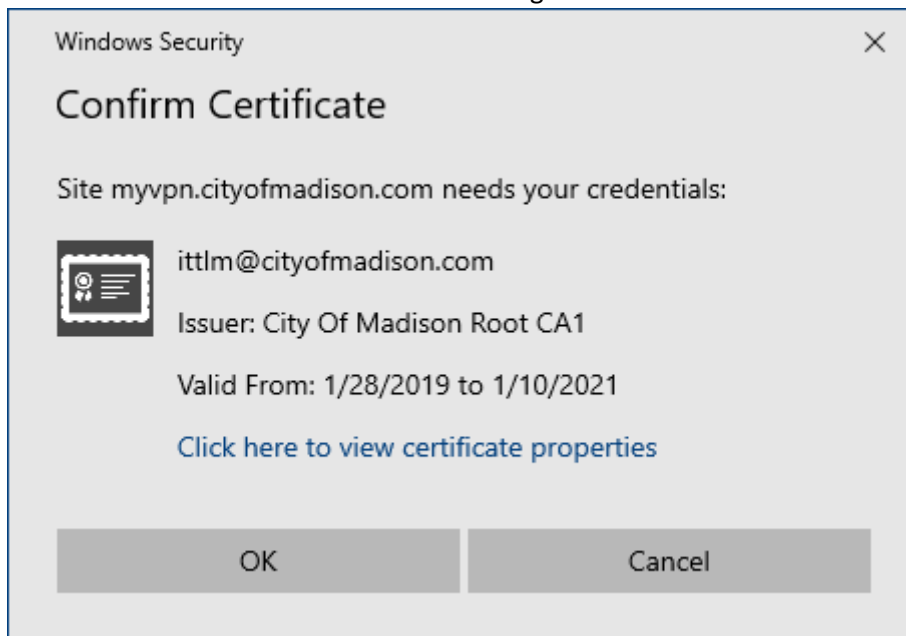
NOTE: You must have a certificate installed on your CITY-owned laptop/tablet prior to using VPN. The certificate has to be installed while your computer is connected to the City network. The certificate is setup per user, per computer, so even if you have used VPN previously on one computer, you will need a certificate installed on any additional computer you may use.

If you need a certificate installed on your device, please contact the Helpdesk. Otherwise, you can follow the steps below to connect.

1. Go to <https://myvpn.cityofmadison.com> or double-click on your desktop shortcut that should look something like this:



2. You should see a “Confirm Certificate” dialogue box > Click OK



3. Once you click OK, you should see the login screen. Your username and password are your network credentials – the same username and password you use to login to your computer.



Login

Please enter your username and password.

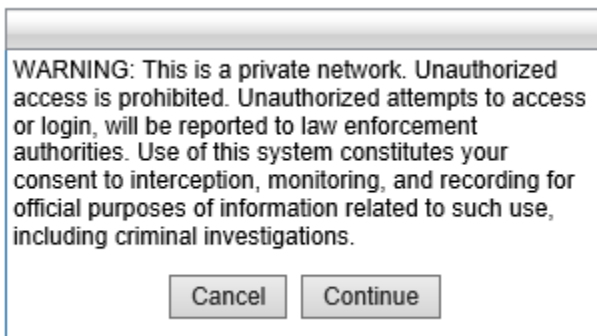
GROUP: CityEmployee

USERNAME:

PASSWORD:

Login

4. Once you login, you will see the box below; click “Continue”



WARNING: This is a private network. Unauthorized access is prohibited. Unauthorized attempts to access or login, will be reported to law enforcement authorities. Use of this system constitutes your consent to interception, monitoring, and recording for official purposes of information related to such use, including criminal investigations.

Cancel Continue

5. Once you're successfully connected, you should see the following message:



AnyConnect Secure Mobility Client


 **WebLaunch**

- **Platform Detection**
- **ActiveX**
- Java Detection
- Java
- Download
- **Connected**

Connection Established

The Cisco AnyConnect Secure Mobility Client has successfully connected.

The connection can be controlled from the tray icon, circled in the image below:



Help **Download**

6. You can now close the webpage.